



President
Ms. Elizabeth Ehrenstrom
City of Oroville

Vice President
Ms. Kristine Haile
City of Folsom

Treasurer
Mr. Tim Sailsbery
City of Willows

Secretary
Ms. Gina Will
Town of Paradise

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND 2020 PLANNING SESSION AND BOARD OF DIRECTORS MEETING AGENDA

DATE: Thursday, January 16, 2020

TIME: Board Meeting 9:30 a.m. to 3:00 p.m.
Breakfast available at 8:30 a.m.
Pre-Meeting Orientation at 9:00 a.m. (Optional)
Long Range Planning at 9:30 a.m.

A - Action
I - Information

1 - Attached
2 - Hand Out
3 - Separate Cover
4 - Verbal

LOCATION: Rocklin Event Center - Garden Room
2650 Sunset Blvd.
Rocklin, CA 95677

MISSION STATEMENT

The Northern California Cities Self Insurance Fund, or NCCSIF, is an association of municipalities joined to protect member resources by stabilizing risk costs in a reliable, economical and beneficial manner while providing members with broad coverage and quality services in risk management and claims management.

PRE-MEETING ORIENTATION

9:00 a.m. - 9:30 a.m. pg. 6	NorCal Cities Orientation and Refresher Training (Optional) <i>The Program Administrators will provide an orientation for new members and review of NCCSIF's annual report including programs, policies and services. Come to meet your fellow members and get your questions answered about NCCSIF. This session is also open to established Board members who are interested in a refresher course.</i>
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LONG RANGE PLANNING SESSION

9:30 a.m. **A. CALL TO ORDER**

B. INTRODUCTIONS

C. APPROVAL OF AGENDA AS POSTED

A 1



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D. PUBLIC COMMENTS

This time is reserved for members of the public to address the Board of Directors on matters pertaining to NCCSIF that are of interest to them.

E. 2020 LONG RANGE PLANNING TOPICS

I

- | | | |
|--------------------------------------|---|---|
| 9:40 a.m. -
10:00 a.m.
pg. 7 | 1. State of the Insurance Market/Emerging Risks
<i>Conor Boughey will present an overview of the current insurance market and emerging risks for public agencies.</i> | 4 |
| 10:00 a.m. -
10:15 a.m.
pg. 11 | 2. CJPRMA Program Funding
<i>Marcus Beverly will provide the Board with a summary of CJPRMA overall program funding.</i> | 4 |
| 10:15 a.m. -
11:00 a.m.
pg. 12 | 3. NorCal Cities Funding Policy Financial Performance
<i>Marcus Beverly will provide an overview of NCCSIF's financial position as of June 30, 2019, compared to current benchmarks and to those in a new AGRiP Financial Benchmark Initiative.</i> | 4 |
| 11:00 a.m. -
11:15 a.m. | BREAK | |
| 11:15 a.m. -
11:45 a.m.
pg. 15 | 4. Stress Test Measurements
<i>James Marta will present an overview of NCCSIF's financial strength when evaluated through a number of "stress test" measures.</i> | 4 |
| 11:45 a.m. -
12:15 p.m.
pg. 22 | 5. Update Strategic Goals and Action Plan
<i>Review and discussion of topics to update current goals and plan.</i> | 4 |
| 12:15 p.m. | BREAK FOR LUNCH | |

LUNCHTIME PRESENTATION

- | | |
|-------------------------------------|---|
| 12:30 p.m. -
1:30 p.m.
pg. 24 | Best Practices for Putting Together a Critical Incident Video
<i>Laura Cole, President of Cole Pro Media, will provide best practices for an effective communication strategy when dealing with a crisis.</i> |
|-------------------------------------|---|



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BOARD MEETING

1:35 p.m. pg. 25	F. CONSENT CALENDAR	A 1
	<i>All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or the Board of Directors may request any item to be considered separately.</i>	
pg. 26	1. Board of Directors Meeting Minutes - October 24, 2019	
pg. 35	2. Check Register from September 1, 2019 to December 30, 2019	
	3. Investment Reports	
pg. 39	a. Chandler Asset Management Short/Long Term - September 2019 to December 2019	
pg. 71	b. Local Agency Investment Fund (LAIF) Report as of September 30, 2019	
pg. 72	c. Treasurer's Report as of September 30, 2019	
pg. 73	4. NCCSIF Audited Financial Statements FYE June 30, 2019	
pg. 118	a. FY 18/19 Accountant's Compilation Report letter	
pg. 119	b. 2019 Special Districts Financial Transactions Report	
pg. 121	5. FY 19/20 Liability Claims Auditing Services Agreement with Risk Management Services	
pg. 133	6. Sedgwick Workers' Compensation Quarterly Claims Report January 2020	
pg. 139	7. FY 20/21 EIA Excess Workers' Compensation Premium Estimate	
pg. 141	G. GENERAL RISK MANAGEMENT ISSUES	I 4
	<i>This is an opportunity for a member to discuss a topic of interest or seek guidance and input from the group about a current issue, risk management topic or exposure the member is facing.</i>	
pg. 142	H. SUMMARY OF THE DECEMBER 4, 2019 EXECUTIVE COMMITTEE MEETING	I 1
	I. ADMINISTRATION REPORTS	I
	1. President's Report	4
	<i>Elizabeth Ehrenstrom will address the Board on items pertaining to NCCSIF.</i>	



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- | | | |
|--|--|----------|
| | 2. CJPRMA Update | 4 |
| | <i>Veronica Rodriguez will update the Board on CJPRMA matters pertinent to NCCSIF. Minutes of the last meeting can be found at http://www.cjprma.org</i> | |
| | 3. Program Administrator's Report | 2 |
| | <i>Alliant will address the Board on items pertaining to NCCSIF.</i> | |
| | a. Alliant Service Team Transition - Michael Simmons Letter | |
| | b. Service Contract Update | |

J. FINANCIAL REPORTS

- | | | | |
|---------|---|----------|----------|
| pg. 143 | 1. Quarterly Financial Report for Period Ending September 30, 2019 | A | 1 |
| | <i>James Marta will present the quarterly financial report ending September 30, 2019 for the Board to Receive and File.</i> | | |
| pg. 180 | 2. Budget-to-Actual as of September 30, 2019 | I | 1 |
| | <i>The Board will receive the Budget to Actual results as of September 30, 2019.</i> | | |

2:00 p.m. **K. JPA BUSINESS**

- | | | | |
|---------|---|----------|----------|
| pg. 181 | 1. Resolution 20-02 Amendment to the NCCSIF Bylaws | A | 1 |
| | <i>The Board may approve Resolution 20-02 Amending the Bylaws regarding terms of office of the Executive Committee from calendar year to fiscal year.</i> | | |
| pg. 201 | 2. Policy and Procedure Revisions | A | 1 |
| | <i>The Board will review and may approve or provide direction on the following Policies:</i> | | |
| pg. 203 | a. A-16: Segregation of Accounting Duties | | |
| pg. 204 | b. A-4: Quarterly Financial Statements | | |
| pg. 205 | c. A-18: Finance Committee Composition and Duties | | |
| pg. 207 | d. A-13: Review and Control of Investment Activities | | |



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pg. 209	L. INFORMATION ITEMS	I 1
pg. 210	1. PARMA 2020 Conference (February 25-28, 2020) in Monterey, CA	
pg. 216	2. Glossary of Terms	
pg. 225	3. NCCSIF Organizational Chart	
pg. 226	4. NCCSIF 2020 Meeting Calendar	
pg. 227	5. NCCSIF Resource Contact Guide	
pg. 240	6. York Who's Who in Claims - WC and Liability Contacts	
pg. 242	7. NCCSIF Travel Mileage Reimbursement Form	

M. ADJOURNMENT

UPCOMING MEETINGS

Police Risk Management Committee Meeting - February 6, 2020

Executive Committee Meeting - March 26, 2020

Claims Committee Meeting - March 26, 2020

Risk Management Committee Meeting - April 23, 2020

Board of Directors Meeting - April 23, 2020

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Raychelle Maranan at Alliant Insurance Services at (916) 643-2712.

The Agenda packet will be posted on the NCCSIF website at www.nccsif.org. Documents and material relating to an open session agenda item that are provided to the NCCSIF Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at 2180 Harvard Street, Suite 460, Sacramento, CA 95815.

Access to some buildings and offices may require routine provisions of identification to building security. However, NCCSIF does not require any member of the public to register his or her name or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
Board of Directors Meeting
January 16, 2020**

PRE-MEETING ORIENTATION AT 9:00 A.M.

NORCAL CITIES ORIENTATION AND REFRESHER TRAINING

INFORMATION ITEM

OVERVIEW: New Board Members and those who would like a refresher regarding NCCSIF programs, policies and services are invited to attend an orientation to learn more about NCCSIF and have their questions answered.

PRESENTER: The Program Administrators regularly offer an orientation to new Members by meeting with them in person and by presenting a general overview of NCCSIF at select Board meetings.

This “pre-meeting” session will provide an overview of NCCSIF’s Coverage Programs, Funding Mechanisms, Governance, Services, and Claims Administration. The topics include a description of the various types of services and training available to Members and who to contact for resources, training, or assistance with risk management issues. Members will review their own program participation and have their questions answered about NCCSIF.

HANDOUT: 2019/20 NCCSIF Annual Report - *handout at meeting*



**Northern California Cities Self Insurance Fund
Long Range Planning Meeting
January 16, 2020**

LRP Item E.1.

STATE OF THE INSURANCE MARKET/EMERGING RISKS

TOPIC: Members will continue to face challenges from the inevitable changes that occur at an ever-increasing pace. A review of a few of these emerging and potential risks and how they are impacting the insurance market is meant to get members thinking about the future and how NCCSIF may adapt to continue as a valued resource.

The annual State of the Market Presentation will be provided at the meeting. In addition, attached please find an Executive Summary from a recent *AXA-Eurasia Group Future Risks Report* that outlines the ten major emerging risks as identified in a survey of over 1,700 specialists in 58 countries. Those risks most applicable to NorCal Cities members include:

- “Social Inflation” of jury verdicts and claim values
- Climate change - flooding, fires, winds
- Hardening liability and property markets
- Cyber Risk - attacks and liability
- Artificial Intelligence & Big Data
- Change Management
- Quality of talent - management, governance
- Budgets, pension liability
- Health Risks - Pandemic & Aging Population

ATTACHMENT(S): Executive Summary from Future Risks Report by AXA & Eurasia Group

NOTES:

Executive summary

Preparing for the future requires an in-depth assessment of emerging risks. Technological revolution, climate change, and increasing international instability make it harder for policymakers, businesses, and individuals to anticipate coming changes, challenges, and opportunities. Perception shapes our collective vision of the world and influences decision-making.

Therefore, for the sixth consecutive year, AXA sought to highlight experts' perceptions of future risks by conducting a structured survey of more than 1,700 specialists from 58 countries, selected for their risk expertise. This year, in order to encompass global geopolitical trends and shifts in the analysis of the global risk landscape, AXA partnered with the advisory firm Eurasia Group. The insights coming from this panel of risk experts, combined with AXA's in-house risk management capabilities and Eurasia Group's unique take on geopolitical themes, offer an unparalleled vantage point to look at risks on the horizon.

Top risks

Experts in the 2019 survey identified the following ten major emerging risks:

1. Climate Change		2. Cybersecurity Risks	
3. Geopolitical Instability		4. Social Discontent and Local Conflicts	
5. Natural Resources Management		6. Artificial Intelligence and Big Data	
7. Pollution		8. Pandemics and Infectious Diseases	
9. New Threats to Security		10. Macroeconomic Risks	

Source: AXA 2019 emerging risks survey

Environmental risks: planning for mitigation and adaptation

Most environmental risks are caused or worsened by human activities. Climate change emerged as the top risk of the survey, reflecting the growing concern for and awareness that environmental risks have far-reaching consequences on society. Our experts stressed that climate change, biodiversity loss, and environmental degradation are interlinked and self-reinforcing. Demographic trends will further increase the pressure on natural resources and contribute to environmental degradation.

For instance, the threat of wildfires in the US is enhanced by a unique combination of climate change, human activities, and their respective ripple effects. This web of complex and connected risk factors leaves the environment increasingly vulnerable, with consequences ranging from business losses and property damages to declining forest biodiversity.

An important implication of climate change and environmental degradation is on supply chains. Shortages of raw materials and natural resources can drive up costs and reduce production capacity, in turn creating a variety of economic and business disruptions.

Geopolitics and domestic political constraints have prevented a sufficiently large and coordinated global response to climate change and other environmental risks. Multilateral action is likely to remain weak, suggesting that the path forward might remain a patchwork of initiatives led by different stakeholders around the world. An optimal response to climate change would benefit from positive synergies between adaptation and mitigation actions that must be complementary.

Technological risks: Beyond cyber

Cyber risks have long been a top concern for risk experts given the potential economic impact of a successful large-scale cyberattack. Technological risks today are rapidly evolving, becoming more complex, and are increasingly linked to geopolitical and societal risks.

Case studies on the future of data regulation, the challenges of artificial intelligence (AI) and the prospects of quantum technology stress the importance of the geopolitical context in identifying emerging technological risks. Geopolitical competition over emerging technologies is leading to more fragmented supply chains, increasing costs for businesses. Indeed, countries may eventually develop entirely separate technology ecosystems, raising the costs of compliance for businesses. These developments would create new risks and vulnerabilities, alongside new threats exposed by the eventual development of quantum computing.

The EU is leading the global debate on safety and ethics with the implementation of the General Data Protection Regulation (GDPR), which is influencing data privacy laws in several countries and US states. Moreover, a growing debate seeks to incorporate ethical principles into the development and deployment of AI. Nonetheless, conflict over—and excessive regulation of—data localization could substantially reduce the transfer of data, negatively affecting businesses and stifling innovation in machine learning and other data-intensive applications.

Political risks: the consequences of the “geopolitical recession”

Concern over geopolitical instability has risen in this year’s ranking of emerging risks. Experts fear the socioeconomic consequences of the decline in multilateralism—characterized in this report as a “geopolitical recession”—and the rise of populism. A potential corollary is the reduced ability of governments to monitor emerging risks, mitigate them, and manage crises when they hit. Governments across much of the world are also facing rising social discontent and political unrest driven by a variety of factors, including rising populism, dissatisfaction with socioeconomic inequalities and inadequate social safety nets, and demands for increased democratic representation.

Eurasia Group's outlook for regional political risks

No part of the world will be immune to these emerging risks. To better understand the regional dimension of risk, Eurasia Group analysts focus on a set of primary domestic political and geopolitical challenges for three of the world's major economic regions: Asia, Europe, and North America.

- Europe faces important challenges from internal economic and political forces, and in establishing its place and global voice in a world increasingly at risk of dividing into US- and China-led blocs.
- Asia's primary challenge is to balance the economic, commercial, and diplomatic rise of China with its historic postwar relationships with other global powers, including the US and Europe.
- North America's risk landscape will be largely shaped by two overarching trends: The rapidly changing role of the US in the world and the changes in US politics, which risk eroding the quality of crisis management and policy-making in the US.

The interconnectivity of risks

A central theme of this report is the growing interconnectivity between many of the emerging risks identified by surveyed experts. The complex links between risks demand a more transversal approach to risk identification, which must also translate into cohesive and integrated risk management. Risks must always be analyzed in their broader context, drawing expertise from an inter-disciplinary and multi-stakeholder approach.

The risks identified by the survey cannot be considered in isolation: many influence others or even trigger new, previously unanticipated risks. For instance, climate change can foster social discontent and local conflict that can lead to geopolitical instability. Sufficiently understanding and identifying risks means adopting a larger scope of analysis and studying the indirect implications of global changes.

To reflect this complex set of linkages, the *AXA-Eurasia Group Future Risks Report* undertakes a multifaceted risk analysis. The most urgent issues identified by survey experts are first sorted into three clusters: environmental, technological, and political. The risks are then considered in connection with one another, rather than in isolation as discrete risks.

Public authorities are not sufficiently prepared to face emerging risks, according to 83% of surveyed experts. Building resilience is key for all organizations, both public and private, and risk mitigation must not be left to governments only. Ultimately, private actors and civil society—in collaboration with policymakers—must step up to the challenge and play their part in preparing for the risks of tomorrow.

Risks under the radar: health risks

Several medical and health risks are directly connected to environmental, technological and political developments, even though they are not at the top of the survey's ranking. Exposure to harmful substances intersects with environmental degradation and pollution. The risk of pandemics—the only medical risk in the top ten—is amplified by an increasingly fragmented political landscape and by economic constraints. Growing competition between technology ecosystems could further hinder medical advances.

**Northern California Cities Self Insurance Fund
Long Range Planning Meeting
January 16, 2020**

LRP Item E.3.

NORCAL CITIES FUNDING POLICY FINANCIAL PERFORMANCE

TOPIC: Marcus Beverly will update the Board on the group's financial performance as of June 30, 2019 as compared to its established Funding Policy.

Members will also receive a brief overview of the results of AGRIP's Financial Benchmarking Initiative (FBI) that compares NorCal Cities to other pools across the country on a number of financial benchmarks, including some the members may want to consider adding to their own Funding Policy.

NOTES:

[illegible]



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**Northern California Cities Self Insurance Fund
Long Range Planning Meeting
January 16, 2020**

OBJECTIVE:

ACTION(s)/DELIVERABLE(s):

DEADLINE(s):

FINANCIAL IMPACT:

RESPONSIBILITY:

FOUR RATIO CATEGORIES

The FBI includes four categories of ratios labeled as follows: Leverage, Retention, Profitability, and Liquidity & Expense.

Leverage	Retention	Profitability	Liquidity & Expense
$\text{Contribution Leverage} = \frac{\text{Net Contributions}}{\text{Net Position}}$ $\text{Liability Leverage} = \frac{\text{Total Liabilities}}{\text{Net Position}}$ $\text{Reserve Leverage} = \frac{\text{Net Loss Reserves}}{\text{Net Position}}$ $\text{Invested Assets} = \frac{\text{Invested Assets}}{\text{Net Position}}$ $\text{Change in Net Position} = \frac{[\text{Net Position (current year)} - \text{Net Position (prior year)}]}{\text{Net Position (prior year)}}$ $\text{Net Leverage} = \frac{\text{Net Contributions}}{\text{Net Position}} + \frac{\text{Net Loss Reserves}}{\text{Net Position}}$			
Leverage	Retention	Profitability	Liquidity & Expense
$\text{Retention Ratio} = \frac{\text{Net Position}}{\text{Pool Self Insured Retention}}$			
Leverage	Retention	Profitability	Liquidity & Expense
$\text{Loss Ratio} = \frac{\text{Net Incurred Losses \& LAE}}{\text{Net Contributions}}$ $\text{Portfolio Yield} = \frac{\text{Investment Income}}{\text{Invested Assets}}$ $\text{Combined Ratio} = \frac{[\text{Net Incurred Losses \& LAE} + \text{Other Non Loss Expenses Net of Reinsurance}]}{\text{Net Contributions}}$ $\text{Operating Ratio} = \frac{[\text{Net Incurred Losses \& LAE} + \text{Other Non Loss Expenses Net of Reinsurance} - \text{Investment Income}]}{\text{Net Contributions}}$			
Leverage	Retention	Profitability	Liquidity & Expense
$\text{Liabilities to Assets} = \frac{\text{Total Liabilities}}{\text{Current Assets}}$ $\text{Expense to Net Contributions} = \frac{\text{Other Non-Loss Expenses Net of Reinsurance}}{\text{Net Contributions}}$ $\text{One Year Reserve Development} = \frac{(\text{Net Incurred Losses \& LAE} - \text{Current Coverage Year Ultimate Loss})}{\text{Net Position}}$			



**Northern California Cities Self Insurance Fund
Long Range Planning Meeting
January 16, 2020**

LRP Item E.4.

STRESS TEST MEASUREMENTS

TOPIC: James Marta will provide a review of various “stress test” measurements designed to evaluate the ability to finance 50, 100, and 200-year events. He will also provide feedback on the benchmarks and experiences of other groups he works with.

These and the prior discussion’s measurements will be evaluated in light of the group’s current Funding Policy, with the goal to provide direction for updating the Policy going forward.

ATTACHMENT(S):

1. Target Equity Ratio Summary - James Marta
2. Target Funding Policy - NCCSIF Policy A-17

NOTES:



[BACK TO AGENDA](#)

**Northern California Cities Self Insurance Fund
Long Range Planning Meeting
January 16, 2020**

OBJECTIVE:

ACTION(s)/DELIVERABLE(s):

DEADLINE(s):

FINANCIAL IMPACT:

RESPONSIBILITY:

**Laibility - Shared
Program Ratios**

		2019	2018	2017	2016	2015	2014
Equity to SIR							
This ratio is a measure of the maximum amount equity could decline due to a single full limits loss. It also measures a funds ability to take a higher SIR. A high ratio is desirable.							
Program Equity (A)		\$ 2,640,322	\$ 1,509,875	\$ 1,387,946	\$ (431,114)	\$ (473,757)	\$ (589,785)
Program Self Insured Retention (B)		\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
Equity to SIR (A/B)	Target ≥ 5:1	5.28	3.02	2.78	(0.86)	(0.95)	(1.18)
		Met	Not Met	Not Met	Not Met	Not Met	Not Met
Net Premium to Equity							
This ratio measures whether adverse loss development can be absorbed by net premium. Net premium equals premium received by less premium paid to others (excess).							
Premium Earned		\$ 4,503,468	\$ 3,115,327	\$ 2,996,606	\$ 2,336,990	\$ 2,315,971	\$ 2,217,529
Less ceded insurance		\$ (2,392,637)	\$ (1,166,890)	\$ (1,052,427)	\$ (926,891)	\$ (816,072)	\$ (1,000,868)
Net Premium Received (A)		\$ 2,110,831	\$ 1,948,437	\$ 1,944,179	\$ 1,410,099	\$ 1,499,899	\$ 1,216,661
Program Equity (B)		\$ 2,640,322	\$ 1,509,875	\$ 1,387,946	\$ (431,114)	\$ (473,757)	\$ (589,785)
Net Premium to Equity (A/B)	Target ≤ 2.0:1	0.80	1.29	1.40	(3.27)	(3.17)	(2.06)
		Met	Met	Met	Not Met	Not Met	Not Met
Claim Liabilities to Equity							
This ratio is a measure of how equity is leveraged against total reserves. A low ratio is desireable							
Reserves/IBNR (per f/s) (A)		\$ 5,587,856	\$ 6,318,732	\$ 5,224,752	\$ 7,174,243	\$ 7,176,220	\$ 6,041,127
Program Equity (B)		\$ 2,640,322	\$ 1,509,875	\$ 1,387,946	\$ (431,114)	\$ (473,757)	\$ (589,785)
Claim Reserves/IBNR to Equity (A/B)	Target ≤ 3.5:1	2.12	4.18	3.76	(16.64)	(15.15)	(10.24)
		Met	Not Met	Not Met	Not Met	Not Met	
Prior Years' Loss Development to Equity							
This ratio is a measure of the development in prior years' ultimate net loss from one year to the next.							
Prior Year's change in Loss Development (A)		\$ (362,137)	\$ 404,930	\$ (1,339,688)	\$ (827,549)	\$ (215,119)	\$ 886,914
Program Equity (B)		\$ 2,640,322	\$ 1,509,875	\$ 1,387,946	\$ (431,114)	\$ (473,757)	\$ (589,785)
Prior Years' Loss Development to Equity (A/B)	Target ≤ + 20% (any negative is ok)	-13.72%	26.82%	-96.52%	191.96%	45.41%	-150.38%
		Met	Not Met	Met	Not Met	Not Met	Met
Change in Equity							
This ratio measures if a decline in equity in excess of 10% warrants an increase in pricing.							
Program Equity Prior Year (A)		\$ 1,509,875	\$ 1,387,946	\$ (431,114)	\$ (473,757)	\$ (589,785)	N/A
Equity Change from Prior Year (B)		\$ 1,130,447	\$ 121,929	\$ 1,819,060	\$ 42,643	\$ 116,028	N/A
Change in Equity (A/B)	Target ≤ -10%:1 (any increase is ok)	74.87%	8.78%	-421.94%	-9.00%	-19.67%	N/A
		Met	Met	Not Met	Met	Not Met	N/A
Pool Rate Setting Confidence Level (funding benchmark)							
Rate setting at atleast 80% confidence level		80%	80%	75%	70%	68%	N/A
		Met	Met	Not Met	Not Met	Not Met	
Pool Funded Confidence Level (equity benchmark)							
Equity at atleast 90% confidence level		90%	70%	80%	0%	0%	N/A
		Met	Not Met	Not Met	Not Met	Not Met	N/A

**Workers Compensation - Shared
Program Ratios**

		2019	2018	2017	2016	2015	2014
Equity to SIR							
This ratio is a measure of the maximum amount equity could decline due to a single full limits loss. It also measures a funds ability to take a higher SIR. A high ratio is desirable.							
Program Equity (A)		\$ 5,176,667	\$ 3,677,055	\$ 4,000,756	\$ 5,116,141	\$ 2,235,236	\$ 3,596,277
Program Self Insured Retention (B)		\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
Equity to SIR (A/B)	Target ≥ 5:1	10.35	7.35	8.00	10.23	4.47	7.19
		Met	Met	Met	Met	Not Met	Met
Net Premium to Equity							
This ratio measures whether adverse loss development can be absorbed by net premium. Net premium equals premium received by less premium paid to others (excess).							
Premium Earned		\$ 4,932,997	\$ 4,704,041	\$ 4,106,000	\$ 4,166,492	\$ 3,585,638	\$ 3,185,218
Less ceded insurance		\$ (1,569,509)	\$ (1,461,475)	\$ (1,184,691)	\$ (1,096,376)	\$ (964,512)	\$ (809,819)
Net Premium Received (A)		\$ 3,363,488	\$ 3,242,566	\$ 2,921,309	\$ 3,070,116	\$ 2,621,126	\$ 2,375,399
Program Equity (B)		\$ 5,176,667	\$ 3,677,055	\$ 4,000,756	\$ 5,116,141	\$ 2,235,236	\$ 3,596,277
Net Premium to Equity (A/B)	Target ≤ 2.0:1	0.65	0.88	0.73	0.60	1.17	0.66
		Met	Met	Met	Met	Met	Met
Claim Liabilities to Equity							
This ratio is a measure of how equity is leveraged against total reserves. A low ratio is desirable							
Reserves/IBNR (per f/s) (A)		\$ 18,181,024	\$ 18,039,327	\$ 16,999,526	\$ 15,330,535	\$ 16,060,014	\$ 13,912,620
Program Equity (B)		\$ 5,176,667	\$ 3,677,055	\$ 4,000,756	\$ 5,116,141	\$ 2,235,236	\$ 3,596,277
Claim Reserves/IBNR to Equity (A/B)	Target ≤ 3.5:1	3.51	4.91	4.25	3.00	7.18	3.87
		Not Met	Not Met	Not Met	Met	Not Met	Not Met
Prior Years' Loss Development to Equity							
This ratio is a measure of the development in prior years' ultimate net loss from one year to the next.							
Prior Year's change in Loss Development (A)		\$ (438,785)	\$ 237,597	\$ (1,167,238)	\$ (2,019,653)	\$ (526,571)	\$ (2,141,057)
Program Equity (B)		\$ 5,176,667	\$ 3,677,055	\$ 4,000,756	\$ 5,116,141	\$ 2,235,236	\$ 3,596,277
Prior Years' Loss Development to Equity (A/B)	Target ≤ + 20% (any negative is ok)	-8.48%	6.46%	-29.18%	-39.48%	-23.56%	-59.54%
		Met	Met	Met	Met	Met	Met
Change in Equity							
This ratio measures if a decline in equity in excess of 10% warrants an increase in pricing.							
Program Equity Prior Year (A)		\$ 3,677,055	\$ 4,000,756	\$ 5,116,141	\$ 2,235,236	\$ 3,596,277	N/A
Program Equity Change from Prior Year (B)		\$ 1,499,612	\$ (323,701)	\$ (1,115,385)	\$ 2,880,905	\$ (1,361,041)	N/A
Change in Equity (A/B)	Target ≤ -10%:1 (any increase is ok)	40.78%	-8.09%	-21.80%	128.89%	-37.85%	N/A
		Met	Met	Not Met	Met	Not Met	N/A
Pool Rate Setting Confidence Level (funding benchmark)							
Rate setting at atleast 80% confidence level		80%	80%	75%	70%	68%	N/A
		Met	Met	Not Met	Not Met	Not Met	
Pool Funded Confidence Level (equity benchmark)							
Equity at atleast 90% confidence level		80%	80%	80%	80%	55%	N/A
		Not Met	Not Met	Not Met	Not Met	Not Met	N/A



ADMINISTRATIVE POLICY AND PROCEDURE # A-17

SUBJECT: SHARED RISK LAYER PLAN TARGET FUNDING POLICY

Policy Statement:

This policy will operate in conjunction with the following policies and procedures:

L – 1: SHARED RISK LAYER LIABILITY DEPOSIT DEVELOPMENT PLAN

WC – 1: SHARED RISK LAYER WORKERS’ COMPENSATION DEPOSIT DEVELOPMENT PLAN

A – 12: SHARED RISK LAYER PLAN FUND ADJUSTMENTS

It is the goal of NCCSIF to develop guidelines setting target funding levels for the Shared Risk Layers in the Liability and Workers’ Compensation programs. This policy seeks to establish a prudent funding threshold to ensure the programs are able to meet their financial obligations. When Net Assets exceed or fall below the target(s) the Board may make adjustments by issuing refunds or declaring assessments in accordance with Policy and Procedure A – 12, Shared Risk Layer Plan Fund Adjustments.

1. DEFINITIONS

This policy contains terms and words with special meaning to risk funding. Those terms and others are defined below:

Claim Reserves: Estimate of the funds needed to pay for known claims against members that have been reported to NCCSIF. The Third Party Claims Administrator will establish a reserve for each open claim.

Confidence Level (CL): The probability premium collected or program assets are sufficient to pay the actual claim costs. Expected value is approximately equal to a 55% probability funds are sufficient to pay claims. A 90% confidence level refers to an estimate for which there is only a 10% probability there is insufficient funding to pay the Ultimate Loss.

Risk Margin Fund: Net Assets held to pay claims above Expected Liabilities.

Expected Liabilities: Claim Reserves plus IBNR and Loss Adjustment Expenses (LAE), discounted, and reported at an Expected CL for all program years, as calculated by an actuary.

Net Assets: Total assets less Expected Liabilities. Stated as Net Position in the Statement of Net Position (Balance Sheet).

Incurred But Not Reported (IBNR) Claims: Estimate of the funds needed to pay for covered losses that have occurred but have not been reported and expected future loss development on claims already reported.

Self Insured Retention (SIR): Dollar amount of pooled risk before any excess coverage is triggered.

Ultimate Loss: The sum of claims paid to date, claim reserves and IBNR. This is an actuarial estimate of the total value of all claims that will ultimately be paid at a given point in time.

2. FUNDING CRITERIA

The programs shall utilize Expected Liabilities when reporting liabilities in the NCCSIF Financial Statements and Audit.

Each program's goal is to maintain a Risk Margin Fund with assets equal to the difference between Expected Liabilities and Discounted Liabilities at a 90% CL.

The programs may pay refunds when Net Assets exceed the 90% discounted CL and as per Policy and Procedure A – 12.

The programs may use Net Assets for rate stabilization.

The programs will initially fund each program year at a 60% CL or higher.

3. FUNDING BENCHMARKS

In addition to the program maintaining assets equal to Liabilities at a 90% CL, other benchmark ratios will be reviewed annually to ensure prudent funding levels are maintained.

The programs will endeavor to meet the following ratios:

☞ **Net Assets to SIR**

Target = 3 to 5:1

This ratio is a measure of the number of full SIR losses that could be paid from Net Assets. It also measures the funds available to take a higher SIR. A high ratio is desirable.

☞ **Net Contributions to Net Assets**

Target = \leq 2 to 1

This ratio measures whether inadequate funding for new years could adversely affect Net Assets. A low ratio is desirable.

- ☞ **Expected Liabilities to Net Assets** **Target = ≤ 3 to 1**
This ratio is a measure of how Net Assets are leveraged against Expected Liabilities. A low ratio is desirable.
- ☞ **Change in Ultimate Loss Development** **Target $-20\% < x < 20\%$**
This is a measure of the development in Ultimate Loss from one year to the next. Increases over successive years indicate a trend that may need addressing through additional funding.
- ☞ **Change in Net Assets** **Target $\geq -10\%$**
This measures the annual change in Net Assets. Decreases over successive years indicate a trend that may need addressing through additional funding.

4. POLICY REVIEW

The Program Administrator will submit a yearly report summarizing the programs' financial positions against the guidelines established in this policy. The policy will be periodically reviewed by the Board and revised as necessary.

Effective Date: December 18, 2005

First Revision Date: January 24, 2013

Second Revision Date: October 9, 2014

**Northern California Cities Self Insurance Fund
Long Range Planning Meeting
January 16, 2020**

LRP Item E.5.

UPDATE STRATEGIC GOALS AND ACTION PLAN

TOPIC: In December 14, 2017, NCCSIF Board of Directors discussed the strategic direction of the JPA and developed the 2017 strategic plan. The goals are not listed in any order or priority; all are equally important and interrelated. The Board may review, update and set new goals for ensuring NorCal Cities future based upon today's discussion.

ATTACHMENT(S): Strategic Goals from December 14, 2017 LRP

NOTES:

[illegible]

NCCSIF STRATEGIC GOALS & ACTION PLAN

Goals Established: 12/14/17 BOD Long Range Planning meeting

Updated: 10/25/18

MISSION STATEMENT

The Northern California Cities Self Insurance Fund, or NCCSIF, is an association of municipalities joined to protect member resources by stabilizing risk costs in a reliable, economical and beneficial manner while providing members with broad coverage and quality services in risk management and claims management.

GOAL	ACTION/TASK	RESPONSIBLE ENTITY	DEADLINE	STATUS
LRP-1				
What do we want to be when we grow up	1. Open to grow membership, but not actively market with caveat to maintain geographic centric/similar exposures as current members. Will underwrite on an as-needed basis when a city approach the pool to join.	BOD	Open	As Needed
	2. Self-insured Group Benefits: interest from members - ask CSAC EIA to present employee benefits program at April BOD meeting.	Alliant	Open	4/26/18 presentation at BOD Mtg
	<i>Representatives from EIA and GSRMA presented Group Benefits Program at the April BOD meeting.</i>			
LRP-2				
What more can NCCSIF do for members	1. Develop a unified policy for Active Shooters Response - coordinate with PRMC.	BOD, PRMC, Alliant, Bickmore	Ongoing	2/1/18 initial discussion at PRMC Mtg
	<i>PRMC feels this is under control - Folsom conducted training with school on 3/2/18.</i>			
	2. Case Management Workshop: 2-hour Litigation Claims Management presentation on best practices at future BOD meeting.	BOD, York, CJPRMA	Open	10/25/18 presentation at BOD Mtg
	3. Interest in Parametric Coverage: BI for Liability - Civil Disorder, Wildfire Coverage, Active Shooter.	Alliant	7/1/18	4/26/18 approved sublimit coverage
	<i>BOD approved Violent Event sub-limit coverage endorsement under Liability Program at the April Board meeting.</i>			
LRP-3				
How do we achieve greatness	1. Incrementally increase Confidence Level to 80% in the next few years.	BOD, Alliant, Marta, Actuary	7/1/18	4/26/18 approved funding at 80% CL
	<i>BOD approved funding at 80% Confidence Level for both WC and Liability Programs effective 7/1/18.</i>			
	2. Marta and Alliant to present benchmarks of what our SIR could be after 6/30/18 Financials (discussion stems from CJPRMA potentially requiring members with high loss exposures to higher SIR).	BOD, Alliant, Marta, Actuary	Open	10/25/18 BOD Mtg



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
Board of Directors Meeting
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LUNCHTIME PRESENTATION AT 12:30 P.M.

**BEST PRACTICES FOR PUTTING TOGETHER
A CRITICAL INCIDENT VIDEO**

INFORMATION ITEM

OVERVIEW: You never know when a critical incident might hit your city. Laura Cole of Cole Pro Media will provide an overview and samples of best practices for responding to critical incidents that include video evidence. Managing video evidence is increasingly a critical aspect of managing an incident, including getting your story out in a way that maintains credibility and a connection to the public by keeping your community stakeholders informed.

PRESENTER: Laura Cole, President of Cole Pro Media

Laura has worked as a White House Correspondent and as a reporter for local television stations in California, Ohio and Nebraska. Her stories focused on public safety, education and government related topics. Laura established her company to consult with law enforcement, fire departments, school districts, cities and businesses on how to effectively work with the media, craft positive stories for social media and the best ways to manage a crisis.

ATTACHMENT(S): Presentation at meeting - *handout at meeting*



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
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Agenda Item F.

CONSENT CALENDAR

ACTION ITEM

ISSUE: The Board of Directors reviews items on the Consent Calendar, and if any item requires clarification or discussion a Member should ask that it be removed for separate action. The Board should then consider action to approve the Consent Calendar excluding those items removed. Items removed from the Consent Calendar will be placed later on the agenda in an order determined by the President.

RECOMMENDATION: Adoption of the Consent Calendar after review by the Board.

FISCAL IMPACT: None.

BACKGROUND: Routine items that generally do not require discussion are regularly placed on the Consent Calendar for approval.

ATTACHMENT(S):

1. Board of Directors Meeting Minutes - October 24, 2019 (Draft)
2. Check Register from September 1, 2019 to December 30, 2019
3. Investment Reports
 - a. Chandler Asset Management Short/Long Term - September 2019 to December 2019
 - b. Local Agency Investment Fund (LAIF) Report as of September 30, 2019
 - c. Treasurer's Report as of September 30, 2019
4. NCCSIF Audited Financial Statements FYE June 30, 2019
 - a. FY 18/19 Accountant's Compilation Report letter
 - b. 2019 Special Districts Financial Transactions Report
5. FY 19/20 Liability Claims Auditing Services Agreement with Risk Management Services
6. Sedgwick Workers' Compensation Quarterly Claims Report January 2020
7. FY 20/21 EIA Excess Workers' Compensation Premium Estimate



**NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
BOARD OF DIRECTORS MEETING MINUTES
ROCKLIN POLICE DEPARTMENT EOC, ROCKLIN, CA
OCTOBER 24, 2019**

BOARD OF DIRECTORS PRESENT

Liz Cottrell, City of Anderson
Tom Watson, City of Corning (Alternate)
Rachel Ancheta, City of Dixon
Kara Reddig, City of Elk Grove (Alternate)
Kristine Haile, City of Folsom (**Vice Chair**)
Joanne Narloch, City of Galt
Elisa Arteaga, City of Gridley (Alternate)

Yvonne Kimball, City of Jackson
Jennifer Styczynski, City of Marysville
Loree McCay, City of Nevada City
Liz Ehrenstrom, City of Oroville (**Chair**)
Crystal Peters, Town of Paradise (Alternate)
Dave Warren, City of Placerville
Kimberly Sarkovich, City of Rocklin

OTHER MEMBERS PRESENT

Jim Ramsey, City of Elk Grove
Julie Rucker, City of Elk Grove
Kathryn Bandy, City of Folsom

Katie Mulhern, City of Folsom
Andy Schiltz, City of Rocklin (Alternate)

BOARD OF DIRECTORS ABSENT

Cristina Shafer, City of Auburn
Toni Benson, City of Colusa
Kristina Miller, City of Corning
Brad Koehn, City of Elk Grove
Jim Francis, City of Folsom
City of Gridley (primary Board vacant)
Jon Hanken, City of Ione

Veronica Rodriguez, City of Lincoln
Gina Will, Town of Paradise
Sandy Ryan, City of Red Bluff
Jose Jasso, City of Rio Vista
Tim Sailsbery, City of Willows
Natalie Springer, City of Yuba City

CONSULTANTS & GUESTS

Marcus Beverly, Alliant Insurance Services
Michael Simmons, Alliant Insurance Services
Raychelle Maranan, Alliant Insurance Services
James Marta, James Marta & Company
Dori Zumwalt, Sedgwick
Jill Petrarca, Sedgwick

Dave Beal, Sedgwick
Carlos Oblites, Chandler Asset Management
Matthew Nethaway, Crowe LLP
Marylin Kelley, former Program Administrator
Bruce Cline, past Board Member

A. CALL TO ORDER

Chair Liz Ehrenstrom called the meeting to order at 10:44 a.m.

B. INTRODUCTIONS

Introduction was made and the majority of the members were present constituting a quorum.

C. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.



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MOTION: Liz Cottrell

SECOND: Dave Warren

**MOTION CARRIED
UNANIMOUSLY**

Ayes: Cottrell, Watson, Ancheta, Reddig, Haile, Narloch, Arteaga, Kimball, Styczynski, McCay, Ehrenstrom, Peters, Warren, Sarkovich

Nays: None

D. PUBLIC COMMENTS

There were no public comments.

E. CONSENT CALENDAR

1. Board of Directors Meeting Minutes - June 13, 2019
2. Check Register from May 1, 2019 to August 31, 2019
3. Investment Reports
 - a. Chandler Asset Management Short/Long Term - May 2019 to August 2019
 - b. Chandler Asset Management GASB 40 Reports as of June 30, 2019
 - c. Chandler Asset Management GASB 72 Reports as of June 30, 2019
 - d. Local Agency Investment Fund (LAIF) Report as of June 30, 2019
 - e. Treasurer's Report as of June 30, 2019
4. PMIA Performance Report & LAIF Performance Report QE June 30, 2019
5. Policy and Procedure A-9: Attachment A Defense Attorney List for Liability Revised as of September 26, 2019
6. Legal Services Agreement with Gibbons & Conley effective July 1, 2019
7. Police Risk Management Grant Funds Utilization Report as of October 2019
8. Sedgwick Workers' Compensation Quarterly Claims Report
9. APIP Alliant Commission Disclosure Letter and Fact Sheet Retail v. Wholesale Commissions

A motion was made to approve the Consent Calendar as posted.

MOTION: Kristine Haile

SECOND: Liz Cottrell

**MOTION CARRIED
UNANIMOUSLY**

Ayes: Cottrell, Watson, Ancheta, Reddig, Haile, Narloch, Arteaga, Kimball, Styczynski, McCay, Ehrenstrom, Peters, Warren, Sarkovich

Nays: None

F. GENERAL RISK MANAGEMENT ISSUES

Mr. Marcus Beverly encouraged members to read the CAJPA Key Bill list to keep informed on broad spectrum of issues affecting members and for legislative awareness.



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G. SUMMARY OF THE SEPTEMBER 26, 2019 EXECUTIVE COMMITTEE MEETING

Mr. Beverly reported that the JPA owed CJPRMA, Excess Liability Provider, an additional cost estimated at around \$89,000 as a result of the Corridor Deductible arrangement made in 2013 for Fiscal Years, 13/14, 14/15 and 15/16.

H. ADMINISTRATION REPORTS

H.1. President's Report

Chair Ehrenstrom acknowledged Dave Warren of City of Placerville for his work on the new logos.

H.2. CJPRMA Update

Chair Ehrenstrom reported that she attended CJPRMA's two-day strategic planning session held earlier week. The facilitator discussed some goals such as: captive insurance placement, 100% membership retention, cost-benefit analysis to grow v. not grow membership and instituting an ex-mod factor for each member to ensure cost are allocated appropriately. Chair Ehrenstrom encouraged members to take advantage of all the trainings that CJPRMA provides throughout the year.

Mr. Beverly explained that captive coverage essentially is your own coverage such as NCCSIF, in which a parent group or groups create a licensed company to provide coverage for itself.

H.3. Program Administrator's Report

Mr. Beverly thanked all the Board members for their active participation in the organization. 2019 marks the fortieth anniversary of the JPA. NCCSIF have set some groundbreaking case law and most notably the recent case, Oroville v. Superior Court, which set precedent to inverse condemnation litigation in California.

The pool is now retiring the metal nameplates. Board members were given their respective nameplate to take home as a thank you for their contributions to the JPA.

I. JPA GOVERNANCE

I.1. Executive Committee Term Changes

Mr. Beverly indicated the Executive Committee (EC) rotates annually, on a calendar-year rotation, with each Member serving a two-year term. The EC recommended changing the EC term of office from calendar-year to fiscal-year basis to align with NCCSIF's operations. The key benefits with this change is enabling new EC members to learn by participating in the group's management



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cycle from the beginning of the process to end of fiscal year. In order to move forward with the change beginning July 1, 2020, the current EC terms rotation schedule would be extended by six months during the transitional period. EC members that are scheduled to rotate off ending December 31, 2019, will now rotate off to June 30, 2020.

The Board is in agreement with changing the EC terms of office from calendar year to fiscal year.

The Program Administrator will present the necessary change to the Bylaws at the December 2019 EC meeting for approval.

A motion was made to approve changing the Executive Committee term of office from calendar year to fiscal year and extending the current committee members terms by six months; and make the necessary change to the Bylaws.

MOTION: Kimberly Sarkovich **SECOND:** Dave Warren **MOTION CARRIED
UNANIMOUSLY**
Ayes: Cottrell, Watson, Ancheta, Reddig, Haile, Narloch, Arteaga, Kimball, Styczynski, McCay, Ehrenstrom, Peters, Warren, Sarkovich
Nays: None

I.2. Appointment of CJPRMA Board Representative

Mr. Beverly indicated that the EC recommended appointment of Ms. Veronica Rodriguez as CJPRMA Board Representative.

Chair Ehrenstrom noted she is willing to remain as Alternate CJPRMA Board Representative for NCCSIF.

A motion was made to approve appointment of Veronica Rodriguez of City of Lincoln as CJPRMA Board Representative.

MOTION: Rachel Ancheta **SECOND:** Kris Haile **MOTION CARRIED
UNANIMOUSLY**
Ayes: Cottrell, Watson, Ancheta, Reddig, Haile, Narloch, Arteaga, Kimball, Styczynski, McCay, Ehrenstrom, Peters, Warren, Sarkovich
Nays: None

I.3. Appointment of Treasurer

Mr. Beverly indicated that the Executive Committee recommended appointment of Mr. Tim Sailsbery as Treasurer. It was noted that Tim has been a long-standing Board member for at least 20 years.



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A motion was made to appoint Tim Sailsbery of City of Willows as NCCSIF Treasurer.

MOTION: Dave Warren

SECOND: Kristine Haile

**MOTION CARRIED
UNANIMOUSLY**

Ayes: Cottrell, Watson, Ancheta, Reddig, Haile, Narloch, Arteaga, Kimball, Styczynski, McCay, Ehrenstrom, Peters, Warren, Sarkovich

Nays: None

J. JPA BUSINESS

J.1. NCCSIF “REBRANDING”

Mr. Beverly indicated that Dave Warren of City of Placerville worked with a graphic artist to develop a modern logo to update the pool’s image and to commemorate the JPA’s fortieth anniversary. The anniversary represents a good time to assess the branding of the pool as NorCal Cities.

Presented as information only.

J.2. January 2020 Long Range Planning Meeting Draft Agenda

Mr. Beverly indicated the Long Range Planning (LRP) and Board meeting is scheduled for January 16, 2020. Mr. Beverly briefly reviewed the draft agenda: the morning session is the LRP and Michael Simmons will be the moderator for that portion; and the afternoon session is the Board meeting to conduct the regular business of the JPA. Topics includes: preparing for the future with environmental stresses, taken on higher SIR on excess liability, new benchmarks and AGRiP’s financial benchmarking initiative that compares NCCSIF to other pools across the country.

Chair Ehrenstrom encouraged members to attend the pre-meeting orientation as a refresher on NCCSIF’s programs and services.

J.3. 2020 Meeting Calendar

Mr. Beverly indicated the EC recommends approval of the 2020 meeting calendar.

A motion was made to approve the 2020 Meeting Calendar as presented.

MOTION: Liz Cottrell

SECOND: Kimberly Sarkovich

**MOTION CARRIED
UNANIMOUSLY**

Ayes: Cottrell, Watson, Ancheta, Reddig, Haile, Narloch, Arteaga, Kimball, Styczynski, McCay, Ehrenstrom, Peters, Warren, Sarkovich

Nays: None



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J.4. 2020 Service Calendar

Mr. Beverly reviewed the Service Calendar to the Board that outlines the timeline of the annual activities to be completed on behalf of NCCSIF. Activities have been highlighted to spot the key items that require participation from members: meetings in blue, requests for information in yellow, and training conferences in gray.

Presented as information only.

J.5. Service Providers Performance Evaluation Survey

Mr. Beverly indicated that every odd-numbered year the Board can elect to conduct an evaluation of all service providers per Policy and Procedure A-2, Service Provider Performance evaluation. This is typically a precursor to contract renewal or service issues. The last completed survey was done in January 2016 using SurveyMonkey online system.

The Board discussed if any major concerns with service providers that need to be addressed. The general consensus of the Board is to put off the survey until September 2020 as there were no critical concerns from members.

A motion was made to conduct the evaluation survey of all service providers in September 2020 with result to be presented at the October 2020 Board meeting.

MOTION: Rachel Ancheta

SECOND: Kristine Haile

**MOTION CARRIED
UNANIMOUSLY**

Ayes: Cottrell, Watson, Ancheta, Reddig, Haile, Narloch, Arteaga, Kimball, Styczynski, McCay, Ehrenstrom, Peters, Warren, Sarkovich

Nays: None

J.6. Electronic Document Delivery Option

Mr. Beverly presented information to the Board regarding the options for NCCSIF members to receive their information. Members were asked to sign one form communicating how the city would like to receive information specific to their membership and separately the NCCSIF Board was asked to discuss and determine how they would like to receive the pool program information.

A motion was made to authorize the President to sign on behalf of the NCCSIF for electronic document delivery and for each member to sign for their own agency.

MOTION: Dave Warren

SECOND: Crystal Peters

**MOTION CARRIED
UNANIMOUSLY**

Ayes: Cottrell, Watson, Ancheta, Reddig, Haile, Narloch, Arteaga, Kimball, Styczynski, McCay, Ehrenstrom, Peters, Warren, Sarkovich



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Nays: None

K. FINANCIAL REPORTS

K.1. Financial Status at June 30, 2019

Mr. James Marta provided a presentation of NCCSIF Financial Status at June 30, 2019.

A motion was made to accept and file the Quarterly Financial Report for the period ending June 30, 2019.

MOTION: Kimberly Sarkovich **SECOND:** Tom Watson

**MOTION CARRIED
UNANIMOUSLY**

Ayes: Cottrell, Watson, Ancheta, Reddig, Haile, Narloch, Arteaga, Kimball, Styczynski, McCay, Ehrenstrom, Peters, Warren, Sarkovich

Nays: None

The Board breaks for lunch at 11:42 a.m.

A special luncheon was held for the fortieth anniversary of the JPA and special guests in attendance: Bruce Cline, former Board/City of Folsom; Katie Mulhern, City of Folsom; and Marylin Kelley, former Program Administrator.

Dave Beal left the meeting during lunch.

The meeting resumed at 12:44 p.m.

Bruce Cline and Katie Mulhern left the meeting.

K.4. Investment Portfolio Review

Mr. Carlos Oblites from Chandler Asset Management provided a presentation of the economic factors that had direct impact on the rate of return to NCCSIF's Investment Portfolio.

Presented as information only.

K.3. Investment Policy

Mr. Beverly reviewed the proposed modifications that Chandler Asset Management, NCCSIF's Investment Manager, recommended be made to the policy. The recommended changes were minor that provided clarity to practices already in place.

Marylin Kelley left the meeting at 1:34 p.m.



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Mr. Oblites discussed about replacing the table of permitted investments with a more comprehensive written descriptions as part of revision next year.

A motion was made to approve the changes to the Investment Policy as presented.

MOTION: Kimberly Sarkovich **SECOND:** Dave Warren **MOTION CARRIED
UNANIMOUSLY**

Ayes: Cottrell, Watson, Ancheta, Reddig, Haile, Narloch, Arteaga, Kimball, Styczynski, McCay, Ehrenstrom, Peters, Warren, Sarkovich

Nays: None

Matthew Nethaway arrived at 1:36 p.m.

K.2. FY 18/19 Financial Audit

Mr. Matthew Nethaway from Crowe LLP provided the Board a brief overview of the financial audit process. He noted the independent audit brings credibility to the financial information the Board receives throughout the year. The audit report is in draft form pending presentation to the Board as part of the audit process. The audit concluded no adjustment needed to be made. Once the report is finalized, Crowe will include an unmodified opinion on the financial statements.

Mr. Beverly noted printing error on page 185, page 3 of the MD&A (Management's Discussion and Analysis), and replacement of that page was handed out to the Board.

A motion was made to receive and file the draft Financial Audit for Year Ending June 30, 2019

MOTION: Dave Warren **SECOND:** Jennifer Styczynski **MOTION CARRIED
UNANIMOUSLY**

Ayes: Cottrell, Watson, Ancheta, Reddig, Haile, Narloch, Arteaga, Kimball, Styczynski, McCay, Ehrenstrom, Peters, Warren, Sarkovich

Nays: None

Matt Nethaway left the meeting at 1:45 p.m.

K.5. Resolution 20-01 Authorizing the Treasurer to Invest and Reinvest Funds

Mr. Beverly indicated that the Board must annually approve a resolution authorizing the NCCSIF Treasurer to invest and reinvest funds.

Mr. Jim Marta noted that the Treasurer does not make actual investment transactions on behalf of the pool.



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A motion was made to approve the NCCSIF Resolution 20-01 as presented.

MOTION: Tom Watson

SECOND: Kimberly Sarkovich

**MOTION CARRIED
UNANIMOUSLY**

Ayes: Cottrell, Watson, Ancheta, Reddig, Haile, Narloch, Arteaga, Kimball, Styczynski, McCay, Ehrenstrom, Peters, Warren, Sarkovich

Nays: None

L. INFORMATION ITEMS

1. CalPELRA 2019 Conference (November 18-22, 2019) in Monterey, CA
2. PARMA 2020 Conference (February 25-28, 2020) in Monterey, CA
3. Glossary of Terms
4. NCCSIF Organizational Chart
5. NCCSIF 2019 Meeting Calendar
6. NCCSIF Resource Contact Guide
7. York Who's Who in Claims - WC and Liability Contacts
8. NCCSIF Travel Mileage Reimbursement Form

These items were provided as information only.

M. ADJOURNMENT

The meeting was adjourned at 1:49 p.m.

Post-meeting 40th Anniversary celebration was held at the Rocklin's Quarry Park Adventures.

Next Meeting Date: January 16, 2020 in Rocklin, CA

Respectfully Submitted,

Gina Will, Secretary

Date

Company Name: NCCSIF
Report Name: NCCSIF Check Register Board Report
Created On: 9/25/2019

Check#	Date	Vendor	Account Title	Account Memo	Amount
11662	9/6/2019	York Risk Svcs	Claims Admin - Liability	51135 July & Aug 2019 Liab Svc Fees	8,861.55
11663	9/6/2019	York Risk Svcs	On Site	52204 Safety & Risk Ctrl Svcs - 09/2019	14,873.34
			Safety Grant Funds	54200 Risk Mgt Svcs Folsom July 2019	1,120.00
11664	9/6/2019	Crowe	Financial Audit	52102 Progress Billing for 6.30.19 Audit	24,000.00
11665	9/6/2019	Alliant Ins Svcs	Program Admin Fee	52401 Sept 19 Prog Admin Fee	28,248.83
11666	9/6/2019	J Marta & Co LLP	Accounting Services	52403 Intacct Subs & Acctg-08/19	8,800.00
11667	9/6/2019	CAM, Inc.	Investment Income	44040 Aug-19	4,634.29
11668	9/6/2019	City of Dixon	Risk Mgmt Comm Svcs	52201 6.14.19 Ergo Supplies Reimb	3,769.30
11669	9/20/2019	York	Claims Admin-Mthly WC	52300 09/2019 Mthly Claims Admin Fee	50,699.33
11670	9/20/2019	Gibbons & Conley	Legal Services	52103 Aug 2019 General Matters	1,564.66
11671	9/20/2019	Image Factory	Misc Consultants	52109 Logo Design and 50% of Dev't Fee	550.00
11672	9/20/2019	Jon G Hanken	Seminars and PARMA	52207 2019 CAJPA Conference reimb	660.00

Company Name: NCCSIF
Report Name: NCCSIF Check Register Board Report
Created On: 10/25/2019

Check#	Date	Vendor	Account Title	Account Memo	Amount
8868	10/22/2019	Real Food Catering	BOD Long Range Plan	52509 10.24.19 Corp Event Catering	1,391.00
11673	10/4/2019	Quarry Park Adv	BOD Long Range Plan	52509 Quarry Park 10.24.19 Final	659.85
11674	10/4/2019	J Marta and Co LLP	Acccounting Services	52403 Monthly Acctg Svcs - 09.19	8,800.00
11675	10/4/2019	York Risk Svcs Grp Inc.	Claims Admin - Liab	51135 Sept 2019 Liab Service Fees	2,208.38
11676	10/4/2019	CAM, Inc.	Investment Income	44040 NCCSIF Sept. 2019	4,656.78
11677	10/4/2019	York Risk Svcs Grp Inc.	On Site	52204 Safety and Risk Ctrl Svcs 10.19	14,873.33
11678	10/4/2019	Liz Ehrenstrom	Member Travel	52502 9.26.19 EC and Claims Mtg	69.60
			Board Meetings	52503 8.1.19 EC Mtg	69.60
11679	10/4/2019	Alliant Ins Svcs	Program Admin Fee	52401 Sept 19 Prog Admin Fee	28,248.83
11680	10/4/2019	Jen Lee	Member Travel	52502 9/26/19 EC Mtg	79.34
11681	10/4/2019	Loree McCay	Member Travel	52502 9.26.19 EC Mtg	48.37
11682	10/4/2019	Gina Will	Member Travel	52502 09.26.19 EC Mtg	92.80
11683	10/4/2019	Raychelle Maranan	Executive Committee	52501 9.26.19 EC/CC Catering Reimb	280.16
11684	10/4/2019	GETRXD	Safety Contingency	52209 Wellness Program	3,674.75
11685	10/18/2019	Gibbons and Conley	Legal Services	52103 Sept 2019 Gen Matters	2,005.41
11686	10/18/2019	York	Claims Adm-Mthly WC	52300 09.19 Mthly Claims Adm Fee	50,699.33
11687	10/18/2019	Image Factory	Misc Consultants	52109 Logo/creation of file formats	100.00
11688	10/21/2019	City of Rocklin	Claims Refunds	51110 Ref-subrog rec City of Rocklin	1,013.23

Company Name: NCCSIF
Report Name: NCCSIF Check Register Board Report
Created On: 11/23/2019

Check#	Date	Vendor	Account Title	Account Memo	Amount
11689	11/5/2019	York Risk Svcs	Claims Admin - Liab	51135 York 7.31.19 Liab Inv CR Reim	470.98
11690	11/5/2019	York	Claims Admin - Liab	51135 Claim Admin Fee July thru Sept	82,646.64
11691	11/5/2019	CAM, Inc.	Investment Income	44040 Oct Investment Mgmt Svcs	4,658.51
11692	11/5/2019	York Risk Svcs	On Site	52204 Safety & Risk Ctrl Svcs 11/2019	14,873.33
11693	11/5/2019	JM and Co LLP	Accounting Services	52403 Oct Acctg Svcs/ Intacct Lic Fee	8,800.00
11694	11/5/2019	Jim Ramsey	RM Comm Mtg Exp	52202 10.24.19 RMC Mtg	39.44
11695	11/5/2019	Liz Cottrell	Board Meetings	52503 10.24.19 BOD Mtg	168.20
11696	11/5/2019	Liz Ehrenstrom	Board Meetings	52503 10.24.19 BOD-Travel Reimb	190.90
11697	11/5/2019	Sheleen Loza	RM Comm Mtg Exp	52202 10.24.19 RMC Mtg	46.40
11698	11/5/2019	City of Elk Grove	Safety Contingency	52209 10.22.19 Body Worn Cam Reim	3,030.00
11699	11/5/2019	City of Dixon	Risk Mgmt Comm Svcs	52201 10.17.19 Office Sup Prev Reim	1,254.68
11700	11/5/2019	City of Galt	Risk Mgmt Comm Svcs	52201 10.31.19 Lunch Reim Viol Prev	789.48
11701	11/5/2019	Crystal Peters	Board Meetings	52503 10.24.19 Board Meeting	81.20
11702	11/5/2019	Dave Warren	Board Meetings	52503 10.24.19 RMC and BOD Mtg	44.66
11703	11/5/2019	Tom Watson	Board Meetings	52503 10.24.19 RMC and BOD Mtg	99.76
11704	11/5/2019	Julie Rucker	RM Comm Mtg Exp	52202 10.24.19 RM and BOD Mtg	39.44
11705	11/5/2019	Loree McCay	Board Meetings	52503 10.24.19 BOD Meeting	36.54
11706	11/5/2019	Rachel Ancheta	Board Meetings	52503 10.24.19 BOD Mtg	51.62
11707	11/5/2019	Joanne Narloch	Board Meetings	52503 10.24.19 Board Meeting	43.50
11708	11/5/2019	R Maranan	BOD LR Planning	52509 10.24.19 40th Anniv Celeb	77.03
11709	11/5/2019	Yvonne Kimball	Seminars and PARMA	52207 10.13.19 Members Trng & RM	596.08
			Board Meetings	52503 10.24.19 BOD Mtg	61.48
11710	11/5/2019	City of Jackson	Seminars and PARMA	52207 10.13.19 2019 MMANC Conf	475.00
11711	11/5/2019	Alliant Ins Svcs	Program Admin Fee	52401 Nov 19 Program Admin Fee	28,248.83
11712	11/21/2019	York Risk Svcs	Claims Admin - Liab	51135 Oct 2019 Liab Service Fees	1,626.60
11713	11/21/2019	Alvarez Assoc LLC	RM Comm Svcs	52201 Consulting: City of Galt - Trng	2,500.00
11714	11/21/2019	Gibbons & Conley	Legal Services	52103 Oct 2019 General Matters	1,652.80
11715	11/21/2019	R Maranan	RM Comm Svcs	52201 Catering Reimb 11/7/19 PRMC	388.20
11716	11/21/2019	Liz Ehrenstrom	Board Meetings	52503 11.7.19 PRMC Meeting	69.60

Company Name: NCCSIF
Report Name: NCCSIF Check Register Board Report
Created On: 1/6/2020

Check#	Date	Vendor	Account Title	Account	Memo	Amount
11717	12/5/2019	York	Claims Admin - Monthly WC Only	52300	Nov 2019 Monthly Claims Admin Fee	50,699.33
11718	12/5/2019	James Marta & Co	Accounting Services	52403	Nov 2019 Accounting Svcs	8,800.00
11719	12/5/2019	York Risk Svcs Group	On Site	52204	Safety and Risk Control Svcs - Dec 2019	14,873.34
11720	12/5/2019	Alliant Insurance Svcs	Program Admin Fee	52401	Dec 19 Program Admin Fee	28,248.83
11721	12/5/2019	CAM, Inc.	Investment Income	44040	Nov-19	4,664.64
11722	12/5/2019	City of Dixon	Seminars and PARMA	52207	11.19.19 CalPelra Conference Kim Stalie	908.55
11723	12/5/2019	Kim Stalie	Seminars and PARMA	52207	11.19.19 CalPelra Conference Kim Stalie	212.19
11724	12/20/2019	City of Oroville	Seminars and PARMA	52207	11.17.19 CalPelra Expense	1,567.87
11725	12/20/2019	Gibbons and Conley	Legal Services	52103	Nov 2019 General Matters	1,145.95
11726	12/20/2019	ACTIVE WELLNESS	Risk Mgmt Comm Services	52201	Guest Speaker 11.7.19 PRMC Mtg	550.00
11727	12/20/2019	City of Dixon	Seminars and PARMA	52207	11.19.19 CalPELRA Conf Rachel Ancheta	832.56
11728	12/20/2019	Rachel Ancheta	Seminars and PARMA	52207	11/19-11/22 CALPELRA Mtg	185.80
11729	12/20/2019	DIR	State Funding/Fraud Assessment	52304	Assessment for FY 19-20	280,246.71
11730	12/23/2019	York Risk Svcs Group	Claims Admin - Liability	51135	Nov 2019 Liab Service Fees	2,968.48



Northern CA Cities Self Ins. Fund Short Term - Account #170

MONTHLY ACCOUNT STATEMENT

SEPTEMBER 1, 2019 THROUGH SEPTEMBER 30, 2019

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon
Lauren Dehner
(904) 645-1918

CHANDLER ASSET MANAGEMENT

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PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.38
Average Coupon	2.23%
Average Purchase YTM	2.19%
Average Market YTM	1.84%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.65 yrs
Average Life	2.50 yrs

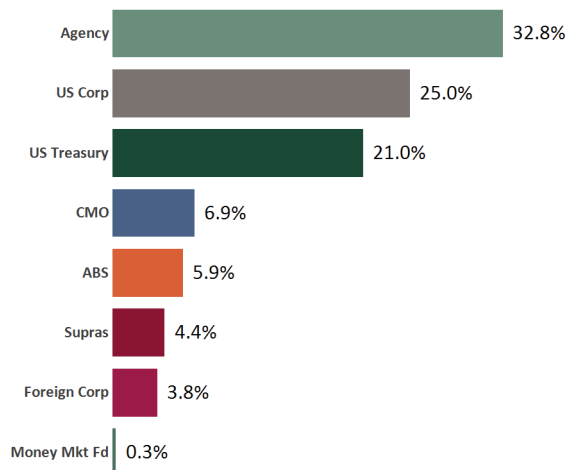
ACCOUNT SUMMARY

	Beg. Values as of 8/31/19	End Values as of 9/30/19
Market Value	26,921,645	26,896,951
Accrued Interest	122,389	110,236
Total Market Value	27,044,034	27,007,188
Income Earned	48,036	48,308
Cont/WD		0
Par	26,488,887	26,509,278
Book Value	26,521,571	26,579,221
Cost Value	26,491,491	26,550,911

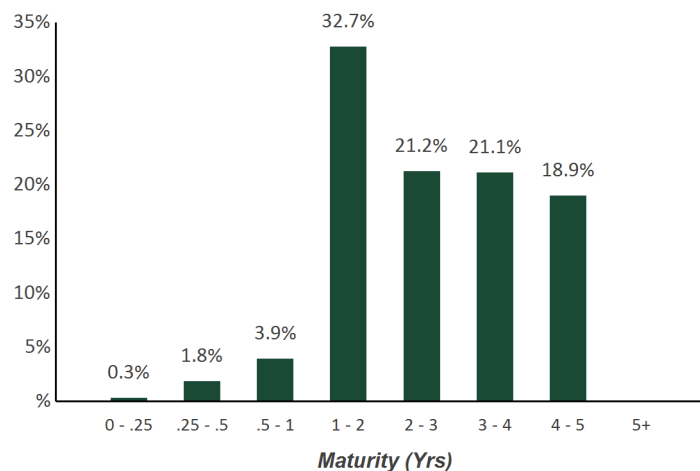
TOP ISSUERS

Government of United States	21.0%
Federal Home Loan Bank	14.8%
Federal National Mortgage Assoc	14.0%
Federal Home Loan Mortgage Corp	10.8%
Inter-American Dev Bank	3.7%
Honda ABS	2.2%
John Deere ABS	1.8%
Deere & Company	1.4%
Total	69.8%

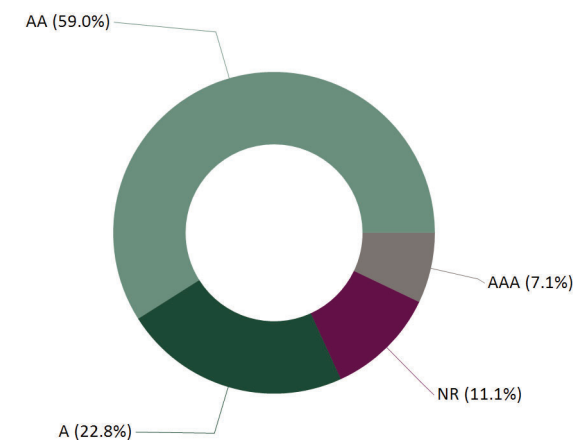
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	1M	3M	YTD	1YR	Annualized				
					2YRS	3YRS	5YRS	10YRS	12/31/1997
Northern CA Cities Self Ins. Fund Short Term	-0.14%	0.84%	4.05%	5.51%	2.62%	1.90%	1.92%	1.93%	3.85%
ICE BAML 1-5 Yr US Treasury/Agency Index	-0.24%	0.75%	3.82%	5.59%	2.47%	1.63%	1.71%	1.67%	3.54%
ICE BAML 1-5 Yr US Issuers Corp/Govt Rtd AAA-A Idx	-0.21%	0.79%	4.02%	5.69%	2.56%	1.75%	1.82%	1.85%	3.65%

Statement of Compliance

As of September 30, 2019



Northern California Cities Self-Insurance Fund - Short Term

The portfolio complies with state law and with the Client's investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Agencies	No limitation	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or better by S&P or Moody's; 30% maximum; 5 years max maturity	Complies
Municipal Securities	5 years max maturity	Complies
Asset-backed/MBS/CMOs	20% maximum; AA by S&P or Moody's; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A1/P1 by S&P or Moody's ; 25% maximum; 270 days max maturity	Complies
Medium Term Notes	30% maximum; A rated by S&P or Moody's; 5 years max maturity	Complies
Money Market Acct	20% maximum; AAA by S&P and Moody's	Complies
Mutual Funds	20% maximum; AAA	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit	5 years max maturity	Complies
LAIF	\$50 million	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
CMOs with collateral not specifically GNMA, FHLMC, FNMA	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Futures and Options	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies
Max Per Issuer	5% per issuer (except US Treasury and US Agency issuers)	Complies
Maximum Maturity	10 years	Complies

Reconciliation Summary

As of September 30, 2019



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$26,521,570.80
<u>Acquisition</u>		
+ Security Purchases	\$912,167.80	
+ Money Market Fund Purchases	\$492,132.35	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$1,404,300.15
<u>Dispositions</u>		
- Security Sales	\$846,996.85	
- Money Market Fund Sales	\$439,476.43	
- MMF Withdrawals	\$0.00	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$57,264.78	
Total Dispositions		\$1,343,738.06
<u>Amortization/Accretion</u>		
+/- Net Accretion	(\$101.99)	
		(\$101.99)
<u>Gain/Loss on Dispositions</u>		
+/- Realized Gain/Loss	(\$2,810.14)	
		(\$2,810.14)
ENDING BOOK VALUE		\$26,579,220.76

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$26,134.69
<u>Acquisition</u>		
Contributions	\$0.00	
Security Sale Proceeds	\$846,996.85	
Accrued Interest Received	\$2,987.85	
Interest Received	\$58,007.46	
Dividend Received	\$288.72	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$57,264.78	
Total Acquisitions	\$965,545.66	
<u>Dispositions</u>		
Withdrawals	\$0.00	
Security Purchase	\$912,167.80	
Accrued Interest Paid	\$721.94	
Total Dispositions	\$912,889.74	
ENDING BOOK VALUE		\$78,790.61



Northern Cal. Cities Self Ins. Fund Long Term - Account #171

MONTHLY ACCOUNT STATEMENT

SEPTEMBER 1, 2019 THROUGH SEPTEMBER 30, 2019

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon
Lauren Dehner
(904) 645-1918

CHANDLER ASSET MANAGEMENT
chandlerasset.com

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PORTFOLIO CHARACTERISTICS

Average Modified Duration	3.45
Average Coupon	2.41%
Average Purchase YTM	2.37%
Average Market YTM	1.83%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	3.76 yrs
Average Life	3.70 yrs

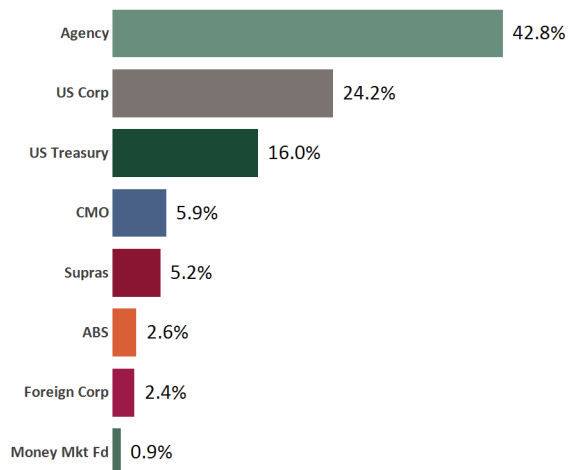
ACCOUNT SUMMARY

	Beg. Values as of 8/31/19	End Values as of 9/30/19
Market Value	28,292,036	28,212,192
Accrued Interest	161,279	130,799
Total Market Value	28,453,315	28,342,992
Income Earned	54,599	53,709
Cont/WD		0
Par	27,462,490	27,532,222
Book Value	27,482,220	27,566,408
Cost Value	27,493,183	27,577,714

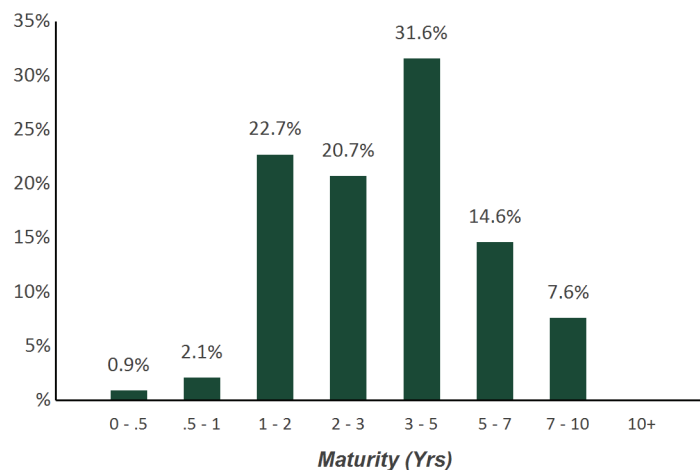
TOP ISSUERS

Federal Home Loan Bank	22.6%
Government of United States	16.0%
Federal National Mortgage Assoc	11.3%
Federal Home Loan Mortgage Corp	9.5%
Tennessee Valley Authority	5.3%
Inter-American Dev Bank	4.6%
State Street Bank	1.5%
Oracle Corp	1.4%
Total	72.1%

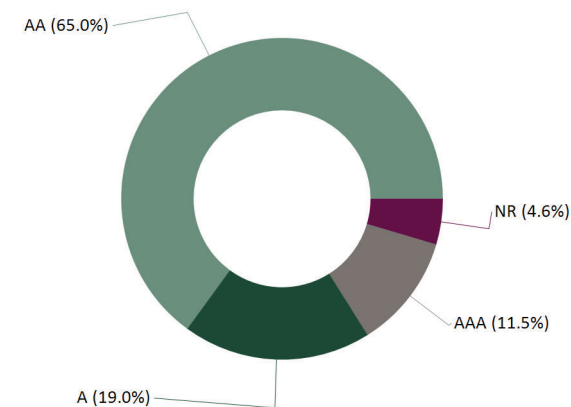
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	Annualized								
	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	5/31/2006
Northern Cal. Cities Self Ins. Fund Long Term	-0.39%	1.27%	5.51%	7.32%	3.23%	2.19%	2.54%	2.77%	3.83%
ICE BAML 1-10 Yr US Treasury/Agency Index	-0.43%	1.15%	5.08%	7.37%	3.05%	1.81%	2.19%	2.37%	3.47%
ICE BAML 1-10 Yr US Corporate/Govt Rated AAA-A Idx	-0.40%	1.25%	5.71%	7.73%	3.30%	2.12%	2.47%	2.76%	3.64%

Statement of Compliance

As of September 30, 2019



Northern California Cities Self-Insurance Fund - Long Term

The portfolio complies with state law and with the Client's investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Agencies	No limitation	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or better by S&P or Moody; 30% maximum; 5 years max maturity	Complies
Municipal Securities	5 years max maturity	Complies
Asset-backed/MBS/CMOs	20% maximum; AA by S&P or Moody's; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A1/P1 by S&P or Moody's ; 25% maximum; 270 days max maturity	Complies
Medium Term Notes	30% maximum; A rated by S&P or Moody's; 5 years max maturity	Complies
Money Market Acct	20% maximum; AAA by S&P and Moody's	Complies
Mutual Funds	20% maximum; AAA	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit	5 years max maturity	Complies
LAIF	\$50 million	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
CMOs with collateral not specifically GNMA, FHLMC, FNMA	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Futures and Options	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies
Max Per Issuer	5% (except US Treasury and US Agency issuers)	Complies
Maximum Maturity	10 years	Complies

Reconciliation Summary

As of September 30, 2019



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$27,482,219.54
<u>Acquisition</u>		
+ Security Purchases	\$365,197.00	
+ Money Market Fund Purchases	\$178,689.68	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$543,886.68
<u>Dispositions</u>		
- Security Sales	\$400,092.00	
- Money Market Fund Sales	\$0.00	
- MMF Withdrawals	\$0.00	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$58,956.89	
Total Dispositions		\$459,048.89
<u>Amortization/Accretion</u>		
+/- Net Accretion	(\$649.47)	
		(\$649.47)
<u>Gain/Loss on Dispositions</u>		
+/- Realized Gain/Loss	(\$0.14)	
		(\$0.14)
ENDING BOOK VALUE		\$27,566,407.72

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$72,750.17
<u>Acquisition</u>		
Contributions	\$0.00	
Security Sale Proceeds	\$400,092.00	
Accrued Interest Received	\$1,027.22	
Interest Received	\$83,913.19	
Dividend Received	\$25.71	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$58,956.89	
Total Acquisitions	\$544,015.01	
<u>Dispositions</u>		
Withdrawals	\$0.00	
Security Purchase	\$365,197.00	
Accrued Interest Paid	\$128.33	
Total Dispositions	\$365,325.33	
ENDING BOOK VALUE		\$251,439.85



Northern CA Cities Self Ins. Fund Short Term - Account #170

MONTHLY ACCOUNT STATEMENT

OCTOBER 1, 2019 THROUGH OCTOBER 31, 2019

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon
Lauren Dehner
(904) 645-1918

CHANDLER ASSET MANAGEMENT

chandlerasset.com

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PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.40
Average Coupon	2.25%
Average Purchase YTM	2.19%
Average Market YTM	1.74%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.69 yrs
Average Life	2.52 yrs

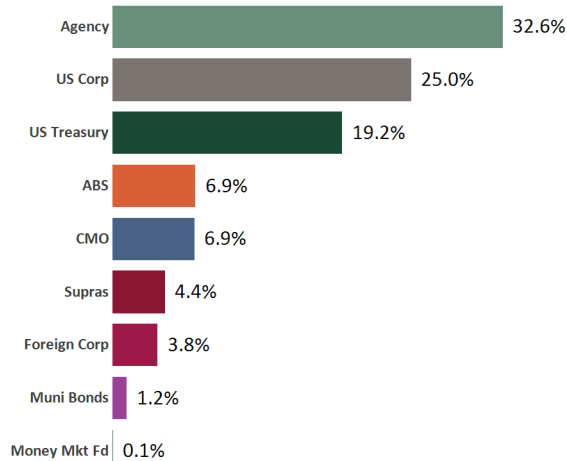
ACCOUNT SUMMARY

	Beg. Values as of 9/30/19	End Values as of 10/31/19
Market Value	26,896,951	26,966,794
Accrued Interest	110,236	130,027
Total Market Value	27,007,188	27,096,821
Income Earned	48,308	48,816
Cont/WD		-812
Par	26,509,278	26,529,350
Book Value	26,579,221	26,607,947
Cost Value	26,550,911	26,588,967

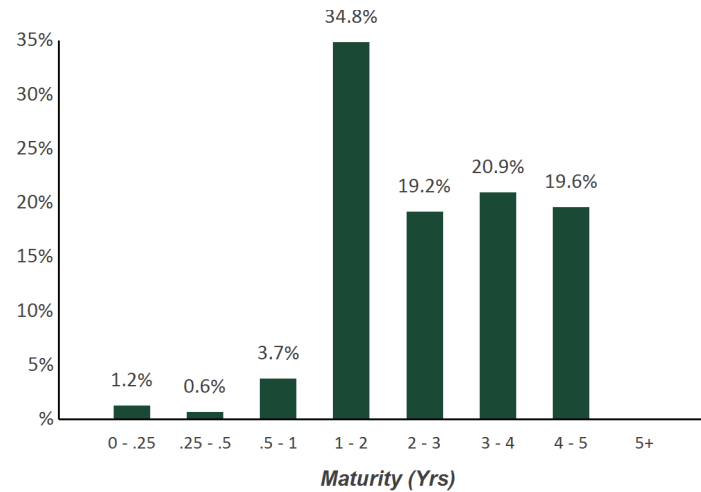
TOP ISSUERS

Government of United States	19.2%
Federal Home Loan Bank	14.8%
Federal National Mortgage Assoc	13.9%
Federal Home Loan Mortgage Corp	10.8%
Inter-American Dev Bank	3.7%
Honda ABS	2.1%
John Deere ABS	1.8%
Deere & Company	1.4%
Total	67.7%

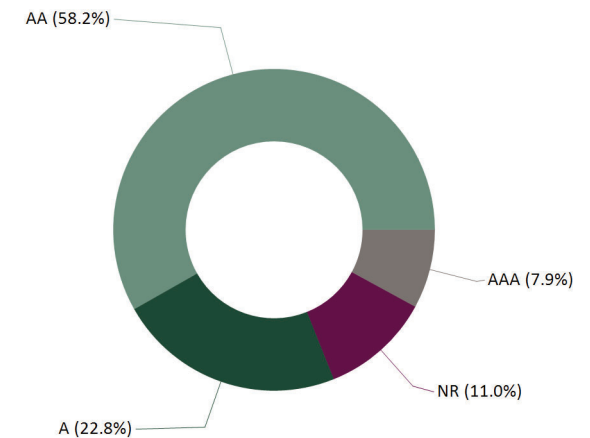
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	Annualized								
	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	12/31/1997
Northern CA Cities Self Ins. Fund Short Term	0.33%	1.22%	4.39%	5.82%	2.82%	2.06%	1.91%	1.93%	3.85%
ICE BAML 1-5 Yr US Treasury/Agency Index	0.32%	1.25%	4.14%	5.79%	2.68%	1.80%	1.67%	1.68%	3.54%
ICE BAML 1-5 Yr US Issuers Corp/Govt Rtd AAA-A Idx	0.33%	1.27%	4.36%	5.93%	2.77%	1.92%	1.79%	1.85%	3.65%

Statement of Compliance

As of October 31, 2019



Northern California Cities Self-Insurance Fund - Short Term

The portfolio complies with state law and with the Client's investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Agencies	No limitation	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or better by S&P or Moody's; 30% maximum; 5 years max maturity	Complies
Municipal Securities	5 years max maturity	Complies
Asset-backed/MBS/CMOs	20% maximum; AA by S&P or Moody's; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A1/P1 by S&P or Moody's ; 25% maximum; 270 days max maturity	Complies
Medium Term Notes	30% maximum; A rated by S&P or Moody's; 5 years max maturity	Complies
Money Market Acct	20% maximum; AAA by S&P and Moody's	Complies
Mutual Funds	20% maximum; AAA	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit	5 years max maturity	Complies
LAIF	\$50 million	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
CMOs with collateral not specifically GNMA, FHLMC, FNMA	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Futures and Options	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies
Max Per Issuer	5% per issuer (except US Treasury and US Agency issuers)	Complies
Maximum Maturity	10 years	Complies

Reconciliation Summary

As of October 31, 2019



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$26,579,220.76
<u>Acquisition</u>		
+ Security Purchases	\$861,987.56	
+ Money Market Fund Purchases	\$598,273.79	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$1,460,261.35
<u>Dispositions</u>		
- Security Sales	\$713,204.60	
- Money Market Fund Sales	\$662,329.56	
- MMF Withdrawals	\$812.50	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$55,059.14	
Total Dispositions		\$1,431,405.80
<u>Amortization/Accretion</u>		
+/- Net Accretion	(\$642.64)	
		(\$642.64)
<u>Gain/Loss on Dispositions</u>		
+/- Realized Gain/Loss	\$512.89	
		\$512.89
ENDING BOOK VALUE		\$26,607,946.56

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$78,790.61
<u>Acquisition</u>		
Contributions	\$0.00	
Security Sale Proceeds	\$713,204.60	
Accrued Interest Received	\$4,003.71	
Interest Received	\$25,576.06	
Dividend Received	\$88.28	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$55,059.14	
Total Acquisitions	\$797,931.79	
<u>Dispositions</u>		
Withdrawals	\$812.50	
Security Purchase	\$861,987.56	
Accrued Interest Paid	\$0.00	
Total Dispositions	\$862,800.06	
ENDING BOOK VALUE		\$13,922.34



Northern Cal. Cities Self Ins. Fund Long Term - Account #171

MONTHLY ACCOUNT STATEMENT

OCTOBER 1, 2019 THROUGH OCTOBER 31, 2019

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon
Lauren Dehner
(904) 645-1918

CHANDLER ASSET MANAGEMENT

chandlerasset.com

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PORTFOLIO CHARACTERISTICS

Average Modified Duration	3.46
Average Coupon	2.44%
Average Purchase YTM	2.38%
Average Market YTM	1.76%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	3.78 yrs
Average Life	3.71 yrs

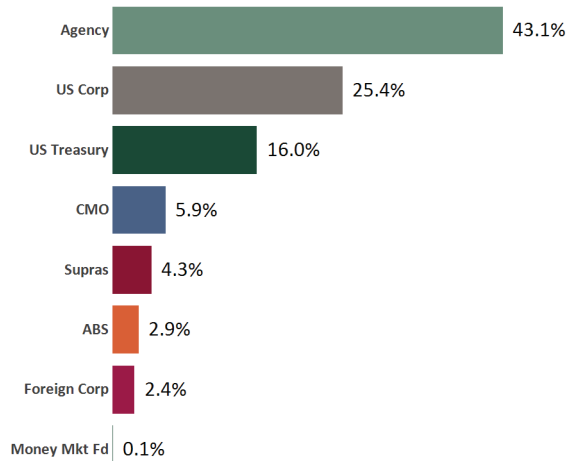
ACCOUNT SUMMARY

	Beg. Values as of 9/30/19	End Values as of 10/31/19
Market Value	28,212,192	28,290,219
Accrued Interest	130,799	156,389
Total Market Value	28,342,992	28,446,608
Income Earned	53,709	55,016
Cont/WD		0
Par	27,532,222	27,545,174
Book Value	27,566,408	27,595,569
Cost Value	27,577,714	27,602,672

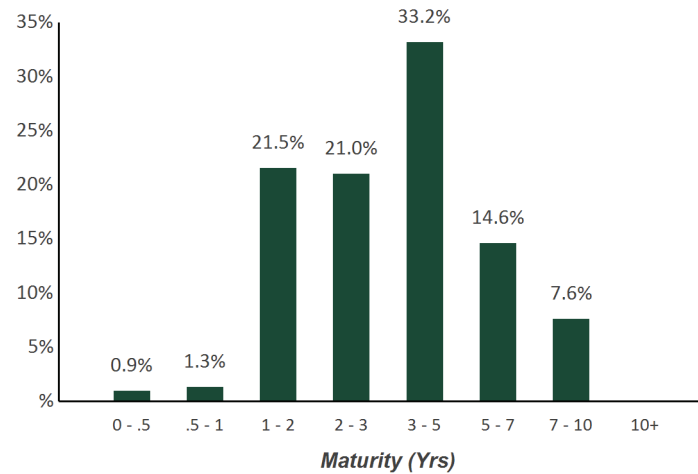
TOP ISSUERS

Federal Home Loan Bank	22.6%
Government of United States	16.0%
Federal National Mortgage Assoc	11.6%
Federal Home Loan Mortgage Corp	9.5%
Tennessee Valley Authority	5.3%
Inter-American Dev Bank	3.6%
State Street Bank	1.5%
Oracle Corp	1.4%
Total	71.4%

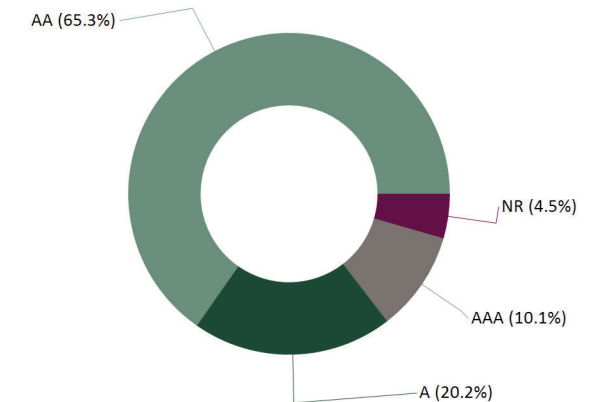
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	Annualized								
	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	5/31/2006
Northern Cal. Cities Self Ins. Fund Long Term	0.37%	1.67%	5.90%	7.73%	3.45%	2.42%	2.48%	2.76%	3.84%
ICE BAML 1-10 Yr US Treasury/Agency Index	0.29%	1.62%	5.39%	7.63%	3.26%	2.06%	2.10%	2.37%	3.47%
ICE BAML 1-10 Yr US Corporate/Govt Rated AAA-A Idx	0.33%	1.67%	6.06%	8.13%	3.50%	2.38%	2.39%	2.75%	3.64%

Statement of Compliance

As of October 31, 2019



Northern California Cities Self-Insurance Fund - Long Term

The portfolio complies with state law and with the Client's investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Agencies	No limitation	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or better by S&P or Moody; 30% maximum; 5 years max maturity	Complies
Municipal Securities	5 years max maturity	Complies
Asset-backed/MBS/CMOs	20% maximum; AA by S&P or Moody's; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A1/P1 by S&P or Moody's ; 25% maximum; 270 days max maturity	Complies
Medium Term Notes	30% maximum; A rated by S&P or Moody's; 5 years max maturity	Complies
Money Market Acct	20% maximum; AAA by S&P and Moody's	Complies
Mutual Funds	20% maximum; AAA	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit	5 years max maturity	Complies
LAIF	\$50 million	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
CMOs with collateral not specifically GNMA, FHLMC, FNMA	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Futures and Options	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies
Max Per Issuer	5% (except US Treasury and US Agency issuers)	Complies
Maximum Maturity	10 years	Complies

Reconciliation Summary

As of October 31, 2019



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$27,566,407.72
<u>Acquisition</u>		
+ Security Purchases	\$763,949.36	
+ Money Market Fund Purchases	\$92,273.59	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$856,222.95
<u>Dispositions</u>		
- Security Sales	\$441,489.09	
- Money Market Fund Sales	\$321,794.89	
- MMF Withdrawals	\$0.00	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$62,527.19	
Total Dispositions		\$825,811.17
<u>Amortization/Accretion</u>		
+/- Net Accretion	(\$985.09)	
		(\$985.09)
<u>Gain/Loss on Dispositions</u>		
+/- Realized Gain/Loss	(\$265.06)	
		(\$265.06)
ENDING BOOK VALUE		\$27,595,569.35

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$251,439.85
<u>Acquisition</u>		
Contributions	\$0.00	
Security Sale Proceeds	\$441,489.09	
Accrued Interest Received	\$3,380.24	
Interest Received	\$29,444.72	
Dividend Received	\$301.68	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$62,527.19	
Total Acquisitions	\$537,142.92	
<u>Dispositions</u>		
Withdrawals	\$0.00	
Security Purchase	\$763,949.36	
Accrued Interest Paid	\$2,714.86	
Total Dispositions	\$766,664.22	
ENDING BOOK VALUE		\$21,918.55



Northern CA Cities Self Ins. Fund Short Term - Account #170

MONTHLY ACCOUNT STATEMENT

NOVEMBER 1, 2019 THROUGH NOVEMBER 30, 2019

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon
Lauren Dehner
(904) 645-1918

CHANDLER ASSET MANAGEMENT

chandlerasset.com

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PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.38
Average Coupon	2.26%
Average Purchase YTM	2.20%
Average Market YTM	1.80%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.67 yrs
Average Life	2.50 yrs

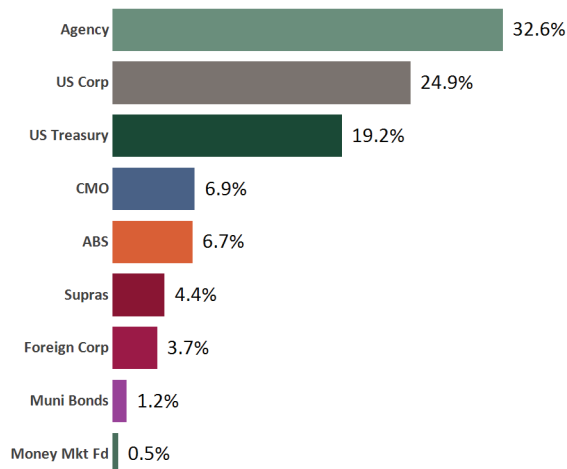
ACCOUNT SUMMARY

	Beg. Values as of 10/31/19	End Values as of 11/30/19
Market Value	26,966,794	26,958,419
Accrued Interest	130,027	138,050
Total Market Value	27,096,821	27,096,468
Income Earned	48,816	48,880
Cont/WD		0
Par	26,529,350	26,557,880
Book Value	26,607,947	26,647,122
Cost Value	26,588,967	26,630,614

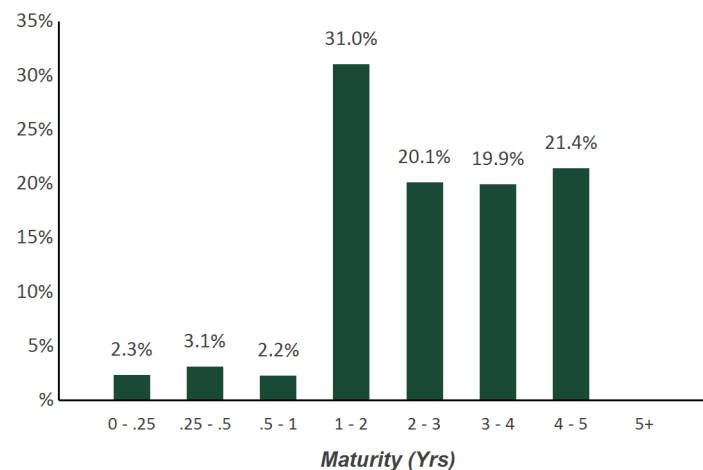
TOP ISSUERS

Government of United States	19.2%
Federal Home Loan Bank	14.8%
Federal National Mortgage Assoc	13.9%
Federal Home Loan Mortgage Corp	10.8%
Inter-American Dev Bank	3.7%
Honda ABS	2.1%
John Deere ABS	1.7%
Deere & Company	1.4%
Total	67.5%

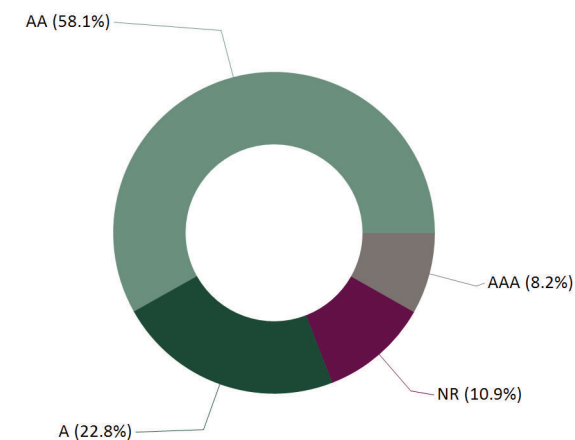
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	Annualized								
	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	12/31/1997
Northern CA Cities Self Ins. Fund Short Term	0.00%	0.20%	4.39%	5.41%	2.96%	2.34%	1.84%	1.85%	3.84%
ICE BAML 1-5 Yr US Treasury/Agency Index	-0.10%	-0.03%	4.04%	5.18%	2.77%	2.07%	1.59%	1.57%	3.52%
ICE BAML 1-5 Yr US Issuers Corp/Govt Rtd AAA-A Idx	-0.09%	0.03%	4.27%	5.39%	2.87%	2.20%	1.70%	1.75%	3.63%

Statement of Compliance

As of November 30, 2019



Northern California Cities Self-Insurance Fund - Short Term

The portfolio complies with state law and with the Client's investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Agencies	No limitation	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or better by S&P or Moody's; 30% maximum; 5 years max maturity	Complies
Municipal Securities	5 years max maturity	Complies
Asset-backed/MBS/CMOs	20% maximum; AA by S&P or Moody's; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A1/P1 by S&P or Moody's ; 25% maximum; 270 days max maturity	Complies
Medium Term Notes	30% maximum; A rated by S&P or Moody's; 5 years max maturity	Complies
Money Market Acct	20% maximum; AAA by S&P and Moody's	Complies
Mutual Funds	20% maximum; AAA	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit	5 years max maturity	Complies
LAIF	\$50 million	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
CMOs with collateral not specifically GNMA, FHLMC, FNMA	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Futures and Options	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies
Max Per Issuer	5% per issuer (except US Treasury and US Agency issuers)	Complies
Maximum Maturity	10 years	Complies

Reconciliation Summary

As of November 30, 2019



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$26,607,946.56
<u>Acquisition</u>		
+ Security Purchases	\$511,308.59	
+ Money Market Fund Purchases	\$112,399.20	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$623,707.79
<u>Dispositions</u>		
- Security Sales	\$518,004.30	
- Money Market Fund Sales	\$0.00	
- MMF Withdrawals	\$0.00	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$63,869.50	
Total Dispositions		\$581,873.80
<u>Amortization/Accretion</u>		
+/- Net Accretion	(\$976.60)	
		(\$976.60)
<u>Gain/Loss on Dispositions</u>		
+/- Realized Gain/Loss	(\$1,682.07)	
		(\$1,682.07)
ENDING BOOK VALUE		\$26,647,121.88

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$13,922.34
<u>Acquisition</u>		
Contributions	\$0.00	
Security Sale Proceeds	\$518,004.30	
Accrued Interest Received	\$1,719.71	
Interest Received	\$40,318.02	
Dividend Received	\$43.51	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$63,869.50	
Total Acquisitions	\$623,955.04	
<u>Dispositions</u>		
Withdrawals	\$0.00	
Security Purchase	\$511,308.59	
Accrued Interest Paid	\$247.25	
Total Dispositions	\$511,555.84	
ENDING BOOK VALUE		\$126,321.54



Northern Cal. Cities Self Ins. Fund Long Term - Account #171

MONTHLY ACCOUNT STATEMENT

NOVEMBER 1, 2019 THROUGH NOVEMBER 30, 2019

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon
Lauren Dehner
(904) 645-1918

CHANDLER ASSET MANAGEMENT
chandlerasset.com

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PORTFOLIO CHARACTERISTICS

Average Modified Duration	3.43
Average Coupon	2.44%
Average Purchase YTM	2.37%
Average Market YTM	1.82%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	3.76 yrs
Average Life	3.69 yrs

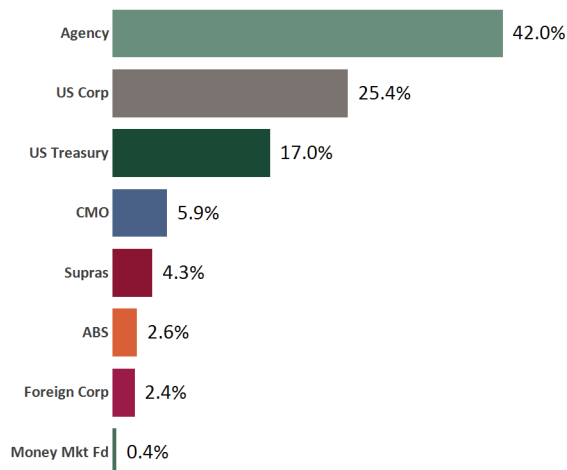
ACCOUNT SUMMARY

	Beg. Values as of 10/31/19	End Values as of 11/30/19
Market Value	28,290,219	28,252,921
Accrued Interest	156,389	164,124
Total Market Value	28,446,608	28,417,045
Income Earned	55,016	54,949
Cont/WD		0
Par	27,545,174	27,585,197
Book Value	27,595,569	27,642,227
Cost Value	27,602,672	27,650,322

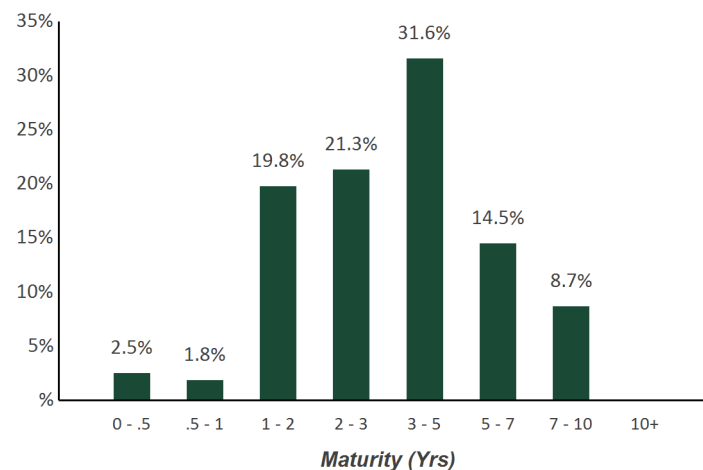
TOP ISSUERS

Federal Home Loan Bank	22.6%
Government of United States	17.0%
Federal National Mortgage Assoc	10.5%
Federal Home Loan Mortgage Corp	9.5%
Tennessee Valley Authority	5.3%
Inter-American Dev Bank	3.6%
State Street Bank	1.4%
Oracle Corp	1.4%
Total	71.3%

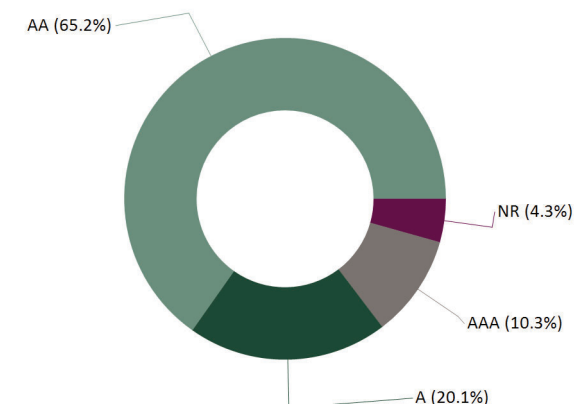
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	Annualized								
	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	5/31/2006
Northern Cal. Cities Self Ins. Fund Long Term	-0.10%	-0.13%	5.79%	7.14%	3.56%	2.88%	2.34%	2.61%	3.81%
ICE BAML 1-10 Yr US Treasury/Agency Index	-0.23%	-0.37%	5.14%	6.67%	3.29%	2.53%	1.94%	2.22%	3.43%
ICE BAML 1-10 Yr US Corporate/Govt Rated AAA-A Idx	-0.17%	-0.24%	5.88%	7.35%	3.56%	2.89%	2.25%	2.61%	3.60%

Statement of Compliance

As of November 30, 2019



Northern California Cities Self-Insurance Fund - Long Term

The portfolio complies with state law and with the Client's investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Agencies	No limitation	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or better by S&P or Moody; 30% maximum; 5 years max maturity	Complies
Municipal Securities	5 years max maturity	Complies
Asset-backed/MBS/CMOs	20% maximum; AA by S&P or Moody's; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A1/P1 by S&P or Moody's ; 25% maximum; 270 days max maturity	Complies
Medium Term Notes	30% maximum; A rated by S&P or Moody's; 5 years max maturity	Complies
Money Market Acct	20% maximum; AAA by S&P and Moody's	Complies
Mutual Funds	20% maximum; AAA	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit	5 years max maturity	Complies
LAIF	\$50 million	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
CMOs with collateral not specifically GNMA, FHLMC, FNMA	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Futures and Options	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies
Max Per Issuer	5% (except US Treasury and US Agency issuers)	Complies
Maximum Maturity	10 years	Complies

Reconciliation Summary

As of November 30, 2019



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$27,595,569.35
<u>Acquisition</u>		
+ Security Purchases	\$307,957.03	
+ Money Market Fund Purchases	\$123,975.90	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$431,932.93
<u>Dispositions</u>		
- Security Sales	\$289,671.80	
- Money Market Fund Sales	\$20,111.10	
- MMF Withdrawals	\$0.00	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$73,841.44	
Total Dispositions		\$383,624.34
<u>Amortization/Accretion</u>		
+/- Net Accretion	(\$1,094.61)	
		(\$1,094.61)
<u>Gain/Loss on Dispositions</u>		
+/- Realized Gain/Loss	(\$555.98)	
		(\$555.98)
ENDING BOOK VALUE		\$27,642,227.35

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$21,918.55
<u>Acquisition</u>		
Contributions	\$0.00	
Security Sale Proceeds	\$289,671.80	
Accrued Interest Received	\$1,420.73	
Interest Received	\$49,880.83	
Dividend Received	\$253.63	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$73,841.44	
Total Acquisitions	\$415,068.43	
<u>Dispositions</u>		
Withdrawals	\$0.00	
Security Purchase	\$307,957.03	
Accrued Interest Paid	\$3,246.60	
Total Dispositions	\$311,203.63	
ENDING BOOK VALUE		\$125,783.35



Northern CA Cities Self Ins. Fund Short Term - Account #170

MONTHLY ACCOUNT STATEMENT

DECEMBER 1, 2019 THROUGH DECEMBER 31, 2019

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon
Lauren Dehner
(904) 645-1918

CHANDLER ASSET MANAGEMENT

chandlerasset.com

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PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.42
Average Coupon	2.27%
Average Purchase YTM	2.19%
Average Market YTM	1.78%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.71 yrs
Average Life	2.55 yrs

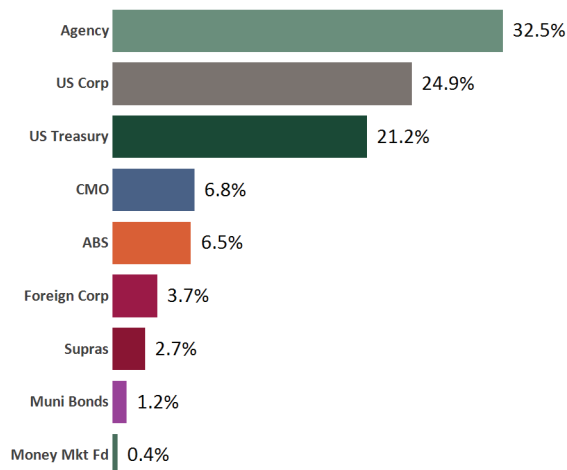
ACCOUNT SUMMARY

	Beg. Values as of 11/30/19	End Values as of 12/31/19
Market Value	26,958,419	27,016,555
Accrued Interest	138,050	134,167
Total Market Value	27,096,468	27,150,723
Income Earned	48,880	49,143
Cont/WD		0
Par	26,557,880	26,607,947
Book Value	26,647,122	26,701,857
Cost Value	26,630,614	26,686,962

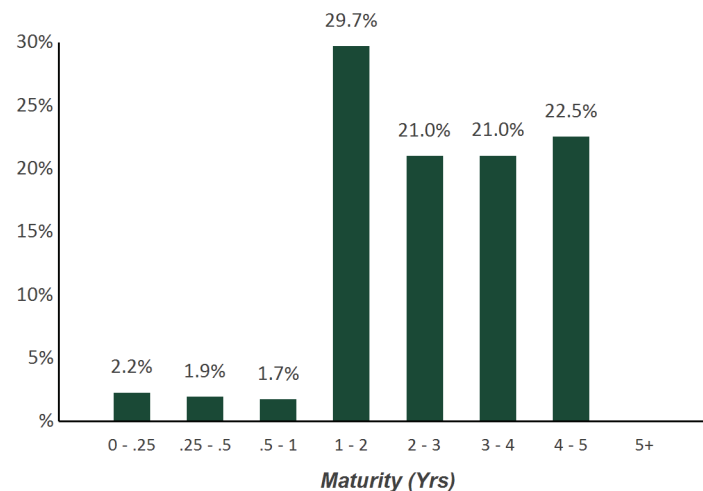
TOP ISSUERS

Government of United States	21.2%
Federal Home Loan Bank	14.7%
Federal National Mortgage Assoc	13.9%
Federal Home Loan Mortgage Corp	10.8%
Honda ABS	2.0%
Inter-American Dev Bank	2.0%
John Deere ABS	1.7%
Deere & Company	1.4%
Total	67.6%

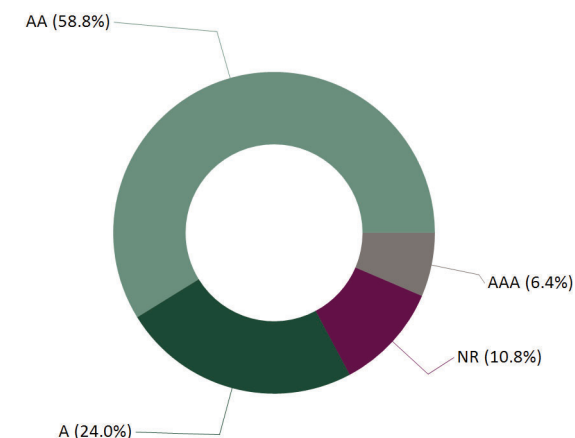
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	1M	3M	YTD	1YR	Annualized				
					2YRS	3YRS	5YRS	10YRS	12/31/1997
Northern CA Cities Self Ins. Fund Short Term	0.20%	0.53%	4.60%	4.60%	3.05%	2.39%	1.92%	1.98%	3.83%
ICE BAML 1-5 Yr US Treasury/Agency Index	0.14%	0.36%	4.18%	4.18%	2.85%	2.12%	1.68%	1.71%	3.51%
ICE BAML 1-5 Yr US Issuers Corp/Govt Rtd AAA-A Idx	0.17%	0.41%	4.44%	4.44%	2.95%	2.24%	1.80%	1.87%	3.63%

Statement of Compliance

As of December 31, 2019



Northern California Cities Self-Insurance Fund - Short Term

The portfolio complies with state law and with the Client's investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Agencies	No limitation	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or better by S&P or Moody's; 30% maximum; 5 years max maturity	Complies
Municipal Securities	5 years max maturity	Complies
Asset-backed/MBS/CMOs	20% maximum; AA by S&P or Moody's; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A1/P1 by S&P or Moody's ; 25% maximum; 270 days max maturity	Complies
Medium Term Notes	30% maximum; A rated by S&P or Moody's; 5 years max maturity	Complies
Money Market Acct	20% maximum; AAA by S&P and Moody's	Complies
Mutual Funds	20% maximum; AAA	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit	5 years max maturity	Complies
LAIF	\$50 million	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
CMOs with collateral not specifically GNMA, FHLMC, FNMA	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Futures and Options	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies
Max Per Issuer	5% per issuer (except US Treasury and US Agency issuers)	Complies
Maximum Maturity	10 years	Complies

Reconciliation Summary

As of December 31, 2019



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$26,647,121.88
<u>Acquisition</u>		
+ Security Purchases	\$881,125.92	
+ Money Market Fund Purchases	\$99,363.24	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$980,489.16
<u>Dispositions</u>		
- Security Sales	\$777,008.75	
- Money Market Fund Sales	\$110,825.19	
- MMF Withdrawals	\$0.00	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$38,470.70	
Total Dispositions		\$926,304.64
<u>Amortization/Accretion</u>		
+/- Net Accretion	(\$1,159.06)	
		(\$1,159.06)
<u>Gain/Loss on Dispositions</u>		
+/- Realized Gain/Loss	\$1,709.30	
		\$1,709.30
ENDING BOOK VALUE		\$26,701,856.64

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$126,321.54
<u>Acquisition</u>		
Contributions	\$0.00	
Security Sale Proceeds	\$777,008.75	
Accrued Interest Received	\$3,789.41	
Interest Received	\$56,195.20	
Dividend Received	\$75.93	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$38,470.70	
Total Acquisitions	\$875,539.99	
<u>Dispositions</u>		
Withdrawals	\$0.00	
Security Purchase	\$881,125.92	
Accrued Interest Paid	\$5,876.02	
Total Dispositions	\$887,001.94	
ENDING BOOK VALUE		\$114,859.59



Northern Cal. Cities Self Ins. Fund Long Term - Account #171

MONTHLY ACCOUNT STATEMENT

DECEMBER 1, 2019 THROUGH DECEMBER 31, 2019

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon
Lauren Dehner
(904) 645-1918

CHANDLER ASSET MANAGEMENT

chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.



PORTFOLIO CHARACTERISTICS

Average Modified Duration	3.46
Average Coupon	2.44%
Average Purchase YTM	2.37%
Average Market YTM	1.84%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	3.78 yrs
Average Life	3.72 yrs

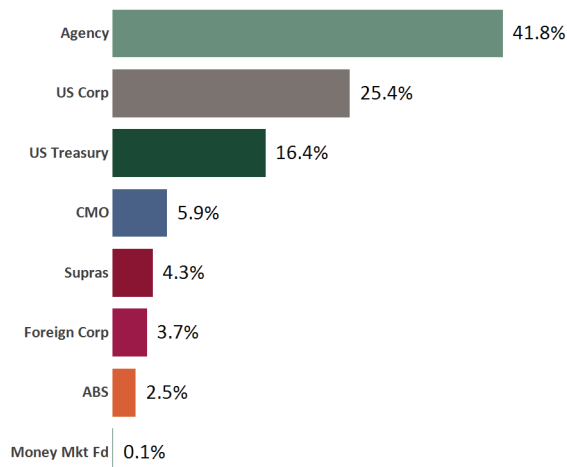
ACCOUNT SUMMARY

	Beg. Values as of 11/30/19	End Values as of 12/31/19
Market Value	28,252,921	28,258,555
Accrued Interest	164,124	167,620
Total Market Value	28,417,045	28,426,175
Income Earned	54,949	54,960
Cont/WD		0
Par	27,585,197	27,648,243
Book Value	27,642,227	27,698,666
Cost Value	27,650,322	27,713,330

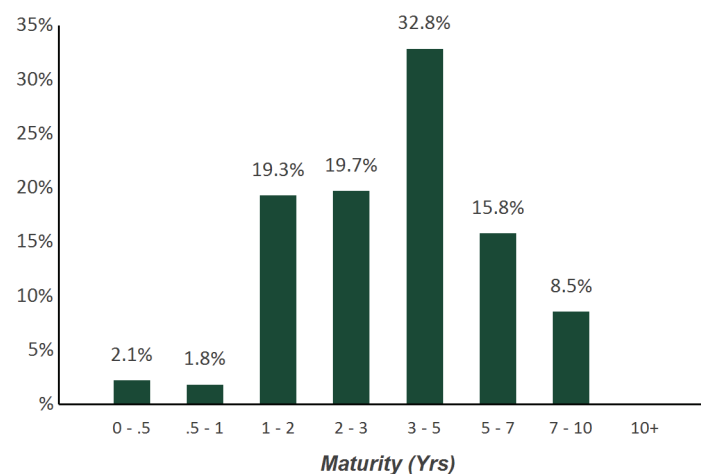
TOP ISSUERS

Federal Home Loan Bank	22.4%
Government of United States	16.4%
Federal National Mortgage Assoc	10.5%
Federal Home Loan Mortgage Corp	9.5%
Tennessee Valley Authority	5.3%
Inter-American Dev Bank	3.6%
State Street Bank	1.4%
Oracle Corp	1.4%
Total	70.5%

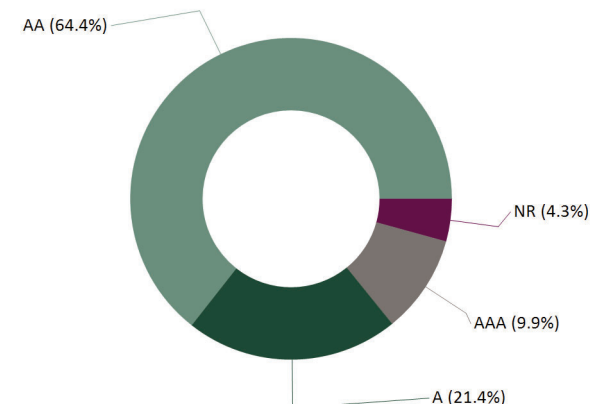
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	1M	3M	YTD	1YR	Annualized				
					2YRS	3YRS	5YRS	10YRS	5/31/2006
Northern Cal. Cities Self Ins. Fund Long Term	0.03%	0.29%	5.82%	5.82%	3.55%	2.89%	2.38%	2.79%	3.79%
ICE BAML 1-10 Yr US Treasury/Agency Index	-0.02%	0.03%	5.12%	5.12%	3.27%	2.53%	1.99%	2.41%	3.40%
ICE BAML 1-10 Yr US Corporate/Govt Rated AAA-A Idx	0.05%	0.21%	5.93%	5.93%	3.55%	2.90%	2.31%	2.79%	3.58%

Statement of Compliance

As of December 31, 2019



Northern California Cities Self-Insurance Fund - Long Term

The portfolio complies with state law and with the Client's investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Agencies	No limitation	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or better by S&P or Moody; 30% maximum; 5 years max maturity	Complies
Municipal Securities	5 years max maturity	Complies
Asset-backed/MBS/CMOs	20% maximum; AA by S&P or Moody's; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A1/P1 by S&P or Moody's ; 25% maximum; 270 days max maturity	Complies
Medium Term Notes	30% maximum; A rated by S&P or Moody's; 5 years max maturity	Complies
Money Market Acct	20% maximum; AAA by S&P and Moody's	Complies
Mutual Funds	20% maximum; AAA	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit	5 years max maturity	Complies
LAIF	\$50 million	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
CMOs with collateral not specifically GNMA, FHLMC, FNMA	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Futures and Options	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies
Max Per Issuer	5% (except US Treasury and US Agency issuers)	Complies
Maximum Maturity	10 years	Complies

Reconciliation Summary

As of December 31, 2019



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$27,642,227.35
<u>Acquisition</u>		
+ Security Purchases	\$748,846.65	
+ Money Market Fund Purchases	\$370,525.83	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$1,119,372.48
<u>Dispositions</u>		
- Security Sales	\$559,208.21	
- Money Market Fund Sales	\$467,654.82	
- MMF Withdrawals	\$0.00	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$39,825.03	
Total Dispositions		\$1,066,688.06
<u>Amortization/Accretion</u>		
+/- Net Accretion	(\$1,220.75)	
		(\$1,220.75)
<u>Gain/Loss on Dispositions</u>		
+/- Realized Gain/Loss	\$4,974.64	
		\$4,974.64
ENDING BOOK VALUE		\$27,698,665.66

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$125,783.35
<u>Acquisition</u>		
Contributions	\$0.00	
Security Sale Proceeds	\$559,208.21	
Accrued Interest Received	\$3,453.10	
Interest Received	\$51,581.44	
Dividend Received	\$69.09	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$39,825.03	
Total Acquisitions	\$654,136.87	
<u>Dispositions</u>		
Withdrawals	\$0.00	
Security Purchase	\$748,846.65	
Accrued Interest Paid	\$2,419.21	
Total Dispositions	\$751,265.86	
ENDING BOOK VALUE		\$28,654.36



BETTY T. YEE

California State Controller

LOCAL AGENCY INVESTMENT FUND
REMITTANCE ADVICE

Agency Name

NO CAL CITIES SELF INSUR FUND

Account Number

35-11-001

As of 10/15/2019, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 09/30/2019.

Earnings Ratio		.00006701807521016
Interest Rate		2.45%
Dollar Day Total	\$	857,322,554.00
Quarter End Principal Balance	\$	11,528,631.77
Quarterly Interest Earned	\$	57,456.11

NCCSIF

Northern California Cities Self Insurance Fund

c/o Alliant Insurance Services, Inc.

Corporate Insurance License No. 0C36861


Main Location: 2180 Harvard Street, Suite 460, Sacramento, CA 95815 * (916) 643-2700 * Facsimile: (916) 643-2750
Accounting Location: Mr. James Marta, James Marta & Company, 701 Howe Avenue, Suite E3, Sacramento, CA 95825 * (916) 993-9494

NCCSIF INVESTMENT REPORT FOR THE QUARTER ENDING September 30, 2019

	MARKET VALUE
CASH:	
(1) Tri Counties Checking	\$ 175,380.01
(2) Local Agency Inv Fund (LAIF)	11,528,631.77
Total Cash	11,704,011.78
INVESTMENTS (Unrestricted):	
(3) Chandler Investments	
Account no. 170	26,896,951.00
Account no. 171	28,212,192.00
Total Unrestricted Investments	55,109,143.00
TOTAL CASH AND INVESTMENTS	\$66,813,154.78

- (1) This consists of one checking account and two pass-thru accounts (liability and workers comp claims).
- (2) The LAIF rate of return as of quarter ended September 30, 2019 2.33%
- (3) See attached Investment Activity Reports.

THIS PORTFOLIO IS IN COMPLIANCE WITH NCCSIF'S INVESTMENT POLICY AND IS LIQUID ENOUGH TO MEET EXPECTED CASH FLOW NEEDS OVER THE NEXT SIX MONTHS.


Tim Sailsbery, Treasurer


Date

A Joint Powers Authority

Members: Cities of Anderson, Auburn, Colusa, Corning, Dixon, Elk Grove, Folsom, Galt, Gridley, Ione, Jackson, Lincoln, Marysville, Nevada City, Oroville, Town of Paradise, Placerville, Red Bluff, Rio Vista, Rocklin, Willows and Yuba City.

**NORTHERN CALIFORNIA CITIES
SELF INSURANCE FUND**

FINANCIAL STATEMENTS

June 30, 2019 and 2018

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
Sacramento, California

FINANCIAL STATEMENTS
June 30, 2019 and 2018

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INDEPENDENT AUDITOR'S REPORT

The Board of Directors and Members
Northern California Cities Self Insurance Fund
Sacramento, California

Report on the Financial Statements

We have audited the accompanying financial statements of Northern California Cities Self Insurance Fund, as of and for the years ended June 30, 2019 and 2018 and related notes to the financial statements, which collectively comprise the Northern California Cities Self Insurance Fund's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America, the *State Controller's Minimum Audit Requirements for California Special Districts* and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Northern California Cities Self Insurance Fund, as of June 30, 2019 and 2018, and the changes in its financial position and its cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

(Continued)

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis on pages 3 through 11, the Reconciliation of Claims Liabilities by Type of Contract on pages 24 and 25, and the Claims Development Information on pages 26 through 28, be presented to supplement the financial statements. Such information, although not a part of the financial statements, is required by Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Northern California Cities Self Insurance Fund's basic financial statements. The Combining Statement of Net Position, Combining Statement of Revenues, Expenses and Change in Net Position, Statement of Net Position by Member, and Statement of Revenues, Expenses and Change in Net Position by Member are presented on pages 29 through 38, for purposes of additional analysis and are not a required part of the basic financial statements.

The Combining Statement of Net Position, Combining Statement of Revenues, Expenses and Change in Net Position, Statement of Net Position by Member, and Statement of Revenues, Expenditures and Change in Net Position by Member are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The Combining Statement of Net Position, Combining Statement of Revenues, Expenses and Change in Net Position, Statement of Net Position by Member, and Statement of Revenues, Expenditures and Change in Net Position by Member have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 24, 2019 on our consideration of Northern California Cities Self Insurance Fund's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Northern California Cities Self Insurance Fund's internal control over financial reporting and compliance.

Crowe LLP

Crowe LLP

Sacramento, California
October 24, 2019

The following report reflects on the financial condition of Northern California Cities Self Insurance Fund (NCCSIF) for the fiscal year ended June 30, 2019. It is provided in order to enhance the information in the financial audit, and should be reviewed in concert with that report.

Financial Highlights, fiscal years ended June 30, 2018 and 2019

- The change in net position for the fiscal year ended June 30, 2019 was \$6,210,546. Expenses during the year included dividends to members totaling \$1,544,747. Without the dividend to members the program would have shown change in net position of \$7,757,899.
- The change in net position for the fiscal year ended June 30, 2018 was (\$377,089). Expenses during the year included dividends to members totaling \$2,551,295. Without the dividend to members the program would have shown change in net position of \$2,174,206.
- Total operating revenues for fiscal year 2019 were \$18,370,893, net of refunds, an increase of 13.5% or \$2,187,978 as compared to fiscal year 2018. The increase in operating revenues was driven by decreases in claims projections and dividends.
- Total operating revenues for fiscal year 2018 were \$16,182,915, net of refunds, an increase of 6% or \$909,642 as compared to fiscal year 2017. The increase in operating revenues was driven by an increase in the confidence level from 70% in fiscal year 2017 to 75% in fiscal year 2018.

Description of the Basic Financial Statements

NCCSIF financial statements are prepared in conformity with generally accepted accounting principles and necessarily include amounts based upon reliable estimates and judgments. Statement of Net Position, a Statement of Revenues, Expenses & Changes in Net Position, and the Statement of Cash Flows are included along with Notes to Financial Statements to clarify unique accounting policies and financial information.

The *Statement of Net Position* provides information on all NCCSIF program assets and liabilities, with the difference reported as Net Position. Net Position may be an indicator of the overall pool financial changes across years.

The *Statement of Revenues, Expenses and Changes in Net Position* presents information showing total revenues versus total expenses and the resulting effect on Net Position.

The *Statement of Cash Flows* presents information about the cash receipts and cash payments during the year and reconciles to operating income.

Combining statements are provided with the supplementary information and reflect financial information separated by the specific program to which it relates. NCCSIF's accounting system is organized so that each program can be accounted for and evaluated independently. Separate funds are operated for four insurance funds: two for Workers' Compensation (Banking Layer and Shared Risk Layer), and Liability (Banking Layer and Shared Risk Layer), General Administration and Loss Control. The assets, liabilities, revenues and expenses for all funds are reported on a full accrual basis. There were no significant accounting changes during the year.

The notes to the financial statements provide additional information that is essential to a full understanding of the financial statements. The notes describe the nature of NCCSIF's operations and significant accounting policies as well as clarify unique financial information.

Required Supplementary Information

Following the basic financial statements is required supplementary information, which provides further detail and reconciliation of claims liabilities by program.

Crowe LLP, Certified Public Accountants has performed an independent audit examination of our financial statements in accordance with generally accepted auditing standards. This firm's opinion is included in the Financial Section of this report. This report also includes information from NCCSIF's previous audits at June 30, 2018 and June 30, 2017:

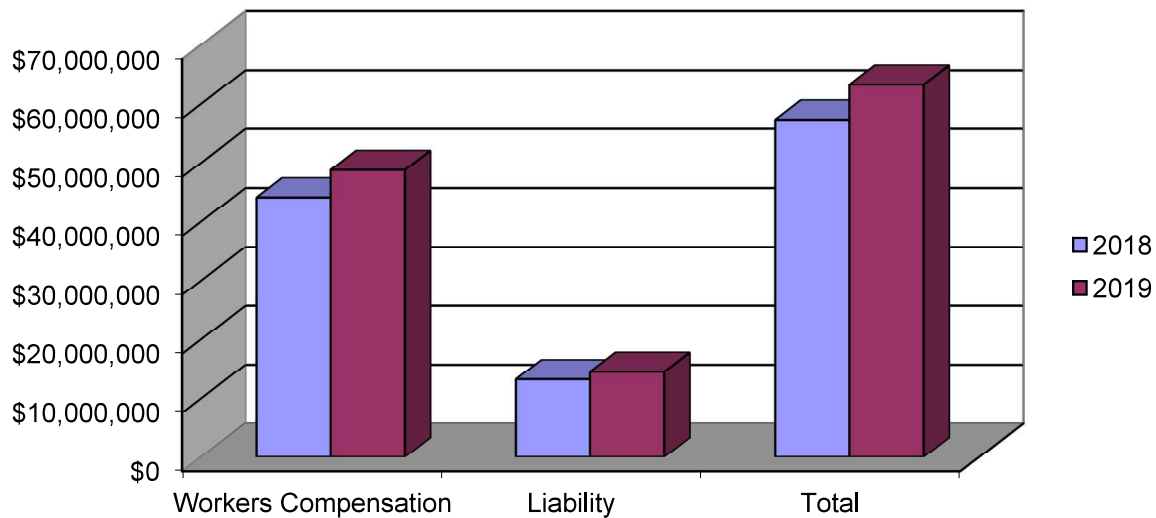
Pool-Wide Financial Analysis

	June 30, 2019	Percent	June 30, 2018	Percent	June 30, 2017	Percent
Current assets	\$ 12,718,970	20%	\$ 10,735,497	19%	\$ 7,768,359	14%
Noncurrent assets	50,542,348	80%	46,579,861	81%	47,269,986	86%
Total Assets	<u>\$ 63,261,318</u>	<u>100%</u>	<u>\$ 57,315,358</u>	<u>100%</u>	<u>\$ 55,038,345</u>	<u>100%</u>
Current liabilities	\$ 844,561	1%	\$ 901,598	2%	\$ 1,033,017	2%
Claim liabilities	40,587,221	64%	40,794,770	71%	38,009,249	69%
Total liabilities	<u>41,431,782</u>	<u>65%</u>	<u>41,696,368</u>	<u>73%</u>	<u>39,042,266</u>	<u>71%</u>
Net position	<u>21,829,536</u>	<u>35%</u>	<u>15,618,990</u>	<u>27%</u>	<u>15,996,079</u>	<u>29%</u>
Total Liabilities and Net Position	<u>\$ 63,261,318</u>	<u>100%</u>	<u>\$ 57,315,358</u>	<u>100%</u>	<u>\$ 55,038,345</u>	<u>100%</u>

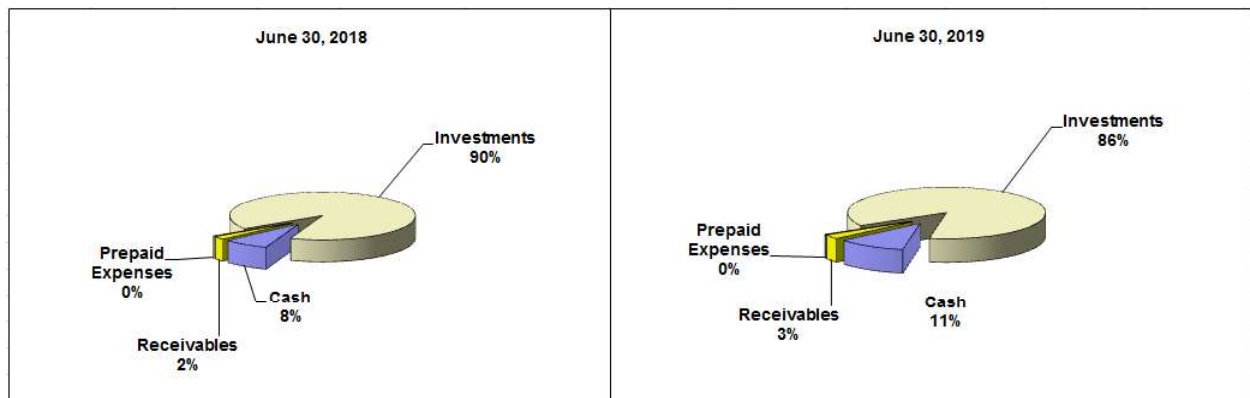
Northern California Cities Self Insurance Fund
Total Assets by Program at June 30, 2018 and June 30, 2019

The total increase in assets for fiscal year 2019 was \$5,945,960, resulting in a total asset balance of \$63,261,318 at June 30, 2019.

The total increase in assets for fiscal year 2018 was \$2,277,013, resulting in a total asset balance of \$57,315,358 at June 30, 2018.



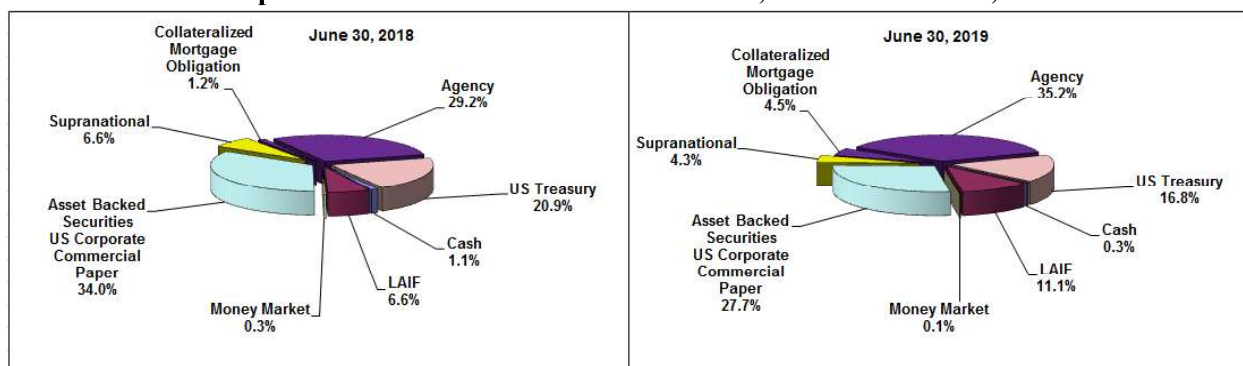
Total Assets by Type at June 30, 2018 and June 30, 2019



Investment revenues are used to offset program costs wherever possible and reduce the required member contributions. The overall investments of the pool decreased in 2017-2018 from \$51,608,346 to \$51,419,143 and in 2018-2019 increased to \$54,414,330. The decrease in fiscal year 2018 and increase in 2019 are due to market value adjustments. NCCSIF invests those funds not immediately necessary for the payment of claims in order to optimize the rate of return. Funds are invested in a manner that will protect principal, allow for cash flow needs and optimize returns, and are in conformity with all federal, state, and local statutes governing such investment of public funds. Those assets needed for current operations are maintained in the Local Agency Investment Fund (LAIF) in Sacramento, which is administered by the State Treasurer's Office.

While steadily increasing, the interest rates have remained low in the past two years. For example, the average rate of return for funds invested in LAIF during fiscal year 2018 was 1.4%, in 2019 the average rate of return was 2.4%. The effective rate of return for the overall JPA investment portfolio increased from 0.5% in fiscal year 2018 to 5.8% in fiscal year 2019. This was due to the market value adjustments of the portfolio. The ability of these funds to earn investment income has a direct effect on program rates, as this income is used to discount future liabilities. When investments fall short of projections, additional funding may be required to meet actuarial estimates.

Components of NCCSIF Portfolio at June 30, 2018 and June 30, 2019



NCCSIF Pool Liabilities

Current liabilities excluding the current portion of claims liabilities, decreased by \$157,037 from 2018 to 2019 and \$131,419 from 2017 to 2018, and, respectively.

Outstanding claims liabilities for the two self-insured programs decreased from \$40,694,770 at June 30, 2018 to \$40,587,221, a decrease of .5%. At June 30, 2018 there was an increase of 7.3%, \$38,009,249 at June 30, 2017 to \$40,694,770 at the close of the 2018 fiscal year. This increase resulted from an increase in estimates for insured claims of prior fiscal years, offset with the addition of the current policy year claims.

NCCSIF Dividends and Assessments

For the year ended June 30, 2019:

The Liability Banking Fund had dividends of \$162,726 and had assessments of \$101,785. The Workers' Compensation Banking Fund had assessments of \$245,862 and \$493,021 of refunds declared in fiscal year 2019. The Workers' Compensation Shared Risk Fund dividend declared was \$889,000 which was available for refund via check, application to fiscal year 2020 premiums or fiscal year 2019 assessments.

For the year ended June 30, 2018:

The Liability Banking Fund had dividends of \$478,737 and had assessments of \$79,760. The Workers' Compensation Banking Fund had assessments of \$188,760 and \$1,291,556 of refunds declared in fiscal year 2018. The Workers' Compensation Shared Risk Fund dividend declared was \$781,002 which was available for refund via check, application to fiscal year 2019 premiums or fiscal year 2018 assessments.

NCCSIF Revenues and Expenses

Pool operating revenues consist almost entirely of contributions received from members. Pool operating revenues for the 2019 fiscal year increased 6% from the preceding year to \$19,915,641. Fiscal year 2019 dividends declared totaled \$1,544,747 and the pool experienced increase in net position of \$6,210,546, resulting in an ending net position of \$21,829,536 – a 40% increase from the 2018 fiscal year. Fiscal year 2018 dividends declared totaled \$2,551,295 and the pool experienced a decrease in net position of \$377,089, resulting in an ending net position of \$15,618,990 – a 2% decrease from the 2017 fiscal year. Revenues increased from 2017 to 2018 with operating revenues totaling \$17,808,078 and \$18,734,210, respectively. This increase was driven by the board's decision to fund at the 70% instead of the 67.5% confidence level year.

NCCSIF Statements of Revenue, Expenses, and Changes in Net Position

	2019	2018	Percent Change	2018	2017	Percent Change
Operating Revenues	\$ 19,915,641	\$ 18,734,210	6%	\$ 18,734,210	\$ 17,808,078	5%
Provision for Claims	9,343,601	10,565,863	-12%	10,565,863	7,831,311	35%
Dividends	1,544,747	2,551,295	-39%	2,551,295	2,534,805	1%
Insurance Premiums	3,977,524	3,541,296	12%	3,541,296	3,082,686	15%
Administration	1,981,662	2,203,398	-10%	2,203,398	2,217,546	-1%
Total Expenses	16,847,534	18,861,852	-11%	18,861,852	15,666,348	20%
Non-operating:						
Investment Income	3,142,439	(249,447)	-1360%	(249,447)	(145,208)	72%
Net Income (Loss)	6,210,546	(377,089)	-1747%	(377,089)	1,996,522	-119%
Beginning Net Position	15,618,990	15,996,079	-2%	15,996,079	13,999,557	14%
Ending Net Position	\$ 21,829,536	\$ 15,618,990	40%	\$ 15,618,990	\$ 15,996,079	-2%

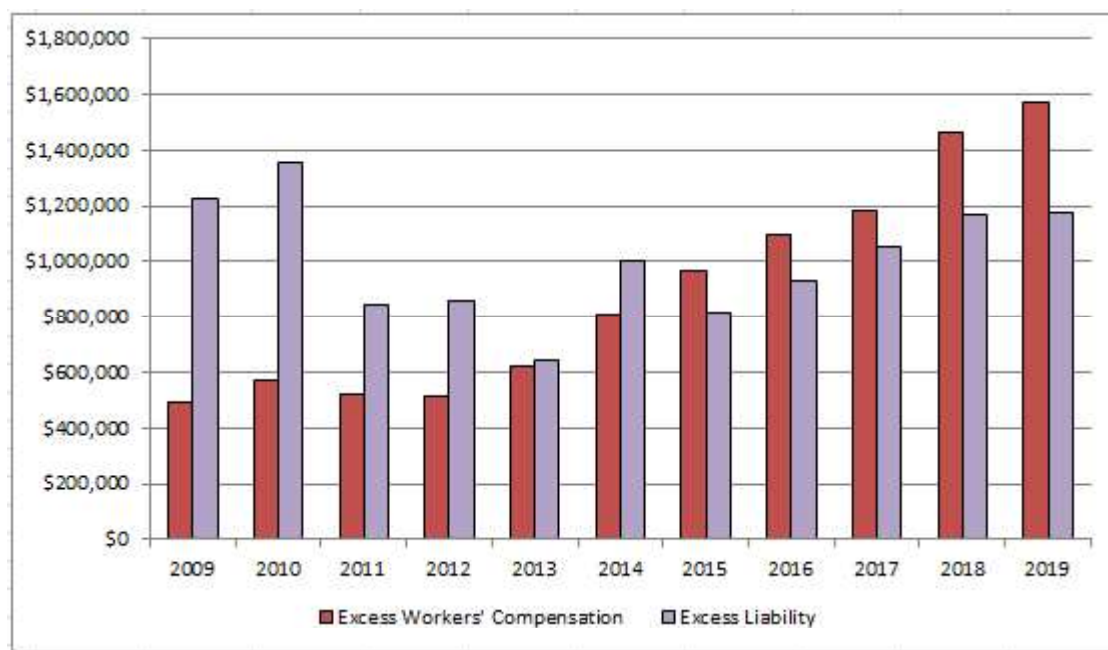
Non-operating revenues increased to \$3,142,439 from (\$249,447) for 2019 and 2018, respectively. Non-operating revenues decreased by \$104,239 in fiscal year 2018 to (\$249,447) from 2017. Variance in non-operating revenues between the last three years was largely a result of changes in valuation of investments; realized gains were \$1,275,994 and \$783,789 for both fiscal year 2019 and 2018.

Operating expenses, including the provision for insured events, decreased by 11% in 2019 to \$16,847,534, this decrease resulted largely from decreases in provision for insured events. Operating expenses increased \$3.2 million from the total 2017 figure to \$18,861,852 in fiscal year 2018. This increase resulted from an increase in claims related expense for estimates of claims liabilities.

Insurance Expense

NCCSIF participates in excess California joint powers authorities for excess liability coverage and CSAC-EIA for workers' compensation coverage. These excess JPA's purchase excess reinsurance and insurance over pooled layers. By doing so NCCSIF now operates in an environment that reduces dependency on the insurance market and is therefore less subject to the swings of insurance pricing cycles. Historically, the insurance market has operated in 3-7 year cycles in which rates will swing from the very high to the very low and back again. Currently we have been in a relatively soft market with workers compensation, but we see the liability market hardening for governmental exposure.

The table below shows excess insurance premiums paid by the pool.



The decrease in the excess liability premiums for the 2011-2013 period was largely related to NCCSIF moving from a \$500,000 self-insured retention to a \$1,000,000 self-insured retention for that period which reduced the cost of purchased coverage. For 2014 forward NCCSIF is back to using its historical \$500,000 self-insured retention.

General Administration Fund

General administration expenses represent 2.8% and 2.1% of the overall pool expenses for 2019 and 2018, respectively. This figure includes administrative and finance staff expenses, support and services, including the costs of NCCSIF Board of Director and Executive Committee meetings.

Risk Management Services

The Risk Management Services Fund provides on-site consultant support, group training, web-based training, hot line safety services, inspection services, funding for attendance at Risk Management conferences and other support to members in the Liability and Workers' Compensation programs with the goal of controlling loss frequency and severity. These services are funded on a proportional basis by both programs, and represent 2.5% of the pool expenses for 2018 and 2019. NCCSIF works closely with the Risk Management Committee and each member city to implement programs that help them reduce the cost of coverage. These services range from contract review to site safety inspections and hotline services.

Some of the training provided in fiscal years 2019 and 2018 included: Insurance Requirements in contracts, Traffic Signage and Flagging during construction, Certified Pool Operators, Aquatics Risk Management, Verbal Judo For Public Works, Commercial Driver Safety, Understanding Legal Marijuana, Ethics and Sexual Harassment training per AB1825 and AB 1234, Office Ergonomic Evaluations, OSHA Hazcom training, Forklift Train the Trainer certification, Risk Management 101 for Supervisors and Managers, wastewater services safety and spill response, supervisory skills, and review of members' Injury and Illness Prevention Plans. Risk management dollars were also used to update member police manuals, provide daily training bulletins, purchase body cameras for police officers and provide resources to work with members to conduct investigations of incidents or near-miss occurrences to help isolate the cause and make suggestions to avoid recurrence.

Cost Containment

NCCSIF has made a great effort to manage the cost of its claims through the implementation of creative and innovative programs. A summary of these efforts in the workers' compensation and liability program is as follows.

The Workers' Compensation Program covers all employees, and volunteers (if the city has passed an ordinance) who are injured during the course and scope of their employment. The coverage includes payment for medical costs, temporary disability, permanent disability and vocational rehabilitation. The Workers' Compensation claims administrator, York Risk Services Group, Inc., actively manages costs through the support of a voluntary return-to-work program in which NCCSIF and the claims administrator team with the injured worker, physician, and supervisor to select short-term pre-determined bridge assignments that are medically appropriate for returning the worker to employment. This serves to keep injured workers productive and avoids lengthy recovery periods from which it may be difficult to return to a structured workplace. NCCSIF has implemented a Managed Provider Network to further control workers' compensation medical costs.

For liability claims much of the cost containment is focused on litigation management, with the claims adjuster working closely with the member and legal counsel to establish a legal work plan and budget to assess and resolve cases at the earliest opportunity. Members work with York to establish and maintain a list of preferred defense counsel who share their philosophy of early evaluation and resolution where possible.

Financial Management and Control

NCCSIF's Financial Advisor is responsible for establishing and maintaining an internal control structure designed to ensure that assets are protected from loss, theft or misuse and to ensure that adequate accounting data are compiled to allow for preparation of financial statements in conformity with generally accepted accounting principles. Further oversight is provided by the NCCSIF Treasurer and annually reviewed by the Financial Auditor.

Description of Facts or Conditions That are Expected to Have a Significant Effect on Financial Position or Results of Operations

The Liability market is expected to harden as it responds to larger losses incurred by governments. We are seeing an increase in the settlement value of liability claims, particularly police cases, given the current environment influenced by a number of high-profile incidents. Given these conditions, it is likely that NCCSIF will again need to raise their retention level, from \$500,000 to at least \$750,000, as early as fiscal year 2020/21.

The California economy has been improving with unemployment lowering. The state budget situation has improved due to temporary tax increases and the strengthening economy. This has resulted in increased hiring and payrolls for NCCSIF members, leading to an increase in funding.

Annually, NCCSIF evaluates the services and programs currently offered by the Authority and determine whether those services should be continued as is, modified, increased or deleted. Members feel strongly that the JPA can help to provide programs and services at a cost that remains less than the Cities would have to bear individually.

FINANCIAL STATEMENTS

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
STATEMENTS OF NET POSITION
June 30, 2019 and 2018

	<u>2019</u>	<u>2018</u>
ASSETS		
Current assets:		
Cash and cash equivalents (Note 2)	\$ 7,059,759	\$ 4,525,647
Investments maturing within one year (Note 2)	3,871,982	4,839,282
Member receivable	212,406	72,513
Excess insurance receivable	1,081,391	938,429
Interest receivable	353,198	171,460
Prepaid expenses	<u>140,234</u>	<u>188,166</u>
Total current assets	12,718,970	10,735,497
Investments, less portion maturing within one year (Note 2)	<u>50,542,348</u>	<u>46,579,861</u>
Total assets	<u>63,261,318</u>	<u>57,315,358</u>
LIABILITIES		
Current liabilities:		
Accounts payable	73,084	66,892
Unearned revenue	771,477	-
Dividends payable	-	934,706
Current portion of unpaid claims and claim adjustment expenses (Note 3)	<u>8,560,000</u>	<u>7,770,000</u>
Total current liabilities	9,404,561	8,771,598
Unpaid claims and claim adjustment expenses (Note 3)	<u>32,027,221</u>	<u>32,924,770</u>
Total liabilities	<u>41,431,782</u>	<u>41,696,368</u>
NET POSITION		
Unrestricted	<u>\$ 21,829,536</u>	<u>\$ 15,618,990</u>

See accompanying notes to financial statements.

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
STATEMENTS OF REVENUES, EXPENSES AND CHANGE IN NET POSITION
For the Years Ended June 30, 2019 and 2018

	<u>2019</u>	<u>2018</u>
Operating revenues:		
Banking layer deposit	\$ 8,566,996	\$ 8,158,729
Shared risk layer deposit	5,498,999	5,187,000
Other deposits/fees	5,235,502	5,119,961
Banking layer assessment	347,647	268,520
Other Income	<u>266,497</u>	<u>-</u>
Total operating revenues	<u>19,915,641</u>	<u>18,734,210</u>
Operating expenses:		
Provision for claims and claim adjustment expenses (Note 3)	9,343,601	10,565,863
Dividends	1,544,747	2,551,295
Insurance premiums	3,977,524	3,541,291
Claims administration	843,449	1,255,737
Program administration	412,570	402,835
Administrative fees	-	59,186
Safety services	488,221	463,220
Other expenses	<u>237,422</u>	<u>22,425</u>
Total operating expenses	<u>16,847,534</u>	<u>18,861,852</u>
Operating income (loss)	<u>3,068,107</u>	<u>(127,642)</u>
Non-operating revenues (expenses):		
Net change in the fair value of investments	1,866,445	(1,033,236)
Investment income	<u>1,275,994</u>	<u>783,789</u>
Total non-operating revenues (expenses)	<u>3,142,439</u>	<u>(249,447)</u>
Change in net position	6,210,546	(377,089)
Net position, beginning of year	<u>15,618,990</u>	<u>15,996,079</u>
Net position, end of year	<u>\$ 21,829,536</u>	<u>\$ 15,618,990</u>

See accompanying notes to financial statements.

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
STATEMENTS OF CASH FLOWS
For the Years Ended June 30, 2019 and 2018

	<u>2019</u>	<u>2018</u>
Cash flows from operating activities:		
Cash received from members	\$ 20,280,728	\$ 18,612,985
Cash paid for claims	(9,451,150)	(7,880,342)
Cash paid for insurance	(4,072,554)	(3,993,457)
Cash paid to vendors	(1,708,973)	(2,330,053)
Cash paid for dividends	<u>(2,479,453)</u>	<u>(2,392,404)</u>
Net cash provided by operating activities	<u>2,568,598</u>	<u>2,016,729</u>
Cash flows from investing activities:		
Investment income received	1,094,256	851,784
Investment purchases	(20,583,157)	(22,264,589)
Proceeds from sale or maturity of investments	<u>19,454,415</u>	<u>21,417,740</u>
Net cash (used in) provided by investing activities	<u>(34,486)</u>	<u>4,935</u>
Net increase in cash and cash equivalents	2,534,112	2,021,664
Cash and cash equivalents, beginning of year	<u>4,525,647</u>	<u>2,503,983</u>
Cash and cash equivalents, end of year	<u>\$ 7,059,759</u>	<u>\$ 4,525,647</u>
Reconciliation of operating income (loss) to net cash provided by operating activities:		
Operating income (loss)	\$ 3,068,107	\$ (127,642)
Adjustments to reconcile operating income (loss) to net cash provided by operating activities:		
(Increase) decrease in:		
Member receivable	(139,893)	79,150
Excess insurance receivable	(142,962)	(452,164)
Prepaid expense	47,932	(136,717)
Increase (decrease) in:		
Accounts payable	6,192	(190,310)
Dividends payable	(934,706)	158,891
Unearned revenue	771,477	-
Unpaid claims and claim adjustment expenses	<u>(107,549)</u>	<u>2,685,521</u>
Net cash provided by operating activities	<u>\$ 2,568,598</u>	<u>\$ 2,016,729</u>
Supplemental information:		
Noncash non-operating and investing activities		
Net change in fair value of investments	<u>\$ 1,866,445</u>	<u>\$ (1,033,236)</u>

See accompanying notes to financial statements.

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
NOTES TO FINANCIAL STATEMENTS
June 30, 2019 and 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Description: Northern California Cities Self Insurance Fund (the "Fund") is a governmental joint powers authority formed in July 1978, pursuant to the Government Code of the State of California, commencing with Section 6500. The Fund provides workers' compensation, general liability, automobile liability, errors and omissions and employment practices coverage through jointly funded banking plan, risk sharing, excess risk sharing and excess reinsurance for its 22 member entities. The risk sharing plan was implemented during the 1991-92 fiscal year.

Reporting Entity: The reporting entity includes all activities considered to be part of the Fund. This includes financial activity relating to all of the membership years of the Fund. In determining the reporting entity, the Fund considered all governmental units that were members of the Fund since inception. The criteria do not require the inclusion of these entities in the Fund's financial statements principally because the Fund does not exercise oversight responsibility over any members.

Basis of Accounting: These statements are prepared using the economic resources measurement focus and the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board. Under the accrual basis, revenues and the related assets are recognized when earned, and expenses and related liabilities are recognized when incurred. Liabilities for reserves for open claims and claims incurred but not reported have been recorded in the Fund's financial statements.

Cash Equivalents: Cash equivalents are investments readily convertible into known amounts of cash with original maturities at date of purchase of less than three months.

Fair Value of Pooled Investments: The Fund records its investment in the Local Agency Investment Fund (LAIF) based upon the Fund's pro-rata share of the fair value of the entire LAIF portfolio (in relation to the amortized cost of that portfolio).

Investments: The Fund records its investments at fair value. Changes in fair value are reported as non-operating revenues in the statement of revenues, expenses and change in net position. The effect of recording investments at fair value for the years ended June 30, 2019 and 2018 is reflected as a net change in the fair value of investments on the statement of revenues, expenses and change in net position.

Provisions for Unpaid Claims and Claim Adjustment Expenses: The Fund's policy is to establish unpaid claims and claim adjustment expenses based on estimates of the ultimate cost of claims that have been reported but not settled, and of claims that have been incurred but not reported. The length of time for which such costs must be estimated varies depending on the coverage involved. Estimated amounts of salvage, subrogation and reinsurance recoverable on unpaid claims are deducted from the liability. The Fund increases the liability for allocated and unallocated claim adjustment expenses. Because actual claim costs depend on such complex factors as inflation, changes in doctrine of legal liability, and damage awards, the process used in computing unpaid claims and claim adjustment expenses does not necessarily result in an exact amount, particularly for coverage such as general liability. Unpaid claims and claim adjustment expenses are recomputed periodically using a variety of actuarial and statistical techniques to produce current estimates that reflect recent settlements, claim frequency, other economic and social factors and estimated payment dates. Adjustments to unpaid claims and claim adjustment expenses are charged or credited to expense in the period in which they are made. The current portion of unpaid claims is based on current year payments and known claim information at the end of the period.

(Continued)

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
NOTES TO FINANCIAL STATEMENTS
June 30, 2019 and 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Coverage Limits: The Fund provides coverage within the Banking Layer for each Program:

Liability:

\$50,000 per occurrence
\$50,000 per occurrence for employment practices
\$100,000 per occurrence for City of Folsom only (all coverages)

Workers' Compensation:

\$100,000 per occurrence

The Fund provides coverage within a Shared Risk Layer for each program:

Liability:

\$450,000 per occurrence, excess of Banking Layer
\$450,000 per occurrence for employment practices, excess of Banking Layer
\$400,000 per occurrence for City of Folsom only (all coverages), excess of Banking Layer

Workers' Compensation:

\$400,000 per occurrence, excess of Banking Layer

Currently, the Fund participates in an excess Joint Powers Authority, California Joint Powers Risk Management Authority, for excess coverage above the Liability Shared Risk Layer to a limit of \$40,000,000 per occurrence. See Note 4.

For the Workers' Compensation program, the Fund purchases coverage above the Shared Risk Layer through CSAC Excess Insurance Authority to statutory limits for workers' compensation and \$5,000,000 for employers' liability. See Note 4.

Settlements have not exceeded insurance coverage in each of the past three years.

Revenue Recognition: Contributions are recognized as revenue when earned based upon the coverage period of the related insurance. To the extent that allocated losses and administrative expenses exceed contributions previously paid and interest and other income, the Fund may declare either a dividend or an assessment to member agencies.

Fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the Fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Non-operating revenues, such as subsidies and investment earnings, result from non-exchange transactions or ancillary activities. Operating revenues and expenses include all activities necessary to achieve the objectives of the Fund. Non-operating revenues and expenses include investment income and net change in the fair value of investments.

Use of Estimates: The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Accordingly, actual results may differ from those estimates.

(Continued)

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
NOTES TO FINANCIAL STATEMENTS
June 30, 2019 and 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Income Taxes: The Fund is an organization comprised of public agencies and is exempt from Federal income and California franchise taxes. Accordingly, no provision for Federal or State income taxes has been made in the accompanying financial statements.

NOTE 2 – CASH, CASH EQUIVALENTS AND INVESTMENTS

Cash and cash equivalents at June 30, 2019 and 2018 are reported at fair value and consisted of the following:

	<u>2019</u>	<u>2018</u>
Cash and cash equivalents:		
Cash in bank	\$ 182,522	\$ 623,041
Money market	<u>57,217</u>	<u>191,766</u>
Total cash in bank	239,739	814,807
Cash in Local Agency Investment Fund	<u>6,820,020</u>	<u>3,710,840</u>
Total cash and cash equivalents	<u>\$ 7,059,759</u>	<u>\$ 4,525,647</u>

Custodial Credit Risk – Cash in Bank: The Fund limits custodial credit risk by ensuring uninsured balances are collateralized by the respective financial institution. Cash balances held in banks are insured up to \$250,000 by the Federal Deposit Insurance Corporation (FDIC) and are collateralized by the respective financial institution. At June 30, 2019, the carrying amount of the Fund's accounts were \$182,522 and the bank balances were \$1,453,182, of which \$1,203,182 was uninsured but collateralized. At June 30, 2018, the carrying amount of the Fund's accounts were \$623,042, and the bank balances were \$1,095,181, of which \$845,181 was uninsured but collateralized.

Money Market: The Fund has a portion of its cash and equivalents in a money market account at a third party Custodian. The money market account is not covered by FDIC insurance, but is fully collateralized.

Local Agency Investment Fund ("LAIF"): Northern California Cities Self Insurance Fund places certain funds in the LAIF, which is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California and the Pooled Money Investment Board. The State Treasurer's Office pools these funds with those of other governmental agencies in the State of California and invests the cash. The Fund's investment in the pool is reported in the accompanying financial statements based upon the Fund's pro-rata share of the amortized cost as provided by LAIF in proportion to the amortized cost of entire LAIF portfolio. The funds held in the pooled investments funds are not subject to categorization by risk category. The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis. Funds may be withdrawn at any time up to the total amount on deposit with LAIF. Most withdrawals are accessible and transferable to the Fund's master account on the same day as the request, except for amounts greater than \$10,000,000, which require twenty-four hours' advance notice. Included in LAIF's investment portfolio are collateralized mortgage obligations, mortgage-backed securities, other asset-backed securities, and floating rate securities issued by Federal agencies, government-sponsored enterprises and corporations. LAIF is administered by the State Treasurer. LAIF investments are audited annually by the Pooled Money Investment Board and the State Controller's Office. Copies of this audit may be obtained from the State Treasurer's Office: 915 Capitol Mall; Sacramento, California 95814.

(Continued)

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
NOTES TO FINANCIAL STATEMENTS
June 30, 2019 and 2018

NOTE 2 – CASH, CASH EQUIVALENTS AND INVESTMENTS (Continued)

Investments: Investments at June 30, 2019 and 2018 are reported at fair value and consisted of the following:

	<u>Rating</u>	<u>2019</u>	<u>2018</u>
Investments:			
US Agency	AA+	\$ 21,630,707	\$ 16,490,959
US Agency	AAA	-	516,472
US Treasury	TSY	10,341,049	11,710,695
US Corporate Notes	AAA	734,673	712,631
US Corporate Notes	AA+	1,184,874	921,391
US Corporate Notes	AA	615,491	721,333
US Corporate Notes	AA-	1,449,795	2,269,201
US Corporate Notes	A+	1,444,241	2,554,323
US Corporate Notes	A	5,639,966	6,077,244
US Corporate Notes	A-	2,410,812	1,661,496
Commercial Paper	AAA	1,351,900	-
Commercial Paper	AA+	147,185	-
Foreign Corporate	AA-	667,343	-
Foreign Corporate	A	674,564	-
Certificates of Deposit	A-1	-	860,000
Supranational	AAA	1,251,309	3,693,329
Asset Backed Paper	AAA	706,083	3,230,069
Not Rated		<u>4,164,338</u>	<u>-</u>
Total investments		<u>\$ 54,414,330</u>	<u>\$ 51,419,143</u>

Investment security ratings reported as of June 30, 2019 and 2018 are defined by Standard & Poors. Securities of the United States Treasury (TSY) are not rated for credit worthiness as they are fully backed by the United States Government.

The following presents information about the Fund's assets and liabilities measured at fair value on a recurring basis as of June 30, 2019 and 2018, and indicates the fair value hierarchy of the valuation techniques utilized by the Fund to determine such fair value based on the hierarchy:

Level 1 – Quoted market prices or identical instruments traded in active exchange markets.

Level 2 – Significant other observable inputs such as quoted prices for identical or similar instruments in markets that are not active, and model-based valuation techniques for which all significant assumptions are observable or can be corroborated by observable market data.

Level 3 – Significant unobservable inputs that reflect a reporting entity's own assumptions about the methods that market participants would use in pricing an asset or liability.

(Continued)

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
NOTES TO FINANCIAL STATEMENTS
June 30, 2019 and 2018

NOTE 2 – CASH, CASH EQUIVALENTS AND INVESTMENTS (Continued)

The Fund is required or permitted to record the following assets at fair value on a recurring basis:

<u>Description</u>	2019			
	<u>Fair Value</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
United States Agency - FFCB, FHLB, FHLMC, FNMA	\$ 21,630,707	\$ -	\$ 21,630,707	\$ -
United States Treasury Notes	10,341,049	-	10,341,049	-
United States Corporate Notes	13,479,852	-	13,479,852	-
Commercial paper	2,745,807	-	2,745,807	-
Certificates of deposit	1,341,907	-	1,341,907	-
Supranational	2,649,558	-	2,649,558	-
Asset backed paper	2,225,450	-	2,225,450	-
	<u>\$ 54,414,330</u>	<u>\$ -</u>	<u>\$ 54,414,330</u>	<u>\$ -</u>
<u>Description</u>	2018			
	<u>Fair Value</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
United States Agency - FFCB, FHLB, FHLMC, FNMA	\$ 17,007,431	\$ -	\$ 17,007,431	\$ -
United States Treasury Notes	11,710,695	-	11,710,695	-
United States Corporate Notes	14,917,619	-	14,917,619	-
Commercial paper	-	-	-	-
Certificates of deposit	860,000	-	860,000	-
Supranational	3,693,329	-	3,693,329	-
Asset backed paper	3,230,069	-	3,230,069	-
	<u>\$ 51,419,143</u>	<u>\$ -</u>	<u>\$ 51,419,143</u>	<u>\$ -</u>

The Fund's investments are generally classified in Level 2 of the fair value hierarchy because they are valued using broker or dealer quotations, or alternative pricing sources with reasonable level of price transparency. The types of investments valued based on observable inputs includes federal agency securities, U.S. Agency, U.S. Treasury, U.S. Corporate Notes, certificates of deposit, commercial paper, supranational and asset backed paper are classified within level 2 of the fair value hierarchy.

The Fund had no non-recurring assets and no liabilities at June 30, 2019 which were required to be disclosed using the fair value hierarchy

(Continued)

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
NOTES TO FINANCIAL STATEMENTS
June 30, 2019 and 2018

NOTE 2 – CASH, CASH EQUIVALENTS AND INVESTMENTS (Continued)

Investment Interest Rate Risk: The Fund's investment policy does not limit investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Maturities of investments held at June 30, 2019 consist of the following:

		<u>Maturity</u>		
	<u>Fair Value</u>	<u>Less Than One Year</u>	<u>One Year through Five Years</u>	<u>Six Years through Ten Years</u>
Investment securities:				
United States Agency - FFCB, FHLB, FHLMC, FNMA	\$ 21,630,707	\$ 1,085,255	\$ 15,168,823	\$ 5,376,629
United States Treasury Notes	10,341,049	159,075	8,826,351	1,355,623
United States Corporate Notes	13,479,852	2,177,099	11,302,753	-
Commercial paper	2,745,807	-	2,745,807	-
Certificates of deposit	1,341,907	-	1,341,907	-
Supranational	2,649,558	448,271	2,201,287	-
Asset Backed paper	<u>2,225,450</u>	<u>2,282</u>	<u>2,223,168</u>	<u>-</u>
Total	<u>\$ 54,414,330</u>	<u>\$ 3,871,982</u>	<u>\$ 43,810,096</u>	<u>\$ 6,732,252</u>

Maturities of investments held at June 30, 2018 consist of the following:

		<u>Maturity</u>		
	<u>Fair Value</u>	<u>Less Than One Year</u>	<u>One Year through Five Years</u>	<u>Six Years through Ten Years</u>
Investment securities:				
United States Agency - FFCB, FHLB, FHLMC, FNMA	\$ 17,007,431	\$ 116,317	\$ 14,289,551	\$ 2,601,563
United States Treasury Notes	11,710,695	-	10,273,474	1,437,221
United States Corporate Notes	14,917,619	2,732,160	12,185,459	-
Commercial paper	-	-	-	-
Certificates of deposit	860,000	860,000	-	-
Supranational	3,693,329	1,106,756	2,586,573	-
Asset Backed paper	<u>3,230,069</u>	<u>24,049</u>	<u>3,206,020</u>	<u>-</u>
Total	<u>\$ 51,419,143</u>	<u>\$ 4,839,282</u>	<u>\$ 42,541,077</u>	<u>\$ 4,038,784</u>

Investment Credit Risk: The Fund's investment policy limits investment choices to obligations of the United States Treasury, its agencies and instrumentalities, corporate medium-term notes, commercial paper rated A-1 by Standard and Poor's Corporation or P-1 by Moody's Commercial Paper Record, banker's acceptances and repurchase agreements. At June 30, 2019 and 2018, all investments represented governmental securities and US Corporate Notes which were issued, registered and held by the Fund's agent in the Fund's name.

(Continued)

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
NOTES TO FINANCIAL STATEMENTS
June 30, 2019 and 2018

NOTE 2 – CASH, CASH EQUIVALENTS AND INVESTMENTS (Continued)

Concentration of Investment Credit Risk: The Fund does not place limits on the amount it may invest in any one issuer. At June 30, 2019 and 2018, the Fund had the following investments that represent more than five percent of the Fund's net investments:

	<u>2019</u>	<u>2018</u>
United States Treasury Notes	19%	22%
Federal National Mortgage Association	14%	15%
Federal Home Loan Mortgage Co.	10%	7%
Federal Home Loan Bank	18%	9%

NOTE 3 – UNPAID CLAIMS AND CLAIM ADJUSTMENT EXPENSES

As discussed in Note 1, the Fund established a liability for both reported and unreported insured events for the Liability and the Workers' Compensation programs. The liability includes estimates of future payments of losses and related claim adjustment expenses, both allocated and unallocated. The following represents changes in those aggregate liabilities during the years ended June 30, 2019 and 2018:

	<u>2019</u>	<u>2018</u>
Unpaid claims and claim adjustment expenses, beginning of year	\$ 40,694,770	\$ 38,009,249
Incurring claims and claim adjustment expenses:		
Provision for covered events of the current year	10,621,227	9,923,336
Change in the provision for covered events of prior years	<u>(1,277,626)</u>	<u>642,527</u>
Total incurred claims and claim adjustment expenses	<u>9,343,601</u>	<u>10,565,863</u>
Payments:		
Claims and claim adjustment expenses attributable to covered events of the current year	1,022,179	1,526,052
Claims and claim adjustment expenses attributable to covered events of prior years	<u>8,428,971</u>	<u>6,354,290</u>
Total payments	<u>9,451,150</u>	<u>7,880,342</u>
Total unpaid claims and claim adjustment expenses, end of year	<u>\$ 40,587,221</u>	<u>\$ 40,694,770</u>
Outstanding Liabilities	\$ 38,778,869	\$ 38,920,458
Unallocated loss adjustment expenses	<u>1,808,352</u>	<u>1,774,312</u>
	<u>\$ 40,587,221</u>	<u>\$ 40,694,770</u>

(Continued)

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
NOTES TO FINANCIAL STATEMENTS
June 30, 2019 and 2018

NOTE 3 – UNPAID CLAIMS AND CLAIM ADJUSTMENT EXPENSES (Continued)

The components of the unpaid claims and claim adjustment expenses as of June 30, 2019 and 2018 were as follows:

	<u>2019</u>	<u>2018</u>
Reported claims	\$ 25,726,733	\$ 22,618,035
Claims incurred but not reported (IBNR)	13,052,136	16,302,423
Unallocated loss adjustment expenses (ULAE)	<u>1,808,352</u>	<u>1,774,312</u>
 Total unpaid claims and claim adjustment expenses	 40,587,221	 40,694,770
 Current portion	 <u>(8,560,000)</u>	 <u>(7,770,000)</u>
 Non-current portion	 <u>\$ 32,027,221</u>	 <u>\$ 32,924,770</u>

At June 30, 2019 and 2018, this liability was reported at present value using an expected future investment yield assumption of one and a half percent. The undiscounted liability was \$39,830,208 and \$40,924,590 at June 30, 2019 and 2018, respectively.

NOTE 4 – JOINT POWERS AGREEMENTS

The Fund participates in two joint powers agreements with California Joint Powers Risk Management Authority (CJPRMA) and CSAC Excess Insurance Authority (CSACEIA). The relationship between the Fund and CJPRMA and CSACEIA is such that CJPRMA and CSACEIA are not component units of the Fund for financial reporting purposes.

CJPRMA arranges for and provides excess general liability coverage from \$500,000 to \$40 million for its members. CJPRMA is governed by a Board consisting of representatives from member agencies. The Board controls the operations of CJPRMA, including selection of management and approval of operating budgets, independent of any influence by the member agencies beyond their representation on the Board. Each member agency pays a premium commensurate with the level of coverage requested and shares surplus and deficits proportionate to their participation.

CSACEIA arranges for and provides excess workers' compensation and employers' liability coverage from \$500,000 to \$149.5 million and \$5 million, respectively, for its members. CSACEIA is governed by a Board consisting of representative member agencies.

(Continued)

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
NOTES TO FINANCIAL STATEMENTS
June 30, 2019 and 2018

NOTE 4 – JOINT POWERS AGREEMENTS (Continued)

	<u>CJPRMA</u>	<u>CSACEIA</u>
<u>Purpose</u>	To protect public entity members against catastrophic liability and other financial losses.	To provide workers' compensation coverage and employer's liability from \$500,000 to \$149.5 million and \$5 million, respectively.
<u>Participants</u>	Seventeen cities and five joint power authorities.	Fifty-four counties and one hundred fifty-five public entities, including cities, school districts and other joint power authorities.
<u>Governing Board</u>	Consisting on one member from each participating agency.	Sixty-one member Board of Directors composed of one representative from each member county and seven members elected by the public entity membership.
<u>Payments for the Current Year</u>	None	None

Condensed Financial Information

	<u>CJPRMA</u>	<u>CSAC EIA</u>
Total assets	\$ 64,882,461	\$ 834,314,751
Deferred outflows of resources	324,600	1,718,920
Total liabilities	43,092,512	712,318,785
Deferred inflows of resources	<u>61,984</u>	<u>1,144,292</u>
Net position	<u>\$ 22,052,565</u>	<u>\$ 122,570,594</u>
Revenues	\$ 15,270,896	\$ 895,529,924
Expenses	<u>29,282,832</u>	<u>907,285,224</u>
Change in net position	<u>\$ (14,011,936)</u>	<u>\$ (11,755,300)</u>

Member Agencies Share of Year-End Assets, Liabilities or Fund Equity

**

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* Most recent information available.

** Has not been calculated.

REQUIRED SUPPLEMENTARY INFORMATION

NORTHERN CALIFORNIA FUND SELF INSURANCE FUND
RECONCILIATION OF CLAIMS LIABILITIES BY TYPE OF CONTRACT
LIABILITY PROGRAM
For the Years Ended June 30, 2019 and 2018

	<u>2019</u>	<u>2018</u>
Unpaid claims and claim adjustment expenses, beginning of year	\$ 8,748,166	\$ 7,383,303
Incurred claims and claim adjustment expenses:		
Provision for covered events of the current year	3,349,125	2,649,708
Change in provision for covered events of prior years	<u>(640,208)</u>	<u>404,930</u>
Total incurred claims and claim adjustment expenses	<u>2,708,917</u>	<u>3,054,638</u>
Payments:		
Claims and claim adjustment expenses attributable to covered events of the current year	195,960	529,712
Claims and claim adjustment expenses attributable to covered events of prior years	<u>3,233,396</u>	<u>1,160,063</u>
Total payments	<u>3,429,356</u>	<u>1,689,775</u>
Total unpaid claims and claim adjustment expenses, end of year	<u>\$ 8,027,727</u>	<u>\$ 8,748,166</u>

The components of the unpaid claims and claim adjustment expenses as of June 30, 2019 and 2018 were as follows:

	<u>2019</u>	<u>2018</u>
Reported claims	\$ 3,945,458	\$ 3,778,029
Claims incurred but not reported (IBNR)	4,082,269	4,970,137
Unallocated loss adjustment expenses (ULAE) *	<u>-</u>	<u>-</u>
Total unpaid claims and claim adjustment expenses	8,027,727	8,748,166
Current portion	<u>(2,800,000)</u>	<u>(2,570,000)</u>
Non-current portion	<u>\$ 5,227,727</u>	<u>\$ 6,178,166</u>

* ULAE has been included in the IBNR.

(Continued)

NORTHERN CALIFORNIA FUND SELF INSURANCE FUND
RECONCILIATION OF CLAIMS LIABILITIES BY TYPE OF CONTRACT
WORKERS' COMPENSATION PROGRAM
For the Years Ended June 30, 2019 and 2018

	<u>2019</u>	<u>2018</u>
Unpaid claims and claim adjustment expenses, beginning of year	\$ 31,946,604	\$ 30,625,946
Incurred claims and claim adjustment expenses:		
Provision for covered events of the current year	7,272,102	7,273,628
Change in provision for covered events of prior years	<u>(637,418)</u>	<u>237,597</u>
Total incurred claims and claim adjustment expenses	<u>6,634,684</u>	<u>7,511,225</u>
Payments:		
Claims and claim adjustment expenses attributable to covered events of the current year	826,219	996,340
Claims and claim adjustment expenses attributable to covered events of prior years	<u>5,195,575</u>	<u>5,194,227</u>
Total payments	<u>6,021,794</u>	<u>6,190,567</u>
Total unpaid claims and claim adjustment expenses, end of year	<u>\$ 32,559,494</u>	<u>\$ 31,946,604</u>

The components of the unpaid claims and claim adjustment expenses as of June 30 were as follows:

	<u>2019</u>	<u>2018</u>
Reported claims	\$ 21,781,275	\$ 18,840,006
Claims incurred but not reported (IBNR)	8,969,867	11,332,286
Unallocated loss adjustment expenses (ULAE)	<u>1,808,352</u>	<u>1,774,312</u>
Total unpaid claims and claim adjustment expenses	32,559,494	31,946,604
Current portion	<u>(5,760,000)</u>	<u>(5,200,000)</u>
Non-current portion	<u>\$ 26,799,494</u>	<u>\$ 26,746,604</u>

See report on required supplementary information.

NORTHERN CALIFORNIA FUND SELF INSURANCE FUND
CLAIMS DEVELOPMENT INFORMATION
For the Years Ended June 30, 2019 and 2018

The tables that follow illustrate how the Fund's earned revenues (net of reinsurance) and investment income compared to related costs of loss and other expenses assumed by the Fund as of the end of each of the previous ten years for the shared risk layer of the liability program and workers' compensation program. The rows of the tables are defined as follows:

- (1) Total of each fiscal year's gross earned premiums and reported investment revenue, amount of premiums ceded, and reported premiums (net of reinsurance) and reported investment revenue.
- (2) Each fiscal year's other operating costs of the program, including overhead and loss adjustment expenses not allocable to individual claims.
- (3) Program's gross incurred losses and allocated loss adjustment expense, losses assumed by reinsurers, and net incurred losses and loss adjustment expense (both paid and accrued) as originally reported at the end of the year in which the event that triggered coverage occurred (called policy year).
- (4) Cumulative net amounts paid as of the end of successive years for each policy year.
- (5) Latest reestimated amount of losses assumed by the reinsurers for each policy year.
- (6) Each policy year's net incurred losses increases or decreases as of the end of successive years. This annual reestimation results from new information received on known losses, reevaluation of existing information on known losses, and emergence of new losses not previously known.
- (7) Compares the latest reestimated net incurred losses amount to the amount originally established (line 3) and shows whether this latest estimate of losses is greater or less than originally thought. As data for individual policy years mature, the correlation between original estimates and reestimated amounts is commonly used to evaluate the accuracy of net incurred losses currently recognized in less mature policy years.

The columns of the tables show data for successive policy years.

Note: The information for lines 2, 3 and 6 was based on estimates provided by the actuary as this information had not been accumulated and presented in prior years.

(Continued)

NORTHERN CALIFORNIA FUND SELF INSURANCE FUND
CLAIMS DEVELOPMENT INFORMATION
LIABILITY PROGRAM - SHARED RISK LAYER
June 30, 2019

	Fiscal and Policy Year Ended June 30,									
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
(1) Premiums and investment revenue:										
Earned	\$ 3,755,802	\$ 3,791,113	\$ 3,541,142	\$ 4,380,988	\$ 4,715,090	\$ 4,334,426	\$ 4,079,226	\$ 4,907,824	\$ 4,530,241	\$ 4,961,362
Ceded	<u>(1,884,144)</u>	<u>(1,453,246)</u>	<u>(1,484,889)</u>	<u>(1,419,753)</u>	<u>(1,926,033)</u>	<u>(1,690,331)</u>	<u>(1,908,352)</u>	<u>(1,897,995)</u>	<u>(2,079,821)</u>	<u>(2,394,656)</u>
Net earned	\$ 1,871,658	\$ 2,337,867	\$ 2,056,253	\$ 2,961,235	\$ 2,789,057	\$ 2,644,095	\$ 2,170,874	\$ 3,009,829	\$ 2,450,420	\$ 2,566,706
(2) Unallocated Expenses	\$ 781,385	\$ 407,970	\$ 537,862	\$ 486,100	\$ 426,155	\$ 469,254	\$ 427,434	\$ 488,034	\$ 486,971	\$ 683,538
(3) Estimated incurred claims and expense, end of policy year:										
Incurred	\$ 1,307,777	\$ 1,171,545	\$ 1,283,641	\$ 1,365,390	\$ 1,270,359	\$ 1,765,163	\$ 2,005,460	\$ 1,534,221	\$ 1,508,393	\$ 1,751,952
Ceded	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Incurred	\$ 1,307,777	\$ 1,171,545	\$ 1,283,641	\$ 1,365,390	\$ 1,270,359	\$ 1,765,163	\$ 2,005,460	\$ 1,532,221	\$ 1,508,393	\$ 1,751,952
(4) Net paid (cumulative) as of:										
End of policy year	\$ 174,385	\$ -	\$ 3,037	\$ 180,785	\$ -	\$ 301,122	\$ 19,329	\$ 9,491	\$ 207,838	\$ 195,960
One year later	\$ 387,662	\$ 1,040,336	\$ 915,285	\$ 199,497	\$ 60,780	\$ 1,029,288	\$ 699,580	\$ 549,616	\$ 207,838	
Two years later	\$ 890,090	\$ 1,373,978	\$ 965,704	\$ 227,776	\$ 111,790	\$ 1,381,099	\$ 381,525	\$ 930,892		
Three years later	\$ 2,593,239	\$ 2,116,689	\$ 1,128,913	\$ 1,217,808	\$ 1,045,112	\$ 1,535,114	\$ 985,639			
Four years later	\$ 3,002,689	\$ 2,118,772	\$ 1,256,707	\$ 1,054,507	\$ 1,079,670	\$ 2,076,168				
Five years later	\$ 3,232,567	\$ 2,118,772	\$ 1,388,399	\$ 1,077,300	\$ 1,092,713					
Six years later	\$ 3,433,286	\$ 2,127,759	\$ 1,414,833	\$ 1,212,522						
Seven years later	\$ 4,117,687	\$ 2,156,007	\$ 1,366,387							
Eight years later	\$ 4,161,811	\$ 2,246,301								
Nine years later	\$ 4,183,690									
(5) Reestimated ceded losses and expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(6) Reestimated net incurred losses and expense										
End of policy year	\$ 1,307,777	\$ 1,171,545	\$ 1,283,641	\$ 1,356,390	\$ 1,270,359	\$ 1,765,163	\$ 2,005,460	\$ 1,534,221	\$ 1,508,393	\$ 1,751,952
One year later	\$ 3,176,936	\$ 3,388,854	\$ 2,132,782	\$ 1,686,862	\$ 1,569,319	\$ 2,391,423	\$ 1,830,015	\$ 1,474,414	\$ 1,158,621	
Two years later	\$ 4,168,099	\$ 2,465,448	\$ 1,828,589	\$ 1,317,455	\$ 1,251,770	\$ 2,437,139	\$ 1,546,615	\$ 1,909,951		
Three years later	\$ 4,149,750	\$ 2,583,021	\$ 2,362,949	\$ 2,032,670	\$ 1,304,245	\$ 2,794,770	\$ 1,702,849			
Four years later	\$ 4,227,667	\$ 2,211,524	\$ 2,232,039	\$ 1,447,509	\$ 1,225,416	\$ 2,904,878				
Five years later	\$ 4,392,049	\$ 2,212,498	\$ 1,616,160	\$ 1,789,976	\$ 1,195,541					
Six years later	\$ 3,759,502	\$ 2,238,648	\$ 1,517,533	\$ 1,212,522						
Seven years later	\$ 4,366,617	\$ 2,241,425	\$ 1,366,387							
Eight years later	\$ 4,359,920	\$ 2,246,301								
Nine years later	\$ 4,354,617									
(7) (Decrease) increase in estimated net incurred losses and expenses from end of policy year	\$ 3,046,840	\$ 1,074,756	\$ 82,746	\$ (152,868)	\$ (74,818)	\$ 1,139,715	\$ (302,611)	\$ 375,730	\$ (349,772)	\$ -

(Continued)

NORTHERN CALIFORNIA FUND SELF INSURANCE FUND
CLAIMS DEVELOPMENT INFORMATION
WORKERS' COMPENSATION PROGRAM - SHARED RISK LAYER
June 30, 2019

	Fiscal and Policy Year Ended June 30,									
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
(1) Premium and investment revenue:										
Earned	\$ 2,482,842	\$ 3,662,217	\$ 3,640,707	\$ 3,253,069	\$ 4,213,603	\$ 4,149,874	\$ 4,814,279	\$ 4,793,402	\$ 5,713,611	\$ 5,773,139
Ceded	(693,829)	(508,538)	(510,693)	(623,053)	(809,819)	(964,512)	(1,096,376)	(1,184,691)	(1,461,470)	(1,569,509)
Net Earned	\$ 1,789,013	\$ 3,153,679	\$ 3,130,014	\$ 2,630,016	\$ 3,403,784	\$ 3,185,362	\$ 3,717,903	\$ 3,608,711	\$ 4,252,141	\$ 4,203,630
(2) Unallocated expenses	\$ 583,131	\$ 636,277	\$ 692,388	\$ 608,073	\$ 733,458	\$ 511,785	\$ 417,284	\$ 452,322	\$ 460,694	\$ 454,675
(3) Estimated incurred claims and expenses, end of policy year:										
Incurred	\$ 1,924,065	\$ 1,793,080	\$ 1,932,000	\$ 1,980,990	\$ 1,848,544	\$ 2,939,904	\$ 2,259,028	\$ 2,510,850	\$ 2,507,428	\$ 2,531,168
Ceded	-	-	-	-	-	-	-	-	-	-
Net Incurred	\$ 1,924,065	\$ 1,793,080	\$ 1,932,000	\$ 1,980,990	\$ 1,848,544	\$ 2,939,904	\$ 2,259,028	\$ 2,510,850	\$ 2,507,428	\$ 2,531,168
(4) Net paid (cumulative) as of:										
End of policy year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 43,989	\$ 145,009	\$ -
One year later	\$ -	\$ 41,202	\$ -	\$ 169,253	\$ 57,142	\$ 101,129	\$ 189,014	\$ 74,361	\$ 242,371	
Two years later	\$ 44,864	\$ 128,690	\$ 292,746	\$ 235,785	\$ 208,847	\$ 245,266	\$ 376,392	\$ 317,098		
Three years later	\$ 219,873	\$ 184,103	\$ 358,175	\$ 383,467	\$ 690,271	\$ 593,267	\$ 603,474			
Four years later	\$ 202,057	\$ 262,948	\$ 456,697	\$ 440,628	\$ 785,581	\$ 732,474				
Five years later	\$ 247,920	\$ 352,569	\$ 509,745	\$ 656,402	\$ 955,979					
Six years later	\$ 383,758	\$ 458,625	\$ 636,198	\$ 746,812						
Seven years later	\$ 446,814	\$ 518,889	\$ 968,432							
Eight years later	\$ 503,171	\$ 561,004								
Nine years later	\$ 634,259									
(5) Reestimated ceded losses and expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(6) Reestimated net incurred losses and expense										
End of policy year	\$ 1,924,065	\$ 1,793,080	\$ 1,932,000	\$ 1,980,990	\$ 1,848,544	\$ 2,939,904	\$ 2,259,028	\$ 2,510,850	\$ 2,507,428	\$ 2,531,168
One year later	\$ 1,394,741	\$ 1,637,158	\$ 1,976,178	\$ 1,153,802	\$ 1,810,527	\$ 2,126,770	\$ 2,107,495	\$ 2,253,326	\$ 2,296,926	
Two years later	\$ 1,245,177	\$ 1,731,324	\$ 1,959,911	\$ 1,773,238	\$ 1,532,342	\$ 2,377,658	\$ 2,308,074	\$ 2,066,484		
Three years later	\$ 1,216,570	\$ 1,106,497	\$ 1,628,478	\$ 1,047,137	\$ 1,940,654	\$ 2,548,526	\$ 2,127,695			
Four years later	\$ 883,372	\$ 1,043,621	\$ 1,756,630	\$ 1,444,799	\$ 2,051,627	\$ 2,651,177				
Five years later	\$ 1,050,225	\$ 1,042,651	\$ 2,008,892	\$ 1,319,831	\$ 1,957,899					
Six years later	\$ 1,098,991	\$ 1,085,537	\$ 2,196,503	\$ 1,401,480						
Seven years later	\$ 945,072	\$ 1,057,110	\$ 1,978,165							
Eight years later	\$ 1,072,784	\$ 1,008,811								
Nine years later	\$ 1,324,265									
(7) Increase (decrease) in estimated net incurred losses and expenses from end of policy year	\$ (599,800)	\$ (784,269)	\$ 46,165	\$ (579,510)	\$ 109,355	\$ (288,727)	\$ (131,333)	\$ (444,366)	\$ (210,502)	\$ -

See report on required supplementary information.

SUPPLEMENTARY INFORMATION

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
COMBINING STATEMENT OF NET POSITION
June 30, 2019

	<u>Liability</u>	<u>Workers' Compensation</u>	<u>Total</u>
ASSETS			
Current assets:			
Cash and cash equivalents	\$ 2,284,340	\$ 4,775,419	\$ 7,059,759
Investments maturing within one year	866,550	3,005,432	3,871,982
Member receivable	55,629	156,777	212,406
Excess insurance receivable	599,683	481,708	1,081,391
Interest receivable	82,635	270,563	353,198
Prepaid expenses	<u>-</u>	<u>140,234</u>	<u>140,234</u>
Total current assets	3,888,837	8,830,133	12,718,970
Investments, less portion maturing within one year	<u>10,605,883</u>	<u>39,936,465</u>	<u>50,542,348</u>
Total assets	<u>14,494,720</u>	<u>48,766,598</u>	<u>63,261,318</u>
LIABILITIES			
Current liabilities:			
Accounts payable	36,299	36,785	73,084
Unearned revenue	89,960	681,517	771,477
Current portion of unpaid claims and claim adjustment expenses	<u>2,800,000</u>	<u>5,760,000</u>	<u>8,560,000</u>
Total current liabilities	2,926,259	6,478,302	9,404,561
Unpaid claims and claim adjustment expenses	<u>5,227,722</u>	<u>26,799,499</u>	<u>32,027,221</u>
Total liabilities	<u>8,153,981</u>	<u>33,277,801</u>	<u>41,431,782</u>
NET POSITION			
Unrestricted	<u>\$ 6,340,739</u>	<u>\$ 15,488,797</u>	<u>\$ 21,829,536</u>

See independent auditor's report on supplementary information.

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGE IN NET POSITION
For the Year Ended June 30, 2019

	<u>Liability</u>	<u>Workers' Compensation</u>	<u>Total</u>
Operating revenues:			
Banking layer deposit	\$ 2,133,997	\$ 6,432,999	\$ 8,566,996
Shared risk layer deposit	2,096,001	3,402,998	5,498,999
Other deposits/fees	2,865,361	2,370,141	5,235,502
Banking layer assessment	101,785	245,862	347,647
Other income	<u>150,840</u>	<u>115,657</u>	<u>266,497</u>
Total operating revenues	<u>7,347,984</u>	<u>12,567,657</u>	<u>19,915,641</u>
Operating expenses:			
Provision for claims and claim adjustment expenses	2,708,917	6,634,684	9,343,601
Dividends	162,726	1,382,021	1,544,747
Insurance premiums	2,394,656	1,582,868	3,977,524
Claims administration	20,902	822,547	843,449
Program administration	220,357	192,213	412,570
Safety services	261,582	226,639	488,221
Other expenses	<u>201,599</u>	<u>35,823</u>	<u>237,422</u>
Total operating expenses	<u>5,970,739</u>	<u>10,876,795</u>	<u>16,847,534</u>
Operating income	<u>1,377,245</u>	<u>1,690,862</u>	<u>3,068,107</u>
Non-operating revenues:			
Net change in the fair value of investments	462,138	1,404,307	1,866,445
Investment income	<u>315,724</u>	<u>960,270</u>	<u>1,275,994</u>
Total non-operating revenues	<u>777,862</u>	<u>2,364,577</u>	<u>3,142,439</u>
Change in net position	2,155,107	4,055,439	6,210,546
Net position, beginning of year	<u>4,185,632</u>	<u>11,433,358</u>	<u>15,618,990</u>
Net position, end of year	<u>\$ 6,340,739</u>	<u>\$ 15,488,797</u>	<u>\$ 21,829,536</u>

See independent auditor's report on supplementary information.

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
STATEMENT OF NET POSITION BY MEMBER
LIABILITY PROGRAM
June 30, 2019

	Shared Risk	Admin- istration	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Folsom	City of Galt	City of Gridley	City of Lone
ASSETS											
Current assets:											
Cash and cash equivalents	\$ 2,208,205	\$ (8,109)	\$ 256	\$ 4,643	\$ 2,686	\$ 1,796	\$ 5,062	\$ 1,699	\$ 4,941	\$ 409	\$ 619
Investments maturing within one year	478,112	19,241	9,012	10,589	(3,566)	5,037	10,625	114,256	20,088	11,862	1,510
Member receivable	-	-	-	10,000	30,788	10,000	-	-	-	-	4,841
Excess insurance receivable	599,683	-	-	-	-	-	-	-	-	-	-
Interest receivable	45,510	1,874	822	1,063	(81)	467	1,021	10,881	2,007	1,076	154
Prepaid expenses	-	-	-	-	-	-	-	-	-	-	-
Total current assets	3,331,510	13,006	10,090	26,295	29,827	17,300	16,708	126,836	27,036	13,347	7,124
Investments, less portion maturing within one year	4,896,809	283,376	133,672	152,710	(55,684)	73,867	154,553	1,696,480	294,921	175,875	22,124
Total assets	8,228,319	296,382	143,762	179,005	(25,857)	91,167	171,261	1,823,316	321,957	189,222	29,248
LIABILITIES											
Current liabilities:											
Accounts payable	150	7,687	991	783	722	864	984	5,319	3,030	2,264	5
Unearned revenue	-	-	5,480	5,037	-	-	-	-	16,168	-	-
Current portion of unpaid claims and claims adjustment expenses	1,550,000	-	27,833	61,957	70,085	8,611	16,162	267,004	64,832	30,270	2,401
Total current liabilities	1,550,150	7,687	34,304	67,777	70,807	9,475	17,146	272,323	84,030	32,534	2,406
Unpaid claims and claims adjustment expenses	4,037,851	-	26,495	58,977	66,714	8,197	15,384	254,160	61,713	28,813	2,286
Total liabilities	5,588,001	7,687	60,799	126,754	137,521	17,672	32,530	526,483	145,743	61,347	4,692
NET POSITION											
Unrestricted	\$ 2,640,318	\$ 288,695	\$ 82,963	\$ 52,251	\$ (163,378)	\$ 73,495	\$ 138,731	\$ 1,296,833	\$ 176,214	\$ 127,875	\$ 24,556

(Continued)

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
STATEMENT OF NET POSITION BY MEMBER
LIABILITY PROGRAM
June 30, 2019

	City of <u>Jackson</u>	City of <u>Lincoln</u>	City of <u>Marysville</u>	City of <u>Oroville</u>	City of <u>Paradise</u>	City of <u>Red Bluff</u>	City of <u>Rio Vista</u>	City of <u>Rocklin</u>	City of <u>Willows</u>	City of <u>Yuba City</u>	Total
ASSETS											
Current assets:											
Cash and cash equivalents	\$ 683	\$ 3,389	\$ 1,897	\$ 3,060	\$ 351	\$ 3,957	\$ 25,917	\$ 1,870	\$ 18,477	\$ 2,532	\$ 2,284,340
Investments maturing within one year	8,183	24,704	16,776	14,603	21,129	17,087	2,384	35,766	5,218	43,934	866,550
Member receivable	-	-	-	-	-	-	-	-	-	-	55,629
Excess insurance receivable	-	-	-	-	-	-	-	-	-	-	599,683
Interest receivable	853	2,259	1,748	1,293	1,915	1,854	39	3,358	377	4,145	82,635
Prepaid expenses	-	-	-	-	-	-	-	-	-	-	-
Total current assets	9,719	30,352	20,421	18,956	23,395	22,898	28,340	40,994	24,072	50,611	3,888,837
Investments, less portion maturing within one year	120,913	364,791	247,409	215,073	313,641	251,693	9,518	531,362	59,072	663,708	10,605,883
Total assets	130,632	395,143	267,830	234,029	337,036	274,591	37,858	572,356	83,144	714,319	14,494,720
LIABILITIES											
Current liabilities:											
Accounts payable	13	3,499	2,724	485	282	475	966	2,766	1,117	1,173	36,299
Unearned revenue	-	-	-	-	-	621	-	-	8,424	54,230	89,960
Current portion of unpaid claims and claims adjustment expenses	11,138	107,197	70,207	67,738	28,239	69,950	95,463	95,980	33,015	121,918	2,800,000
Total current liabilities	11,151	110,696	72,931	68,223	28,521	71,046	96,429	98,746	42,556	177,321	2,926,259
Unpaid claims and claims adjustment expenses	10,602	102,040	66,829	64,480	26,881	66,585	90,871	91,363	31,427	116,054	5,227,722
Total liabilities	21,753	212,736	139,760	132,703	55,402	137,631	187,300	190,109	73,983	293,375	8,153,981
NET POSITION											
Unrestricted	\$ 108,879	\$ 182,407	\$ 128,070	\$ 101,326	\$ 281,634	\$ 136,960	\$ (149,442)	\$ 382,247	\$ 9,161	\$ 420,944	\$ 6,340,739

(Continued)

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
STATEMENT OF NET POSITION BY MEMBER
WORKERS' COMPENSATION PROGRAM
June 30, 2019

	Shared Risk	Admin- istration	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Elk Grove	City of Folsom	City of Galt	City of Gridley	City of Lone	City of Jackson
ASSETS													
Current assets:													
Cash and cash equivalents	\$ 3,102,898	\$ 111,892	\$ 29,643	\$ 55,876	\$ 3,642	\$ 1,189	\$ 8,045	\$ 209,185	\$ 1,306	\$ 33,292	\$ 26,178	\$ 10,831	\$ 70,402
Investments maturing within one year	1,453,462	39,711	30,785	64,833	9,519	17,982	63,649	151,159	343,484	67,578	36,584	3,095	15,884
Member receivable	-	-	-	-	10,000	-	-	-	-	-	-	13,044	-
Excess insurance receivable	481,708	-	-	-	-	-	-	-	-	-	-	-	-
Interest receivable	126,373	3,368	2,839	5,886	866	1,673	6,477	14,321	32,568	6,335	3,376	282	1,348
Prepaid expenses	-	140,234	-	-	-	-	-	-	-	-	-	-	-
Total current assets	5,164,441	295,205	63,267	126,595	24,027	20,844	78,171	374,665	377,358	107,205	66,138	27,252	87,634
Investments, less portion maturing within one year	18,520,282	456,892	428,353	908,642	137,971	267,387	945,658	2,040,758	5,109,051	973,822	518,088	35,617	165,905
Total assets	23,684,723	752,097	491,620	1,035,237	161,998	288,231	1,023,829	2,415,423	5,486,409	1,081,027	584,226	62,869	253,539
LIABILITIES													
Current liabilities:													
Accounts payable	16,031	9,613	30	58	12	23	408	1,192	483	1,330	41	8	22
Unearned revenue	311,001	-	15,455	-	-	19,479	-	66,817	-	-	-	-	20,172
Current portion of unpaid claims and claims adjustment expenses	1,900,000	-	61,603	225,819	26,918	35,190	137,662	448,153	820,900	222,929	32,787	17,355	32,596
Total current liabilities	2,227,032	9,613	77,088	225,877	26,930	54,692	138,070	516,162	821,383	224,259	32,828	17,363	52,790
Unpaid claims and claims adjustment expenses	16,281,024	-	167,867	615,354	73,350	95,894	375,127	1,221,214	2,236,957	607,481	89,343	47,294	88,825
Total liabilities	18,508,056	9,613	244,955	841,231	100,280	150,586	513,197	1,737,376	3,058,340	831,740	122,171	64,657	141,615
NET POSITION													
Unrestricted	\$ 5,176,667	\$ 742,484	\$ 246,665	\$ 194,006	\$ 61,718	\$ 137,645	\$ 510,632	\$ 678,047	\$ 2,428,069	\$ 249,287	\$ 462,055	\$ (1,788)	\$ 111,924

(Continued)

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
STATEMENT OF NET POSITION BY MEMBER
WORKERS' COMPENSATION PROGRAM
June 30, 2019

	City of <u>Lincoln</u>	City of <u>Marysville</u>	City of <u>Nevada City</u>	City of <u>Oroville</u>	City of <u>Paradise</u>	City of <u>Placerville</u>	City of <u>Red Bluff</u>	City of <u>Rio Vista</u>	City of <u>Rocklin</u>	City of <u>Willows</u>	City of <u>Yuba City</u>	<u>Total</u>
ASSETS												
Current assets:												
Cash and cash equivalents	\$ 3,705	\$ 18,207	\$ 25,518	\$ 181,207	\$ 67,674	\$ 1,643	\$ 235,221	\$ 24,130	\$ 221,612	\$ 477	\$ 331,646	\$ 4,775,419
Investments maturing within one year	72,169	39,237	13,362	45,422	50,128	41,590	95,877	19,297	151,087	16,142	163,396	3,005,432
Member receivable	-	-	45,123	-	-	-	88,610	-	-	-	-	156,777
Excess insurance receivable	-	-	-	-	-	-	-	-	-	-	-	481,708
Interest receivable	6,815	3,624	1,248	4,478	4,757	3,976	8,214	1,930	13,442	1,635	14,732	270,563
Prepaid expense	-	-	-	-	-	-	-	-	-	-	-	140,234
Total current assets	<u>82,689</u>	<u>61,068</u>	<u>85,251</u>	<u>231,107</u>	<u>122,559</u>	<u>47,209</u>	<u>427,922</u>	<u>45,357</u>	<u>386,141</u>	<u>18,254</u>	<u>509,774</u>	<u>8,830,133</u>
Investments, less portion maturing within one year	<u>1,071,370</u>	<u>565,523</u>	<u>175,545</u>	<u>496,014</u>	<u>678,073</u>	<u>617,088</u>	<u>1,193,411</u>	<u>262,952</u>	<u>2,028,391</u>	<u>239,667</u>	<u>2,100,005</u>	<u>39,936,465</u>
Total assets	<u>1,154,059</u>	<u>626,591</u>	<u>260,796</u>	<u>727,121</u>	<u>800,632</u>	<u>664,297</u>	<u>1,621,333</u>	<u>308,309</u>	<u>2,414,532</u>	<u>257,921</u>	<u>2,609,779</u>	<u>48,766,598</u>
LIABILITIES												
Current liabilities:												
Accounts payable	1,303	74	2,292	54	74	42	74	18	2,438	29	1,136	36,785
Unearned revenue	70,925	-	11,200	-	-	-	88,610	464	-	14,131	63,263	681,517
Current portion of unpaid claims and claims adjustment expenses	<u>110,644</u>	<u>134,740</u>	<u>65,432</u>	<u>93,974</u>	<u>128,414</u>	<u>119,561</u>	<u>332,811</u>	<u>47,015</u>	<u>317,669</u>	<u>26,997</u>	<u>420,831</u>	<u>5,760,000</u>
Total current liabilities	182,872	134,814	78,924	94,028	128,488	119,603	421,495	47,497	320,107	41,157	485,230	6,478,302
Unpaid claims and claims adjustment expenses	<u>301,503</u>	<u>367,164</u>	<u>178,302</u>	<u>256,077</u>	<u>349,926</u>	<u>325,802</u>	<u>906,906</u>	<u>128,115</u>	<u>865,647</u>	<u>73,567</u>	<u>1,146,760</u>	<u>26,799,499</u>
Total liabilities	<u>484,375</u>	<u>501,978</u>	<u>257,226</u>	<u>350,105</u>	<u>478,414</u>	<u>445,405</u>	<u>1,328,401</u>	<u>175,612</u>	<u>1,185,754</u>	<u>114,724</u>	<u>1,631,990</u>	<u>33,277,801</u>
NET POSITION												
Unrestricted	<u>\$ 669,684</u>	<u>\$ 124,613</u>	<u>\$ 3,570</u>	<u>\$ 377,016</u>	<u>\$ 322,218</u>	<u>\$ 218,892</u>	<u>\$ 292,932</u>	<u>\$ 132,697</u>	<u>\$ 1,228,778</u>	<u>\$ 143,197</u>	<u>\$ 977,789</u>	<u>\$15,488,797</u>

See independent auditor's report on supplementary information.

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN NET POSITION BY MEMBER
LIABILITY PROGRAM
June 30, 2019

	Shared Risk	Admin- istration	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Folsom	City of Galt	City of Gridley	City of Lone
Revenues											
Banking layer deposit	\$ -	\$ -	\$ 40,014	\$ 155,981	\$ 46,261	\$ 41,010	\$ 36,993	\$ 622,856	\$ 104,371	\$ 50,159	\$ 18,572
Shared risk layer deposit	2,096,001	-	-	-	-	-	-	-	-	-	-
Other deposits/fees	2,407,467	457,894	-	-	-	-	-	-	-	-	-
Banking layer assessment	-	-	-	10,000	30,788	10,000	-	-	-	-	4,841
Shared layer assessment	-	-	-	-	-	-	-	-	-	-	-
Other Income	-	150,840	-	-	-	-	-	-	-	-	-
Total revenues	<u>4,503,468</u>	<u>608,734</u>	<u>40,014</u>	<u>165,981</u>	<u>77,049</u>	<u>51,010</u>	<u>36,993</u>	<u>622,856</u>	<u>104,371</u>	<u>50,159</u>	<u>23,413</u>
Expense:											
Provision for claims and claim adjustment expenses	1,409,102	-	12,926	87,704	156,655	(10,584)	(12,536)	76,221	59,406	35,415	(3,307)
Dividend	-	-	5,480	-	-	-	12,781	-	16,168	-	-
Insurance premiums	2,392,637	-	-	-	-	-	-	1,689	-	-	-
Claims administration	-	20,902	-	-	-	-	-	-	-	-	-
Program administration	-	220,357	-	-	-	-	-	-	-	-	-
Safety services	-	261,582	-	-	-	-	-	-	-	-	-
Other expenses	-	35,625	7,706	4,996	6,790	-	11,999	22,012	13,329	5,515	4,498
Total expenses	<u>3,801,739</u>	<u>538,466</u>	<u>26,112</u>	<u>92,700</u>	<u>163,445</u>	<u>(10,584)</u>	<u>12,244</u>	<u>99,922</u>	<u>88,903</u>	<u>40,930</u>	<u>1,191</u>
Operating income	<u>701,729</u>	<u>70,268</u>	<u>13,902</u>	<u>73,281</u>	<u>(86,396)</u>	<u>61,594</u>	<u>24,749</u>	<u>522,934</u>	<u>15,468</u>	<u>9,229</u>	<u>22,222</u>
Non-operating revenues:											
Net change in fair value of Investments	254,877	12,483	4,427	6,521	331	2,665	5,650	59,378	10,967	5,714	867
Investment income	<u>173,837</u>	<u>8,295</u>	<u>3,019</u>	<u>4,488</u>	<u>186</u>	<u>1,767</u>	<u>3,776</u>	<u>40,726</u>	<u>7,430</u>	<u>3,960</u>	<u>596</u>
Total non-operating revenues	<u>428,714</u>	<u>20,778</u>	<u>7,446</u>	<u>11,009</u>	<u>517</u>	<u>4,432</u>	<u>9,426</u>	<u>100,104</u>	<u>18,397</u>	<u>9,674</u>	<u>1,463</u>
Change in net position	<u>1,130,443</u>	<u>91,046</u>	<u>21,348</u>	<u>84,290</u>	<u>(85,879)</u>	<u>66,026</u>	<u>34,175</u>	<u>623,038</u>	<u>33,865</u>	<u>18,903</u>	<u>23,685</u>
Net position, beginning of year	<u>1,509,875</u>	<u>197,649</u>	<u>61,615</u>	<u>(32,039)</u>	<u>(77,499)</u>	<u>7,469</u>	<u>104,556</u>	<u>673,795</u>	<u>142,349</u>	<u>108,972</u>	<u>871</u>
Net position, end of year	<u>\$ 2,640,318</u>	<u>\$ 288,695</u>	<u>\$ 82,963</u>	<u>\$ 52,251</u>	<u>\$ (163,378)</u>	<u>\$ 73,495</u>	<u>\$ 138,731</u>	<u>\$ 1,296,833</u>	<u>\$ 176,214</u>	<u>\$ 127,875</u>	<u>\$ 24,556</u>

(Continued)

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN NET POSITION BY MEMBER
LIABILITY PROGRAM
June 30, 2019

	City of <u>Jackson</u>	City of <u>Lincoln</u>	City of <u>Marysville</u>	City of <u>Oroville</u>	City of <u>Paradise</u>	City of <u>Red Bluff</u>	City of <u>Rio Vista</u>	City of <u>Rocklin</u>	City of <u>Willows</u>	City of <u>Yuba City</u>	Total
Revenues:											
Banking layer deposit	\$ 79,678	\$ 135,251	\$ 98,481	\$ 68,601	\$ 79,577	\$ 57,673	\$ 35,231	\$ 240,169	\$ 23,934	\$ 199,185	\$ 2,133,997
Shared risk layer deposit	-	-	-	-	-	-	-	-	-	-	2,096,001
Other deposits/fees	-	-	-	-	-	-	-	-	-	-	2,865,361
Banking layer assessment	-	15,869	-	10,243	-	-	9,446	-	10,598	-	101,785
Other income	-	-	-	-	-	-	-	-	-	-	150,840
Total revenues	<u>79,678</u>	<u>151,120</u>	<u>98,481</u>	<u>78,844</u>	<u>79,577</u>	<u>57,673</u>	<u>44,677</u>	<u>240,169</u>	<u>34,532</u>	<u>199,185</u>	<u>7,347,984</u>
Expense:											
Provision for claims and claim adjustment expenses	7,218	138,931	69,110	79,889	10,047	129,085	172,821	90,566	60,625	139,623	2,708,917
Dividend	20,131	-	3,934	-	-	50,002	-	-	-	54,230	162,726
Insurance premiums	-	330	-	-	-	-	-	-	-	-	2,394,656
Claims administration	-	-	-	-	-	-	-	-	-	-	20,902
Program administration	-	-	-	-	-	-	-	-	-	-	220,357
Safety services	-	-	-	-	-	-	-	-	-	-	261,582
Other expenses	-	12,954	8,915	9,275	2,851	12,624	6,624	22,672	-	13,214	201,599
Total expenses	<u>27,349</u>	<u>152,215</u>	<u>81,959</u>	<u>89,164</u>	<u>12,898</u>	<u>191,711</u>	<u>179,445</u>	<u>113,238</u>	<u>60,625</u>	<u>207,067</u>	<u>5,970,739</u>
Operating income	<u>52,329</u>	<u>(1,095)</u>	<u>16,522</u>	<u>(10,320)</u>	<u>66,679</u>	<u>(134,038)</u>	<u>(134,768)</u>	<u>126,931</u>	<u>(26,093)</u>	<u>(7,882)</u>	<u>1,377,245</u>
Non-operating revenues:											
Net change in fair value of investments	4,711	12,758	9,886	7,091	10,145	10,111	674	18,194	2,072	22,616	462,138
Investment income	<u>3,303</u>	<u>9,028</u>	<u>6,780</u>	<u>4,835</u>	<u>6,969</u>	<u>6,935</u>	<u>521</u>	<u>12,369</u>	<u>1,394</u>	<u>15,510</u>	<u>315,724</u>
Total non-operating revenues	<u>8,014</u>	<u>21,786</u>	<u>16,666</u>	<u>11,926</u>	<u>17,114</u>	<u>17,046</u>	<u>1,195</u>	<u>30,563</u>	<u>3,466</u>	<u>38,126</u>	<u>777,862</u>
Change in net position	60,343	20,691	33,188	1,606	83,793	(116,992)	(133,573)	157,494	(22,627)	30,244	2,155,107
Net position, beginning of year	<u>48,536</u>	<u>161,716</u>	<u>94,882</u>	<u>99,720</u>	<u>197,841</u>	<u>253,952</u>	<u>(15,869)</u>	<u>224,753</u>	<u>31,788</u>	<u>390,700</u>	<u>4,185,632</u>
Net position, end of year	<u>\$ 108,879</u>	<u>\$ 182,407</u>	<u>\$ 128,070</u>	<u>\$ 101,326</u>	<u>\$ 281,634</u>	<u>\$ 136,960</u>	<u>\$ (149,442)</u>	<u>\$ 382,247</u>	<u>\$ 9,161</u>	<u>\$ 420,944</u>	<u>\$ 6,340,739</u>

(Continued)

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN NET POSITION BY MEMBER
WORKERS' COMPENSATION PROGRAM
June 30, 2019

	Shared Risk	Admin- istration	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Elk Grove	City of Folsom	City of Galt	City of Gridley	City of Lone	City of Jackson
Revenues:													
Banking layer deposit	\$ -	\$ -	\$ 172,603	\$ 174,265	\$ 62,698	\$ 29,426	\$ 298,353	\$ 747,093	\$ 1,120,579	\$ 338,961	\$ 65,564	\$ 19,600	\$ 93,982
Shared risk layer deposit	3,402,998	-	-	-	-	-	-	-	-	-	-	-	-
Other deposits/fees	1,529,999	840,142	-	-	-	-	-	-	-	-	-	-	-
Banking layer assessment	-	-	-	25,582	10,000	-	-	-	-	22,318	-	13,044	-
Other income	-	-	-	-	-	-	-	-	-	-	20,810	-	-
Total revenues	4,932,997	840,142	172,603	199,847	72,698	29,426	298,353	747,093	1,120,579	361,279	86,374	32,644	93,982
Expenses:													
Provision for claims and claim adjustment expenses	2,080,991	-	(8,370)	319,260	(3,625)	33,192	281,040	879,743	1,209,568	228,534	44,961	52,474	111,348
Dividend	889,000	-	15,455	-	-	19,479	169,502	66,817	-	-	-	-	41
Insurance premiums	1,569,509	13,359	-	-	-	-	-	-	-	-	-	-	-
Claims administration	-	243,859	14,360	22,258	7,769	8,322	16,641	51,811	127,008	29,699	6,566	1,203	5,266
Program administration	-	192,213	-	-	-	-	-	-	-	-	-	-	-
Safety services	-	226,639	-	-	-	-	-	-	-	-	-	-	-
Other expenses	-	35,823	-	-	-	-	-	-	-	-	-	-	-
Total expenses	4,539,500	711,893	21,445	341,518	4,144	60,993	467,183	998,371	1,336,576	258,233	51,527	53,677	116,655
Operating income (loss)	393,497	128,249	151,158	(141,671)	68,554	(31,567)	(168,830)	(251,278)	(215,997)	103,046	34,847	(21,033)	(22,673)
Non-operating revenues:													
Net change in fair value of investments	657,626	17,283	14,669	30,547	5,368	9,190	34,684	72,454	169,987	33,108	17,456	1,455	6,643
Investment income	448,489	12,162	10,088	20,900	3,959	6,432	23,565	49,708	116,019	22,768	12,037	1,014	4,463
Total non-operating revenues	1,106,115	29,445	24,757	51,447	9,327	15,622	58,249	122,162	286,006	55,876	29,493	2,469	11,106
Change in net position	1,499,612	157,694	175,915	(90,224)	77,881	(15,945)	(110,581)	(129,116)	70,009	158,922	64,340	(18,564)	(11,567)
Net position, beginning of year	3,677,055	584,790	70,750	284,230	(16,163)	153,590	621,213	807,163	2,358,060	90,365	397,715	16,776	123,491
Net position, end of year	\$ 5,176,667	\$ 742,484	\$ 246,665	\$ 194,006	\$ 61,718	\$ 137,645	\$ 510,632	\$ 678,047	\$ 2,428,069	\$ 249,287	\$ 462,055	\$ (1,788)	\$ 111,924

(Continued)

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN NET POSITION BY MEMBER
WORKERS' COMPENSATION PROGRAM
June 30, 2019

	City of Lincoln	City of Marysville	City of Nevada City	City of Oroville	City of Paradise	City of Placerville	City of Red Bluff	City of Rio Vista	City of Rocklin	City of Willows	City of Yuba City	Total
Revenues:												
Banking layer deposit	\$ 265,860	\$ 162,638	\$ 122,001	\$ 285,559	\$ 256,507	\$ 138,885	\$ 407,049	\$ 98,663	\$ 637,514	\$ 46,159	\$ 889,040	\$ 6,432,999
Shared risk layer deposit	-	-	-	-	-	-	-	-	-	-	-	3,402,998
Other deposits/fees	-	-	-	-	-	-	-	-	-	-	-	2,370,141
Banking layer assessment	-	10,000	45,123	18,940	12,245	-	88,610	-	-	-	-	245,862
Other Income	-	-	-	-	-	-	-	-	94,847	-	-	115,657
Total revenues	<u>265,860</u>	<u>172,638</u>	<u>167,124</u>	<u>304,499</u>	<u>268,752</u>	<u>138,885</u>	<u>495,659</u>	<u>98,663</u>	<u>732,361</u>	<u>46,159</u>	<u>889,040</u>	<u>12,567,657</u>
Expenses:												
Provision for claims and claim adjustment expenses	11,577	221,538	145,278	(80,826)	8,145	115,363	245,399	74,751	309,115	76,492	278,736	6,634,684
Dividend	86,794	-	-	-	-	9,714	-	464	-	61,492	63,263	1,382,021
Insurance premiums	-	-	-	-	-	-	-	-	-	-	-	1,582,868
Claims administration	22,840	27,357	10,533	17,040	23,411	20,180	43,085	12,039	46,354	3,802	61,144	822,547
Program administration	-	-	-	-	-	-	-	-	-	-	-	192,213
Safety services	-	-	-	-	-	-	-	-	-	-	-	226,639
Other expenses	-	-	-	-	-	-	-	-	-	-	-	35,823
Total expenses	<u>121,211</u>	<u>248,895</u>	<u>155,811</u>	<u>(63,786)</u>	<u>31,556</u>	<u>145,257</u>	<u>288,484</u>	<u>87,254</u>	<u>355,469</u>	<u>141,786</u>	<u>403,143</u>	<u>10,876,795</u>
Operating income (loss)	<u>144,649</u>	<u>(76,257)</u>	<u>11,313</u>	<u>368,285</u>	<u>237,196</u>	<u>(6,372)</u>	<u>207,175</u>	<u>11,409</u>	<u>376,892</u>	<u>(95,627)</u>	<u>485,897</u>	<u>1,690,862</u>
Non-operating revenues:												
Net change in fair value of investments	36,123	18,962	6,470	21,620	24,207	21,782	42,018	9,685	69,476	8,908	74,586	1,404,307
Investment income	<u>24,971</u>	<u>12,981</u>	<u>4,338</u>	<u>14,542</u>	<u>16,558</u>	<u>14,879</u>	<u>28,902</u>	<u>6,599</u>	<u>47,810</u>	<u>6,255</u>	<u>50,831</u>	<u>960,270</u>
Total non-operating revenues	<u>61,094</u>	<u>31,943</u>	<u>10,808</u>	<u>36,162</u>	<u>40,765</u>	<u>36,661</u>	<u>70,920</u>	<u>16,284</u>	<u>117,286</u>	<u>15,163</u>	<u>125,417</u>	<u>2,364,577</u>
Change in net position	205,743	(44,314)	22,121	404,447	277,961	30,289	278,095	27,693	494,178	(80,464)	611,314	4,055,439
Net position, beginning of year	<u>463,941</u>	<u>168,927</u>	<u>(18,551)</u>	<u>(27,431)</u>	<u>44,257</u>	<u>188,603</u>	<u>14,837</u>	<u>105,004</u>	<u>734,600</u>	<u>223,661</u>	<u>366,475</u>	<u>11,433,358</u>
Net position, end of year	<u>\$ 669,684</u>	<u>\$ 124,613</u>	<u>\$ 3,570</u>	<u>\$ 377,016</u>	<u>\$ 322,218</u>	<u>\$ 218,892</u>	<u>\$ 292,932</u>	<u>\$ 132,697</u>	<u>\$ 1,228,778</u>	<u>\$ 143,197</u>	<u>\$ 977,789</u>	<u>\$ 15,488,797</u>

See independent auditor's report on supplementary information.

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

To the Board of Directors and Members
Northern California Cities Self Insurance Fund
Sacramento, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Northern California Cities Self Insurance Fund as of and for the year ended June 30, 2019 and the related notes to the financial statements which collectively comprise Northern California Cities Self Insurance Fund's basic financial statements, and have issued our report thereon dated August 24, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Northern California Cities Self Insurance Fund internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Northern California Cities Self Insurance Fund's internal control. Accordingly, we do not express an opinion on the effectiveness of Northern California Cities Self Insurance Fund's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

(Continued)

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Northern California Cities Self Insurance Fund financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Crowe LLP

Crowe LLP

Sacramento, California
October 24, 2019



James Marta & Company LLP

Certified Public Accountants

Accounting, Auditing, Consulting, and Tax

ACCOUNTANT'S COMPILATION REPORT

Board of Directors
Northern California Cities Self Insurance Fund
Sacramento, California

Management is responsible for the accompanying Special Districts Financial Transactions Report of Northern California Cities Self Insurance Fund as of June 30, 2019 and for the preparation and fair presentation of financial statements in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the Special Districts Financial Transactions Report nor were we required to perform any procedures to verify the accuracy or the completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the Special Districts Financial Transactions Report.

We are not independent with respect to Northern California Cities Self Insurance Fund.

James Marta & Company LLP
Certified Public Accountants
Sacramento, California
December 10, 2019

SPECIAL DISTRICTS FINANCIAL TRANSACTIONS REPORT COVER PAGE

Special District of Northern California Cities Self Insurance Fund

Reporting Year: 2019

ID Number: 12504501500

Certification:

I hereby certify that, to the best of my knowledge and belief, the report forms fairly reflect the financial transactions of the special district in accordance with the requirements as prescribed by the California State Controller.

Special District Fiscal Officer

James Manta
Signature

Director of Finance
Title

James Manta
Name (Please Print)

12/10/19
Date

Per Government Code section 53891(a), this report is due within seven months after the close of the fiscal year. The report shall contain underlying data from audited financial statements prepared in accordance with generally accepted accounting principles, if this data is available.

Please complete, sign, and mail this cover page to either address below:

Mailing Address:
State Controller's Office
Local Government Programs and Services Division
Local Government Reporting Section
P.O. Box 942850
Sacramento, CA 94250

Express Mailing Address:
State Controller's Office
Local Government Programs and Services Division
Local Government Reporting Section
3301 C Street, Suite 700
Sacramento, CA 95816

The Financial Transactions Report was successfully submitted to the State Controller's Office on 12/10/2019 9:13:28 AM

Supplement to the Annual Report of Special Districts

Special District ID Number:	12504501500
Name of District:	Northern California Cities Self Insurance Fund

Mark the appropriate box below to indicate the ending date of your agency's fiscal year.
Report data for that period only.

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> July 2018 | <input type="checkbox"/> October 2018 | <input type="checkbox"/> January 2019 | <input type="checkbox"/> April 2019 |
| <input type="checkbox"/> August 2018 | <input type="checkbox"/> November 2018 | <input type="checkbox"/> February 2019 | <input type="checkbox"/> May 2019 |
| <input type="checkbox"/> September 2018 | <input type="checkbox"/> December 2018 | <input type="checkbox"/> March 2019 | <input checked="" type="checkbox"/> June 2019 |

Return this form to the **California State Controller's Office**. If you have any questions regarding this form please contact:

U.S. Bureau of the Census, Local Finance Statistics Branch, 1-800-242-4523

A. Capital Outlay Expenditures for Enterprise Activities

Please report your government's capital outlay expenditures for the following enterprise activities, if applicable:

Airport Enterprise	Amount
Land and Equipment (Census Code G01)	\$ 0
Construction (Census Code F01)	\$ 0

Electric Enterprise	Amount
Land and Equipment (Census Code G92)	\$ 0
Construction (Census Code F92)	\$ 0

Harbor and Port Enterprise	Amount
Land and Equipment (Census Code G87)	\$ 0
Construction (Census Code F87)	\$ 0

Hospital Enterprise	Amount
Land and Equipment (Census Code G36)	\$ 0
Construction (Census Code F36)	\$ 0

Waste Disposal Enterprise	Amount
Land and Equipment (Census Code G80)	\$ 0
Construction (Census Code F80)	\$ 0

Water Enterprise	Amount
Land and Equipment (Census Code G91)	\$ 0
Construction (Census Code F91)	\$ 0

CLAIMS AUDITING SERVICES AGREEMENT

By this Agreement dated November 21, 2019, NCCSIF and Risk Management Services ("Contractor") mutually agree:

1. PURPOSE

The NCCSIF is in need of services of Contractor for a claim audit of its liability program.

2. CONTRACTOR'S OBLIGATIONS

Contractor shall perform audit services on behalf of NCCSIF as identified and as requested by the NCCSIF Program Director and/or designee(s). Contractor is qualified and competent to provide claims auditing services. Contractor shall utilize its professional knowledge and skills in the evaluation of reserves, settlements and other matters relating to claims. Any additional work required as identified by Contractor must have prior approval of the NCCSIF Program Director and/or designee(s).

NCCSIF'S OBLIGATIONS

In consideration for providing auditing services, compensation shall be based upon the proposal provided by Contractor in August 2019, attached as Exhibit A. Contractor agrees to audit a maximum of 60 open claims and 20 closed claims at a total cost not to exceed \$6,625.00. In the event that NCCSIF requires additional work not subject to the proposal submitted, Contractor will be required to request additional funding prior to performing the additional work.

NCCSIF agrees to produce all final copies of all reports to NCCSIF Members. Contractor agrees to attend and present their finding at the Board of Directors Meeting.

NCCSIF, and its staff will provide Contractor with a formal list of all claims to be audited and will provide to Contractor all appropriate policies and procedures pertaining to the claims management function for the organization. NCCSIF will provide Contractor with all documents that define the requirements of the audit process and will identify all data collection requirements and reporting requirements for the process.

NCCSIF and its members shall cooperate fully with the Contractor by providing, at no expense to Contractor such reports, investigations, records, maps and other documents as may be reasonably necessary to perform the audit.

3. TERM

The project shall be completed by December 31 and presented to the NCCSIF Board after that date. The project may be terminated by either party upon written notice. Contractor shall be paid for all fees and costs that have accrued up to the time of termination.

Contractor and NCCSIF each agree to sign any documents reasonably necessary to complete Contractor's discharge or withdrawal.

4. INDEPENDENT CONTRACTOR STATUS

In performing the audit services herein agreed upon, Contractor shall have the status of an independent contractor and shall not be deemed to be an officer, employee or agent of NCCSIF or its members.

5. SUBCONTRACT AND ASSIGNMENT

Contractor shall not subcontract any of the work or assign any of the rights or obligations without the prior written consent of NCCSIF.

6. RECORDS

Contractor agrees that all findings, records, and reports created arising out of this audit are the property of NCCSIF and shall not publish, distribute, or provide any of the findings of the audit with other agencies without the express written consent of NCCSIF. Claim records reviewed include confidential material protected by attorney-client, attorney work product, and pending litigation privileges, and review of such records is necessary in properly defending and adjusting claims against Members. Review of such records shall not constitute a waiver of confidentiality. Contractor agrees not to disclose any confidential contents except in reports to NCCSIF labeled as "confidential."

7. INDEMNITY

Contractor agrees to indemnify, defend and hold NCCSIF and its officers and employees harmless from any and all liability, claims, damages or injuries to any person, including injury to Contractor's employees and all claims which arise from or are connected with the performance of or failure to perform the work or other obligations of this Agreement, or are caused or claimed to be caused by the acts or omissions of Contractor, its agents or employees, and all expenses of investigating and defending against same; provided, however, that this indemnification and hold harmless shall not include any claim arising from the sole negligence or willful misconduct of NCCSIF, its agents, employees or members.

8. INSURANCE

During the entire term of this contract and any extension or modification thereof, the Contractor shall keep in effect insurance policies providing coverage for commercial general liability, professional liability, and workers' compensation and employers' liability exposure (if required by law) at limits described below, or as acceptable by NCCSIF, and shall provide certificates of insurance evidencing the above-required insurance coverage annually.

Minimum Limits of Insurance:

General Liability: \$1,000,000 per occurrence combined for bodily injury, property damage and person injury.

9. CONFLICTS OF INTEREST

Contractor promises and agrees that it and members of its staff shall avoid any actual or potential conflicts of interest. Contractor agrees to immediately notify NCCSIF or its designee, of any matter that may involve an actual or potential conflict of interest.

10. SIGNATURE

THESE SIGNATURES ATTEST THE PARTIES AGREEMENT HERETO:

Contractor:

Dated: 11/20/19

Dated: 11/21/19

By:

NCCSIF

By:

Kenneth R. Maiolini
Risk Management Services

Exhibit A - Risk Management Services Proposal provided in August 2019

**NORTHERN CALIFORNIA CITIES
SELF INSURANCE FUND
(NCCSIF)**

**REQUEST FOR PROPOSAL LIABILITY AND
PROPERTY PROGRAM CLAIMS AUDIT**

Submitted by:
Kenneth R. Maiolini, ARM-P
Risk Management Services
8000 Old Redwood Highway
Cotati, CA 94931
Email: claims@rmscotati.com
(707) 792-4980 ph
(707) 792-4988 fax
August 20, 2019

CLAIMS AUDITING PHILOSOPHY

RMS takes a diverse approach to claims audits because of its background and experience, and its belief that such an approach provides the most meaningful results for its clients.

In addition to reviewing files according to Generally Accepted Claims Handling Standards (GACHS) for addressing file management, timely investigation, adequacy of reserves, liability and damage analysis, litigation management, compliance to excess requirements and timely settlement negotiations, RMS attempts to also focus on other areas that are both helpful to the client and, if applicable, the insuring entity. RMS additionally addresses CAJPA credentialing criteria.

Because of its “hands on” claims activities, risk and loss consulting efforts, and role as a primary/excess TPA, RMS brings some unique perspectives to a claims audit. We are sensitive to the client’s need to get more out of an audit than having someone upset their files for a few days. With that in mind, we examine, in the course of the audit, areas that can improve the client’s claims handling system, trends that raise risk management issues, areas of risk transfer as it pertains to contractors, effectiveness of the insured’s TPA or in-house claims unit, comparisons of how client’s settlements compare to similar entities, suggestions on experts that may provide benefit to the defense, and assistance with politically sensitive situations.

In addition to the hard copy audit, RMS tries to do more than the traditional exit interview with the client. As logistics will allow, we attempt to speak with the client prior to the audit to check on any unusual situations or problems, and to generally discover what the client would like to accomplish in the audit.

In determining the claims sample to be audited, RMS pays close attention to the obvious indicators such as claim type, high reserves, high defense costs, etc. However, to get a feel for how claims are analyzed and handled, we also focus on recently filed claims, selected claims with no reserve, claims settling for low resolution value and claims with similar allegations having valid values. This allows us to determine trends in the claims handling that may be a positive or adverse factor to our client.

Overall, we approach audits with a constructive and friendly attitude and provide an individualized report on each entity; we do not utilize boilerplate reporting formats. Lastly, we feel a client should finish the process with a positive feeling, having obtained new knowledge that will assist in effective handling of their claims.

PERSONNEL INFORMATION

Kenneth R. Maiolini, ARM-P

Mr. Maiolini has over 30 years experience in handling of claims for both public and private clients. The last 25 years have been devoted to working with public entities in the area of claims administration, auditing and loss consulting. Mr. Maiolini has served as principle auditor in over 200 public entity claims audits.

Janette Brook, MBA, ARM

Ms. Brook has over 30 years of experience handling claims for both public and private clients. The last 15 years has been devoted to exclusively working with public entities. She has adjusting, auditing and management experience. Ms. Brook will assist as the direct auditor of files.

Jerry Bowen, AIC

Mr. Bowen has over 15 years of experience in handling the administration and setup of audits. Mr. Bowen is very experienced in working with claims databases and reviewing of loss information in preparation of the audit.

SCOPE OF WORK

- Review of a maximum of 60 open claims (this would include all open claims with a total incurred of \$50K or greater) and 20 closed claims files. The review will evaluate areas of investigation, reserving, litigation management, attorney handling, liability and damage evaluation, file management and negotiation practices.
- Review of the overall claims process to include, but not limited to, internal controls, electronic data systems, payment and approval procedures and Member reporting.

RMS will require a current open and closed loss run of claims. Unless otherwise instructed by NCCSIF, claims to be reviewed would be selected from those loss runs.

Files for review will be selected by a cross-section of case type, severity, reserves/payments and department.

The selected files will be reviewed and documented on RMS's Profile Audit Review Form (**EXHIBIT A**).

REFERENCES

Giovanna Pratt
Keenan and Associates
(310) 212 – 0363 ext. 3755
(6 years – Auditing)

Martin Brady
Executive Director
Schools Insurance Authority
(916) 364-1281 ext. 224
(12 years – Auditing, Claims Consulting)

Heather Fregeau
Claims Manager
CSAC-Excess Insurance Authority
(916) 850-7329
(24 years – Claims Administrator, Auditing and Risk Management)

Lari Camara
Risk Manager
County of Riverside
(951) 955-3511
(18 years – Claims Administrator, Auditing)

INSURANCE INFORMATION

Professional Liability E&O \$2M limit/\$5K deductible	U.S. Risk Underwriters, Inc.
General Liability \$1M limit	Farmers Insurance Co.
Non-Owned and Hired Auto \$1M limit	Farmers Insurance Co.
Workers' Compensation Complies with statutory requirements	Farmers Insurance Co.

Evidence of Coverage will be provided upon request.

TIME SCHEDULE AND COST OF SERVICES

The audit of the NCCSIF claim files would be set for two and a half (2 1/2) days and conducted remotely. The timeline set in the Request for Proposal will be met, with completion of a draft audit report on or before December 31, 2019.

Additionally, a pre-audit interview with NCCSIF and a telephonic presentation, if requested, to the appropriate NCCSIF Committee or Board would be included.

COSTS – The cost of services is all inclusive of the audit, presentation and expenses. The fee to perform the audit is proposed at \$6,625.00.

EXHIBIT A

**RMS**

RISK MANAGEMENT SERVICES

**PROFILE AUDIT
REVIEW FORM**

ENTITY REVIEWED

REVIEW DATE

REVIEWED BY

FILE NAME

FILE NUMBER

FILE STATUS

DATE OF LOSS

CLAIM DATE

REJECTION DATE

LAWSUIT DATE

CLOSED DATE

TYPE OF LOSS

LIMITS(X1000)/POLICY YEAR

CASE DESCRIPTION**LIABILITY**

Liability review attempts to determine, through file information, degree of liability. If no information in file, the undetermined box is checked indicating a deficiency in this area.

☐ CLEAR☐ PROBABLE☐ QUESTIONABLE☐ DOUBTFUL☐ UNDETERMINED☐ N/A

Audit reviews the current reserves and paid amounts - if adjustments are needed, they are indicated in the recommended reserves section. Additional comments would be noted in the "Reserving" section below.

CURRENT RESERVES**PAID TO DATE****RECOMMENDED RESERVES**

LOSS

LOSS

LOSS

EXPENSE

EXPENSE

EXPENSE

RATING GUIDE 1 = BELOW STANDARDS 2 = MEETS STANDARDS 3 = EXCEEDS STANDARDS

RATING

INVESTIGATION

Review examines the investigation process - request for information, interviews, photos, obtaining and preserving evidence, timeliness, pro-active approach, and thoroughness of the investigation are evaluated.

RATING

RESERVING

Review examines the timeliness and basis for file reserves. The areas of indemnity and expense are examined as to past and future costs. Litigation expenses are evaluated in respect to other factors (liability, damages, etc.).

RATING

LITIGATION MANAGEMENT/ATTORNEY HANDLING

Review examines the management of defense counsel and individual attorney performance. Areas such as timely assignment, reporting, case handling, and litigation strategy are reviewed.

RATING

LIABILITY/DAMAGE EVALUATION

Review examines basis for determining if liability exists and to what degree. Also file information on damages is reviewed, as well as, the analysis of the damage components.

RATING

FILE MANAGEMENT

This area includes physical file management, statutory management, risk transfer, diary, excess reporting, and overall file coordination/handling.

RATING

TIMELY NEGOTIATIONS

Review examines settlement practices and file resolution through the use of negotiations. Proactive use of informal negotiations and voluntary mediations are examined.

COMMENTS**N/A = NOT APPLICABLE WHEN INDICATED**

Quarterly Report for NCCSIF Workers' Compensation



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caring counts

January 2020

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Summary of Quarterly Report:

Claim Trends this Quarter:

- Closing ratio for December was above average at 146%! This quarter saw 27 settlements including 16 Compromise and Release settlements! The salvage on closed claims continues at a healthy percentage. There was a large reserve increase in December which is reflected in the reserve development.

Training Opportunities:

- Risk Management 101 training – this four hour training session covers risk pooling and risk management, claim trends specific to your city, risk assessment best practices, claim reporting procedures, and accident investigation/root cause analysis. For more information, please contact Dori Zumwalt or Marcus Beverly.
- Workers' Compensation training available – Work Comp 101 designed for supervisors and Work Comp Overview designed for HR/City Attorney. Please contact Dori Zumwalt to schedule the training with your city.

Questions About Claims?

- We can schedule a file review either in-person or telephonically to discuss your claims or any questions you may have about the claims process. We are here to help! The cities of Anderson, Corning, Dixon, Elk Grove, Folsom, Galt, Jackson, Lincoln, Marysville, Rocklin, and Yuba City have all participated in a file review this last quarter.



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NCCSIF Workers' Compensation Quarterly Update: January 2020

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NCCSIF Workers' Compensation Quarterly Update: January 2020

Goals and Objectives:

Focus	Measurement	Objective
Inventory Reduction	Files closed from Critical Listing *	2 per month
Settlements	Number of Settlements	5 per month
Salvage	Salvage as % of incurred on Closed Files	10% on prior incurred value
Temporary Disability	Average Duration of TD on active TD files	24 weeks of TD on current TD files
Litigation	Newly Litigated Files as % of Newly Opened files	20% of newly opened claim files
Reserve Development	Annualized development of reserves on files DOI > 1 year	10% Annual Development

* Critical Listing claims have the following criteria:
 Total Incurred > \$100k, and/or DOI prior to 1/1/2010, and/or Initially denied
 and currently litigated, and/or Litigated with \$0 in indemnity reserves



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NCCSIF Workers' Compensation Quarterly Update: January 2020

Workers' Compensation Program Results:

Month ending:	10/31/2019	11/30/2019	12/31/2019
Closing Ratio			
Beginning Inventory	543	544	552
Newly Entered	33	26	23
Reopened	1	1	1
Closed	32	20	35
Ratio	94%	74%	146%
Ending Inventory	545	551	541
Performance vs Objectives			
Inventory Reduction	-	-	-
Claims Closed from Critical Listing	6	3	4
Settlements			
Compromise and Release	10	2	4
Stipulations	2	3	6
New Settlements in Period	12	5	10
Salvage on Closures			
Incurred Value of Closed Ind Files	\$1,935,595	\$749,952	\$452,293
Salvage on Closed Files	\$567,287	\$287,902	\$354,543
Salvage as % of Incurred Value	22.7%	27.7%	43.9%

NCCSIF Workers' Compensation Quarterly Update: January 2020

Workers' Compensation Program Results Continued:

Average Duration of Active TD Files			
Number of Claims Paying TD in Period	45	38	40
Average Duration of TD (weeks)	23.01	26.47	23.80
Litigated Inventory			
Newly Litigated Files	4	4	2
Open Litigated Files	224	224	222
Newly Litigated Files, 6 Months Rolling	16	16	16
Newly Opened Files, 6 Months Rolling	185	182	179
Newly Litigated as % of Newly Opened	8.6%	8.8%	8.9%
Reserve Development, DOI > 1 Year			
Change in Incurred	\$649,533	\$422,801	\$903,170
Ann Increase on Open Incurred	13.2%	8.4%	18.3%
Denied Injuries			
Denials Issued in Period	12	3	6
Avg Days to Denial from Notice	72	69	72



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CSAC Excess Insurance Authority
2020/21 Budget Estimates, December 2019
NCCSIF

This second round of early estimates have been prepared to further aid you in budgeting for the 2020/21 fiscal year. It is important to keep in mind that it is still early in the process of determining each Program's total cost for the upcoming year. Since the initial version provided in October, we have updated the budget estimates to reflect the estimated 2020/21 payroll submitted via the renewal applications and losses evaluated as of 6/30/2019. The estimates provided are intended to be conservative; however, since there is a chance that final premiums may be in excess of these estimates, we recommend you budget towards the high end of the range.

If you are aware that you have had any substantial changes over the past 12 months, please contact Brian Kelley and a better estimate will be developed for you.

Excess Workers' Compensation Program

Estimated Premium:	\$1,822,000	to	\$1,957,000	Estimated Payroll:	\$247,736,166
Payroll Audit:	-\$1,056				
Estimated Collectible:	\$1,820,944	to	\$1,955,944	Rating Group:	HighSafety

Estimate Assumptions & Updates

The EWC premium projections have been updated to reflect your entity's estimated 2020/21 payroll, as provided on your renewal application and your entity's losses based on the 6/30/19 evaluation date. This premium estimate assumes pool rate increases of 2.5%-15% and excess and reinsurance rate increases of 5-15%. The estimates have become more accurate with updated exposure and losses, but are still conservative due to the pending actuarial results and final reinsurance rates. Once those are received, we will distribute more accurate premium numbers in March.

Rating Methodology Change

In 2016/17, the Board of Directors voted to change the rating methodology for the Public Entity (PE) rating group by splitting it into two groups. The PE rating group was split into a high safety rating group and a low safety rating group. The high safety rating group are those members with more than 40% of total payroll in safety classification codes. Low safety rating group are those members with less than 40% of total payroll in safety classification codes. The methodology change is being phased-in over 5 years, as of 2020/21 the phase-in will be complete. These estimates account for the methodology change and the premiums for public entity members are now fully based on the new split rating group methodology. The rating methodology changes do not affect schools or counties.

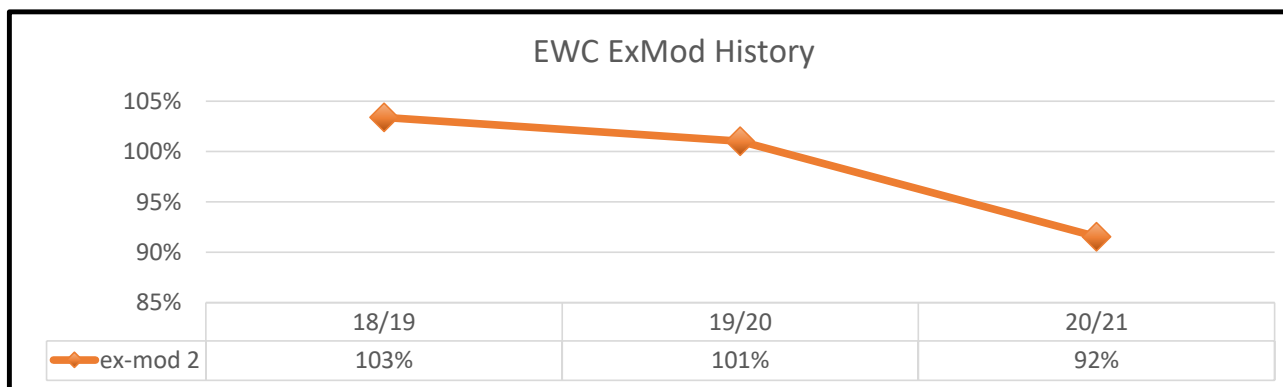
Payroll Audit Adjustment

If you have directed us to apply the 2018/19 payroll audit to your 2020/21 premium, it has been included in the total collection shown. If you have decided to handle the payroll audit outside of your renewal premium, the estimated premium shown is the estimated total collection.

Experience Modification Factor

Your experience modification factors (ex-mod) have been calculated for 2020/21 using the updated payroll and loss data. Your ex-mod represents how your loss rate (based on 7 years of payroll and losses) compares to the average loss rate for your rating group. An ex-mod of less than 100% indicates that your loss rate is better than average, while one that is greater than 100% indicates that your loss rate is worse than average.

In the table below, ex-mod 1 reflects your ex-mod for the \$125K-\$300K rating layer, while ex-mod 2 reflects your ex-mod for the \$300K to \$1M rating layer. Therefore if your SIR is \$300K or higher, you will only see ex-mod 2 below.



EWC Payroll History

2019/20 Estimated Payroll:	\$231,495,323
2018/19 Estimated Payroll:	\$219,785,114

EWC Premium History

2019/20:	\$1,668,873
2018/19:	\$1,526,767



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
Board of Directors Meeting
January 16, 2020**

Agenda Item G.

**GENERAL RISK MANAGEMENT ISSUES
INFORMATION ITEM**

ISSUE: The floor will be open to the Board for discussion.

RECOMMENDATION: None.

FISCAL IMPACT: None.

BACKGROUND: This is an opportunity for Board members to ask questions or raise issues on risk exposures common to the members.

ATTACHMENT(S): None.



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
Board of Directors Meeting
January 16, 2020**

Agenda Item H.

**SUMMARY OF THE DECEMBER 4, 2019
EXECUTIVE COMMITTEE MEETING**

INFORMATION ITEM

ACTION TAKEN

- **Bylaws Amendment – Terms of Officers**
The Committee recommended to change the Officer's terms of office from calendar year to fiscal year.
- **Policy and Procedure Revisions**
The Committee recommended revisions to the following policies and procedures:
 - a. A-16: Segregation of Accounting Duties
 - b. A-4: Quarterly Financial Statements
 - c. A-18: Finance Committee Composition and Duties
 - d. A-13: Review and Control of Investment Activities
- **January 2020 Long Range Planning (LRP) and Board Meeting Draft Agenda**
The Committee approved the draft agenda for the January 16, 2020 LRP and BOD meeting.

December 4, 2019

NCCSIF Board of Directors
Via Email transmission

ALLIANT SERVICE TEAM TRANSITION

Dear NCCSIF Members:

As many of you know, Marcus and I have now worked together in the NCCSIF Program Administrator role since 2014 as we both have continued honing our skills. I originally began working with NCCSIF Members in 1982 and we formed the self-funded programs beginning in 1986. Like a few of you who started your careers in the late 1970s, I look forward to retirement at some point in the near future. Although that date is still a couple years down the road, I am slowly begin to transition my responsibilities to the other very capable Alliant colleagues who have gained significant experience with California self-insurance pools. This issue was discussed with the NCCSIF Executive Committee at today's meeting.

In addition to consulting with NCCSIF, I am involved in the training and growth of Alliant's public entity practice colleagues to assure that our team will continue to perform in the same fashion once I am no longer involved. With NCCSIF and all of Alliant's larger accounts, Alliant has developed an effective *process to assure quality* and to maintain both continuity and experience. It's this **Peer Advisor** role that I've been increasingly assuming during these past years as Marcus has taken on overall responsibility. But this important process is more than just Peer Review or account oversight; the *process* makes it clear to clients that two senior colleagues are assigned to their account with active participation. The **Peer Advisor** constantly engages with the team, discussing strategies in advance of meetings and developing concise agenda material so the Board can understand the importance of issues being debated.

I will slowly cut back hours with NCCSIF in 2020 and Marcus and I will begin introducing Conor Boughey in this **Peer Advisor** role. Conor will work closely with Marcus and Ray developing the agendas and reviewing the items, programs, policies and services. He will begin acting as back-up to Marcus to replace my role. This process has already begun in the background, involving much of the program administration Members don't see on a daily basis. Over time you will see more of Conor to assure you he is clearly capable to step in at a moment's notice!

Conor serves as key Program Administrator with me for similar municipal risk sharing pools (ACCEL & MBASIA) and those accounts have also begun this same transition with Marcus filling my **Peer Advisor** roll with Conor. So they are, in essence, both working parallel as we develop similar program administration tools and techniques. During 2020 Conor will begin attending some Board meetings to interact with the NCCSIF Member. His role will increase as I continue to reduce my hours in 2021.

I plan to hang around a while longer; but both Alliant and NCCSIF will be fortunate to have a very smooth transition and also the benefit of truly dedicated and talented colleagues who have successfully worked with our JPA clients for years. We remain well-positioned to continue this ongoing success into the future. If you have any questions or concerns about this transition, please contact me or Marcus Beverly.

Sincerely,



Mike Simmons, Vice Chairman - Public Entities
Cell: 925.708.3374 msimmons@alliant.com

cc: Marcus Beverly, First Vice President
Conor Boughey, First Vice President cboughey@alliant.com
Raychelle Maranan, Account Manager



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
Board of Directors Meeting
January 16, 2020**

Agenda Item J.1.

**QUARTERLY FINANCIAL REPORT
FOR PERIOD ENDING SEPTEMBER 30, 2019**

ACTION ITEM

ISSUE: The Board receives a quarterly report on the financial status of NCCSIF. James Marta & Company will present the NCCSIF's Financials for the Quarter ending September 30, 2019.

RECOMMENDATION: Receive and file the Quarterly Financials as presented.

FISCAL IMPACT: None.

BACKGROUND: Each quarter the Board reviews the quarterly financials for accuracy and refers questions for follow-up, or receives and files the report as presented.

ATTACHMENT(S): Quarterly Financial Report for Period Ending September 30, 2019

FINANCIAL REPORT

SEPTEMBER 30, 2019

**AND FOR THE
THREE MONTHS THEN ENDED**

Northern California Cities Self Insurance Fund

Northern California Cities Self Insurance Fund
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September 30, 2019

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James Marta & Company LLP

Certified Public Accountants

Accounting, Auditing, Tax, and Consulting

ACCOUNTANT'S COMPILATION REPORT

Board of Directors
Northern California Cities Self Insurance Fund
701 Howe Avenue, Suite E3
Sacramento, CA 95825

Management is responsible for the accompanying statement of financial position of Northern California Cities Self Insurance Fund as of September 30, 2019, and the related statement of revenues, expenses and changes in net position and statement of cash flows for the fiscal three months then ended and the related notes to the financial statements in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or the completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has omitted substantially all of the disclosures that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the company's financial position, results of operations, comprehensive income and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

The supplementary information on pages 5 through 32 is presented for purposes of additional analysis and is not a required part of the basic financial statements. The information is the representation of management. The information was subject to our compilation engagement; however, we have not audited or reviewed the information and, accordingly, do not express an opinion, a conclusion, nor provide any assurance on such information.

Management has elected to present designations of net position on the Statement of Net Position as of September 30, 2019 contrary to accounting principles generally accepted in the United States of America which bar the presentation of designations of net position on the Statement of Net Position.

We are not independent with respect to Northern California Cities Self Insurance Fund.

James Marta & Company LLP

James Marta & Company LLP
Certified Public Accountants
Sacramento, California
November 6, 2019

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Statement of Net Position
September 30, 2019

Assets

Current Assets		
Cash and Cash Equivalents	\$	11,706,614
Accounts Receivable		36,819
Interest Receivable		298,492
Excess Accounts Receivable		1,039,248
Prepaid Expense		4,076,426
Total Current Assets		<u>17,157,599</u>
Non-Current Assets		
Investments*		<u>55,109,141</u>
Total Assets	\$	<u><u>72,266,740</u></u>

Liabilities & Net Position

Current Liabilities		
Accounts Payable	\$	86,399
Unearned Revenue		7,644,148
Total Current Liabilities		<u>7,730,547</u>
Non-Current Liabilities		
Outstanding Liabilities*		39,436,630
ULAE*		1,842,505
Total Non-Current Liabilities		<u>41,279,135</u>
Total Liabilities	\$	<u>49,009,682</u>
Net Position		
Designated for Contingency		200,000
Designated for Risk Management		289,016
Undesignated		22,768,042
Total Net Position		<u>23,257,058</u>
Liability & Net Position	\$	<u><u>72,266,740</u></u>

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Statement of Revenues, Expenses and Changes in Net Position
For the Three Months Ended September 30, 2019

Operating Income	
Administration Deposit	\$ 328,247
Banking Layer Deposit	2,178,007
Shared Risk Layer	1,483,500
Excess Deposit/Premium	793,137
Property/Crime Insurance Income	526,561
Banking Layer Assessment	-
Shared Risk Refund	-
Banking Layer Refund	-
Other Income	44,432
Total Operating Income	<u>5,368,122</u>
Operating Expenses	
Claims Paid	2,169,157
O/S Liability adj.	657,762
ULAE	34,152
Consultants	28,520
Administration-Other	3,748
Safety Service	95,799
Claims Administration	152,098
Program Administration	111,896
Board Expenses	-
Excess Insurance	783,058
Property/Crime Insurance Expense	527,671
Total Operating Expenses	<u>4,563,861</u>
Operating Income (Loss)	804,261
Non-Operating Income	
Change in Fair Market Value	322,456
Investment Income	300,805
Total Non-Operating Income	<u>623,261</u>
Change in Net Position	1,427,522
Beginning Net Position	<u>21,829,536</u>
Ending Net Position	<u><u>\$ 23,257,058</u></u>

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Statement of Cash Flows
For the Three Months Ended September 30, 2019

Cash flows from operating activities:	
Cash received from members	\$ 11,338,674
Cash paid for claims	(2,127,014)
Cash paid for insurance	(5,243,726)
Cash paid to vendors	(367,701)
Cash (paid) received for dividends	<u>1,063,463</u>
Net cash provided by (used in) operating activities	<u>4,663,696</u>
Cash flows from investing activities:	
Investment income received	355,511
Purchases of investments	(17,235,437)
Proceeds from sale or maturity of investments	<u>19,588,963</u>
Net cash provided by (used in) investing activities	<u>2,709,037</u>
Net increase (decrease) in cash and cash equivalents	7,372,733
Cash and cash equivalents, beginning of year	<u>4,333,881</u>
Cash and cash equivalents, end of year	<u><u>\$ 11,706,614</u></u>
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:	
Operating income (loss)	\$ 804,261
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:	
(Increase) decrease in:	
Member receivable	175,589
Excess receivable	42,143
Prepaid expense	(3,936,192)
(Decrease) increase in:	
Accounts payable	27,526
Unearned revenue	6,858,431
Unpaid claims and claim adjustment expenses	<u>691,938</u>
Net cash provided by (used in) operating activities	<u><u>\$ 4,663,696</u></u>
Supplemental information:	
Noncash non-operating and investing activities	
Net change in fair value of investments	<u><u>\$ 322,456</u></u>

SUPPLEMENTARY INFORMATION

Selected Information
Substantially All Disclosures Required by Generally Accepted
Accounting Principles Are Not Included

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Net Position - Liability
September 30, 2019

	Total All Layers	Admin Layer	Shared Layer	Total Banking Layer
Current Assets				
Cash and Cash Equivalents	\$ 6,362,147	\$ 396,002	\$ 3,853,508	\$ 2,112,637
Accounts Receivable	25,297	-	-	25,297
Interest Receivable	74,007	2,175	42,960	28,872
Excess Accounts Receivable	595,423	-	595,423	-
Prepaid Expense	2,708,690	22,568	2,681,682	4,440
Total Current Assets	9,765,564	420,745	7,173,573	2,171,246
Non-Current Assets				
Investments*	11,687,730	307,263	5,687,906	5,692,561
Total Assets	\$ 21,453,294	\$ 728,008	\$ 12,861,479	\$ 7,863,807
Current Liabilities				
Accounts Payable	\$ 78,423	\$ 12,024	\$ 160	\$ 66,239
Unearned Revenue	6,511,224	369,628	4,483,344	1,658,252
Total Current Liabilities	6,589,647	381,652	4,483,504	1,724,491
Non-Current Liabilities				
Outstanding Liabilities*	8,104,706	-	5,570,704	2,534,002
Total Non-Current Liabilities	8,104,706	-	5,570,704	2,534,002
Total Liabilities	\$ 14,694,353	\$ 381,652	\$ 10,054,208	\$ 4,258,493
Net Position				
Designated for Contingency	100,000	100,000	-	-
Undesignated	6,658,941	246,356	2,807,271	3,605,314
Total Net Position	6,758,941	346,356	2,807,271	3,605,314
Liability & Net Position	\$ 21,453,294	\$ 728,008	\$ 12,861,479	\$ 7,863,807

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Net Position - Liability
September 30, 2019**

	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Folsom	City of Galt	City of Gridley	City of Ione
Current Assets									
Cash and Cash Equivalents	\$ 33,910	\$ 136,066	\$ 112,639	\$ 54,457	\$ 36,619	\$ 654,235	\$ 98,944	\$ 28,769	\$ 28,777
Accounts Receivable	-	2,482	15,394	5,000	-	-	-	-	2,421
Interest Receivable	734	838	(387)	463	882	8,996	1,562	893	171
Excess Accounts Receivable	-	-	-	-	-	-	-	-	-
Prepaid Expense	1,000	-	-	-	-	2,400	-	-	-
Total Current Assets	35,644	139,386	127,646	59,920	37,501	665,631	100,506	29,662	31,369
Non-Current Assets									
Investments*	144,251	165,089	(115,078)	79,894	167,061	1,829,952	318,345	189,644	23,999
Total Assets	\$ 179,895	\$ 304,475	\$ 12,568	\$ 139,814	\$ 204,562	\$ 2,495,583	\$ 418,851	\$ 219,306	\$ 55,368
Current Liabilities									
Accounts Payable	\$ 1,665	\$ 5,041	\$ 3,740	\$ 833	\$ 439	\$ 15,975	\$ 3,949	\$ 914	\$ 128
Unearned Revenue	29,730	117,011	43,890	37,667	24,062	516,623	85,206	29,310	19,199
Total Current Liabilities	31,395	122,052	47,630	38,500	24,501	532,598	89,155	30,224	19,327
Non-Current Liabilities									
Outstanding Liabilities*	61,996	104,045	110,258	23,403	41,461	665,473	139,456	45,577	6,528
Total Non-Current Liabilities	61,996	104,045	110,258	23,403	41,461	665,473	139,456	45,577	6,528
Total Liabilities	\$ 93,391	\$ 226,097	\$ 157,888	\$ 61,903	\$ 65,962	\$ 1,198,071	\$ 228,611	\$ 75,801	\$ 25,855
Net Position									
Designated for Contingency	-	-	-	-	-	-	-	-	-
Undesignated	86,504	78,378	(145,320)	77,911	138,600	1,297,512	190,240	143,505	29,513
Total Net Position	86,504	78,378	(145,320)	77,911	138,600	1,297,512	190,240	143,505	29,513
Liability & Net Position	\$ 179,895	\$ 304,475	\$ 12,568	\$ 139,814	\$ 204,562	\$ 2,495,583	\$ 418,851	\$ 219,306	\$ 55,368

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Net Position - Liability
September 30, 2019

	City of Jackson	City of Lincoln	City of Marysville	City of Oroville	City of Paradise	City of Red Bluff	City of Rio Vista	City of Rocklin	City of Willows	City of Yuba City
Current Assets										
Cash and Cash Equivalents	\$ 49,600	\$ 153,904	\$ 119,359	\$ 87,339	\$ 61,436	\$ 32,416	\$ 44,770	\$ 226,175	\$ 9,427	\$ 143,795
Accounts Receivable	-	-	-	-	-	-	-	-	-	-
Interest Receivable	651	1,720	1,211	1,222	1,663	1,286	87	3,112	314	3,454
Excess Accounts Receivable	-	-	-	-	-	-	-	-	-	-
Prepaid Expense	-	500	-	-	-	540	-	-	-	-
Total Current Assets	50,251	156,124	120,570	88,561	63,099	34,242	44,857	229,287	9,741	147,249
Non-Current Assets										
Investments*	130,487	336,168	251,771	232,286	338,321	271,527	(10,912)	573,776	50,959	715,021
Total Assets	\$ 180,738	\$ 492,292	\$ 372,341	\$ 320,847	\$ 401,420	\$ 305,769	\$ 33,945	\$ 803,063	\$ 60,700	\$ 862,270
Current Liabilities										
Accounts Payable	\$ 410	\$ 2,857	\$ 7,293	\$ 1,689	\$ 2,194	\$ 2,511	\$ 3,441	\$ 6,178	\$ 554	\$ 6,428
Unearned Revenue	38,689	111,650	85,797	65,096	46,130	34,599	31,374	177,077	20,939	144,203
Total Current Liabilities	39,099	114,507	93,090	66,785	48,324	37,110	34,815	183,255	21,493	150,631
Non-Current Liabilities										
Outstanding Liabilities*	21,527	155,469	151,168	107,089	60,398	121,760	184,560	205,178	32,869	295,787
Total Non-Current Liabilities	21,527	155,469	151,168	107,089	60,398	121,760	184,560	205,178	32,869	295,787
Total Liabilities	\$ 60,626	\$ 269,976	\$ 244,258	\$ 173,874	\$ 108,722	\$ 158,870	\$ 219,375	\$ 388,433	\$ 54,362	\$ 446,418
Net Position										
Designated for Contingency	-	-	-	-	-	-	-	-	-	-
Undesignated	120,112	222,316	128,083	146,973	292,698	146,899	(185,430)	414,630	6,338	415,852
Total Net Position	120,112	222,316	128,083	146,973	292,698	146,899	(185,430)	414,630	6,338	415,852
Liability & Net Position	\$ 180,738	\$ 492,292	\$ 372,341	\$ 320,847	\$ 401,420	\$ 305,769	\$ 33,945	\$ 803,063	\$ 60,700	\$ 862,270

See Accompanying Accountant's Report

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Revenues, Expenses and Changes in Net Position - Liability
For the Three Months Ended September 30, 2019

	Total				
	All Layers	Admin Layer	Shared Layer	Total Banking Layer	
Operating Income					
Administration Deposit	\$ 116,752	\$ 116,752	\$ -	\$ -	
Banking Layer Deposit	552,754	-	-	552,754	
Shared Risk Layer	593,500	-	593,500	-	
Excess Deposit/Premium	374,387	-	374,387	-	
Property/Crime Insurance Income	526,561	-	526,561	-	
Banking Layer Assessment	-	-	-	-	
Banking Layer Refund	-	-	-	-	
Other Income	44,432	44,432	-	-	
Excess Insurance Refund	-	-	-	-	
Total Operating Income	2,208,386	161,184	1,494,448	552,754	
Operating Expenses					
Claims Paid	867,951	-	544,638	323,313	
O/S Liability adj.	76,982	-	(17,152)	94,134	
Consultants	15,861	15,861	-	-	
Administration-Other	-	-	-	-	
Safety Service	34,745	32,995	1,750	-	
Claims Administration	-	-	-	-	
Program Administration	59,800	59,800	-	-	
Board Expenses	-	-	-	-	
Excess Insurance	365,953	-	365,953	-	
Property/Crime Insurance Expense	527,671	-	526,561	1,110	
Total Operating Expense	1,948,963	108,656	1,421,750	418,557	
Operating Income (Loss)	259,423	52,528	72,698	134,197	
Non-Operating Income					
Change in Fair Market Value	79,946	2,350	46,409	31,187	
Investment Income	78,833	2,783	47,846	28,204	
Total Non-Operating Income	158,779	5,133	94,255	59,391	
Change in Net Position	418,202	57,661	166,953	193,588	
Beginning Net Position	6,340,739	288,695	2,640,318	3,411,726	
Ending Net Position	\$ 6,758,941	\$ 346,356	\$ 2,807,271	\$ 3,605,314	

See Accompanying Accountant's Report

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Revenues, Expenses and Changes in Net Position - Liability
For the Three Months Ended September 30, 2019

	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Folsom	City of Galt	City of Gridley	City of Ione
Operating Income									
Administration Deposit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Banking Layer Deposit	9,910	39,004	14,630	12,556	8,021	172,208	28,402	9,770	6,400
Shared Risk Layer	-	-	-	-	-	-	-	-	-
Excess Deposit/Premium	-	-	-	-	-	-	-	-	-
Property/Crime Insurance Income	-	-	-	-	-	-	-	-	-
Banking Layer Assessment	-	-	-	-	-	-	-	-	-
Banking Layer Refund	-	-	-	-	-	-	-	-	-
Other Income	-	-	-	-	-	-	-	-	-
Excess Insurance Refund	-	-	-	-	-	-	-	-	-
Total Operating Income	9,910	39,004	14,630	12,556	8,021	172,208	28,402	9,770	6,400
Operating Expenses									
Claims Paid	23	31,457	21,985	2,581	98	45,215	4,593	9,494	-
O/S Liability adj.	7,668	(16,888)	(26,541)	6,595	9,916	144,309	12,911	(13,506)	1,841
Consultants	0	0	0	-	0	0	0	0	0
Administration-Other	-	-	-	-	-	-	-	-	-
Safety Service	-	-	-	-	-	-	-	-	-
Claims Administration	-	-	-	-	-	-	-	-	-
Program Administration	-	-	-	-	-	-	-	-	-
Board Expenses	-	-	-	-	-	-	-	-	-
Excess Insurance	-	-	-	-	-	-	-	-	-
Property/Crime Insurance Expense	250	-	-	-	-	600	-	-	-
Total Operating Expense	7,941	14,569	(4,556)	9,176	10,014	190,124	17,504	(4,012)	1,841
Operating Income (Loss)	1,969	24,435	19,186	3,380	(1,993)	(17,916)	10,898	13,782	4,559
Non-Operating Income									
Change in Fair Market Value	792	905	(419)	500	953	9,718	1,687	964	185
Investment Income	780	787	(709)	536	909	8,877	1,441	884	213
Total Non-Operating Income	1,572	1,692	(1,128)	1,036	1,862	18,595	3,128	1,848	398
Change in Net Position	3,541	26,127	18,058	4,416	(131)	679	14,026	15,630	4,957
Beginning Net Position	82,963	52,251	(163,378)	73,495	138,731	1,296,833	176,214	127,875	24,556
Ending Net Position	\$ 86,504	\$ 78,378	\$ (145,320)	\$ 77,911	\$ 138,600	\$ 1,297,512	\$ 190,240	\$ 143,505	\$ 29,513

See Accompanying Accountant's Report

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Revenues, Expenses and Changes in Net Position - Liability
For the Three Months Ended September 30, 2019

	City of Jackson	City of Lincoln	City of Marysville	City of Oroville	City of Paradise	City of Red Bluff	City of Rio Vista	City of Rocklin	City of Willows	City of Yuba City
Operating Income										
Administration Deposit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Banking Layer Deposit	12,896	37,217	28,599	21,699	15,377	11,533	10,458	59,026	6,980	48,068
Shared Risk Layer	-	-	-	-	-	-	-	-	-	-
Excess Deposit/Premium	-	-	-	-	-	-	-	-	-	-
Property/Crime Insurance Income	-	-	-	-	-	-	-	-	-	-
Banking Layer Assessment	-	-	-	-	-	-	-	-	-	-
Banking Layer Refund	-	-	-	-	-	-	-	-	-	-
Other Income	-	-	-	-	-	-	-	-	-	-
Excess Insurance Refund	-	-	-	-	-	-	-	-	-	-
Total Operating Income	12,896	37,217	28,599	21,699	15,377	11,533	10,458	59,026	6,980	48,068
Operating Expenses										
Claims Paid	3,168	54,354	16,717	3,862	2,551	18,640	48,456	15,583	42,024	2,512
O/S Liability adj.	(212)	(53,768)	14,132	(25,129)	5,277	(14,775)	(1,774)	17,835	(31,572)	57,815
Consultants	-	-	-	-	-	-	-	-	-	-
Administration-Other	-	-	-	-	-	-	-	-	-	-
Safety Service	-	-	-	-	-	-	-	-	-	-
Claims Administration	-	-	-	-	-	-	-	-	-	-
Program Administration	-	-	-	-	-	-	-	-	-	-
Board Expenses	-	-	-	-	-	-	-	-	-	-
Excess Insurance	-	-	-	-	-	-	-	-	-	-
Property/Crime Insurance Expense	-	125	-	-	-	135	-	-	-	-
Total Operating Expense	2,956	711	30,849	(21,267)	7,828	4,000	46,682	33,418	10,452	60,327
Operating Income (Loss)	9,940	36,506	(2,250)	42,966	7,549	7,533	(36,224)	25,608	(3,472)	(12,259)
Non-Operating Income										
Change in Fair Market Value	704	1,858	1,308	1,320	1,796	1,389	94	3,362	339	3,732
Investment Income	589	1,545	955	1,361	1,719	1,017	142	3,413	310	3,435
Total Non-Operating Income	1,293	3,403	2,263	2,681	3,515	2,406	236	6,775	649	7,167
Change in Net Position	11,233	39,909	13	45,647	11,064	9,939	(35,988)	32,383	(2,823)	(5,092)
Beginning Net Position	108,879	182,407	128,070	101,326	281,634	136,960	(149,442)	382,247	9,161	420,944
Ending Net Position	\$ 120,112	\$ 222,316	\$ 128,083	\$ 146,973	\$ 292,698	\$ 146,899	\$ (185,430)	\$ 414,630	\$ 6,338	\$ 415,852

See Accompanying Accountant's Report

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Cash Flows - Liability
For the Three Months Ended September 30, 2019

	Total All Layers	Admin Layer	Shared Layer	Total Banking Layer
Cash flows from operating activities:				
Cash received from members	\$ 8,253,482	\$ 530,811	\$ 5,977,792	\$ 1,744,879
Cash paid for claims	(863,690)	-	(540,377)	(323,313)
Cash paid for insurance	(3,575,306)	-	(3,574,196)	(1,110)
Cash paid to vendors	(95,289)	(126,889)	(1,741)	33,341
Cash (paid) received for dividends	406,497	-	-	406,497
Net cash provided by (used in) operating activities	4,125,694	403,922	1,861,478	1,860,294
Cash flows from investing activities:				
Investment income received	87,458	2,486	50,393	34,579
Net investment (purchases) sales	(78,133)	(2,297)	(209,356)	133,520
Net cash provided by (used in) investing activities	9,325	189	(158,963)	168,099
Net increase (decrease) in cash and cash equivalents	4,135,019	404,111	1,702,515	2,028,393
Cash and cash equivalents, beginning of year	2,227,128	(8,109)	2,150,993	84,244
Cash and cash equivalents, end of year	\$ 6,362,147	\$ 396,002	3,853,508	2,112,637
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:				
Operating income (loss)	\$ 259,423	\$ 52,528	72,698	134,197
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:				
(Increase) decrease in:				
Member receivable	30,334	-	-	30,334
Excess receivable	4,261	-	4,261	-
Prepaid expense	(2,708,690)	(22,568)	(2,681,682)	(4,440)
(Decrease) increase in:				
Accounts payable	42,120	4,334	9	37,777
Unearned revenue	6,421,264	369,628	4,483,344	1,568,292
Unpaid claims and claim adjustment expenses	76,982	-	(17,152)	94,134
Net cash provided by (used in) operating activities	\$ 4,125,694	\$ 403,922	\$ 1,861,478	\$ 1,860,294
Supplemental information:				
Noncash non-operating and investing activities				
Net change in fair value of investments	\$ 79,946	\$ 2,350	\$ 46,409	\$ 31,187

See Accompanying Accountant's Report

**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Cash Flows - Liability
For the Three Months Ended September 30, 2019**

	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Folsom	City of Galt	City of Gridley	City of Ione
Cash flows from operating activities:									
Cash received from members	\$ 34,160	\$ 158,497	\$ 73,914	\$ 17,556	\$ 32,082	\$ 688,831	\$ 28,921	\$ 39,080	\$ 28,020
Cash paid for claims	(23)	(31,457)	(21,985)	(2,581)	(98)	(45,215)	(4,593)	(9,494)	-
Cash paid for insurance	(250.00)	-	-	-	-	(600.00)	-	-	-
Cash paid to vendors	(326)	4,259	3,018	(30)	(544)	8,257	918	(1,350)	124
Cash paid for dividends	-	-	-	37,667	-	-	68,519	-	-
Net cash provided by (used in) operating activities	33,561	131,299	54,947	52,612	31,440	651,273	93,765	28,236	28,144
Cash flows from investing activities:									
Investment income received	867	1,009	(404)	539	1,048	10,761	1,887	1,066	195
Net investment (purchases) sales	(774)	(885)	55,409	(489)	(931)	(9,498)	(1,649)	(942)	(180)
Net cash provided by (used in) investing activities	93	124	55,005	50	117	1,263	238	124	15
Net increase (decrease) in cash and cash equivalents	33,654	131,423	109,952	52,662	31,557	652,536	94,003	28,360	28,159
Cash and cash equivalents, beginning of year	256	4,643	2,687	1,795	5,062	1,699	4,941	409	618
Cash and cash equivalents, end of year	\$ 33,910	\$ 136,066	\$ 112,639	\$ 54,457	\$ 36,619	\$ 654,235	\$ 98,944	\$ 28,769	\$ 28,777
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:									
Operating income (loss)	\$ 1,969	\$ 24,435	\$ 19,186	\$ 3,380	\$ (1,993)	\$ (17,916)	\$ 10,898	\$ 13,782	\$ 4,559
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:									
(Increase) decrease in:									
Member receivable	-	7,519	15,394	5,000	-	-	-	-	2,421
Excess receivable	-	-	-	-	-	-	-	-	-
Prepaid expense	(1,000)	-	-	-	-	(2,400)	-	-	-
(Decrease) increase in:									
Accounts payable	674	4,259	3,018	(30)	(545)	10,657	918	(1,350)	124
Unearned revenue	24,250	111,974	43,890	37,667	24,062	516,623	69,038	29,310	19,199
Unpaid claims and claim adjustment expenses	7,668	(16,888)	(26,541)	6,595	9,916	144,309	12,911	(13,506)	1,841
Net cash provided by (used in) operating activities	\$ 33,561	\$ 131,299	\$ 54,947	\$ 52,612	\$ 31,440	\$ 651,273	\$ 93,765	\$ 28,236	\$ 28,144
Supplemental information:									
Noncash non-operating and investing activities									
Net change in fair value of investments	\$ 792	\$ 905	\$ (419)	\$ 500	\$ 953	\$ 9,718	\$ 1,687	\$ 964	\$ 185

See Accompanying Accountant's Report

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Cash Flows - Liability
For the Three Months Ended September 30, 2019

	City of Jackson	City of Lincoln	City of Marysville	City of Oroville	City of Paradise	City of Red Bluff	City of Rio Vista	City of Rocklin	City of Willows	City of Yuba City
Cash flows from operating activities:										
Cash received from members	\$ 51,585	\$ 120,091	\$ 114,396	\$ 56,806	\$ 15,377	\$ (5,703)	\$ 41,832	\$ 236,102	\$ 19,495	\$ (6,163)
Cash paid for claims	(3,168)	(54,354)	(16,717)	(3,862)	(2,551)	(18,640)	(48,456)	(15,583)	(42,024)	(2,512)
Cash paid for insurance	-	(125)	-	-	-	(135.00)	-	-	-	-
Cash paid to vendors	398	(1,143)	4,569	1,205	1,911	1,496	2,475	3,412	(563)	5,255
Cash paid for dividends	-	28,776	-	29,988	46,130	51,214	-	-	-	144,203
Net cash provided by (used in) operating activities	48,815	93,245	102,248	84,137	60,867	28,232	(4,149)	223,931	(23,092)	140,783
Cash flows from investing activities:										
Investment income received	789	2,086	1,492	1,432	1,972	1,585	94	3,660	374	4,127
Net investment (purchases) sales	(688)	55,184	13,722	(1,290)	(1,755)	(1,358)	22,908	(3,286)	13,669	(3,647)
Net cash provided by (used in) investing activities	101	57,270	15,214	142	217	227	23,002	374	14,043	480
Net increase (decrease) in cash and cash equivalents	48,916	150,515	117,462	84,279	61,084	28,459	18,853	224,305	(9,049)	141,263
Cash and cash equivalents, beginning of year	684	3,389	1,897	3,060	352	3,957	25,917	1,870	18,476	2,532
Cash and cash equivalents, end of year	\$ 49,600	\$ 153,904	\$ 119,359	\$ 87,339	\$ 61,436	\$ 32,416	\$ 44,770	\$ 226,175	\$ 9,427	\$ 143,795
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:										
Operating income (loss)	\$ 9,940	\$ 36,506	\$ (2,250)	\$ 42,966	\$ 7,549	\$ 7,533	\$ (36,224)	\$ 25,608	\$ (3,472)	\$ (12,259)
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:										
(Increase) decrease in:										
Member receivable	-	-	-	-	-	-	-	-	-	-
Excess receivable	-	-	-	-	-	-	-	-	-	-
Prepaid expense	-	(500)	-	-	-	(540)	-	-	-	-
(Decrease) increase in:										
Accounts payable	398	(643)	4,569	1,204	1,911	2,036	2,475	3,411	(563)	5,254
Unearned revenue	38,689	111,650	85,797	65,096	46,130	33,978	31,374	177,077	12,515	89,973
Unpaid claims and claim adjustment expenses	(212)	(53,768)	14,132	(25,129)	5,277	(14,775)	(1,774)	17,835	(31,572)	57,815
Net cash provided by (used in) operating activities	\$ 48,815	\$ 93,245	\$ 102,248	\$ 84,137	\$ 60,867	\$ 28,232	\$ (4,149)	\$ 223,931	\$ (23,092)	\$ 140,783
Supplemental information:										
Noncash non-operating and investing activities										
Net change in fair value of investments	\$ 704	\$ 1,858	\$ 1,308	\$ 1,320	\$ 1,796	\$ 1,389	\$ 94	\$ 3,362	\$ 339	\$ 3,732

See Accompanying Accountant's Report

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Net Position – Workers’ Compensation
September 30, 2019

	<div> <div>Total</div> <div>All Layers</div> <div>Admin Layer</div> <div>Shared Layer</div> <div>Total Banking Layer</div> </div>			
Current Assets				
Cash and Cash Equivalents	\$ 5,344,467	\$ 227,090	\$ 133,151	\$ 4,984,226
Accounts Receivable	11,522	-	-	11,522
Interest Receivable	224,485	3,116	115,923	105,446
Excess Accounts Receivable	443,825	-	443,825	-
Prepaid Expense	1,367,736	116,421	1,251,315	-
Total Current Assets	7,392,035	346,627	1,944,214	5,101,194
Non-Current Assets				
Investments*	43,421,411	503,259	22,529,362	20,388,790
Total Assets	\$ 50,813,446	\$ 849,886	\$ 24,473,576	\$ 25,489,984
Current Liabilities				
Accounts Payable	\$ 7,976	\$ 4,448	\$ 1,818	\$ 1,710
Unearned Revenue	1,132,924	-	233,251	899,673
Total Current Liabilities	1,140,900	4,448	235,069	901,383
Non-Current Liabilities				
Outstanding Liabilities*	31,331,924	-	17,509,848	13,822,076
ULAE*	1,842,505	-	1,029,685	812,820
Total Non-Current Liabilities	33,174,429	-	18,539,533	14,634,896
Total Liabilities	\$ 34,315,329	\$ 4,448	\$ 18,774,602	\$ 15,536,279
Net Position				
Designated for Contingency	100,000	100,000	-	-
Designated for Risk	289,016	289,016	-	-
Undesignated	16,109,101	456,422	5,698,974	9,953,705
Total Net Position	16,498,117	845,438	5,698,974	9,953,705
Liability & Net Position	\$ 50,813,446	\$ 849,886	\$ 24,473,576	\$ 25,489,984

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

See Accompanying Accountant’s Report

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Net Position – Workers’ Compensation
September 30, 2019

	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Elk Grove	City of Folsom	City of Galt	City of Gridley	City of Ione	City of Jackson
Current Assets											
Cash and Cash Equivalents	\$ 131,048	\$ 124,436	\$ 141,000	\$ 30,476	\$ 88,724	\$ 434,904	\$ 994,639	\$ 222,905	\$ 77,431	\$ 22,342	\$ 139,459
Accounts Receivable	-	-	5,000	-	-	-	-	-	-	6,522	-
Interest Receivable	1,971	4,521	856	1,267	4,513	10,437	23,480	4,400	2,689	214	1,284
Excess Accounts Receivable	-	-	-	-	-	-	-	-	-	-	-
Prepaid Expense	-	-	-	-	-	-	-	-	-	-	-
Total Current Assets	133,019	128,957	146,856	31,743	93,237	445,341	1,018,119	227,305	80,120	29,078	140,743
Non-Current Assets											
Investments*	356,349	913,132	149,320	258,076	920,946	2,084,210	4,637,691	815,799	560,415	39,168	184,531
Total Assets	\$ 489,368	\$ 1,042,089	\$ 296,176	\$ 289,819	\$ 1,014,183	\$ 2,529,551	\$ 5,655,810	\$ 1,043,104	\$ 640,535	\$ 68,246	\$ 325,274
Current Liabilities											
Accounts Payable	\$ 30	\$ 59	\$ 13	\$ 23	\$ 82	\$ 46	\$ 488	\$ 94	\$ 41	\$ 8	\$ 23
Unearned Revenue	11,591	-	114,884	14,609	-	50,113	-	-	43,143	-	67,236
Total Current Liabilities	11,621	59	114,897	14,632	82	50,159	488	94	43,184	8	67,259
Non-Current Liabilities											
Outstanding Liabilities*	229,215	876,128	111,644	113,835	389,283	1,718,144	2,976,242	758,695	129,248	57,841	120,763
ULAE*	13,479	51,522	6,565	6,694	22,892	101,037	175,021	44,616	7,601	3,401	7,102
Total Non-Current Liabilities	242,694	927,650	118,209	120,529	412,175	1,819,181	3,151,263	803,311	136,849	61,242	127,865
Total Liabilities	\$ 254,315	\$ 927,709	\$ 233,106	\$ 135,161	\$ 412,257	\$ 1,869,340	\$ 3,151,751	\$ 803,405	\$ 180,033	\$ 61,250	\$ 195,124
Net Position											
Designated for Contingency	-	-	-	-	-	-	-	-	-	-	-
Designated for Safety Grants	-	-	-	-	-	-	-	-	-	-	-
Undesignated	235,053	114,380	63,070	154,658	601,926	660,211	2,504,059	239,699	460,502	6,996	130,150
Total Net Position	235,053	114,380	63,070	154,658	601,926	660,211	2,504,059	239,699	460,502	6,996	130,150
Liability & Net Position	\$ 489,368	\$ 1,042,089	\$ 296,176	\$ 289,819	\$ 1,014,183	\$ 2,529,551	\$ 5,655,810	\$ 1,043,104	\$ 640,535	\$ 68,246	\$ 325,274

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Net Position – Workers’ Compensation
September 30, 2019

	City of Lincoln	City of Marysville	City of Nevada City	City of Oroville	City of Paradise	City of Placerville	City of Red Bluff	City of Rio Vista	City of Rocklin	City of Willows	City of Yuba City
Current Assets											
Cash and Cash Equivalents	\$ 156,374	\$ 128,135	\$ 93,250	\$ 365,470	\$ 149,575	\$ 176,597	\$ 251,532	\$ 50,419	\$ 451,050	\$ 37,708	\$ 716,752
Accounts Receivable	-	-	-	0	-	-	-	-	-	-	-
Interest Receivable	5,042	2,611	845	3,661	3,446	2,672	6,721	1,332	10,248	1,110	12,126
Excess Accounts Receivable	-	-	-	-	-	-	-	-	-	-	-
Prepaid Expense	-	-	-	-	-	-	-	-	-	-	-
Total Current Assets	161,416	130,746	94,095	369,131	153,021	179,269	258,253	51,751	461,298	38,818	728,878
Non-Current Assets											
Investments*	1,019,308	498,337	148,713	549,256	684,562	487,387	1,303,645	266,095	2,002,368	220,180	2,289,302
Total Assets	\$ 1,180,724	\$ 629,083	\$ 242,808	\$ 918,387	\$ 837,583	\$ 666,656	\$ 1,561,898	\$ 317,846	\$ 2,463,666	\$ 258,998	\$ 3,018,180
Current Liabilities											
Accounts Payable	\$ (105)	\$ 74	\$ 19	\$ 54	\$ 75	\$ 43	\$ 75	\$ 18	\$ 169	\$ 29	\$ 352
Unearned Revenue	53,194	-	-	128,819	-	-	-	348	-	10,598	405,138
Total Current Liabilities	53,089	74	19	128,873	75	43	75	366	169	10,627	405,490
Non-Current Liabilities											
Outstanding Liabilities*	425,728	454,447	240,095	282,590	418,602	413,244	1,183,318	204,089	1,176,406	105,660	1,436,859
ULAE*	25,035	26,724	14,119	16,618	24,616	24,301	69,586	12,002	69,180	6,213	84,496
Total Non-Current Liabilities	450,763	481,171	254,214	299,208	443,218	437,545	1,252,904	216,091	1,245,586	111,873	1,521,355
Total Liabilities	\$ 503,852	\$ 481,245	\$ 254,233	\$ 428,081	\$ 443,293	\$ 437,588	\$ 1,252,979	\$ 216,457	\$ 1,245,755	\$ 122,500	\$ 1,926,845
Net Position											
Designated for Contingency	-	-	-	-	-	-	-	-	-	-	-
Designated for Safety Grants	-	-	-	-	-	-	-	-	-	-	-
Undesignated	676,872	147,838	(11,425)	490,306	394,290	229,068	308,919	101,389	1,217,911	136,498	1,091,335
Total Net Position	676,872	147,838	(11,425)	490,306	394,290	229,068	308,919	101,389	1,217,911	136,498	1,091,335
Liability & Net Position	\$ 1,180,724	\$ 629,083	\$ 242,808	\$ 918,387	\$ 837,583	\$ 666,656	\$ 1,561,898	\$ 317,846	\$ 2,463,666	\$ 258,998	\$ 3,018,180

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Revenues, Expenses and Changes in Net Position – Workers’ Compensation
For the Three Months Ended September 30, 2019

	Total All Layers	Admin Layer	Shared Layer	Total Banking Layer
Operating Income				
Administration Deposit	\$ 211,495	\$ 211,495	\$ -	\$ -
Banking Layer Deposit	1,625,253	-	-	1,625,253
Shared Risk Layer	890,000	-	890,000	-
Excess Deposit/Premium	418,750	-	418,750	-
Banking Layer Assessment	-	-	-	-
Shared Risk Refund	-	-	-	-
Banking Layer Refund	-	-	-	-
Risk Management Grants	14,238	14,238	-	-
Other Income	-	-	-	-
Total Operating Income	3,159,736	225,733	1,308,750	1,625,253
Operating Expenses				
Claims Paid	1,301,206	-	261,806	1,039,400
O/S Liability adj.	580,780	-	338,597	242,183
ULAE	34,152	-	19,912	14,240
Consultants	12,659	12,659	-	-
Administration-Other	3,748	3,748	-	-
Safety Service	61,054	61,054	-	-
Claims Administration	152,098	-	-	152,098
Program Administration	52,096	52,096	-	-
Board Expenses	-	-	-	-
Excess Insurance	417,105	-	417,105	-
Contingency Reserves	-	-	-	-
Total Operating Expenses	2,614,898	129,557	1,037,420	1,447,921
Operating Income (Loss)	544,838	96,176	271,330	177,332
Non-Operating Income				
Change in Fair Market Value	242,510	3,366	125,229	113,915
Investment Income	221,972	3,412	125,748	92,812
Total Non-Operating Income	464,482	6,778	250,977	206,727
Change in Net Position	1,009,320	102,954	522,307	384,059
Beginning Net Position	15,488,797	742,484	5,176,667	9,569,646
Ending Net Position	\$ 16,498,117	\$ 845,438	\$ 5,698,974	\$ 9,953,705

See Accompanying Accountant’s Report

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Revenues, Expenses and Changes in Net Position – Workers’ Compensation
For the Three Months Ended September 30, 2019

	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Elk Grove	City of Folsom	City of Galt	City of Gridley	City of Ione	City of Jackson
Operating Income											
Administration Deposit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Banking Layer Deposit	35,231	51,609	20,580	8,686	76,285	234,352	266,134	83,923	16,910	8,525	28,057
Shared Risk Layer	-	-	-	-	-	-	-	-	-	-	-
Excess Deposit/Premium	-	-	-	-	-	-	-	-	-	-	-
Banking Layer Assessment	-	-	-	-	-	-	-	-	-	-	-
Shared Risk Refund	-	-	-	-	-	-	-	-	-	-	-
Banking Layer Refund	-	-	-	-	-	-	-	-	-	-	-
Risk Management Grants	-	-	-	-	-	-	-	-	-	-	-
Other Income	-	-	-	-	-	-	-	-	-	-	-
Total Operating Income	35,231	51,609	20,580	8,686	76,285	234,352	266,134	83,923	16,910	8,525	28,057
Operating Expenses											
Claims Paid	33,896	47,016	1,208	2,643	88,761	107,151	108,559	121,451	8,060	3,285	5,074
O/S Liability adj.	12,490	81,674	16,946	(9,969)	(95,026)	141,494	88,218	(25,594)	13,901	(3,218)	6,086
ULAE	734	4,803	996	(586)	(5,588)	8,321	5,188	(1,505)	817	(189)	358
Consultants	-	-	-	-	-	-	-	-	-	-	-
Administration-Other	-	-	-	-	-	-	-	-	-	-	-
Safety Service	-	-	-	-	-	-	-	-	-	-	-
Claims Administration	3,414	6,733	1,991	2,086	5,310	15,361	33,189	7,396	1,138	284	1,138
Program Administration	-	-	-	-	-	-	-	-	-	-	-
Board Expenses	-	-	-	-	-	-	-	-	-	-	-
Excess Insurance	-	-	-	-	-	-	-	-	-	-	-
Contingency Reserves	-	-	-	-	-	-	-	-	-	-	-
Total Operating Expenses	50,534	140,226	21,141	(5,826)	(6,543)	272,327	235,154	101,748	23,916	162	12,656
Operating Income (Loss)	(15,303)	(88,617)	(561)	14,512	82,828	(37,975)	30,980	(17,825)	(7,006)	8,363	15,401
Non-Operating Income											
Change in Fair Market Value	2,129	4,884	925	1,369	4,875	11,275	25,366	4,754	2,905	231	1,387
Investment Income	1,562	4,107	988	1,132	3,591	8,864	19,644	3,483	2,548	190	1,438
Total Non-Operating Income	3,691	8,991	1,913	2,501	8,466	20,139	45,010	8,237	5,453	421	2,825
Change in Net Position	(11,612)	(79,626)	1,352	17,013	91,294	(17,836)	75,990	(9,588)	(1,553)	8,784	18,226
Beginning Net Position	246,665	194,006	61,718	137,645	510,632	678,047	2,428,069	249,287	462,055	(1,788)	111,924
Ending Net Position	\$ 235,053	\$ 114,380	\$ 63,070	\$ 154,658	\$ 601,926	\$ 660,211	\$ 2,504,059	\$ 239,699	\$ 460,502	\$ 6,996	\$ 130,150

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Revenues, Expenses and Changes in Net Position – Workers’ Compensation
For the Three Months Ended September 30, 2019

	City of Lincoln	City of Marysville	City of Nevada City	City of Oroville	City of Paradise	City of Placerville	City of Red Bluff	City of Rio Vista	City of Rocklin	City of Willows	City of Yuba City
Operating Income											
Administration Deposit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Banking Layer Deposit	67,646	34,213	39,976	71,855	61,566	36,276	91,138	20,164	157,704	5,281	209,142
Shared Risk Layer	-	-	-	-	-	-	-	-	-	-	-
Excess Deposit/Premium	-	-	-	-	-	-	-	-	-	-	-
Banking Layer Assessment	-	-	-	-	-	-	-	-	-	-	-
Shared Risk Refund	-	-	-	-	-	-	-	-	-	-	-
Banking Layer Refund	-	-	-	-	-	-	-	-	-	-	-
Risk Management Grants	-	-	-	-	-	-	-	-	-	-	-
Other Income	-	-	-	-	-	-	-	-	-	-	-
Total Operating Income	67,646	34,213	39,976	71,855	61,566	36,276	91,138	20,164	157,704	5,281	209,142
Operating Expenses											
Claims Paid	25,966	29,991	43,109	13,329	25,363	33,219	64,311	10,246	113,796	2,055	150,911
O/S Liability adj.	36,472	(19,581)	9,898	(48,019)	(33,171)	(7,383)	12,455	38,686	58,811	10,681	(43,668)
ULAE	2,145	(1,152)	582	(2,824)	(1,951)	(434)	732	2,275	3,458	628	(2,568)
Consultants	-	-	-	-	-	-	-	-	-	-	-
Administration-Other	-	-	-	-	-	-	-	-	-	-	-
Safety Service	-	-	-	-	-	-	-	-	-	-	-
Claims Administration	5,689	6,733	2,940	3,604	5,879	5,594	11,474	2,750	12,801	664	15,930
Program Administration	-	-	-	-	-	-	-	-	-	-	-
Board Expenses	-	-	-	-	-	-	-	-	-	-	-
Excess Insurance	-	-	-	-	-	-	-	-	-	-	-
Contingency Reserves	-	-	-	-	-	-	-	-	-	-	-
Total Operating Expenses	70,272	15,991	56,529	(33,910)	(3,880)	30,996	88,972	53,957	188,866	14,028	120,605
Operating Income (Loss)	(2,626)	18,222	(16,553)	105,765	65,446	5,280	2,166	(33,793)	(31,162)	(8,747)	88,537
Non-Operating Income											
Change in Fair Market Value	5,447	2,821	913	3,955	3,723	2,887	7,261	1,439	11,071	1,199	13,099
Investment Income	4,367	2,182	645	3,570	2,903	2,009	6,560	1,046	9,224	849	11,910
Total Non-Operating Income	9,814	5,003	1,558	7,525	6,626	4,896	13,821	2,485	20,295	2,048	25,009
Change in Net Position	7,188	23,225	(14,995)	113,290	72,072	10,176	15,987	(31,308)	(10,867)	(6,699)	113,546
Beginning Net Position	669,684	124,613	3,570	377,016	322,218	218,892	292,932	132,697	1,228,778	143,197	977,789
Ending Net Position	\$ 676,872	\$ 147,838	\$ (11,425)	\$ 490,306	\$ 394,290	\$ 229,068	\$ 308,919	\$ 101,389	\$ 1,217,911	\$ 136,498	\$ 1,091,335

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Cash Flows – Workers’ Compensation
For the Three Months Ended September 30, 2019

	Total All Layers	Admin Layer	Shared Layer	Total Banking Layer
Cash flows from operating activities:				
Cash received from members	\$ 3,085,192	\$ 225,733	\$ 805,440	\$ 2,054,019
Cash paid for claims	(1,263,324)	-	(223,924)	(1,039,400)
Cash paid for insurance	(1,668,420)	-	(1,668,420)	-
Cash paid to vendors	(272,412)	(110,909)	25	(161,528)
Cash (paid) received for dividends	656,966	-	411,322	245,644
Net cash provided by (used in) operating activities	538,002	114,824	(675,557)	1,098,735
Cash flows from investing activities:				
Investment income received	268,053	3,666	136,198	128,189
Net investment (purchases) sales	(237,005)	(3,290)	(2,430,388)	2,196,673
Net cash provided by (used in) investing activities	31,048	376	(2,294,190)	2,324,862
Net increase (decrease) in cash and cash equivalents	569,050	115,200	(2,969,747)	3,423,597
Cash and cash equivalents, beginning of year	4,775,417	111,890	3,102,898	1,560,629
Cash and cash equivalents, end of year	\$ 5,344,467	\$ 227,090	\$ 133,151	\$ 4,984,226
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:				
Operating income (loss)	\$ 544,838	\$ 96,176	\$ 271,330	177,332
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:				
(Increase) decrease in:				
Member receivable	145,255	-	-	145,255
Excess receivable	37,882	-	37,882	-
Prepaid expense	(1,227,502)	23,813	(1,251,315)	-
(Decrease) increase in:				
Accounts payable	(14,594)	(5,165)	25	(9,454)
Unearned revenue	437,167	-	(91,988)	529,155
Unpaid claims and claim adjustment expenses	614,956	-	358,509	256,447
Net cash provided by (used in) operating activities	\$ 538,002	\$ 114,824	\$ (675,557)	\$ 1,098,735
Supplemental information:				
Noncash non-operating and investing activities				
Net change in fair value of investments	\$ 242,510	\$ 3,366	\$ 125,229	\$ 113,915

See Accompanying Accountant’s Report

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Cash Flows – Workers’ Compensation
For the Three Months Ended September 30, 2019

	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Elk Grove	City of Folsom	City of Galt	City of Gridley	City of Ione	City of Jackson
Cash flows from operating activities:											
Cash received from members	\$ 31,367	\$ 51,609	\$ 25,580	\$ (10,793)	\$ 76,285	\$ 217,648	\$ 266,134	\$ 76,044	\$ 60,053	\$ 3,536	\$ 42,500
Cash paid for claims	(33,896)	(47,016)	(1,208)	(2,643)	(88,761)	(107,151)	(108,559)	(121,451)	(8,060)	(3,285)	(5,074)
Cash paid for insurance	-	-	-	-	-	-	-	-	-	-	-
Cash paid to vendors	(3,413)	(6,732)	(1,991)	(2,086)	(5,636)	(16,507)	(33,184)	(8,633)	(1,137)	(284)	(1,138)
Cash paid for dividends	-	-	114,884	14,609	-	-	-	7,879	-	11,511	32,621
Net cash provided by (used in) operating activities	(5,942)	(2,139)	137,265	(913)	(18,112)	93,990	124,391	(46,161)	50,856	11,478	68,909
Cash flows from investing activities:											
Investment income received	2,427	5,472	997	1,538	5,555	12,748	28,732	5,420	3,236	259	1,504
Net investment (purchases) sales	104,919	65,227	(904)	28,662	93,236	118,981	840,210	230,354	(2,839)	(226)	(1,355)
Net cash provided by (used in) investing activities	107,346	70,699	93	30,200	98,791	131,729	868,942	235,774	397	33	149
Net increase (decrease) in cash and cash equivalents	101,404	68,560	137,358	29,287	80,679	225,719	993,333	189,613	51,253	11,511	69,058
Cash and cash equivalents, beginning of year	29,644	55,876	3,642	1,189	8,045	209,185	1,306	33,292	26,178	10,831	70,401
Cash and cash equivalents, end of year	\$ 131,048	\$ 124,436	\$ 141,000	\$ 30,476	\$ 88,724	\$ 434,904	\$ 994,639	\$ 222,905	\$ 77,431	\$ 22,342	\$ 139,459
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:											
Operating income (loss)	\$ (15,303)	\$ (88,617)	\$ (561)	\$ 14,512	\$ 82,828	\$ (37,975)	\$ 30,980	\$ (17,825)	\$ (7,006)	\$ 8,363	\$ 15,401
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:											
(Increase) decrease in:											
Member receivable	-	-	5,000	-	-	-	-	-	-	6,522	-
Excess receivable	-	-	-	-	-	-	-	-	-	-	-
Prepaid expense	-	-	-	-	-	-	-	-	-	-	-
(Decrease) increase in:											
Accounts payable	-	-	-	-	(326)	(1,147)	-	(1,238)	-	-	-
Unearned revenue	(3,864)	-	114,884	(4,870)	-	(16,704)	-	-	43,141	-	47,064
Unpaid claims and claim adjustment expenses	13,225	86,478	17,942	(10,555)	(100,614)	149,816	93,411	(27,098)	14,721	(3,407)	6,444
Net cash provided by (used in) operating activities	\$ (5,942)	\$ (2,139)	\$ 137,265	\$ (913)	\$ (18,112)	\$ 93,990	\$ 124,391	\$ (46,161)	\$ 50,856	\$ 11,478	\$ 68,909
Supplemental information:											
Noncash non-operating and investing activities											
Net change in fair value of investments	\$ 2,129	\$ 4,884	\$ 925	\$ 1,369	\$ 4,875	\$ 11,275	\$ 25,366	\$ 4,754	\$ 2,905	\$ 231	\$ 1,387

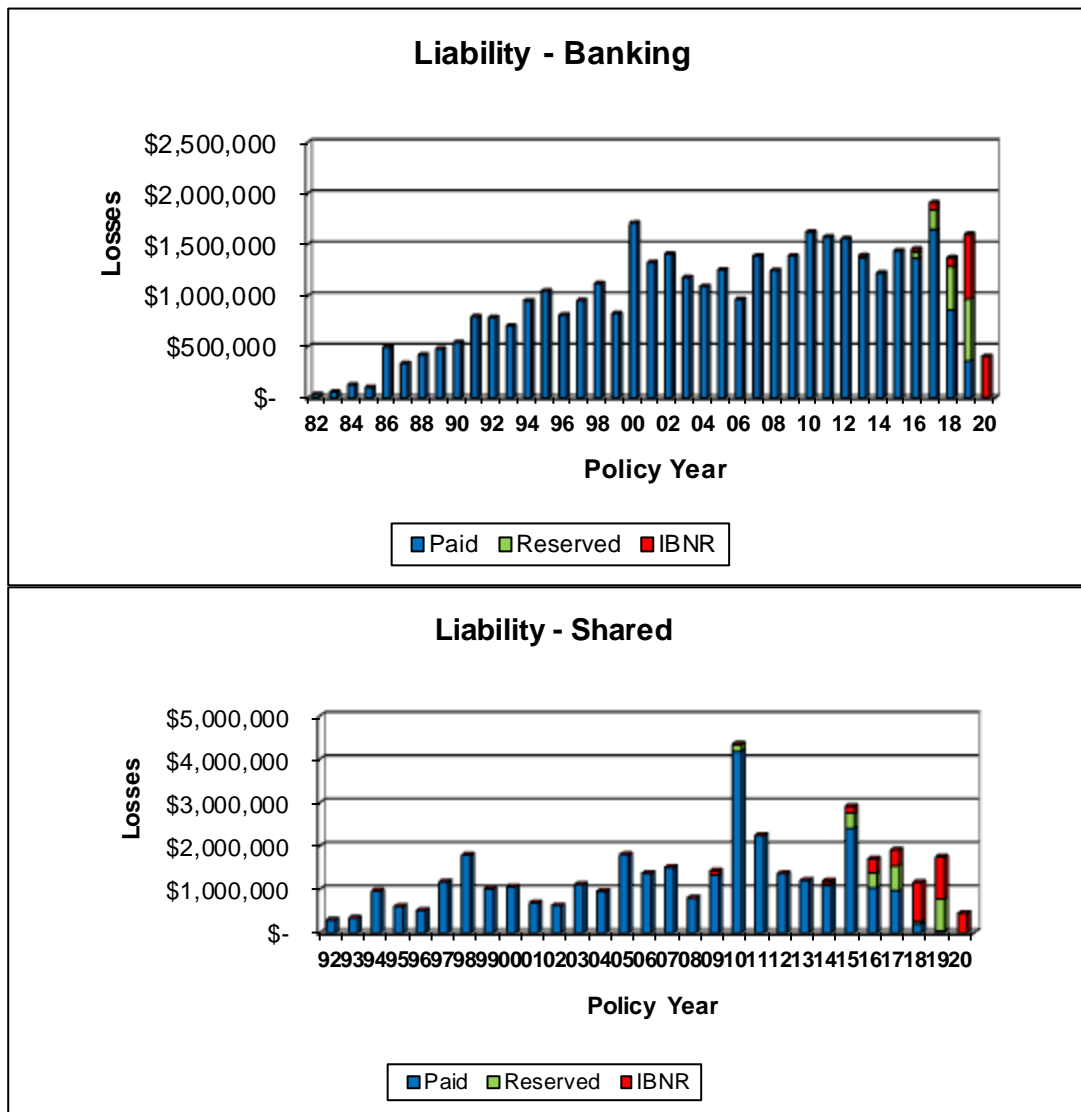
Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Cash Flows – Workers’ Compensation
For the Three Months Ended September 30, 2019

	City of Lincoln	City of Marysville	City of Nevada City	City of Oroville	City of Paradise	City of Placerville	City of Red Bluff	City of Rio Vista	City of Rocklin	City of Willows	City of Yuba City
Cash flows from operating activities:											
Cash received from members	\$ (3,280)	\$ 34,213	\$ 73,899	\$ 200,673	\$ 61,566	\$ 36,276	\$ 91,138	\$ 19,700	\$ 157,704	\$ (8,850)	\$ 551,017
Cash paid for claims	(25,966)	(29,991)	(43,109)	(13,329)	(25,363)	(33,219)	(64,311)	(10,246)	(113,796)	(2,055)	(150,911)
Cash paid for insurance	-	-	-	-	-	-	-	-	-	-	-
Cash paid to vendors	(7,098)	(6,732)	(5,212)	(3,603)	(5,878)	(5,594)	(11,473)	(2,749)	(15,071)	(663)	(16,714)
Cash paid for dividends	53,194	-	-	-	-	-	-	348	-	10,598	-
Net cash provided by (used in) operating activities	16,850	(2,510)	25,578	183,741	30,325	(2,537)	15,354	7,053	28,837	(970)	383,392
Cash flows from investing activities:											
Investment income received	6,142	3,195	1,046	4,387	4,213	3,313	8,053	1,643	12,420	1,373	14,516
Net investment (purchases) sales	129,677	109,243	41,108	(3,865)	47,362	174,179	(7,096)	17,593	188,181	36,828	(12,802)
Net cash provided by (used in) investing activities	135,819	112,438	42,154	522	51,575	177,492	957	19,236	200,601	38,201	1,714
Net increase (decrease) in cash and cash equivalents	152,669	109,928	67,732	184,263	81,900	174,955	16,311	26,289	229,438	37,231	385,106
Cash and cash equivalents, beginning of year	3,705	18,207	25,518	181,207	67,675	1,642	235,221	24,130	221,612	477	331,646
Cash and cash equivalents, end of year	\$ 156,374	\$ 128,135	\$ 93,250	\$ 365,470	\$ 149,575	\$ 176,597	\$ 251,532	\$ 50,419	\$ 451,050	\$ 37,708	\$ 716,752
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:											
Operating income (loss)	\$ (2,626)	\$ 18,222	\$ (16,553)	\$ 105,765	\$ 65,446	\$ 5,280	\$ 2,166	\$ (33,793)	\$ (31,162)	\$ (8,747)	\$ 88,537
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:											
(Increase) decrease in:											
Member receivable	-	-	45,123	-	-	-	88,610	-	-	-	-
Excess receivable	-	-	-	-	-	-	-	-	-	-	-
Prepaid expense	-	-	-	-	-	-	-	-	-	-	-
(Decrease) increase in:											
Accounts payable	(1,410)	-	(2,272)	-	-	-	-	-	(2,271)	-	(785)
Unearned revenue	(17,731)	-	(11,200)	128,819	-	-	(88,610)	(117)	-	(3,532)	341,875
Unpaid claims and claim adjustment expenses	38,617	(20,732)	10,480	(50,843)	(35,121)	(7,817)	13,188	40,963	62,270	11,309	(46,235)
Net cash provided by (used in) operating activities	\$ 16,850	\$ (2,510)	\$ 25,578	\$ 183,741	\$ 30,325	\$ (2,537)	\$ 15,354	\$ 7,053	\$ 28,837	\$ (970)	\$ 383,392
Supplemental information:											
Noncash non-operating and investing activities											
Net change in fair value of investments	\$ 5,447	\$ 2,821	\$ 913	\$ 3,955	\$ 3,723	\$ 2,887	\$ 7,261	\$ 1,439	\$ 11,071	\$ 1,199	\$ 13,099

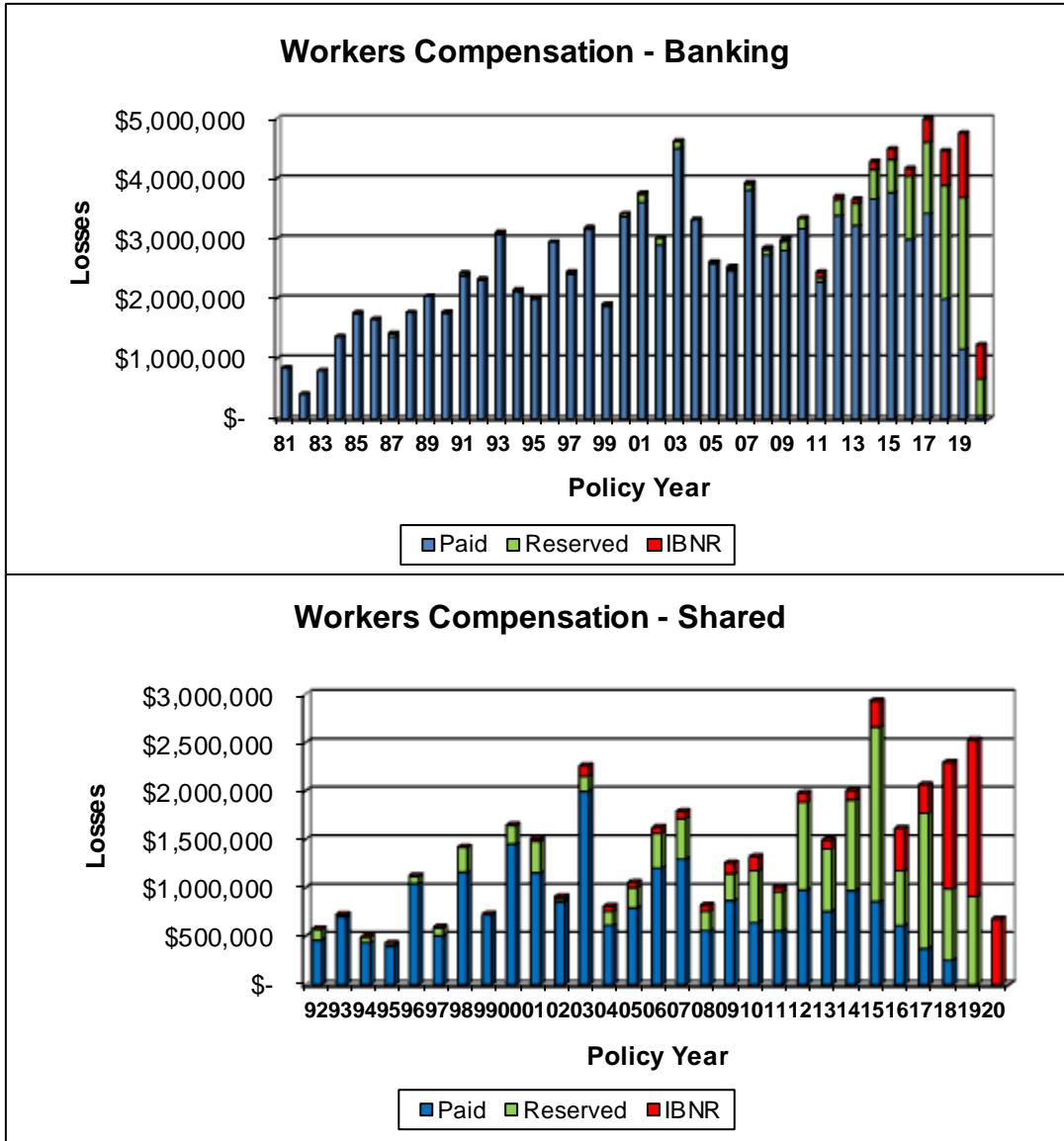
**Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Reconciliation of Claims Liability by Program
As of September 30, 2019 and June 30, 2019**

	Liability Banking 2020	Liability Shared Risk 2020	Total Liability Program		WC Banking 2020	WC Shared Risk 2020	Total WC Program		Totals	
	2020	2020	2020	2019	2020	2020	2020	2019	2020	2019
Unpaid claims and claim adjustment expenses at beginning of the fiscal year	\$ 2,439,870	\$ 5,587,856	\$ 8,027,726	\$ 8,748,165	\$ 14,378,470	\$ 18,181,024	\$ 32,559,494	\$ 31,946,609	\$ 40,587,220	\$ 40,694,774
Incurred claims and claim adjustment expenses:										
Provision for insured events of the current fiscal year	408,518	448,405	856,923	3,349,125	1,233,889	680,680	1,914,569	7,272,102	2,771,492	10,621,227
Increases (Decreases) in provision for insured events of prior fiscal years	8,929	12,440	21,369	(171,744)	47,694	27,743	75,437	(660,071)	96,806	(831,815)
Change in provision for ULAE in current year	-	-	-	-	14,243	19,911	34,154	34,040	34,154	34,040
Total incurred claims and claim adjustment expenses	417,447	460,845	878,292	3,177,381	1,295,826	728,334	2,024,160	6,646,071	2,902,452	9,823,452
Payments:										
Claims and claim adjustment expenses attributable to insured events of the current fiscal year	2,724	-	2,724	195,960	50,536	-	50,536	826,219	53,260	1,022,179
Claims and claim adjustment expenses attributable to insured events of prior fiscal years	320,590	477,997	798,587	3,214,107	988,864	369,826	1,358,690	5,206,967	2,157,277	8,421,074
Total Payments	323,314	477,997	801,311	3,410,068	1,039,400	369,826	1,409,226	6,033,186	2,210,537	9,443,254
Total unpaid claims and claim adjustment expenses at end of the fiscal year	<u>\$ 2,534,003</u>	<u>\$ 5,570,704</u>	<u>\$ 8,104,707</u>	<u>\$ 8,515,478</u>	<u>\$ 14,634,896</u>	<u>\$ 18,539,532</u>	<u>\$ 33,174,428</u>	<u>\$ 32,559,494</u>	<u>\$ 41,279,135</u>	<u>\$ 41,074,972</u>
Claims Liability	\$ 2,534,003	\$ 5,570,704	\$ 8,104,707	\$ 8,515,478	\$ 13,822,075	\$ 17,509,848	\$ 31,331,923	\$ 30,751,142	\$ 39,436,630	\$ 39,266,620
Claims ULAE	-	-	-	-	812,821	1,029,685	1,842,506	1,808,352	1,842,506	1,808,352
Total Claim Liabilities	<u>\$ 2,534,003</u>	<u>\$ 5,570,704</u>	<u>\$ 8,104,707</u>	<u>\$ 8,515,478</u>	<u>\$ 14,634,896</u>	<u>\$ 18,539,533</u>	<u>\$ 33,174,429</u>	<u>\$ 32,559,494</u>	<u>\$ 41,279,136</u>	<u>\$ 41,074,972</u>

Northern California Cities Self Insurance Fund
Graphical Summary of Claims
As of September 30, 2019



Northern California Cities Self Insurance Fund
Graphical Summary of Claims
As of September 30, 2019



Northern California Cities Self Insurance Fund
Budget to Actual
As of September 30, 2019

	Budget 2019-2020			YTD Expended 2019-2020			Remaining 2019-2020			
	Total	WC	Liab	Total	WC	Liab	Total \$	Total %	WC	Liab
ADMIN BUDGET										
Administrative Revenue										
41010 Administrative Deposit - See Note 1	\$ 1,314,158	\$ 847,151	\$ 467,007	\$ 328,247	\$ 211,495	\$ 116,752	\$ 985,911	75%	\$ 635,656	\$ 350,255
44030 Change in Fair Value - See Note 2	-	-	-	5,716	3,366	2,350	(5,716)		(3,366)	(2,350)
44040 Interest Income - See Note 2	-	-	-	6,199	3,413	2,786	(6,199)		(3,413)	(2,786)
Total Admin Revenue	\$ 1,314,158	\$ 847,151	\$ 467,007	\$ 354,400	\$ 232,512	\$ 121,888	\$ 959,758	73%	\$ 614,639	\$ 345,119
Administrative Expenses										
52100 Consultants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
52101 Claims Audit	8,500	-	8,500	-	-	-	8,500	100%	-	8,500
52102 Financial Audit	27,700	13,850	13,850	24,000	12,000	12,000	3,700	13%	1,850	1,850
52103 Legal Services	17,000	2,000	15,000	3,570	184	3,386	13,430	79%	1,816	11,614
52104 Actuarial Services	13,060	5,530	7,530	-	-	-	13,060	100%	5,530	7,530
52107 Employee Dishonesty Bonds	-	-	-	3,748	3,748	-	(3,748)		(3,748)	-
52109 Misc Consulting / Contingency	5,000	2,500	2,500	950	475	475	4,050	81%	2,025	2,025
Total Admin Expenses	\$ 71,260	\$ 23,880	\$ 47,380	\$ 32,268	\$ 16,407	\$ 15,861	\$ 38,992	55%	\$ 7,473	\$ 31,519
Safety Services										
52201 Outside Training	\$ 30,000	\$ 15,000	\$ 15,000	\$ 6,130	\$ 2,190	\$ 3,940	\$ 23,870	80%	\$ 12,810	\$ 11,060
52202 Risk Mgmt Comm Mtg Expense	1,500	750	750	-	-	-	1,500	100%	750	750
52203 Police Risk Mgmt Comm Training	-	-	-	-	-	-	-	#DIV/0!	-	-
52204 Bickmore Risk Management Services	178,480	89,240	89,240	44,620	22,310	22,310	133,860	75%	66,930	66,930
52207 Member Training and Risk Management	88,000	50,000	38,000	(1,795)	375	(2,170)	89,795	102%	49,625	40,170
52208 Lexipol Police Manual Updates & DTBs	140,234	140,234	-	42,049	35,059	6,990	98,185	70%	105,175	(6,990)
52209 Police Risk Management Funds	50,000	25,000	25,000	3,675	-	3,675	46,325	93%	25,000	21,325
54200 Safety Grant Fund - See Note 3	-	-	-	1,120	1,120	-	(1,120)		(1,120)	-
Total Safety Services Expenses	\$ 488,214	\$ 320,224	\$ 167,990	\$ 95,799	\$ 61,054	\$ 34,745	\$ 392,415	80%	\$ 259,170	\$ 133,245

Northern California Cities Self Insurance Fund
Budget to Actual
As of September 30, 2019

	Budget 2019-2020			YTD Expended 2019-2020			Remaining 2019-2020			
	Total	WC	Liab	Total	WC	Liab	Total	Total %	WC	Liab
ADMIN BUDGET CONTINUED										
Claims Administration										
52302 Claims Administration Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
52304 State Funding/Fraud Assessment	267,699	267,699	-	-	-	-	267,699	100%	267,699	-
Total Claims Admin Expenses	\$ 267,699	\$ 267,699	\$ -	\$ -	\$ -	\$ -	\$ 267,699	100%	\$ 267,699	\$ -
Program Administration										
52401 Program Administration and Brokerage Fee	\$ 338,986	\$ 154,084	\$ 184,902	\$ 84,746	\$ 38,521	\$ 46,225	\$ 254,240	75%	\$ 115,563	\$ 138,677
52403 Accounting Services	106,170	53,085	53,085	27,150	13,575	13,575	79,020	74%	39,510	39,510
Total Program Admin Expenses	\$ 445,156	\$ 207,169	\$ 237,987	\$ 111,896	\$ 52,096	\$ 59,800	\$ 333,260	75%	\$ 155,073	\$ 178,187
Board Expenses										
52500 Board of Directors Long Range Planning Session	\$ 8,000	\$ 4,000	\$ 4,000	\$ -	\$ -	\$ -	\$ 8,000	100%	\$ 4,000	\$ 4,000
52501 Executive Committee	2,500	1,250	1,250	-	-	-	2,500	100%	1,250	1,250
52502 Executive Committee Member Travel	4,000	2,000	2,000	-	-	-	4,000	100%	2,000	2,000
52503 Board of Directors Meetings (includes Travel)	8,000	4,000	4,000	-	-	-	8,000	100%	4,000	4,000
52504 Association Memberships	4,800	2,400	2,400	-	-	-	4,800	100%	2,400	2,400
Total Board Expenses	\$ 27,300	\$ 13,650	\$ 13,650	\$ -	\$ -	\$ -	\$ 27,300	100%	\$ 13,650	\$ 13,650
Other Administration Expenses - Not identified with above budget line items										
52900 Member Identity Theft Protection	14,529	14,529	-	-	-	-	14,529	100%	14,529	-
Total Other Admin	\$ 14,529	\$ 14,529	\$ -	\$ -	\$ -	\$ -	\$ 14,529	100%	\$ 14,529	\$ -
Total Admin Expenses	\$ 1,314,158	\$ 847,151	\$ 467,007	\$ 239,963	\$ 129,557	\$ 110,406	\$ 1,074,195	82%	\$ 717,594	\$ 356,601
TOTAL ADMIN REVENUE OVER EXPENSES	\$ -	\$ -	\$ -	\$ 114,437	\$ 102,955	\$ 11,482	\$ (114,437)		\$ (102,955)	\$ (11,482)

Northern California Cities Self Insurance Fund
Budget to Actual
As of September 30, 2019

	Budget 2019-2020			YTD Expended 2019-2020			Remaining 2019-2020			
Banking Layer Revenue										
41020 Banking Layer Deposit - See Note 1	\$ 8,712,000	\$ 6,501,000	\$ 2,211,000	\$ 2,178,000	\$ 1,625,250	\$ 552,750	\$ 6,534,000	75%	\$ 4,875,750	\$ 1,658,250
44030 Change in Fair Value - See Note 2	-	-	-	145,101	113,913	31,188	(145,101)		(113,913)	(31,188)
44040 Interest Income - See Note 2	-	-	-	121,025	92,819	28,206	(121,025)		(92,819)	(28,206)
Total Banking Layer Revenue	\$ 8,712,000	\$ 6,501,000	\$ 2,211,000	\$ 2,488,558	\$ 1,831,982	\$ 656,576	\$ 6,223,442	71%	\$ 4,669,018	\$ 1,554,424
Banking Layer Expenses										
51100 Claims Expense - See Note 4	\$ 6,855,000	\$ 5,169,000	\$ 1,686,000	\$ 1,289,188	\$ 1,039,400	\$ 249,788	\$ 5,565,812	81%	\$ 4,129,600	\$ 1,436,212
51135 Claims Admin - Liability - See Note 4	-	-	-	73,526	-	73,526	(73,526)		-	(73,526)
51400 OS Liability Adjustment - See Note 4	-	-	-	336,317	242,184	94,133	(336,317)		(242,184)	(94,133)
51800 ULAE Adjustment - See Note 4	-	-	-	14,241	14,241	-	(14,241)		(14,241)	-
52300 Claims Admin - Monthly WC Only - See Note 4	856,332	608,392	247,940	152,098	152,098	-	704,234	82%	456,294	247,940
Total Banking Layer Expenses	\$ 7,711,332	\$ 5,777,392	\$ 1,933,940	\$ 1,865,370	\$ 1,447,923	\$ 417,447	\$ 5,845,962	76%	\$ 4,329,469	\$ 1,516,493
TOTAL BANKING REVENUE OVER EXPENSES	\$ 1,000,668	\$ 723,608	\$ 277,060	\$ 623,188	\$ 384,059	\$ 239,129	\$ 377,480		\$ 339,549	\$ 37,931

Northern California Cities Self Insurance Fund
Budget to Actual
As of September 30, 2019

	Budget 2019-2020			YTD Expended 2019-2020			Remaining 2019-2020			
Shared Layer Revenue										
41030 Shared Risk Layer Deposit - See Note 1	\$ 5,934,000	\$ 3,560,000	\$ 2,374,000	\$ 1,483,500	\$ 890,000	\$ 593,500	\$ 4,450,500	75%	\$ 2,670,000	\$ 1,780,500
41040 Excess Deposit/Premium - See Note 1	3,165,968	1,668,420	1,497,548	793,137	418,750	374,387	2,372,831	75%	1,249,670	1,123,161
44030 Change in Fair Value	-	-	-	171,638	125,229	46,409	(171,638)		(125,229)	(46,409)
44040 Interest Income	-	-	-	173,590	125,748	47,842	(173,590)		(125,748)	(47,842)
44060 Property Premium - See Note 1	2,041,230	-	2,041,230	513,180	-	513,180	1,528,050	75%	-	1,528,050
44070 Crime Premium - See Note 1	53,523	-	53,523	13,381	-	13,381	40,142	75%	-	40,142
Total Shared Layer Revenue	\$ 11,194,721	\$ 5,228,420	\$ 5,966,301	\$ 3,148,426	\$ 1,559,727	\$ 1,588,699	\$ 8,046,295	72%	\$ 3,668,693	\$ 4,377,602
Shared Layer Expenses										
51100 Claims Expense	\$ 4,708,000	\$ 2,857,000	\$ 1,377,000	\$ 1,147,801	\$ 620,315	\$ 527,486	\$ 3,560,199	76%	\$ 2,236,685	\$ 849,514
54100 Excess Deposit/Premium Exp - See Note 5	3,165,968	1,668,420	1,497,548	783,058	417,105	365,953	2,382,910	75%	1,251,315	1,131,595
54150 Member Property Coverage - See Note 5	2,041,230	-	2,041,230	514,291	-	514,291	1,526,939	75%	-	1,526,939
54150 Member Crime Coverage - See Note 5	53,523	-	53,523	13,381	-	13,381	40,142	75%	-	40,142
Total Shared Layer Expenses	\$ 9,968,721	\$ 4,525,420	\$ 4,969,301	\$ 2,458,531	\$ 1,037,420	\$ 1,421,111	\$ 7,510,190	75%	\$ 3,488,000	\$ 3,548,190
TOTAL SHARED REVENUE OVER EXPENSES	\$ 1,226,000	\$ 703,000	\$ 997,000	\$ 689,895	\$ 522,307	\$ 167,588	\$ 536,105		\$ 180,693	\$ 829,412
OTHER INCOME/(EXPENSE)										
52505 Board Expenses - Other	-	-	-	\$ -	-	-	-		-	-
52109 Assetworks/Lexipol Pass Through Billing	-	-	-	\$ -	-	-	-		-	-
Rounding	-	-	-	(3)	(6)	3	3		6	(3)
Total Other Income/(Expense)	\$ -	\$ -	\$ -	\$ (3)	\$ (6)	\$ 3	\$ 3		\$ 6	\$ (3)
TOTAL INCOME/(EXPENSE)	\$ 2,226,668	\$ 1,426,608	\$ 1,274,060	\$ 1,427,517	\$ 1,009,315	\$ 418,202	\$ 799,151		\$ 417,293	\$ 855,858

Northern California Cities Self Insurance Fund
Notes to Budget to Actual
As of September 30, 2019

1. Revenue Recognition

The budget presents revenue to be earned during the entire fiscal year. In accordance with the accrual basis of accounting, the YTD Expended columns show only the amount earned by the organization, year-to-date.

2. Investment Income

No budget is developed for the Change in Fair Value and Interest Income amounts, as it is difficult to predict the yield on the organization's portfolio.

3. CJPRMA Refund

For budgeting purposes, the CJPRMA refund is recorded in the year following its approval. In accordance with the accrual basis of accounting, the refund to the organization is recorded on the books in the period it was declared.

4. Claims Expenses

Claims related expenses are budgeted based on the estimated claims expense for the year. Claims related expenses are recorded on the books in several additional categories. Review of the budget to actual performance of claims related items should take this into consideration.

5. Insurance Expense Recognition

The budget presents excess and other insurance expense based on the policy fee paid for entire fiscal year. In accordance with the accrual basis of accounting, the YTD Expended columns show only the portion of the policy used by the organization, year-to-date. The remainder of the policy fee paid, but not used to date is recorded in Prepaid Expenses on the Statement of Net Position, as applicable.

**Northern California Cities Self Insurance Fund
Risk Management Reserves Historic Usage Report
As of September 30, 2019**

ADA Grants Declared in FY 2009 Board Meeting 4/24/2009										Risk Management Reserve Fund elected to be retained in WC admin by members from their WC shared refund										Total funds available FY 2009 - FY 2018 for Risk Management		Total Disbursements Paid through Last Update		Risk Management Reserve Funds Available																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																						
Member		FY 2010		FY 2011		FY 2012		FY 2013		FY 2014		FY 2015		FY 2017		FY 2018																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																														

Northern California Cities Self Insurance Fund
Police Risk Management Grants Historic Usage Report
As of September 30, 2019

Police Risk Management Grant Funds						Total funds granted FY 2015 - FY 2019 for Police Risk Management	Total Disbursements Paid through Last Update	Police Risk Management Grant Funds Available
Member	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019			
Anderson	\$1,515.00	\$1,515.00	\$ 1,515.00	\$ 1,515.00	\$ 1,515.00	\$7,575.00	\$ -	\$ 7,575.00
Auburn	3,030.00	3,030.00	3,030.00	3,030.00	3,030.00	\$15,150.00	12,120.00	3,030.00
Colusa	1,515.00	1,515.00	1,515.00	1,515.00	1,515.00	\$7,575.00	3,030.00	4,545.00
Corning	1,515.00	1,515.00	1,515.00	1,515.00	1,515.00	\$7,575.00	5,592.38	1,982.62
Dixon	3,030.00	3,030.00	3,030.00	3,030.00	3,030.00	\$15,150.00	8,994.38	6,155.62
Elk Grove	3,030.00	3,030.00	3,030.00	3,030.00	3,030.00	\$15,150.00	12,120.00	3,030.00
Folsom	3,787.50	3,787.50	3,788.00	3,787.50	3,787.50	\$18,938.00	7,576.00	11,362.00
Galt	3,030.00	3,030.00	3,030.00	3,030.00	3,030.00	\$15,150.00	-	15,150.00
Gridley	1,515.00	1,515.00	1,515.00	1,515.00	1,515.00	\$7,575.00	4,543.26	3,031.74
Ione	1,515.00	1,515.00	1,515.00	1,515.00	1,515.00	\$7,575.00	4,626.01	2,948.99
Jackson	1,515.00	1,515.00	1,515.00	1,515.00	1,515.00	\$7,575.00	-	7,575.00
Lincoln	3,030.00	3,030.00	3,030.00	3,030.00	3,030.00	\$15,150.00	6,548.50	8,601.50
Marysville	2,272.50	2,272.50	2,273.00	2,272.50	2,272.50	\$11,363.00	4,919.87	6,443.13
Nevada City	1,515.00	1,515.00	1,515.00	1,515.00	1,515.00	\$7,575.00	6,060.00	1,515.00
Oroville	3,030.00	3,030.00	3,030.00	3,030.00	3,030.00	\$15,150.00	12,120.00	3,030.00
Placerville	1,515.00	1,515.00	1,515.00	1,515.00	1,515.00	\$7,575.00	7,645.07	(70.07)
Paradise	2,272.50	2,272.50	2,273.00	2,272.50	2,272.50	\$11,363.00	6,440.50	4,922.50
Red Bluff	2,272.50	2,272.50	2,273.00	2,272.50	2,272.50	\$11,363.00	4,545.00	6,818.00
Rio Vista	1,515.00	1,515.00	1,515.00	1,515.00	1,515.00	\$7,575.00	4,241.15	3,333.85
Rocklin	3,030.00	3,030.00	3,030.00	3,030.00	3,030.00	\$15,150.00	12,120.00	3,030.00
Willows	1,515.00	1,515.00	1,515.00	1,515.00	1,515.00	\$7,575.00	2,130.00	5,445.00
Yuba City	3,030.00	3,030.00	3,030.00	3,030.00	3,030.00	\$15,150.00	6,060.00	9,090.00
	\$ 49,995.00	\$ 49,995.00	\$ 49,997.00	\$ 49,995.00	\$ 49,995.00	\$ 249,977.00	\$ 131,432.12	\$ 118,544.88

Schedule includes payments made through September 30, 2019

Designated for Risk Management	
Risk Management Reserves	\$ 220,466
Police Risk Management Grants	118,545
Total	<u>\$ 339,011</u>



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
Board of Directors Meeting
January 16, 2020**

Agenda Item J.2.

BUDGET TO ACTUAL AS OF SEPTEMBER 30, 2019

INFORMATION ITEM

ISSUE: Members have asked for this item to be reviewed at each meeting to ensure that NCCSIF is on track. They have requested that the Program Administrators discuss any items pertaining to the budget, updating members on the status of the current budget-to-actual.

NCCSIF Administrative expenses year-to-date are currently on track with the FY 19/20 Budget.

RECOMMENDATION: None.

FISCAL IMPACT: None.

BACKGROUND: None.

ATTACHMENT(S): Please refer to pages 26-30 of the Quarterly Financial Report for Period Ending September 30, 2019 - Budget to Actual as of September 30, 2019.



BACK TO AGENDA

Northern California Cities Self Insurance Fund
Board of Directors Meeting
January 16, 2020

Agenda Item K.1.

RESOLUTION 20-02 AMENDMENT TO THE NCCSIF BYLAWS

ACTION ITEM

ISSUE: The Board changed the terms of the Executive Committee (EC) from a calendar year to a fiscal year rotation at their last meeting in October. They also agreed to change the terms of the Officers of the JPA from a calendar year to a fiscal year, but that change requires an amendment to the Bylaws.

The change is slight and straightforward to Section 5 of the Bylaws, as illustrated below:

Section 5 - Officers of the Authority

B. The President, Vice President and Secretary shall be elected by the Board of Directors and shall serve two (2) year terms. No officer shall serve for more than two (2) complete consecutive terms in his or her respective office. The terms of each office will ordinarily commence on ~~January~~ **July** 1st of each calendar year, except that if an election has not been conducted by that date, the terms shall commence as soon as the election has been held. The terms of each office shall end on ~~December 31st~~ **June 30th** of the calendar year, except that if the election of the officers to serve the next succeeding term has not been conducted, the incumbent officers shall continue to hold their offices until the election has been conducted.

The Program Administrators reviewed the Bylaws for other potential changes, particularly Section 11 regarding funds and property, but have no further recommendations at this time.

IMPACT

Officers/Bylaws – when the Board agreed to the change in the EC Committee rotation the members also agreed to change the terms of the Officers, from **January 1 - December 31** to **July 1 - June 30**. This requires a minor change in the Bylaws that was distributed on December 12, 2019 to meet the 30-day advance notice requirement for changes. It did not require a change in the Bylaws to extend the EC terms or change their rotation schedule.

The <u>current</u> Officers and Terms are as follows:			Proposed Terms
President	Elizabeth Ehrenstrom	January 1, 2019 to December 31, 2020	January 1, 2019 to June 30, 2020
Vice President	Kristine Haile	January 1, 2019 to December 31, 2020	
Secretary	Gina Will	January 1, 2019 to December 31, 2020	
Treasurer (non-voting)	Tim Sailsbery	Appointed annually	TBD
CJPRMA Rep (non-voting)	Veronica Rodriguez	Appointed as-needed	



**Northern California Cities Self Insurance Fund
Board of Directors Meeting
January 16, 2020**

Agenda Item K.1. *continued*

RECOMMENDATION: Approve Resolution 20-02 amending the NCCSIF Bylaws to change the Officer's terms of office from calendar year to fiscal year.

FISCAL IMPACT: None.

BACKGROUND: In accordance with NCCSIF Bylaws Section 24 - Amendments, when a proposed change to the Bylaws is made all members are to be notified 30 days in advance of the change. Members were sent a notification e-mail on December 12, 2019 regarding the proposed change to the Officer's and Executive Committee term of office and were provided with a copy of the related pages of the Bylaws with a redline version of the proposed change. *Only the pages with changes are included here for reference.*

The calendar-year rotation is based on the need to have Officers of the JPA at its inception on January 1, 1979. Since those early days the group's operational timeline has shifted to a July 1 fiscal year. In addition to the EC assignments, this rotation was used in establishing the Service and Meeting Calendars and at times they are out of sync when coordinating with partner JPAs on a July 1 fiscal-year calendar. The change would also eliminate the current need to split the committee assignments and officer appointments by calendar and fiscal year in the annual report.

EC Members - the Board agreed to change the EC rotation schedule by extending the current terms by six months. The impact to the current makeup of the EC rotation is summarized below:

<u>CURRENT EC rotation based on Calendar Year rotation</u>		
Rotating <i>Off</i> EC 12/31/2019	Rotating <i>On</i> EC 1/1/2020	<i>Remaining</i> On until 12/31/2020
Gridley - Elisa Arteaga	Jackson - Yvonne Kimball	Folsom - Kristine Haile
Oroville - Liz Ehrenstrom	Marysville - Jennifer Styczynski	Galt - <i>Vacant</i>
Paradise - Gina Will	Placerville - Dave Warren	Lincoln - Veronica Rodriguez
		Nevada City - Loree McCay
		Rio Vista - Jen Lee
<u>NEW EC rotation based on change to Fiscal Year terms and rotation</u>		
<i>Remain On</i> until 6/30/2020	<i>Wait to rotate On</i> until 7/1/2020	<i>Remain On</i> until 6/30/2021

Treasurer - unlike the other Officers, the Treasurer must be appointed annually. This appointment will be aligned with the rest of the Officers based on the Board's decision but no other changes are needed.



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
Board of Directors Meeting
January 16, 2020**

Agenda Item K.1. *continued*

ATTACHMENT(S):

1. NCCSIF Resolution 20-02 Amendment to NCCSIF Bylaws
2. E-mail Notice of Intent to Amend NCCSIF Bylaws Dated 12/12/2019
3. NCCSIF Bylaws Proposed Amendment (Redline Version-changes only)



RESOLUTION 20-02

RESOLUTION AMENDING THE BYLAWS OF NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND

WHEREAS, The Northern California Cities Self Insured Fund (NCCSIF) Board of Directors finds and determines as follows:

Section 5 – Officers of the Authority, B., will be amended to reflect changes to the terms of each office.

NOW THEREFORE, BE IT RESOLVED, by the NCCSIF Board of Directors, as follows:

Section 5 – Officers of the Authority

B. The President, Vice President and Secretary shall be elected by the Board of Directors and shall serve two (2) year terms. No officer shall serve for more than two (2) complete consecutive terms in his or her respective office. The terms of each office will ordinarily commence on July 1st of each calendar year, except that if an election has not been conducted by that date, the terms shall commence as soon as the election has been held. The terms of each office shall end on June 30th of the calendar year, except that if the election of the officers to serve the next succeeding term has not been conducted, the incumbent officers shall continue to hold their offices until the election has been conducted.

I hereby certify that the foregoing is a full, true and correct copy of Resolution No. 20-02 duly and regularly adopted and passed at a regular meeting of the Board of Directors of the Northern California Cities Self Insurance Fund held on the 16th day of January 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

NCCSIF President

ATTEST:

NCCSIF Secretary

Raychelle Maranan

From: Raychelle Maranan
Sent: Thursday, December 12, 2019 11:46 AM
To: 'Liz Cottrell'; 'Jeff Kiser'; 'Cristina Shafer'; 'Shari Harris'; 'Toni Benson'; 'Kristina Miller'; 'Tom Watson'; 'Rachel Ancheta'; 'Kim Stalie'; 'Brad Koehn'; 'Kara Reddig'; 'Jim Ramsey'; 'Julie Rucker'; Kristine Haile; 'Jim Francis'; 'Joanne Narloch'; 'Haglund, Thomas'; 'Elisa Arteaga'; 'Jon Hanken'; 'Lori McGraw'; 'ykimball@ci.jackson.ca.us'; 'Dalacie Blankenship'; 'Veronica Rodriguez'; 'Ruthann Codina'; 'Jennifer Styczynski'; Karen Peters; 'Loree McCay'; 'Catrina Olson'; 'Elizabeth Ehrenstrom'; 'Will, Gina'; 'Peters, Crystal'; 'Dave Warren'; 'cmorris@cityofplacerville.org'; 'Sandra Ryan'; 'Anita Rice'; Jose Jasso; 'Jen Lee'; 'Kimberly Sarkovich'; 'Andrew Schiltz'; 'Tim Sailsbery'; 'Robin Bertagna'; Spencer Morrison
Cc: Marcus Beverly; Michael Simmons; Conor Boughey
Subject: NCCSIF: 30-Day Notice of Intent to Amend Joint Powers Authority Bylaws
Attachments: NCCSIF JPA Bylaws Amended 2017 12 14 Rev 2020 Draft Red-line.docx; Pages from NCCSIF EC 12-4-2019 Agenda Packet - Bylaw Change.pdf

Greetings NCCSIF Board Members,

In accordance with Section 24, Amendments, of the NCCSIF Bylaws this email shall constitute a 30-Day Notice of Intent to Amend the Joint Powers Authority Bylaws.

The proposed change is to **Section 5, Officers of the Authority, paragraph B.**, changing the terms of office for the Officers of the JPA from a calendar year rotation to a fiscal year rotation, to coincide with the current rotation for the Executive Committee.

Attached is redline copy of the Bylaws with the proposed change which will be recommended for approval at the January 16, 2020 Board Meeting.

I have also attached a copy of the subject item from the most recent Executive Committee meeting for reference and more information.

If you have any questions, please feel free to contact us.

Thank you,

Raychelle Maranan
Account Manager
Specialty Group
Alliant Insurance Services, Inc.

2180 Harvard Street
Suite 460
Sacramento, CA 95815

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O 916 643 2700
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NCCSIF BYLAWS

NCCSIF BYLAWS
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**BYLAWS
OF THE
NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
(RESTATED AS OF OCTOBER 5, 1999)
(AMENDED AS OF JUNE 16, 2000)
(AMENDED AS OF JANUARY 24, 2013)
(AMENDED AS OF DECEMBER 12, 2013)
(AMENDED AS OF NOVEMBER 19, 2015)
(AMENDED AS OF DECEMBER 14, 2017)**

PREAMBLE

These Bylaws are adopted pursuant to the "Joint Exercise of Powers Agreement of the Northern California Cities Self Insurance Fund (Restated as of October 5, 1999 ("the Agreement")). These Bylaws, supersede the Bylaws of the Northern California Cities Self Insurance Fund ("NCCSIF") which were adopted by a resolution of NCCSIF's Board of Directors on December 8, 1987, and which were subsequently amended as of April 22, 1988. Because of a contemporaneous restatement of the Agreement due to restructuring of the NCCSIF organization, the need to make additional amendments to NCCSIF's Bylaws and the desirability of incorporating all changes in a single instrument, NCCSIF's Bylaws are restated as of October 5, 1999.

**SECTION 1
The Authority**

A. - Name of Authority. The name of the Authority created by the Agreement shall be the Northern California Cities Self Insurance Fund (the "Authority").

B. - Office of Authority.

The principal office of the Authority shall be fixed and located at:

Alliant Insurance Services, Inc.
2180 Harvard Street, Suite 460
Sacramento, CA 95815

or at such other location as the Board of Directors may designate by resolution.”

C. - Fiscal Year. The fiscal year for the Authority shall commence July 1 of each calendar year and end June 30 of the following calendar year.

SECTION 2

Definitions

- A. "Agreement" shall mean the restated Joint Exercise of Powers Agreement creating the Northern California Cities Self Insurance Fund.
- B. "Authority" shall mean the Northern California Cities Self Insurance Fund (sometimes also referred to in the Agreement as the "NCCSIF") created by and existing under the Agreement.
- C. "Board of Directors" shall mean the principal governing body of the Authority.
- D. "Bylaws" shall mean the adopted Bylaws of the Authority as amended and/or restated in their latest approved form.
- E. "Deposit" shall mean all the components comprising the annual costs of each program including: banking fund deposits, Shared Risk Layer deposits, administrative costs, excess premiums, taxes and fees.
- F. "Executive Committee" shall mean the Executive Committee of the Authority's Board of Directors.
- G. "Coverage Program" shall mean any program of the Authority providing coverage against losses to Member Entities who are participants in the program whether the coverage is based upon purchased insurance, self-insurance, pooled funding or any other similar mechanism, instrument or facility.
- H. "Member Entity" shall mean a city government which is party to the Agreement.
- I. "Program Director" shall mean the individual or firm retained by the Board of Directors to administer the Authority.

SECTION 3

Meetings of the Board of Directors

- A. A majority of the membership of the Board of Directors shall constitute a quorum for the transaction of business. Each member of the Board shall have one vote. Except as otherwise provided in these Bylaws or any other duly executed agreement of the members, action of the Board shall require the affirmative vote of a majority of the members present and voting.
- B. The Board shall hold at least one regular meeting each year and shall provide for such other regular meetings and for such special meetings as it deems necessary.
- C. The Secretary of the Authority shall provide for the keeping of minutes of regular and special meetings of the Board, and shall endeavor to provide a copy of the minutes to each member of the Board prior to the next scheduled meeting.

E. All meetings of the Board shall be called, noticed, held and conducted in accordance with the provisions of Ralph M. Brown Act (Government Code Section 54950 et seq.).

SECTION 4

Executive Committee

A. - Membership. The Executive Committee shall be composed of seven to eleven (7 to 11) *voting* and two (2) *non-voting* members of the Board of Directors or their alternates. The President, Vice President and Secretary shall serve as *voting* members on the Executive Committee. The remaining *voting* members shall be elected by the Board of Directors on a member rotation basis, as established by the Board of Directors. The two (2) non-voting members shall be comprised of the Treasurer and the CJPRMA Board Representative. The President shall act as Chairman.

B. - Term. The terms of all members of the Executive Board shall be two (2) years, except for those of the President, Vice President, and Secretary, who shall all serve for two (2) years irrespective of the member rotation. A member may be reappointed to serve on the Executive Committee, except for the immediate Past President.

C. - Powers, Duties and Responsibilities.

1. The Executive Committee shall conduct, direct and supervise the day-to-day business of the Authority and in doing so shall exercise the powers expressly granted to it by the Agreement, these Bylaws and as otherwise delegated by the Board of Directors.

2. The following duties and responsibilities shall be assumed and carried out by the Executive Committee, which shall have all powers necessary for those purposes:

- a. Provide general supervision and direction to the Program Director;
- b. Authorize payment of claims against the Authority; provided, however, that with respect to claims arising under coverage programs operated by the Authority, claim settlement authority shall be in accordance with the policies and procedures governing the particular program;
- c. Enter into contracts, within budget limits;
- d. Make payments pursuant to previously authorized contracts, within budget limits; this Authority includes the power to authorize and reimburse expenses incurred for budgeted activities, within budget limits;
- e. Review and recommend a budget to the Board no later than seventy-two (72) hours prior to the spring meeting of the Board;
- f. Act as Program Director in the absence of the Program Director;

g. Recommend policies and procedures to the Board for implementation of the Agreement, the Bylaws and the operation of specific coverage programs; and

h. Appoint a nominating committee for each election of officers and members of the Executive Committee.

i. Amend annual budget in an amount not to exceed the contingency account.

3. Subject only to such limitations as are expressly stated in the Agreement, these Bylaws or a resolution of the Board of Directors, the Executive Committee shall have and be entitled to exercise all powers which may be reasonably implied from powers expressly granted and which are reasonably necessary to conduct, direct and supervise the business of the Authority.

D. - Meetings

1. Regular Meetings. Regular meetings shall be held at times, as the Executive Committee deems appropriate.

2. Special Meetings. Special meetings of the Executive Committee may be called by the Chairman or a majority of Executive Committee members, in accordance with the provisions of California Government Code Section 54956.

3. Public Meetings. All meetings of the Executive Committee shall be open to the public, except as provided by law.

4. Quorum. A majority of the members of the Executive Committee shall constitute a quorum for the transaction of business. Except as otherwise provided, no action may be taken by the Executive Committee except by affirmative vote of not less than a majority of those Executive Committee members present. A smaller number may adjourn a meeting.

5. Removal From Executive Committee. A member may be removed from the Executive Committee in the following ways:

a. Death of a Committee member;

b. Voluntary resignation;

c. Absence from three (3) consecutive meetings without a valid reason, in which case the Chair may recommend to the Executive Committee that member be terminated from Executive Committee membership. If the Executive Committee recommends to the Board of Directors that an Executive Committee member be terminated, the Board of Directors shall vote on the matter at its next regularly scheduled meeting.

d. When a vacancy occurs under the above provisions, a replacement shall be made from among the Board of Directors.

SECTION 5

Officers of the Authority

A. The officers of the Authority shall be a President, Vice President, Secretary, and Treasurer. Officers so appointed shall serve at the pleasure of the Board of Directors. The president shall chair meetings to the Board of Directors and Executive Committee; the vice president shall act in the place of the president in the president's absence. The secretary shall keep and maintain minutes of the Board meetings and Executive Committee meetings, or to direct the keeping and maintaining of such minutes, and to promptly report minutes of meetings to all members as soon as practicable after the meeting has concluded. The treasurer's duties are as described in Sections 11 and 12 of the Bylaws. Other responsibilities may be set forth by the Board of Directors.

B. The President, Vice President and Secretary shall be elected by the Board of Directors and shall serve two (2) year terms. No officer shall serve for more than two (2) complete consecutive terms in his or her respective office. The terms of each office will ordinarily commence on ~~January~~ ~~July~~ 1st of each calendar year, except that if an election has not been conducted by that date, the terms shall commence as soon as the election has been held. The terms of each office shall end on ~~December~~ ~~31st~~ ~~June~~ 30th of the calendar year, except that if the election of the officers to serve the next succeeding term has not been conducted, the incumbent officers shall continue to hold their offices until the election has been conducted.

C. The Treasurer shall be appointed annually by the Board of Directors and, unless the Board of Directors determines otherwise, the Treasurer shall serve at the Board of Directors' pleasure. The Treasurer shall be an officer or employee of a Member Entity or a Certified Public Accountant.

D. The Board of Directors may create such other offices and appoint such other officers as it deems necessary and advisable.

SECTION 6

Committees

Committees may be formed as necessary by either the Board of Directors or the Executive Committee for the purposes of overseeing any functions that the Board or Executive Committee has authority to control, such as, but not limited to, administration and policy direction, claims administration, investments, safety/loss control, etc.

SECTION 7

Program Director and Other Staff

A. The Board of Directors shall appoint a Program Director who shall be responsible for the general administration of the business and activities of the Authority as directed by the Executive Committee.

B. Subject to the direction of the Board of Directors, the Executive Committee shall provide for the appointment of such other staff of the Authority as may be necessary for the administration of the Authority. Supervision of staff is delegated to the Executive Committee.

C. The Program Director and other staff of the Authority shall have such powers, duties and obligations as are established by the Agreement, these Bylaws, the policies, procedures and rules promulgated by the Authority and any contractual arrangements which may exist between the Authority and the respective party.

D. Subject to any applicable contractual arrangement which may take precedence, the Program Director shall serve at the will and pleasure of the Board of Directors.

SECTION 8

Responsibilities of the Authority

The Authority shall perform the following functions in discharging its responsibilities under this agreement:

- A. Develop, implement and maintain coverage programs;
- B. Assist each Member Entity's designated risk manager with the risk management functions including: loss control, risk transfer, and employee safety programs.
- C. Provide loss prevention and safety services to the Member Entities;
- D. Provide claims adjusting and claims management services as required;
- E. Provide statistical reports to the Member Entities;
- F. Recommended standard contract clauses relating to indemnity, hold harmless, insurance and other similar matters affecting Members Entities; and
- G. Provide other services consistent with purposes of the Authority as may be deemed necessary, advisable and beneficial to the Member Entities.

SECTION 9

Insurance Coverage

The Authority shall maintain insurance coverage on its activities as determined by the Executive Committee to be necessary and adequate.

SECTION 10

Accounts and Records

A. Annual Budget - The Authority shall adopt an annual budget that shall include a separate budget for each separate coverage program under development or adopted and implemented by the Authority. The Executive Committee shall cause to be prepared, shall review and approve and shall recommend a proposed annual budget to the Board of Directors for its consideration. The recommended budget shall be submitted to the members of the Board of Directors not later than seventy-two (72) hours prior to the Board of Directors' spring meeting.

B. Funds and Accounts - As directed by the Executive Committee, the Treasurer of Authority shall establish and maintain such funds and accounts as may be required by law and generally accepted accounting principles. Separate accounts shall be established and maintained for each coverage program under development or adopted and implemented by the Authority. Books and records of the Authority in the hands of the Treasurer shall be open to inspection at all reasonable times by authorized representatives of Member Entities. A quarterly unaudited financial statement will be produced and distributed to all Member Entities. The Authority shall adhere to the standard of strict accountability for funds set forth in Government Code Section 6505 and Governmental Accounting Standards Board (GASB) Statement No. 10.

C. Treasurer's Report - The Treasurer, within one hundred and twenty (120) days after the close of each fiscal year, shall give a complete written report of all financial activities for such fiscal year to the Board and to each Member Entity.

D. Annual Audit - Pursuant to Government Code Section 6505, the Authority shall contract with an independent certified public accountant to make an annual fiscal year audit of all accounts and financial statements of the Authority, conforming in all respects with the requirements of that section. A report of the audit shall be filed as a public record with the County Auditor of each Member Entity within six (6) months of the end of the fiscal year under examination. Costs of the audit shall be considered a general expense of the Authority.

SECTION 11

Responsibilities for Funds and Property

A. The Treasurer shall have custody of and disburse the Authority's funds. The Treasurer may direct the activities of the accounting function.

B. Pursuant to Government Code Section 6505.5, the Treasurer shall:

1. Receive and acknowledge receipt for all funds of the Authority and place them in the treasury of the Treasurer to the credit of the Authority;

2. Be responsible upon his or her official bond for the safekeeping and disbursement of all Authority funds so held by him or her;

3. Pay any sums due from the Authority, as approved for payment by the Board of Directors or by any body or person to whom the Board has delegated approval authority, making such payments from Authority funds upon warrants drawn by the Treasurer and signed by persons designated in Section 20 of these Bylaws;

4. Verify and report in writing to the Authority and to Member Entities, as of the first day of each quarter of the fiscal year, the amount of money then held for the Authority, the amount of receipts since the last report, and the amount paid out since the last report.

C. Pursuant to Government Code Section 6505.1, the Program Director, the Treasurer and such other persons as the Board of Directors may designate shall have charge of, handle and have access to the property of the Authority.

D. The Authority shall secure and pay for a fidelity bond or bonds, in an amount or amounts and in form specified by the Board of Directors, covering the Treasurer and all other officers and staff of the Authority who are authorized to hold or disburse funds of the Authority, and all other officers and staff who are authorized to have charge of, handle, and have access to property of the Authority.

E. The Treasurer shall invest funds in accordance with the approved investment policy of the Authority.

SECTION 12

Development, Implementation and Funding of Coverage Program

A. Program Coverage - The Authority may develop and implement Coverage Programs, which the Authority deems necessary, advisable and beneficial to Member Entities. Subject to any Coverage Program's applicable underwriting rules and other qualifying conditions, each Member Entity shall be eligible to apply for membership and participation in any Coverage Program conducted by the Authority.

B. Coverage Program and Authority Funding - The Member Entities developing or participating in a Coverage Program shall fund all costs of that program, including administrative costs, as hereinafter provided. Costs of staffing and supporting the Authority, hereinafter called Authority general expenses, shall be equitably allocated among the various programs and shall be funded by the Member Entities developing or participating in such programs in accordance with such allocations, as hereinafter provided.

1. Development Charge. Development cost of a coverage program shall be funded by a development charge as fixed by the Executive Committee. The development charge shall be paid by each Member Entity which wishes to join in development of the program, after receipt of information as estimated on the cost and scope of the program and thereby reserve the option to participate in the program following its adoption by the Board of Directors. Development costs are those costs incurred by the Authority in developing a coverage program for review and adoption by the Board of Directors, including but not limited to: research, feasibility studies, information and liaison work among Entities, preparation and review of documents, and actuarial and risk

management consulting services. The development charge may also include an equitable share of Authority general expenses incurred in the development functions. Upon the conclusion of program development: any deficiency in development funds shall be billed to all Member Entities which have paid the development charge, on a pro-rata or other equitable basis, as determined by the Executive Committee; and any surplus in such funds shall be transferred into the loss reserve fund for the program, or, if the program is not implemented, into the Authority's general fund. Future Members may be charged a Fee for development as part of the Entry Fee determined by the Executive Committee.

2. Deposits. Except as provided in Item 3 below, all post development costs of a Coverage Program shall be funded by annual deposits charged to the Member Entities participating in the Coverage Program each policy year, and by interest earnings on the fund so accumulated. Deposits shall be determined annually by the Executive Committee and based upon policy and procedures developed by the Authority with the assistance of an actuary at least every other year, and risk management consultant or other qualified person. The deposit for each participating Member Entity shall include the Member Entity's share of expense program losses, program excess insurance or reinsurance costs, and program administrative costs for the year plus that Member Entity's share of Authority general expense allocated to the program. Deposits shall be billed by the Authority at the beginning of each policy year and shall be payable as set forth in Section 22 of these Bylaws. Any deficiency or surplus in the deposit paid by a participating Entity shall be adjusted pursuant to policy and procedures adopted by the Authority.

3. Assessability. For any program year, the Board of Directors may impose assessments on the program members for that year which, in total amount, will assure adequate funds to the Authority for the payment of all losses.

This applies whether a member has subsequently withdrawn or been expelled from the Authority.

SECTION 13

New Members

A city which is not a Member Entity may become a party to the Agreement only upon approval of two-thirds (2/3) of the Board of Directors and by paying an appropriate entry fee or charge as established by the Executive Committee. The Board of Directors may condition its approval upon the proposed new member's ability to satisfy the underwriting criteria and other qualifying conditions which may then be in effect for any coverage program in which the proposed new Member Entity wishes to participate. The Board may prorate deposits and/or the coverage period for entities entering any coverage program at other than the beginning of the Authority's program year.

SECTION 14

Withdrawal

A. An Entity which enters any coverage program shall not withdraw from that program or as a party to the Agreement or the Authority for a three-year period commencing with its entrance into said program.

B. After the initial three (3) year noncancellable commitment to any coverage program, a Member Entity may withdraw only at the end of the Program Year, provided it has given the Authority a six (6) month written notice of its intent to withdraw from the program. The written notice of its intent to withdraw from the program is non-revocable.”

C. Any member Entity which withdraws as a participant of any coverage program pursuant to item B of this Section shall not be reconsidered for participation in the program until the expiration of three (3) years from the Member Entity's withdrawal.

D. Member Agencies that withdraw from NCCSIF's Liability and/or Worker's Compensation plans agree that any available funds' allocated to them in the Shared Risk Layer, will remain with NCCSIF until such time as the "Program Year" is closed. This includes funds allocated to them via the "Shared Risk Plan Layer Adjustment" or any other manner of distribution other than the declaration of a dividend by the Board or in accordance with distribution described in the Joint Powers Agreement upon the dissolution of NCCSIF. Funds available from the Banking Layer to these Members are available for distribution.

If a "Program Year" is not yet closed and the "Participating Member" would otherwise be eligible for a distribution, a Member that has withdrawn from the "Authority" may annually, in writing, request an early release of their funds for consideration by the Board of Directors. This action will require approval of the Board of Directors as specified in the JPA Bylaws, Section 3, paragraph A.

SECTION 15

Termination and Distribution

A. This Agreement may be terminated by the written consent of three-fourths (3/4) of the Member Entities; provided, however, that the Agreement and the Authority shall continue to exist for the purpose of disposing of all claims, distribution of assets and any other functions necessary to wind up the affairs of the Authority.

B. Upon termination of the Agreement, all assets of the Authority shall be distributed only among the parties which have been participants in its Coverage Programs, including any of those parties which previously withdrew pursuant to Section 15 of these Bylaws and in accordance with the terms and conditions of these Bylaws. Distribution will be made within six (6) months after the last pending claims or covered loss subject to the Agreement has been finally resolved and will be in proportion to the contributions made.

C. The Board is vested with all powers of the Authority for the purpose of concluding and dissolving the business affairs of the Authority. These powers shall include the power to require Member Entities, including those which were program participants at the time the claims arose or at the time the covered loss was incurred, to pay their share of any cash assessment deemed necessary by the Board for final disposition of all such claims and covered losses subject to the Agreement.

SECTION 16

Effect of Withdrawal or Termination

A. The expulsion or withdrawal of any member Entity after the inception of its participation in any coverage program shall not terminate its responsibility to:

1. Cooperate fully with the Authority in determining the cause of losses and in the settlement of claims, as defined in the coverage Agreement;
2. Pay any Deposit increases or assessments determined by the Board to be due and payable for each coverage program to which it participated;
3. Provide the Authority with such statistical and loss experience data and other information as may be necessary for the Authority to carry out the purposes of the Agreement; and
4. Cooperate with and assist the Authority and any insurer, claims adjuster or legal counsel retained by the Authority, in all matters relating to the Agreement.

Withdrawal of a member shall not be considered as a completion of the purpose of this agreement and shall not require the repayment or return to the withdrawing member agency of all or any part of any contributions, payments or advances made by the parties unless the agreement is rescinded or terminated as to all parties; however, when funds earmarked for program years in which the member agency participated are returned, the member will be entitled to its pro rata share (as determined by the Board of Directors) for its years of participation.

SECTION 17

Claims Administration

A. All claims shall be reported to the Claims Administrator in accordance with the Coverage Program claims reporting procedures.

B. All claims with potential penetration into the risk sharing portion of the Authority's programs will be presented to the Board (or claims committee) by the Claims Administrator and updates provided at regularly scheduled Board (or committee) meetings. The Authority has the right and power to direct the adjustment and settlement of a claim(s) penetrating the risk sharing layer which in the opinion of the Board or Claims Committee, have a reasonable probability of penetrating the risk sharing layer.

C. All claims with potential penetration into any excess coverage joint powers authority or excess insurance carrier shall be reported in accordance with their guidelines.

D. Claims administration shall be audited at least every other year.

E. Member entities shall be responsible to maintain the confidentiality of any records which are privileged from disclosure under California law. This shall include taking reasonable steps to prevent the inadvertent disclosure of confidential records.

SECTION 18

Budget

The budget shall be presented at the spring meeting and adopted by the Board on or before June 30 of each year and shall separately show the following:

- A. General and administrative costs;
- B. Loss Control/Risk Management costs;
- C. Deposits, projected interest income, and other income; and
- D. The estimated claims and allocated claims adjustment expense.

SECTION 19

Disbursement of Funds

All disbursements under \$5,000 shall have approval and signature of the Treasurer, or the President in the Treasurer's absence. All disbursements over \$5,000 shall require two (2) of the four (4) officers' signatures. A register of all checks issued since the last Board meeting shall be provided as a part of the Treasurer's report at the subsequent Board meeting and approved by the Board.

The Workers Compensation Claims Administrator shall have the responsibility and authority to issue checks from the Authority's trust account in satisfaction of legal requirements to pay benefits to industrially injured workers of the member cities. The Administrator will issue checks for state mandated benefits including Indemnity, Medical, Rehabilitation and Expense categories. For checks below \$5,000, one authorized signature or stamp from the administrator is required. For checks above \$5,000, two signatures are required.

The Liability Claims Administrator shall have the responsibility and authority to issue checks from the Authority's trust account to pay liability claims and defense costs as agreed upon and approved by the Member City and/or the Claims Committee, as appropriate. For checks below \$5,000, one authorized signature or stamp from the administrator is required. For checks above \$5,000, two signatures are required.

SECTION 20

Separation of Programs

Each coverage program of the Authority shall be autonomous. Members shall participate only in the coverage programs so authorized by City Council resolution.

SECTION 21

Program Deposits

Program deposits shall be sufficient to cover the budget for each fiscal year of the program. Program deposits for each fiscal year shall be calculated according to the deposit calculation formulas adopted by the Board.

Deposits are due and payable immediately upon commencement of the Liability Plan year and quarterly for the Workers' Compensation Plan. Deposits are considered delinquent if not received by the Treasurer within thirty (30) days.

SECTION 22

Program Year Adjustments

Prior to the beginning of each program year, adjustments shall be calculated in accordance with the policy and procedure adopted by the Board of Directors.

SECTION 23

Coverage Documents

Each Member Entity participating in a coverage program of the Authority shall be provided with either a Memorandum of Coverage or an insurance policy, as the case may be, which shall describe in detail the nature of the applicable coverage, including dollar amounts, together with any deductibles, exclusions, limitations or other provisions of the coverage.

SECTION 24

Amendments

A. These Bylaws may be amended by a two-thirds vote of the Board of Directors present and voting at a regular meeting provided that any amendment is compatible with the purposes of the Authority, is not in conflict with the Agreement and has been submitted to the Board at least 30 days in advance. Any such amendment shall be effective immediately, unless otherwise designated.



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
Board of Directors Meeting
January 16, 2020**

Agenda Item K.2.a-d.

POLICY AND PROCEDURE REVISIONS

ACTION ITEM

ISSUE: NCCSIF Policies and Procedures regarding Segregation of Accounting Duties and Quarterly Financial Statements are out of date in that they refer to duties of the Treasurer at a time when that person also performed accounting functions. Two other policies related to investment activities and the Finance Committee are also presented for more minor revisions to bring them current. The current policies with red-lined changes are attached and presented in descending order of the changes:

- a. **Segregation of Accounting Duties (P&P #A-16):** The revised policy introduces the role of the Financial Consultant as distinct from the Treasurer and outlines the responsibilities and procedures for the routine control, reporting, and payment of JPA funds. Section 3. regarding check signatures is new but taken from the Bylaws and is consistent with current practice.
- b. **Quarterly Financial Statements (P&P #A-4):** Again the principal change is to replace references to the Treasurer's preparation of the statements with the Financial Consultant. A new section 3. is added to specify additional reports that are currently being produced.
- c. **Finance Committee Composition and Duties (P&P #A-18):** This policy is being updated to note that the Executive Committee performs the duties on a regular basis and convenes the Finance Committee as needed. A few additional duties related to the oversight of the auditor and review of the audit are also added to reflect the routine duties currently performed by the Committee.
- d. **Review and Control of Investment Activities (P&P #A-13):** This policy requires just a minor change to reference the Executive Committee's normal role in review and control of investment activities, consistent with the changes to the Duties above.

The Executive Committee reviewed and recommended these policies for approval at their last meeting.

RECOMMENDATION: Review and approve or provide direction for each of the above policies.

FISCAL IMPACT: None.



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
Board of Directors Meeting
January 16, 2020**

Agenda Item K.2.a-d. continued

BACKGROUND: NCCSIF has four sets of Policies and Procedures: Administration, Risk Management, Liability and Workers' Compensation. The Risk Management policies were expanded in 2016. Other policies for Work Comp and Liability have been updated within the last 4-5 years. The Administration policies have been expanded in the last few years to add an Underwriting Policy, with others relating to funding and claims procedures updated in the last 2-3 years. However, there are other policies, mostly administrative, that have not been reviewed in the last five years and will be brought to the appropriate committees for review.

ATTACHMENT(S): Policies and Procedures:

1. A-16: Segregation of Accounting Duties
2. A-4: Quarterly Financial Statements
3. A-18: Finance Committee Composition and Duties
4. A-13: Review and Control of Investment Activities



Northern California Cities Self Insurance Fund

c/o Alliant Insurance Services, Inc.
Corporate Insurance License No. 0C36861



ADMINISTRATIVE POLICY AND PROCEDURE #A-16

SUBJECT: SEGREGATION OF ACCOUNTING DUTIES

Policy Statement:

It shall be the policy of the Northern California Cities Self Insurance Fund to promote best practices in ensure the segregation of duties in certain accounting procedures in consideration of the cost versus benefit of such controls, in light of the fact that the Treasurer has sole responsibility for all such procedures. The Treasurer shall be charged with the oversight of the Financial Consultant.

Procedures:

1. The Treasurer shall be familiar with the basic control processes of the Financial Consultant and recommend changes or review changes that the Financial Consultant shall implement.
2. On a quarterly basis, at either the Executive Committee meeting or the Board of Directors meeting, the Treasurer Financial Consultant shall bring various items for review by the Chairman of the Finance Committee. Those items will be the Deposit Detail, the Check Register, Treasurer Report, and the Quarterly Financial Report with schedules that may be specified by the Treasurer, Executive Committee or Program Administrator.
3. General account check payments of \$5,000 or less may be signed or approved by one authorized signor. Check amounts for greater than \$5,000 shall be signed or approved by two authorized signors.
4. If any discrepancies are noted by the CChairmancommittee, the items shall be reviewed and acted upon by the entire Finance CommitteeTreasurer.

Effective Date: March 23, 2001xxxx, 2019



Northern California Cities Self Insurance Fund

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Corporate Insurance License No. 0C36861



ADMINISTRATIVE POLICY AND PROCEDURE #A-4

SUBJECT: QUARTERLY FINANCIAL STATEMENTS

Policy Statement:

It shall be the policy for the ~~Treasurer~~ Financial Consultant to prepare Quarterly Financial Statements for both the Liability and Workers' Compensation Funds.

Procedure:

To accomplish the issuance of the financial statements in a timely manner the following steps shall be followed:

1. The Claims Administrator shall send a check register to the ~~Treasurer~~ Financial Consultant no later than ~~15~~ days following month end.
2. Quarterly, the Claims Administrator shall send a check register, a quarterly check register summary broken down by city, and the loss run no later than ~~15~~ days following the end of the quarter.
3. The claims administrator shall also each quarter provide:
 - a. The claims paid, reserved by total reports in spreadsheet ~~Excel~~ format by line of coverage, risk layer and by member.
 - b. The payment balancing report that balances payments, voids, collections, and refunds.
4. If the information to be provided by the Claims Administrator is not received by the ~~Treasurer~~ Financial Consultant by the ~~21~~0th day following the end of the quarter, the ~~Treasurer~~ Financial Consultant shall call the Claims Administrator to follow-up. The Program Administrator shall be notified of the call and the results of the conversation.
5. The ~~Treasurer~~ Financial Consultant shall provide the Quarterly Financial Statements to the Program Administrator who shall distribute to each Member City ~~and the Program Administrator~~ no later than 90 days following the end of the quarter or at the next Board of Directors meeting, whichever comes first.

Effective Date: March 23, 1990
First Revision Date: December 17, 1999
Second Revision: xxxx xxx, 2019



Northern California Cities Self Insurance Fund
c/o Alliant Insurance Services, Inc.
Corporate Insurance License No. 0C36861



ADMINISTRATIVE POLICY AND PROCEDURE #A-18

SUBJECT: FINANCE COMMITTEE COMPOSITION AND DUTIES

Policy Statement:

It shall be the policy of the Northern California Cities Self Insurance Fund Executive Committee to appoint members to the Finance Committee, as stipulated under Section 6 of the Bylaws, and to define their role and responsibilities.

The Executive Committee as a whole may fulfill the duties listed below or convene the Finance Committee as needed for ~~upon determination of~~ additional analysis or special projects.

Procedure:

A. Composition

The Finance Committee shall be composed of the treasurer and other Board members, or Alternates, as appointed by the Executive Committee. It is desired that one member of the committee shall be a finance or assistant finance director of an Authority member. The Treasurer shall act as the chairperson.

B. Duties

1. In accordance with the Investment Policy, discuss strategies with the Investment Advisors and direct overall investment strategy.
2. On at least an annual basis the Finance Committee shall review cash management requirements and give direction to the accountant-financial consultant to make adjustments.
- 2-3. Review and comment on the quarterly financial reports.
- 3-4. Review the independent auditors' proposed audit scope and approach.
5. Review the performance of the independent auditor(s).
- 4-6. Review the annual financial statements and auditor's report and make recommendations to the Executive Committee and/or Board of Directors.
- 5-7. Recommend the appointment to the Executive Committee of Evaluate the independent auditor(s) proposal(s) and review audit fees and make recommendations to the Board as needed.
- 6-8. At the direction of the Board or the Executive Committee, review with counsel any legal matters that could have significant impact on the financial statements.
- 7-9. Review and make recommendations to the Board or the Executive Committee to maintain or change the Investment Policy in accordance with California Government Code.

Commented [JM1]: Typically the Executive Committee has address the basic investment policy, reviewed the audit draft and basic financial matters. We have setup a formal Finance committee in the past to address equity policy, dividend policy and discuss distributions.



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[&10.](#) Advise the Board and the Executive Committee on other financial matters.

Effective Date: October 27, 2006

Revision Date: TBD



Northern California Cities Self Insurance Fund

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ADMINISTRATIVE POLICY AND PROCEDURE # A-13

SUBJECT: REVIEW AND CONTROL OF INVESTMENT ACTIVITIES

Policy Statement:

It shall be the policy of the Northern California Cities Self Insurance Fund to assign the duty and responsibility to monitor and review all investment activities for the Authority to the Finance Executive Committee of the Board.

1. The Finance Executive Committee has authorized the Treasurer to invest a portion of the Authority's funds not needed for current operations in the Local Agency Investment Fund (LAIF) operated by the State of California's Controller's Office. LAIF is a permitted investment under the Authority's investment policy with no percentage restrictions.
2. The Finance Executive Committee, with the approval of the Board of Directors, has entered into a contract with an Chandler Asset Management Inc Company to actively manage a portion of the Authority's funds. Under the terms of this contract, the Company Chandler has the power to buy and sell securities in the name of the Authority within the framework of the Authority's Investment Policy and the Government Code of the State of California.
 - A. All investment transactions shall be made in the name of the Authority, and all securities shall be held by a third-party custodian. A Custodial Bank of New York has been designated as the third-party custodian.
 - B. Chandler The Asset Management Company shall provide a monthly report showing the month-end inventory of investments under their control and a summary of activity for the month.
 - C. The Custodial Bank of New York shall provide a monthly report showing the month-end inventory of investments that they are holding and a summary of activity for the month.
 - D. The reports generated by the Asset Manager Chandler and Custodial Bank of New York shall be forwarded directly to the Financial Consultant, (or a designated Committee member) and the Treasurer each month. The reports shall be reconciled on a monthly basis and any differences shall be immediately investigated.
 - E. The reports from the investment Asset Manager and the Ceustodian shall be reconciled quarterly to the appropriate item on the Treasurer's Report. Any differences shall be immediately investigated.

- F. The Finance Executive Committee shall monitor the investment portfolio as maintained by the Asset investment manager-Manager to ascertain that the content of the portfolio is within the overall investment policy parameters.

Effective Date: March 24, 2000

Amended Date: June 26, 2009

Second Amendment TBD



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
Board of Directors Meeting
January 16, 2020**

Agenda Item L.

INFORMATION ITEMS

ISSUE: The following items are being presented as information for NCCSIF members.

RECOMMENDATION: None. This item is offered as information only.

FISCAL IMPACT: None.

BACKGROUND: None

ATTACHMENT(S):

1. PARMA 2020 Conference (February 25-28, 2018) in Monterey, CA
2. Glossary of Terms
3. NCCSIF Organizational Chart
4. NCCSIF 2020 Meeting Calendar
5. NCCSIF Resource Contact Guide
6. York Who's Who in Claims - WC and Liability Contacts
7. NCCSIF Travel Reimbursement Form

THE

Art

OF RISK



FEBRUARY 25 - 28, 2020

MONTEREY CONFERENCE CENTER, MONTEREY, CA

46th Conference & Expo • Attendee Brochure

THE *Art* OF RISK



FEBRUARY 25 - 28, 2020 • MONTEREY CONFERENCE CENTER, MONTEREY, CA

Welcome Message



The Merriam-Webster dictionary defines art as a skill acquired by experience, study, or observation; a branch of learning; and as an occupation requiring knowledge or skill. By this definition one can easily make the case that the practice of risk management is an art and we who are its practitioners, the artists. Come and celebrate the art of our profession at the 46th Annual Risk Management

conference, February 25-28, 2020 at the Monterey Conference Center in Monterey, California.

Just as the visual arts contain many forms and genres, risk management encompasses a wide range of practice specialties. Whether your practice involves insurance, liability, safety, workers' compensation, contracts, litigation, or property, the PARMA conference committee has worked hard to select and develop an outstanding line-up of professional development sessions to help raise your "art" to the next level.

On behalf of the Public Agency Risk Management Association (PARMA), I am proud to present our 46th Annual Risk Management Conference – The Art of Risk. I hope you will join us!

Catherine W. Jones, PARMA President

Board of Directors & Conference Planning Committee

Officers

Catherine Jones	President
Karen Bianchini	Vice President
Jeff Rush	Secretary/Treasurer
Sam Mann	Immediate Past President

Directors

Larry Costello	Chuck Pode
Stephen Schwarz	Paul Zeglovitch

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Conor Boughy	Tani Bragg	Melissa Delaney
Keith Epstein	Tony Giles	Pamela Heron
Anne Hernandez	Gabriella Hubbard	Kim Hunt
Brad Keenan	Alex Mellor	DeAnna Soria
Jim Thyden	Tanesha Welch	Carrie Willson

Staff

Gloria Peterson	Executive Director
Becky McGuire	Event Manager
Nicole Agnone	Exhibits and Sponsorships
Allie Johnson	Membership
Kim Hunt	Golf Tournament

PARMA Identity Statement

PARMA is a professional community of California public agency personnel with responsibility for risk management, and a network of risk management service providers.

Mission Statement

PARMA is dedicated to the professional development of all California public agency personnel with responsibility for risk management, and to the promotion of risk management as a critical component for public agency fiscal health.

PARMA Social Media Links

Facebook page: <https://www.facebook.com/PublicAgencyRiskManagementAssociation/>

LinkedIn: <https://www.linkedin.com/in/parma2762>

Twitter: <https://twitter.com/PARMA2762>

PARMA 2020 Conference Hashtag: #PARMAConf2020

Vimeo: <https://vimeo.com/parmavideos>

Instagram: <https://www.instagram.com/parma2762/>

How to Register

Three Ways to Register!

ONLINE:
www.PARMA.com

MAIL TO:
PARMA
One Capitol Mall, Suite 800
Sacramento, CA 95814

FACSIMILE:
(916) 444-7462

Registration Pricing

	MBR EARLY	MBR REGULAR	MBR ONSITE	NON MBR EARLY*	NON MBR REGULAR*	NON MBR ONSITE*
Public Entity Registration - 1st Person	\$350.00	\$450.00	\$550.00	\$500.00	\$600.00	\$700.00
Public Entity Registration - 2nd and Additional Registrations	\$320.00	\$420.00	\$520.00	\$380.00	\$480.00	\$580.00
Associate Registration	\$800.00	\$900.00	\$1,000.00	\$1,000.00	\$1,100.00	\$1,200.00
Sponsor Additional Registrants	\$425.00	\$425.00	\$525.00	\$425.00	\$425.00	\$525.00
Guest	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00
Exhibitor Registration (Additional Registrations After First Two Comps)	\$425.00	\$425.00	\$525.00	\$425.00	\$425.00	\$525.00

Attendee Pricing for Non-PARMA Members

*Registration includes a one-year, non-refundable membership (public entity only) to PARMA. Only one person from each company needs to register at the nonmember rate. All others from the same company/entity can use the additional member pricing above.

Important Deadlines

12/3/2019	Early Bird Pricing End Date (register on or before this date)
12/4/2019	Regular Pricing Start Date
2/10/2020	Onsite Registration Fees Apply

Refund Policy

Requests for refunds must be received in writing. Cancellations postmarked on or before December 3, 2019 will receive a full refund. Membership dues will not be refunded if registering as a nonmember. Cancellations postmarked after December 3, 2019 will be subject to a \$100 service charge. No reimbursement will be given after January 16, 2020 but substitutions will be accepted. Please allow 60 days after the close of the conference for refund processing.

No refunds on golf fees or membership dues.

If PARMA must cancel this conference for any reason, liability is limited to the registration fees paid only. PARMA is not responsible for any other expenses incurred, including travel and accommodation fees.

Special Needs

If for any reason, you require assistance or special accommodations, please indicate so on the registration form. PARMA conference management will contact you to ensure proper accommodations are made.

When registering online, please check the appropriate box to indicate the requirement of vegetarian meals.

PARMA Social Media Links

 Facebook page: <https://www.facebook.com/PublicAgencyRiskManagementAssociation/>

 LinkedIn: <https://www.linkedin.com/in/parma2762>

 Twitter: <https://twitter.com/PARMA2762>

PARMA 2020 Conference Hashtag: #PARMAConf2020

 Vimeo: <https://vimeo.com/parmavideos>

 Instagram: <https://www.instagram.com/parma2762/>

Conference Location & Accommodations

Conference Location

Monterey Conference Center
One Portola Plaza
Monterey, CA 93940

Hotel Reservations

Upon completion of and payment of your registration, you will receive a confirmation email with details on reserving a hotel room.

Hotel Information

Monterey Marriott - \$234.00 / night - Valet parking only \$25.00 / night

Portola Hotel & Spa - \$234.00 / night – Valet parking \$22.00 / night and self-parking is \$19.00 / night

Hotel Pacific - \$234.00 / night - Self parking only \$20.00 / night

Prices do not include room fees and taxes.

Cancellation Policy: 14 days prior to arrival. Final day to book hotel is January 29, 2020. PARMA requires a one-night nonrefundable deposit.



Keynote Speaker - Phil Hansen



Referred to by his fans as “the Artist for the People”, Phil Hansen is an internationally recognized multimedia artist, speaker, author and innovator -- at the forefront of bringing art to a wider audience. Crashing irreverently through conventional boundaries, Phil works at the intersection of traditional art, electronic media, offbeat materials, and interactive experiences. He is most widely

known for his meta art, videos that document the creation process (sometimes even through destruction), showing millions that art is action, not just result.

Hansen’s work also extends deeply into traditional media with features on the Discovery Channel, Good Morning America, the Rachael Ray Show, Last Call with Carson Daly, Glamour and many more. His work is sought-after by many influential clients

including the Grammy Awards, Disney, Skype, Mazda and the Rockefeller Foundation.

For the tens of millions who have seen Phil’s art on TV and online, it’s hard to imagine that his artistic journey nearly came to an end when a tremor developed in his drawing hand. In exploring new ways to create art, Phil discovered that by embracing his shake, limitations could become the passageway to creativity. His inspirational story was first shared on the TED stage to a standing ovation, and then shared around the world including on PBS, BBC and CCTV. Now, Phil’s ability to draw parallels to the business setting has won him followers among industry and business leaders, leading to invitations to speak at the TED2013 conference, Adobe MAX Creativity Conference, World Summit of Nobel Peace Laureates, and the Million Dollar Round Table. “Phil’s message of self-reinvention and the power of transforming adversity into opportunity is one that translates well across audiences—regardless of the industry.

PARMA Social Media Links

 Facebook page: <https://www.facebook.com/PublicAgencyRiskManagementAssociation/>

 LinkedIn: <https://www.linkedin.com/in/parma2762>

 Twitter: <https://twitter.com/PARMA2762>

PARMA 2020 Conference Hashtag: #PARMAConf2020

 Vimeo: <https://vimeo.com/parmavideos>

 Instagram: <https://www.instagram.com/parma2762/>

Conference at a Glance

Session Color Codes

	General		Risk Management		Liability		Insurance
	Wellness/Safety		Workers' Compensation		Leadership		

Sessions are color coded by their educational focus.

Tuesday February 25, 2020

8:00 am - 2:00 pm	2020 PARMA Annual Golf Tournament at Del Monte Golf Course (Separate Fee \$150.00)
1:00 pm - 6:00 pm	Conference Registration

Wednesday, February 26, 2020

6:30 am - 7:15 am	Morning Walk
7:00 am - 5:00 pm	Conference Registration
7:30 am - 8:30 am	Continental Breakfast in the Exhibit Hall
8:45 am - 10:00 am	Welcome and Keynote Speaker Phil Hansen
10:00 am - 10:30 am	Networking Break in the Exhibit Hall
10:00 am - 5:00 pm	Exhibit Hall Open
10:30 am - Noon	<div>A1 The Basics: The Law of Indemnity Agreements and Additional Insured Provisions CE</div> <div>A2 Sex in the City: Critical Issues for Public Entities in Sexual Misconduct Cases CE/MCLE</div> <div>A3 The Art of Facilitation: The Interactive Process</div> <div>A4 Effectively Managing Your CalPERS IDR Program CE/MCLE</div> <div>A5 Cal/OSHA: A Compliance Mosaic CE</div> <div>A6 The Art of Shaping the Future: Using a Meta-Trends Framework for 21st Century Risks</div>
12:00 pm - 1:15 pm	Lunch, Annual Membership Meeting and Sponsor Appreciation
1:15 pm - 1:45 pm	Dessert in the Exhibit Hall
2:00 pm - 3:15 pm	<div>B1 Recharge and Refocus Through the Art and Science of Mindfulness</div> <div>B2 Risk Management Potpourri CE</div> <div>B3 The Various Hues of an OCIP - An Owner's Perspective CE</div> <div>B4 Anatomy of a Wrongful Termination Claim CE/MCLE</div> <div>B5 Cal/OSHA Appeal Process: Far From Abstract CE</div> <div>B6 Latency Lost? Recent Developments in Rebutting the Cancer Presumption in Public Safety Cases CE/MCLE</div>
3:15 pm - 3:45 pm	Networking Break in the Exhibit Hall
4:00 pm - 5:00 pm	<div>C1 Developing the Leaders Around You - How to Help Others Reach Their Full Potential</div> <div>C2 Running on Empty ~ Fatigue Management in the Workforce CE</div> <div>C3 The Advocacy Approach to Workers' Compensation Claims CE</div> <div>C4 Fine Art Insurance Challenges CE</div> <div>C5 The Art of Selling Services: Getting Your Departments to Manage Risk</div> <div>C6 The Hidden Costs of Workers' Compensation</div>
6:30 pm - 9:00 pm	Monterey Bay Aquarium Reception (Bus loading begins at 6:15pm)
Thursday, February 27, 2020	
6:30 am - 7:15 am	Morning Walk
7:30 am - 8:30 am	Breakfast, Please Sit with Your Chapter Affiliate (not required)
8:00 am - 5:00 pm	Conference Registration
8:00 am - 2:00 pm	Exhibit Hall Open

Conference at a Glance

Thursday, February 27, 2020 continued

8:30 am - 10:00 am	D1 Catastrophic Wildfire and Landslide Losses: Trends and Resolutions CEMCLE	D2 We're Right, But He's Dead (Assessing and Defending Police Death Cases in the Age of Video) CEMCLE	D3 The Trial Process and Alternative Dispute Resolutions Options: The Nuts and Bolts of a Trial Against a Public Entity and an Evaluation of All ADR Options for the Case CEMCLE	D4 Big Brother is Watching - Surveillance Cameras and Video Footage to Manage Risk, Protect Property and Defend Litigation CE	D5 Regulatory Changes For Dealing with Hazardous Building Materials CE	D6 Medical Provider Fraud Prosecutions: Facts Needed for Charging CEMCLE
10:00 am - 10:30 am	Networking Break in the Exhibit Hall					
10:45 am - 12:15 pm	E1 To Hell and Back - Surviving a Disaster CE	E2 The Art of Response, the Reality of the Plan CE	E3 Improve Outcomes with Empathy & Compassion CE	E4 Advanced Topics on Insurance Requirements in Contracts CE	E5 Walking the Line of Dangerous Condition and Inverse Condemnation Claims CEMCLE	E6 The Bermuda Triangle: A 3-way Relationship Between the Employer, TPA, and Defense Attorney CEMCLE
12:15 pm - 1:45 pm	Lunch in the Exhibit Hall and Exhibitor Prize Drawings					
2:00 pm - 3:15 pm	F1 Back of a Napkin Actuarial Estimates CE	F2 Abstract Expressions of Risk: The Art of the Org Chart CE	F3 The Examiner Challenge CE	F4 Creating Workplace Culture Masterpieces Using Diamonds and Coal: Leading Great and Marginal Employees in Today's Workplace	F5 Inverse Condemnation: A Guide for Risk Managers CEMCLE	F6 Bionomics - The Science and Art of Preventing Back, Shoulder and Ergonomic Injuries
3:15 pm - 3:30 pm	Refreshment Break					
3:30 pm - 4:45 pm	G1 Cyber & Security Insurance Coverage CE	G2 Workers' Compensation and Healthcare Issues to Watch CE	G3 The Effective Use of Mock Trials from a Risk Manager's Perspective CEMCLE	G4 Schools Roundtable	G5 Risk Management Roundtable - Discussion On The Hot Topics Keeping Risk Managers Up At Night	G6 Collision Causes in Municipal Fleets - Change Behavior to Change Results CE
9:00 pm - 11:00 pm	Late Night Reception Featuring the Sounds of Liquid Blue					

Friday, February 28, 2020

6:30 am - 7:15 am	Morning Walk				
8:00 am - 8:45 am	Continental Breakfast				
9:00 am - 10:00 am	H1 Workforce Strategic Planning - Understanding the Risks	H2 Reverse Reptile Theory	H3 The Unspoken Side of Workplace Violence	H4 Autonomous Vehicles: Liability and Insurance Coverage Issues	H5 Legislative Update - A 2019 Review and a 2020 Preview
10:00 am - 10:15 am	Refreshment Break				
10:15 am - 11:30 am	Workers' Comp Bingo 2020 - 20th Anniversary				

GLOSSARY OF TERMS

Term	Definition
4850	Labor Code Section 4850 provide a special benefit for certain public employees who are essentially in safety and law enforcement positions.
AB 1234	Ethics Education for Local Officials
AB 1825	Harassment Prevention Training for Supervisors
Active Negligence	The party that was negligent took an active part in doing whatever caused the damage. For example, a city digging a hole and someone falls in
ACV (Actual Cash Value)	The amount equal to the replacement cost minus depreciation of a damaged or stolen property at the time of the loss. It is the actual value for which the property could be sold, which is always less than what it would cost to replace it.
Adhesion	When one party has greater power over the other party in drafting the contract (i.e. the provisions of the contract are prepared by one party --the insurer. The other party the insured does not take part in the preparation of the contract).
ATD (Aerosol Transmissible Diseases)	An epidemiologically significant disease that is transmitted via droplet or airborne route.
Aggregate	The term used to describe the cumulative amount of all losses for a period of time.
Aggregate Stop Loss	A financial arrangement with a JPA's excess carrier that caps the aggregate to a predetermined limit at which point the excess carrier would "drop down" and pay losses within the JPIA's SIR, or pooled layer.
AME (Agreed Upon Medical Examiner)	A medical provider who has been certified by the Division of Workers' Compensation by passing an administrative exam. An AME is selected (or agreed upon) by two parties in order to help resolve a dispute about a WC claim.
Aleatory	An insurance contract is aleatory meaning it is contingent on an uncertain event (a loss) that provides for unequal transfer of value between the parties.
ACIP (Alliant Crime Insurance Program)	Program offered by Alliant that created to bring the advantages of group purchase to public entities seeking very broad coverage for illegal acts committed by their employees while on the job.
APIP (Alliant Property Insurance Program)	The largest single property insurance placement in the world. Formed by Alliant Insurance Services in 1993 to meet the unique property insurance needs faced by public entities.
ADA (American Disability Act)	A federal law that prohibits discrimination against people with disabilities in employment, transportation, public accommodation, communications, and governmental activities. The ADA also establishes requirements for telecommunications relay services. For the U.S. Equal Employment Opportunity Commission office (EEOC office) in your area, call 1-800-669- 4000 or 1-800-669-6820 (TTY).
Assessment company	Providing primarily fire and windstorm insurance for small towns and farmers (charge members a pro rata share of losses at the end of each policy period)
AIS (Associate in Insurance Services)	Professional designation awarded by the Insurance Institute of America (IIA) upon successful completion of four national exams, one specifically designed for this program and the three examinations in the IIA Program in General Insurance.
AGRIP (Association of Governmental Risk Pools)	A national organization of JPA's and public agency insurance pools. Formed for educational, information gathering and political lobbying purposes. Affiliated with PRIMA

GLOSSARY OF TERMS

ALCM (Associate in Loss Control Management)	A professional designation earned after the successful completion of five national examinations given by the Insurance Institute of America (IIA).
ARM (Associate in Risk Management)	A nationally recognized educational program for dedicated risk management professionals, developed by the Insurance Institute of America.
Attachment Point	The dollar amount of a loss where the next layer of insurance begins to pay for the loss.
Automobile Liability	Designed to afford bodily injury and property damage liability coverage associated with owned, non-owned and hired vehicles. May include medical payments, uninsured/underinsured motorists' liability coverages.
Automobile Physical Damage	Usually a first party coverage; however, some entities have "Bailment" or "care, custody and control" liability exposures such as garages, maintenance facilities that service vehicles of others, and parking lots
Best's Rating	A rating system that indicates the operating and financial condition of insurance companies. Information is developed and published annually by the A. M. Best company. Generally one looks for a company with a rating of A VII or better.
BOD/BD (Board of Directors)	Body of elected or appointed members who jointly oversee the activities of a company or organization.
BI (Business Interruption)	A form of insurance coverage that replaces business income lost as a result of an event that interrupts the operations of the business, such as fire or a natural disaster.
CAJPA (California Association of Joint Powers Authorities)	Performs regulatory and legislative lobbying as well as accreditation of Joint Powers Authorities to promote the financial stability of JPAs.
CIPRA (California Institute for Public Risk Analysis)	Organized to develop, analyze and disseminate information on risk management in California's public sector, especially self-insured entities and Joint Powers Authorities
CJPRMA (California Joint Powers Risk Management Authority)	CJPRMA provides the excess coverage to NCCSIF's Liability Program
CSAC (California State Association of Governments)	CSAC is a lobbying, advocacy and service organization representing the state's 58 counties at the state and federal level. Areas of focus include the state budget, health-care reform, corrections reform, transportation funding, water and climate change
CSAC-EIA (California State Association of Governments - Excess Insurance Authority)	CSAC-EIA is a member directed insurance risk sharing pool. The EIA has developed effective risk management solutions to help California public entities proactively control losses and prepare for different exposures. CSAC-EIA provides excess coverage to NCCSIF's workers' compensation pool.
CalTIP (California Transit Insurance Pool)	In 1986 the California Transit Association formed an insurance committee and authorized the preparation of a study of alternative methods of providing liability insurance coverage and began providing liability coverage in 1987.
Catastrophic Loss Reserve	A separate JPJA reserve account designated to pay losses without additional premium assessments to members.
CIC (Certified Insurance Counselor)	An insurance agent professional certification designation

GLOSSARY OF TERMS

CIH (Certified Industrial Hygienist)	CIH is a professional whose job it is to protect the health of workers and the general public. A CIH is educated, trained and certified to recognize health hazards, test the environment for those hazards and determine when they pose a risk to those who might be exposed to them.
CPCU (Chartered Property Casualty Underwriter)	CPCU is a professional designation in property-casualty insurance and risk management
Claim	A demand of a right. In general a demand for compensatory damages, resulting from the actions of another.
Claims Made	A provision of an insurance policy that requires it to pay only for claims presented during the policy period with no regard for when the action causing the claim took place. Typically, a claims-made form also includes a retroactive date setting the earliest date for which a covered occurrence can happen. (Also see "Occurrence")
C&R (Compromise and Release)	A type of settlement in which you receive a lump sum payment and become responsible for paying for your future medical care. A settlement like this must be approved by a workers' compensation judge.
Conditional	An insurance policy includes a number of conditions that both the insured and the insurer must comply with. (i.e. a covered loss occurs, the insured must notify the insurer about the loss and the insurer must use the valuation methods specified in the policy to settle the loss- thus the contract is conditional)
Conditions	Describe the responsibilities and the obligations of both the insured and the insurance company.
CL (Confidence Level)	An estimated probability that a given level of funding will be sufficient to pay actual claim costs. The higher a CL the greater the certainty the actuary has that losses will not exceed the dollar value used to attain the CL.
Contract	A legal agreement between two competent parties that promises a certain performance in exchange for a certain consideration.
Contract of Utmost Good Faith	As the insurance company relies on the truthfulness and integrity of the applicant when issuing a policy. In return, the insured relies on the company's promise and ability to provide coverage and pay claims.
CSP (Certified Safety Professional)	CSP's are qualified persons that are competent and trained to detect and appraise hazardous materials, procedures and activities of workers, materials and work environments. They are highly educated, trained and experienced in the field of safety.
Cumis Counsel	Cumis refers to a lawsuit against the Cumis Insurance Society in which they were found to have controlled the defense attorney to the detriment of their insured. The court determined that the Society should have assigned separate counsel to represent the exclusive interests of the insured. The need for <i>cumis counsel</i> arises in situations where there are significant coverage issues and defense counsel is conflicted between his duty to his client and the obligations to the insurance carrier.
DE9	Quarterly Contribution Return and Report of Wages
Declarations	Contain information such as the name of the insured, the address, the amount of coverage provided, a description of property, and the cost of the policy
Deductible	It is that portion of each claim that is paid by the member at the time of loss. It is in addition to any premium already paid
Defense	A defendant's denial to a complaint or cause of action

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Definitions	Clarify the meaning of certain terms used in the policy
Deposit Premium	Premium required at the beginning of a policy period based on estimated costs
DIC (Difference In Conditions)	A specialized property insurance policy written to provide coverage for perils not covered in a standard property policy or in the JPIA's Memorandum of Property Coverage. In particular, it is most often used to provide coverage for earthquake and/or flood losses.
D&O (Directors and Officers)	Liability insurance payable to the directors and officers of a company, or to the organization(s) itself, as indemnification (reimbursement) for losses or advancement of defense costs in the event an insured suffers such a loss as a result of a legal action brought for alleged wrongful acts in their capacity as directors and officers.
Directors, Officers and Trustees Liability	Intended to protect nonprofit board members, officers, and directors for faulty decisions, which imperil the entity. Usually written to include entity reimbursement for legal actions and personal liability of specific wrongdoers
DOL (Date of Loss)	Regarding property claims this is usually the date of occurrence of physical damage to property. In WC claims this is usually the date a physical injury occurred to an employee.
Doctrine of reasonable expectations	a policy includes coverages that an average person would reasonably expect it to include regardless of what the policy actually provides
EQ (Earthquake)	a sudden and violent shaking of the ground, sometimes causing great destruction, as a result of movements within the earth's crust or volcanic action
Employers' Liability	Included as part of a worker's compensation insurance policy. Covers liability for losses arising out of injuries to employees that are not covered by statutory workers' compensation benefits
EPL (Employment Practices Liability)	Written to protect an entity from liabilities arising from allegations of discrimination, failure to promote or hire, harassment, ADA responsibilities, wrongful termination, etc.
Endorsement	Any change to the original policy (attached to the policy itself)
Environmental Impairment Liability	Also referred to as "Pollution" and "Pollution Legal" Liability; can be written to protect an entity from actions resulting from contamination of air, water, property. First party (damage to owned property) and third party (liability for damage to others) protections are often provided on the same policy
E&O (Errors and Omissions Insurance)	Professional liability insurance that protects companies and individuals against claims made by clients for inadequate work or negligent actions, usually includes both court costs and any settlements up to the amount specified on the insurance contract.
Errors and Omissions Liability	Excludes bodily injury and property damage; intended to afford protection for the "misfeasance, malfeasance or non-feasance" of public officials, employees and volunteers. May also include incidental medical personnel (paramedics), police and fire personnel, architects and plan checkers, engineers, and on-staff attorneys
Excess Insurance	Insurance that is purchased to provide higher limits than the primary policy or coverage provides
Excess Loss	The portion of a loss that is allocated to, or paid by, excess coverage
Exclusions	Describe the losses for which the insured is not covered
EC (Executive Committee)	Committee within that organization which has the authority to make decisions and ensures that these decisions are carried out.

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Expected liabilities	Outstanding reserves plus Incurred But Not Reported (IBNR) and Loss Adjustment Expense, discounted at the “Expected” Confidence Level (CL).
Exposure	A condition or situation that presents a possibility of loss (i.e. home built on flood plain is exposed to the possibility of flood damage).
FASB (Financial Accounting Standards Board)	FASB standards, known as generally accepted accounting principles (GAAP), govern the preparation of corporate financial reports and are recognized as authoritative by the Securities and Exchange Commission.
Fidelity Bonds	Written as financial guarantees of employees’ honesty. Personnel with money-handling responsibilities are considered exposures to loss.
Fiduciary Liability	Covers board members, executives and other decision-making personnel with responsibilities for pension funds, retirement plans and employee benefit monies for negligent decisions that result in losses to such funds.
GAAP (Generally Accepted Accounting Principles)	GAAP refers to the standard framework of guidelines for financial accounting used in any given jurisdiction; generally known as accounting standards or standard accounting practice
GASB (Governmental Accounting Standards Board)	GASB is the source of generally accepted accounting principles (GAAP) used by State and Local governments in the United States. As with most of the entities involved in creating GAAP in the United States, it is a private, non- governmental organization.
General Liability	Written to protect the member's assets against liability for property damage of or bodily injury to third parties (see definition of parties).
Hazard	Anything that increases the chance of loss (also see Physical Hazard, Morale Hazard and Moral Hazard).
HIPAA (Health Insurance Portability and Accountability Act)	A federal law enacted in 1996 that protects continuity of health coverage when a person changes or loses a job, that limits health-plan exclusions for preexisting medical conditions, that requires that patient medical information be kept private and
IBNR (Incurred But Not Reported)	It is that part of the total claims that is unknown at any point in time. At any time, NCCSIF has claims that have not been reported or recognized by NCCSIF or has claims recognized by NCCSIF but without knowledge of the cost when such claim is finally closed. NCCSIF uses an actuary to project the costs of these unknown liabilities to NCCSIF - the estimate of funds needed to pay for covered losses that have occurred but have not been reported to the member and/or NCCSIF and expected future development on claims already reported
Incurred Loss	This is the ultimate expected total value of any claim. It includes the amount already paid, plus the estimated amount yet to be paid (reserves)
IIPP (Injury Illness Prevention Program)	Proactive process of assessing workplace hazards prior to an injury being reported
Insurable Interest	Before you can benefit from insurance; you must have a chance of financial loss or a financial interest in the property
Insurance	A contract or device for transferring risk from a person, business, or organization to an insurance company that agrees, in exchange for a premium, to pay for losses through an accumulation of premiums
IRIC (Insurance Requirements in Contracts)	In insurance, the insurance policy is a contract (generally a standard form contract) between the insurer and the insured, known as the policyholder, which determines the claims which the insurer is legally required to pay.

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ISO (Insurance Services Office, Inc.)	An insurance industry association that collects statistical data for rate making and develops standard insurance policy forms. ISO is the organization that drafted the standard commercial general liability (CGL) commonly used by insurers
Insuring agreements	State in general what is to be covered, also includes a description of what type of property is covered and the perils against which it is insured (i.e. the losses for which the insured will be indemnified)
Inverse Condemnation	Both the United States Constitution and the California Constitution require that a private citizen be compensated if property is "taken" by a public entity. When the property is taken proactively it is called eminent domain. When the property is taken "accidentally," without due course, it is called inverse condemnation. Negligence need not be proven. The claimant's legal expenses are payable in addition to actual damages.
Limit	The most that will be paid in a loss
LRP (Long Range Planning)	Exercise aimed at formulating a long-term plan, to meet future needs estimated usually by extrapolation of present or known needs. It begins with the current status and charts out a path to the projected status, and generally includes short- term (operational or tactical plans) for achieving interim goals.
LAE (Loss Adjustment Expense)	Administrative expense to manage a claim to conclusion - Allocated LAE (ALEA) are expenses attributable to a specific claim such as attorney fees - Unallocated LAE (ULAE) are overhead expenses not attributable to a specific claim such as salaries or office rental.
Loss Ratio	The amount of loss divided by the amount of premium, contributions, payroll or property values.
Master Plan Documents	A document issued by a JPA defining the structure, rights and obligations of the participants and procedures of an insurance or self- funded program
MMI (Maximum Medical Improvement)	When an injured employee's condition is well stabilized and unlikely to change substantially in the next year, with or without medical treatment. Once an employee reaches MMI, a doctor can assess how much, if any, permanent disability resulted from the work injury. See also P&S
MOC (Memorandum of Coverage)	A document issued by a JPA defining the coverage provided to the members
Moral Hazard	A person might create a loss situation on purpose just to collect from the insurance company (i.e. a pre-arranged faked theft of an older vehicle so the owner could collect insurance money and buy something new).
Morale Hazard	An individual, through carelessness or by irresponsible actions, can increase the possibility for a loss (i.e. a person who drives a car carelessly because he knows a loss will be insured if an accident occurs).
Mutual interest company	The insureds are also owners of the company and so they can vote to elect the management of the company (profits are returned to the insureds in the form of dividends or reductions in future premiums)
Named Insured	Any person, firm, or corporation, or any of its members specifically designated by name as insured(s) in the policy as distinguished from others who, although unnamed, are protected by the policy definition. A named insured under the policy has rights and responsibilities not attributed to additional insureds, such as premium payment, premium return, notice of cancellation, and dividend participation

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Net Assets	(Equity, surplus or Net Position) Total assets less Expected liabilities- the amount of funds remaining after subtracting liabilities at the actuarially determined "Expected" Confidence Level (approx. 50% CL)
Net Contribution	A total contribution for losses less excess insurance costs
Non Vacant land	Refers to land that is occupied and used, and/or has structures on it (i.e. shack, building, park with benches).
Obligee	Is an individual, partnership, corporation, or a government entity which requires the guarantee that an action or service will be performed. If not properly performed, the surety pays the obligee for any damages or fulfills the obligation.
Occurrence	A) In order for NCCSIF to pay a liability claim, it must arise out of an occurrence. This is an accident, event, act or omission to act which results in "damages," "bodily injury," or "property damage" neither expected nor intended from the covered parties' conduct. B) A provision of an insurance policy that requires it to pay for a claim caused during the policy period regardless of when it is presented.
Passive Negligence	The party that was negligent did not take part in the action that caused the damage, but was responsible for somehow allowing it to take place. For example, a city allowed a contractor to dig a hole on city property and someone fell in.
Peril	Cause of a loss
P&S (Permanent and Stationary)	When an employee's medical condition has reached maximum medical improvement. Once an employee is declared P&S, a doctor can assess how much, if any, permanent disability resulted from the work injury. If the disability is rated under the 2005 schedule you will see the term maximal medical improvement (MMI) used in place of P&S. See also MMI
PD (Permanent Disability)	Any lasting disability that results in a reduced earning capacity after maximum medical improvement is reached.
PPE (Personal Protective Equipment)	PPE refers to protective clothing, helmets, goggles, or other garments or equipment designed to protect the wearer's body from injury.
Physical Hazard	A hazard that arises from the condition, occupancy, or use of the property itself (i.e. skateboard left on the porch steps).
Plaintiff	The party who complains or sues in a personal action. A claimant becomes a plaintiff by filing suit.
Pooled Loss	The portion of a loss that is allocated to, or paid by, the self-insured pool. NCCSIF's Liability Program pools, or self-insures, the first \$500,000 of each occurrence. Loss costs exceeding this amount are paid by excess insurance.
Principal	Is an individual, partnership, or corporation who offers an action or service and is required to post a bond. Once bonded, the surety guarantees that he will perform as promised.
Principle of Indemnity	When a loss occurs an individual should be restored to the approximate financial condition he was in before the loss no more and no less.
Property Insurance	This covers the member for damage to its own property, sometimes called first- party coverage.
PARMA (Public Agency Risk Managers Association)	A statewide association for risk managers in the public sector. Educational and lobbying activities.

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PRIMA (Public Risk Management Association)	A national association for risk managers in the public sector. Formed for educational, information gathering and political lobbying purposes.
Pure Risk	Involves only the possibility of loss
QME (Qualified Medical Examiner)	A medical provider who has been certified by the Division of Workers' Compensation by passing an administrative exam.
Reciprocal company	(to give/take), a member of a reciprocal agrees to share the insurance responsibilities with all other members of the unincorporated group (all members insure each other and share the losses with each other) NOTE: managed by an attorney-in-fact who is empowered to handle all of the business of the reciprocal.
RC (Replacement Cost)	The cost to replace damaged property with like kind and quality, with no deduction for depreciation, but still subject to a "limit"
Reserve	In order to budget for its expected costs and to know when a claim must be reported to the excess coverage, NCCSIF estimates the ultimate expected total value of each claim and "reserves" part of the not paid. As moneys are paid out for a claim, the reserve amount is decreased
Retrospective Premium Adjustment	At the beginning of each policy period, NCCSIF collects a deposit premium representing the estimated costs for that year. Each year a calculation of expenses associated with the policy period are subtracted from the deposit premium. At some point the excess funds will be returned, or shortage of funds will be charged. This process is repeated annually for each coverage year until all claims for that year are closed out and there is no IBNR allocated to that policy year.
Risk	The chance or uncertainty of loss (also see Speculative Risks and Pure Risks)
RIMS (Risk and Insurance Management Society)	National professional organization to promote principles of risk management and assist risk managers in their daily activities
Risk Control	Those risk management techniques designed to minimize the frequency and/or severity of claims. Risk control techniques include exposure avoidance, loss prevention, loss reduction, segregation of loss exposures, and contractual transfer to shift losses to others
Risk Financing	Techniques for generating funds to pay for losses that risk control methods do not entirely eliminate. There are two types of risk financing techniques -- retention and transfer. Retention involves paying for losses using an organization's own assets; transfer involves covering losses by an unrelated entity for a consideration (such as a payment of a premium)
Risk Management	One of the specialties within the general field of management, the process of managing an organization's activities to minimize the adverse effects of accidental losses on a cost-effective basis. Risk management has two components -- risk control and risk financing.
Self-Insured	Coverage of losses from the insured's own funds, rather than an insurance policy. Generally refers to a planned program for financing or otherwise recognizing losses
SIR (Self-Insured Retention)	The maximum amount of exposure to a single loss retained by NCCSIF

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Severability of Interests Clause	An insurance policy provision clarifying that the word “insured,” as it appears within various parts of a policy, applies severally and not collectively. When there is more than one insured, the effect is as though a separate policy is issued to each insured. Thus, a policy containing such a clause will cover a cross liability claim – a claim made by one insured against another insured. The one exception to the separate application to each insured of a policy containing a severability of interest clause is that the limits are not cumulative; that is, one set of limits applies to all insureds collectively
Special Events	Designed to cover your sponsorship of events, such as fireworks shows, festivals, community/entity celebrations; often written to protect other policies’ loss integrity. Another type of special event coverage, known as a “tenants and permittees” policy, can be issued for third parties who rent or use your owned facilities.
Speculative Risk	Risks in which there exists both the possibility of gain and the possibility of loss (i.e. poker game)
Spread of Risk	The greater the spread of risk the less likely that there will be a catastrophic loss for the insurance company (i.e. NOT insuring every person in a single town that could be hit by a fire which destroys the town= catastrophic loss for the insurance company vs. insuring several people in MANY towns to spread out the risk of a catastrophic loss)
Stock company	Sells stock to stockholders to raise the money necessary to operate the business (profits attributed to the operation of the company are returned as dividends to the stockholders, not the insureds)
Subrogation	The insurer’s right to proceed against a third person if that third person was responsible for a claim paid by the insurer. Employee dishonesty can be subrogated by the insurance company against a dishonest employee
Surety	Is usually a corporation which determines if an applicant (principal) is qualified to be bonded for the performance of some act or service. If so, the surety issues the bond. If the bonded individual does not perform as promised, the surety performs the obligation or pays for any damages.
TD (Temporary Disability Benefits)	Payments an employee receives if they lose wages because of a work related injury which prevents them from doing their usual job while recovering.
TPA (Third Party Administrator)	TPA is a person or organization that processes claims and performs other administrative services in accordance with a service contract, usually in the field of employee benefits.
TIV (Total Insured Values)	The values shown on a member city’s schedule or appraisal for property coverage. Only those items shown on the schedule are covered for loss.
TRIA (Terrorism Risk Insurance Act)	TRIA is a United States federal law signed into law by President George W. Bush on November 26, 2002. The Act created a federal “backstop” for insurance claims related to acts of terrorism.
Vacant land	Refers to land that is unoccupied and unused, and/or has no structures on it.
VIN (Vehicle Identification Number)	Unique code including a serial number, used by the automotive industry to identify individual motor vehicles, towed vehicles, motorcycles, scooters and mopeds as defined in ISO 3833.

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND

2020 Organizational Chart

Updated as of 1/9/2020

MEMBER ENTITY	BOARD OF DIRECTORS	BOARD ALTERNATES	RISK MANAGEMENT COMMITTEE	POLICE RISK MANAGEMENT COMMITTEE
City of ANDERSON	Liz Cottrell	Jeff Kiser	Liz Cottrell	Chief Michael Johnson
City of AUBURN	Cristina Shafer	<i>None Appointed</i>	Shari Harris	Chief Ryan L. Kinnan
City of COLUSA	Toni Benson	<i>None Appointed</i>	Toni Benson	Chief Josh Fitch
City of CORNING	Kristina Miller	Tom Watson	Tom Watson	Chief Jeremiah Fears
City of DIXON	Rachel Ancheta	Kim Stalie	Rachel Ancheta	Chief Robert Thompson
City of ELK GROVE	Brad Koehn	Kara Reddig	Jim Ramsey Julie Rucker - Alternate Rep.	Lieutenant Jeff Scott
City of FOLSOM	*VP / *EC / *CC Jim Francis	*Kristine Haile (Vice-Chair)	Kristine Haile	Chief Rick Hillman
City of GALT	EC / CC Vacant	Tom Haglund	Joanne Narloch	Chief Tod Sockman (Vice-Chair)
City of GRIDLEY	*EC Vacant	*Elisa Arteaga	Elisa Arteaga	Chief Allen Byers
City of IONE	Jon Hanken	Lori McGraw	Jon Hanken	Chief Tracy Busby
City of JACKSON	Yvonne Kimball	Dalacie Blankenship	Yvonne Kimball	Interim Chief Chris Mynderup
City of LINCOLN	EC / CJPRMA Board Rep Veronica Rodriguez	Ruthann Codina	Veronica Rodriguez	Chief Doug Lee
City of MARYSVILLE	Jennifer Styczynski	Karen Peters	Jennifer Styczynski	Chief Chris Sachs
City of NEVADA CITY	EC Loree' McCay	Catrina Olson	Loree' McCay	Chief Chad Ellis
City of OROVILLE	P / EC / CC Liz Ehrenstrom (Chair)	<i>None Appointed</i>	Liz Ehrenstrom (Chair)	Chief Joe Deal
Town of PARADISE	S / EC / CC Gina Will	Crystal Peters	Crystal Peters	Chief Eric Reinbold
City of PLACERVILLE	Dave Warren	Cleve Morris	Dave Warren	Chief James Ortega
City of RED BLUFF	Sandy Ryan	Anita Rice	Sandy Ryan	Chief Kyle Sanders (Chair)
City of RIO VISTA	*EC Jose Jasso	*Jen Lee, CPA	Jose Jasso	<i>Vacant</i>
City of ROCKLIN	Kimberly Sarkovich	Andrew Schiltz, CPA	Kimberly Sarkovich	Chief Chad Butler
City of WILLOWS	T / EC / CC Tim Sailsbery, CPA	<i>None Appointed</i>	Wayne Peabody	N/A
City of YUBA CITY	<i>Vacant</i>	Robin Bertagna, CPA	Sheleen Loza	Chief Robert Landon

OFFICERS		
		Term of Office
President (P)	Liz Ehrenstrom	1/1/2019 - 12/31/2020
Vice President (VP)	Kristine Haile	1/1/2019 - 12/31/2020
Treasurer (T)	Tim Sailsbery	1/1/2019 - 12/31/2019
Secretary (S)	Gina Will	9/27/2018 - 12/31/2020

Executive Committee (EC) - membership on the EC rotates annually based on a rotation schedule and each member serves for a two-year term, with the **President** serving as **Chair of the Committee**.

Claims Committee (CC) - members of the CC are annually selected by the EC. CC is traditionally made up of at least five members of the EC, with the **Vice President** serving as **Chair of the Committee**.

CJPRMA Board Representative
Veronica Rodriguez
appointed 10/24/2019

PROGRAM ADMINISTRATORS (Alliant Insurance Services)	CLAIMS ADMINISTRATORS (Sedgwick formerly York)	RISK CONTROL CONSULTANTS (Sedgwick formerly York/Bickmore)	ADVISORS
Michael Simmons Conor Boughey	Marcus Beverly Raychelle Maranan	Dorienne Zumwalt Steven Scott (Workers' Comp) Jill Petrarca (Liability)	Enriqueta "Henri" Castro Dave Beal Tom Kline (Police)
			Byrne Conley (Board Counsel) James Marta, CPA (Accountant)



2020 MEETING CALENDAR

Thursday, January 16, 2020 Long-Range Planning and **Board of Directors** at 9:30 a.m.

Thursday, February 6, 2020 **Police Risk Management Committee** at 10:00 a.m.

Thursday, March 26, 2020 **Claims Committee** at 10:00 a.m.
Executive Committee at 11:30 a.m.

Thursday, April 23, 2020** **Risk Management Committee** at 10:00 a.m.
Board of Directors at 12 noon

Thursday, May 7, 2020 **Police Risk Management Committee** at 10:00 a.m.

Thursday, May 28, 2020 **Claims Committee** at 10:00 a.m.
Executive Committee at 11:30 a.m.

Thursday, June 25, 2020 **Board of Directors** at 10:00 a.m.

Thursday, August 6, 2020 **Police Risk Management Committee** at 10:00 a.m.

Thursday, September 24, 2020 **Claims Committee** at 10:00 a.m.
Executive Committee at 11:30 a.m.

Thursday, October 29, 2020..... **Risk Management Committee** at 10:00 a.m.
Board of Directors at 12 noon

Thursday, November 5, 2020..... **Police Risk Management Committee** at 10:00 a.m.

Thursday, December 10, 2020 **Board of Directors** at 10:00 a.m.

Meeting Location: Rocklin Event Center - Garden Room
2650 Sunset Blvd., Rocklin, CA 95677

**Community Center - Springview Hall
5480 5th Street, Rocklin, CA 95677

Note: Additional Claims Committee Meetings may be scheduled as needed for Claims Authority approval which will be held via teleconference.

RESOURCE CONTACT GUIDE

SERVICE PROVIDERS AND VENDOR MATRIX



TABLE OF CONTENTS

As a member of NCCSIF, your City/Town has many risk management resources available. This Services Matrix is designed to assist you with identifying and locating these resources.

CONTACT INFORMATION										
Pg. 1-2	Program Service Providers									
Pg. 3	Other Coverage Providers									
Pg. 4-6	Contracted Vendor Services (additional member cost)									
RISK MANAGEMENT SERVICE CATEGORY		SEDGWICK	CSAC-EIA	TARGET SOLUTIONS	OCCU - MED	APIP	LEXIPOL	ACI EAP	CAL-TIP	DKF SOLUTIONS/CSRMA
Pg. 7	Telephone Hotline - Questions & Guidance	X								
Pg. 7	Hazard & Safety Assessment	X								X
Pg. 8	Program/Policy Development	X	X				X			X
	Safety Materials/Web-based Courses/Videos	X	X	X						X
Pg. 8	On-Site Training	X	X							X
Pg. 8	Ergonomic Evaluations	X								
Pg. 9	Risk Management Webinars	X	X			X				
Pg. 9	Employer Pull Notice Program		X							
Pg. 10	Pre-Employment Medical Services				X					
Pg. 10	Employee Assistance Program - Health & Wellness							X		
Pg. 11	Transit Resources (available to CalTIP members)								X	

* Services and resources are available at no additional cost, unless specifically noted.

Updated: 11/2019



RESOURCE CONTACT GUIDE

SERVICE PROVIDERS AND VENDOR MATRIX

PROGRAM SERVICE PROVIDERS

SERVICE PROVIDERS	CONTACT INFORMATION	SERVICES PROVIDED
<p>PROGRAM ADMINISTRATION</p> <p>Alliant Insurance Services, Inc. 2180 Harvard Street, Suite 460 Sacramento, CA 95815 Main: (916) 643-2700 Fax: (916) 643-2750 www.alliant.com</p>	<p>Marcus Beverly Office: (916) 643-2704 Cell: (916) 660-2725 Marcus.Beverly@alliant.com</p> <p>Michael Simmons Office: (415) 403-1425 Cell: (925) 708-3374 msimmons@alliant.com</p> <p>Raychelle Maranan Office: (916) 643-2712 Raychelle.Maranan@alliant.com</p>	<p><i>JPA MANAGEMENT ISSUES</i></p> <ul style="list-style-type: none"> ▪ Governance - policies and procedures, program budget/funding, financial analysis, program management, personnel, contracts, consultants. ▪ Coverage - coverage questions, quotations, new members, development of shared risk program coverage agreements, RFPs for services, actuary liaison, excess insurance/additional coverage marketing (Crime coverage, etc.), program development. ▪ Risk Management - Insurance Requirements in Contracts (IRIC), third party contract review, hold harmless and indemnification clauses, risk management program planning, RFPs for JPA payment approval of budgeted funds. <p>MAIN CONTACT Marcus Beverly Michael Simmons Raychelle Maranan</p>
		<p><i>JPA ADMINISTRATIVE ISSUES</i></p> <ul style="list-style-type: none"> ▪ Meetings & Compliance - agendas; minutes; development/maintenance of governing documents, development/interpretation of policies & procedures, JPA state compliance, Form 700, changes in Board members, website updates. ▪ Certificates - certificates of coverage, additions/deletions of coverages, special events liability coverage, automobile identification cards, auto/mobile equipment physical damage programs. <p>MAIN CONTACT Raychelle Maranan Marcus Beverly</p>



RESOURCE CONTACT GUIDE

SERVICE PROVIDERS AND VENDOR MATRIX

PROGRAM SERVICE PROVIDERS		
SERVICE PROVIDERS	CONTACT INFORMATION	SERVICES PROVIDED
ACCOUNTING SERVICES James Marta & Company LLP 701 Howe Avenue, Suite E3 Sacramento, CA 95825 Main: (916) 993-9494 Fax: (916) 993-9489 www.jpmpcpa.com	Jim Marta, CPA jmarta@jpmpcpa.com David Becker, CPA	<ul style="list-style-type: none"> Billing, accounting and financial managements
SAFETY AND RISK CONTROL SERVICES Sedgwick <i>formerly York/Bickmore</i> 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833 Main: (800) 541-4591 Fax: (855) 242-8919 www.sedgwick.com	Enriqueta Castro Office: (916) 244-1107 enriqueta.castro@sedgwick.com Dave Beal Office: (916) 244-1127 dave.beal@sedgwick.com Tom Kline - Police Risk Management Office: (916) 244-1121 thomas.kline@sedgwick.com	<ul style="list-style-type: none"> Telephone Hotline - Questions & Guidance Hazard & Safety Assessment Program/Policy Development Ergonomic Evaluations On-site Training Safety Materials On-line Streaming Videos Webinars - WC and Liability Risk Management Topics
CLAIMS ADMINISTRATION Sedgwick <i>formerly York Risk Services Group, Inc.</i> P.O. Box 619079 Roseville, CA 95661-9058 Main: (916) 783-0100 Fax: (866) 548-2637 www.sedgwick.com	Dorienne Zumwalt Office: (916) 960-1017 dorienne.zumwalt@sedgwick.com Steven Scott - WC Senior Manager Office: (916) 960-0946 steven.scott@sedgwick.com Jill Petrarca - Liability Senior Manager Office: (916) 746-8849 jill.petrarca@sedgwick.com	Third-Party Workers' Compensation (WC) and Liability Claims Administrator --refer to York's <i>Who's Who in Claims</i> for specific Claim Adjuster's contact information. Report New Liability Claims to: NCaYorkLiabilityClaims@yorkrsg.com



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SERVICE PROVIDERS AND VENDOR MATRIX

OTHER COVERAGE PROVIDERS		
SERVICE PROVIDERS	CONTACT INFORMATION	SERVICES PROVIDED
CSAC-EIA Excess Workers' Compensation Coverage	Travis Clemmer Kristen Calderon (video library) Office: (916) 850-7300 Email: tclemmer@csac-eia.org www.CSAC-EIA-eia.org	<ul style="list-style-type: none"> Program/Policy Development (*additional member cost) On-site Training Safety Materials Video Library Webinars - WC Risk Management Topics
Target Solutions Web-based Resources available through partnership with CSAC-EIA	http://csac-eia.targetsolutions.com/	<ul style="list-style-type: none"> Web-based Courses* Records Management <p><i>*EIA members are able to access the standard course library at no cost. However, there is a cost to the member for the premium content listed under "Additional Courses"</i></p>
CJPRMA (California Joint Powers Risk Management Authority) Excess Liability Coverage	Tony Giles - General Manager Office: (925) 290-1316 Email: tony@cjprma.org http://www.cjprma.org/	<ul style="list-style-type: none"> Regional Training provided on a variety of Liability-related Topics
APIP - Alliant Property Insurance Program	Contact Marcus Beverly, Alliant Insurance Services, for questions.	<ul style="list-style-type: none"> Webinars - Property Risk Management Topics <p>In addition, Boiler and Machinery coverage is provided through your participation in APIP.</p> <ul style="list-style-type: none"> ➤ For resources with your boiler, electrical, mechanical, and HVAC equipment, visit www.hsb.com/calc/ENG and use the online tools and calculators developed by Hartford Steam Boiler's engineering staff. ➤ Useful information specific to equipment care, operating logs and maintenance fact sheets on the website www.hsb.com which has several resources available under the 'Knowledge Center' tab.



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SERVICE PROVIDERS AND VENDOR MATRIX

Lexipol Law Enforcement and Fire risk management Website: www.lexipol.com	Dale Cephers West Region Market Development Executive Office: (469) 731-4685 Email: dcephers@lexipol.com	<ul style="list-style-type: none"> ▪ Police Risk Management Policies and Procedures ▪ Fire Training (*additional member cost)
CalTIP - California Transit Indemnity Pool Self-insurance program for public transit operators	Terrie Norris, Sedgwick Office: (916) 290-4655 Email: terrie.norris@sedgwick.com Website: http://www.caltiponline.org/	<ul style="list-style-type: none"> ▪ Transit Specific Risk Management Resources for Member Cities (Auburn and Dixon)
CSRMA - California Sanitation Risk Management Authority Web-based risk control services available through CJPRMA partnering agreement	David Patzer CSRMA Risk Control Advisor DKF Solutions Group, LLC www.dkfsolutions.com Cell: (707) 373-9709 Fax: (707) 647-7200	<ul style="list-style-type: none"> ▪ CSRMA's online library of courses available on Target Solutions account ▪ Risk Control Online (https://www.riskcontrolonline.com) <ul style="list-style-type: none"> - CalOSHA Training Requirements web app - Interactive CalOSHA Self Audit web app - On Demand Webinar Library - Risk Control Survey web app - Job Competency Based Training Builder - DOT Drug and Alcohol Testing Advisor - Contractor Safety Program Builder - Business Continuity Plan Builder - Smart SOP mobile app



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SERVICE PROVIDERS AND VENDOR MATRIX

CONTRACTED VENDOR SERVICES (additional member cost)		
VENDOR SERVICES	CONTACT INFORMATION	SERVICES PROVIDED
EMPLOYEE ASSISTANCE PROGRAM ACI Specialty Benefits Corporation 6480 Weathers Place, Suite 300 San Diego, CA 92121 Main: (800) 932-0034 Fax: (858) 452-7819 www.acieap.com	Kathryn Dobkin, Account Executive Office: (858) 736-0031 Email: kathrynd@acispecialtybenefits.com	<ul style="list-style-type: none"> Employee Assistance Program
Pre-employment Medical Services Occu-Med	Bill Vogeler Office: (559) 435-2800, ext. 101 Email: bvogeler@occu-med.com Website: www.occu-med.com	<ul style="list-style-type: none"> Review of Pre-placement Medical Exams Job Analysis
Sewer Risk Management DKF Solutions Group, LLC	David Patzer Office: 707.373.9709 Email: dpatzer@dkfsolutions.com Website: http://www.dkfsolutions.com	<ul style="list-style-type: none"> Sewer Risk Management
Aquatics Risk Management Total Aquatic Management www.totalaquaticmanagement.webs.com	Jim Wheeler Office: (510) 523-3155 Email: jim@totalaquaticmanagement.com swimnjim@hotmail.com	<ul style="list-style-type: none"> Aquatic Safety services Certified Pool Operator (CPO) Trainings
Sidewalk Repair Services Precision Concrete Cutting Main: (866) 792-8006 Fax: (650) 240-3866 www.dontgrind.com	Katrina Lynch (916) 847-7346 Klynch@dontgrind.com Joseph Ortega jortega@DontGrind.com	<ul style="list-style-type: none"> Sidewalk cutting to repair defects Will inspect to your specifications Map defects Repairs @ \$35 to \$50 per location



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SERVICE PROVIDERS AND VENDOR MATRIX

CONTRACTED VENDOR SERVICES (additional member cost)		
VENDOR SERVICES	VENDOR CONTACT INFORMATION	SERVICES PROVIDED
ADA Compliance	City Consulting Engineer - CEC Inc. Yuba City 1110 Civic Center Blvd. Ste. 404 Yuba City, CA 95993 Email: Swartz@cecusa.net (530) 751-0952	
ADA Compliance	Sally Swanson Architects 220 Sansome Street. STE 800 San Francisco, CA 94104 (415) 445-3045 ext. 118	
ADA Compliance	SZC Consulting Group Sacramento Office 2377 Gold Meadow Way, # 100 Gold River, CA 95670 (916) 669-8750 Silicon Valley Office 228 Hamilton Avenue, 3rd Floor Palo Alto, CA 94301 (866) 694-7637	
Arborist ASCA Registered Consulting Arborist #480 ISA Certified Arborist & Municipal Specialist #WE-0151 AM ISA TRAQ Risk Assessment Qualified	Gordon Mann - Consulting Arborist California Tree and Landscape Consulting, Inc. & Mann Made Resources 10556 Combie Road Auburn, CA 95602 Cell: (650) 740-3461 Email: gordon@mannandtrees.com website: https://mannandtrees.com/	<ul style="list-style-type: none"> ▪ Contract Preparation and Supervision ▪ Diagnosis of Tree and Landscape Problems ▪ Insect and Disease Identification and Management ▪ Municipal Ordinance Development ▪ Training and Education, Tree, Landscape, and Nursery Appraisals ▪ Tree Plant Inventories ▪ Tree Protection for Construction Projects ▪ Tree Risk Assessments and Surveys



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SERVICE PROVIDERS AND VENDOR MATRIX

CONTRACTED VENDOR SERVICES (additional member cost)		
VENDOR SERVICES	VENDOR CONTACT INFORMATION	SERVICES PROVIDED
Arborist	Professional Landscape Solutions 6108 27th Street, Ste. C Sacramento, CA 95822 (916) 424-3815	
Drug & Alcohol Testing	Datco Services Corporation 2280 Grass Valley Highway Suite 232 Auburn, CA 95603 530-268-8101 (800) 95-DATCO (32826)	
Drug & Alcohol Testing	Feather River Hospital 5974 Pentz Road Paradise, CA 95969 (530) 876-7919	
Janitorial Services	City Wide 6108 27th Street STE C Sacramento, CA 95822 (916) 424-3815	
Janitorial Services	Peerless Building Maintenance 4665 Mountain Lakes Blvd. Redding, CA 96003 (530) 222-6369	
Janitorial Services	Ultimate Building Maintenance Inc 598 Garden Hwy Suite 5 Yuba City, CA 95591 (530) 671-1564	



RESOURCE CONTACT GUIDE

SERVICE PROVIDERS AND VENDOR MATRIX

RISK MANAGEMENT SERVICE CATEGORY

Telephone Hot Line Questions/Guidance

SEDGWICK (formerly York/Bickmore)

Sedgwick is NCCSIF's risk control services provider. Dave Beal is your point of contact for risk management questions and guidance.

Hazard & Safety Assessment

SEDGWICK (formerly York/Bickmore)

A comprehensive Hazard & Safety Assessment is completed for each city to help identify risk management strengths and improvement opportunities. The assessment is used as a tool to help prioritize risk management efforts. It includes best practices in the following areas:

- | | | |
|---|---|--|
| 1. Risk Management Program Overview | 12. Emergency Response & Management | 23. Lockout-Tagout |
| 2. Aerial Lift Operations | 13. Employment Practices Liability | 24. Parks & Recreation Operations |
| 3. Aerosol Transmissible Diseases (ATD) Control | 14. Ergonomic Injury Management | 25. Personal Protection Equipment |
| 4. ADA Compliance | 15. Fire Department Operations | 26. Police Department Operations |
| 5. Animal Control Services | 16. Fire Prevention Program | 27. Respiratory Protection Program |
| 6. Automobile & Fleet Liability | 17. Forklifts & Powered Industrial Trucks | 28. Return-to-Work & Transitional Duty |
| 7. Blood Borne Pathogens ECP | 18. Hazard Communication Program | 29. Sewers Liability Management |
| 8. Business Continuity Plan | 19. Hearing Conservation Program | 30. Sidewalks Liability Management |
| 9. Confined Space Entry Program | 20. Heat Illness Prevention Program | 31. Traffic Engineering |
| 10. Contractor Selection & Control | 21. Information Technology | 32. Trenching & Excavation Operations |
| 11. Contractual Transfer of Risk | 22. Injury & Illness Prevention Program | 33. Urban Forest Management |
| | | 34. Work Zone Safety |



RESOURCE CONTACT GUIDE

SERVICE PROVIDERS AND VENDOR MATRIX

Program & Policy Development	<p>SEDGWICK (formerly York/Bickmore) Our risk control service includes assistance with the development and implementation of Cal/OSHA required written programs such as Injury & Illness Prevention Program, Hazard Communication Program, Aerosol Transmissible Diseases Procedures for fire and police, Bloodborne Pathogens Exposure Control Plan, etc. Our website also includes sample programs and guides.</p> <p>CSAC-EIA (Additional Cost) CSAC-EIA loss prevention specialists are available to provide assistance with program development at an additional cost to NCCSIF members. Contact CSAC-EIA directly for assistance.</p> <p>LEXIPOL NCCSIF members have access to the law enforcement and fire risk management policies offered through Lexipol.</p>
On-Site Training	<p>SEDGWICK (formerly York/Bickmore) On-site training is available to members on a variety of workers' compensation, liability, and EPL exposures. Training topics include, but are not limited to, Cal/OSHA program requirements, hazard inspections, accident investigation, forklift certification, driver training, sexual harassment, CPR certification, various workplace safety topics, and more. Contact Dave to discuss and schedule on-site training.</p> <p>CSAC-EIA CSAC-EIA is available to conduct a variety of workers' compensation related safety training at an additional cost to members. Contact Travis Clemmer to discuss available topics and scheduling.</p> <p>CJPRMA Every year CJPRMA conducts up to five regional training workshops throughout California. In the past, topics have included contractual risk transfer, police liability, parks and recreation liability, and sidewalk liability controls. CJPRMA will send the training announcement to Alliant, who will then forward to all NCCSIF members.</p>
Ergonomic Evaluations	<p>SEDGWICK (formerly York/Bickmore) Sedgwick is available to conduct office and industrial ergonomic evaluations for all members. Contact Dave Beal to discuss and schedule ergonomic evaluations.</p>



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SERVICE PROVIDERS AND VENDOR MATRIX

Risk Management Webinars	<p>SEDGWICK (formerly York/Bickmore)</p> <p>Throughout the year, Sedgwick risk control staff conducts webinars on a wide range of safety topics such as heat illness prevention, scaffold safety, disaster management, and new safety regulations. Our goal is to communicate relevant safety information in an all-inclusive and cost-effective way. NCCSIF members will receive webinar announcements via email. The one-hour webinars are recorded and available to view at any time on the Sedgwick Risk Control website.</p> <p>CSAC-EIA</p> <p>CSAC-EIA conducts several workers' compensation related webinars throughout the year, which are available to all NCCSIF members. Contact Travis Clemmer to ensure your city is included in the announcement distribution.</p> <p>APIP</p> <p>NCCSIF members have access to all APIP property related webinars. Contact Marcus Beverly to ensure your city is included in the announcement distribution.</p>
Employer Pull Notice Program	<p>CSAC-EIA & TARGET SOLUTIONS (Additional cost to members)</p> <p>CSAC-EIA and Target Solutions have partnered with A-Check America to automate your Employer Pull Notice (EPN) program. Using this program, you can electronically monitor your employees' driving records and receive notification within hours of a reportable incident.</p> <p>You can access your driver roster and key data from a dashboard within Target Solutions. This data is accessible only to you and A-Check America and features a summary of the number of drivers added and removed from the system, an overview of the violations and accidents that have occurred, and a breakdown of your employees' license renewal status. For additional information go to www.CSAC-EIA-eia.org, Services/Loss Prevention/Target Solutions Platform.</p>



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SERVICE PROVIDERS AND VENDOR MATRIX

Pre-Employment Medical Services	<p>OCCU-MED Services offered at an additional cost:</p> <ul style="list-style-type: none"> ▪ Review of Pre-Placement Medical Exams ▪ Job Analysis ▪ Maintaining a network of qualified and trained medical providers and medical specialists for necessary exams ▪ Conducting job analyses and preparing job profiles and medical examination profiles ▪ Providing orientation of client staff in the legal/medical/risk management and human resources aspects of our service ▪ Scheduling and harvesting of pre-placement medical exams ▪ Organizing and managing return-to-work and fitness-for-duty exams ▪ Evaluating medical information in relation to the essential duties of jobs in a legally defensible manner (EXAMQA®) ▪ Communicating directly with applicants to obtain the confidential medical information that is needed for clearance for a particular job (RDQA) ▪ Developing “Occu-Panels” with a national laboratory that allows for the selection of only those tests for the blood chemistry panel that are compliant with state law for each job class ▪ Performing bill review for the medical exams performed by clinics ▪ Providing customized services such as OSHA Respirator Questionnaire Evaluations, Bloodborne Pathogen Programs, and clinic trainings
Employee Assistance Program	<p>ACI Services offered at an additional cost:</p> <ul style="list-style-type: none"> ▪ Employee Assistance Program (Additional cost to members) Employees and their family members can receive up to three counseling visits per year. The family members do not need to be within the same residence. The visits are considered short-term resolution. If the person needs additional counseling, ACI will help them transition into their private insurance plan. ▪ Legal and Financial Services (Additional cost to members) Employees and their family members have unlimited access to telephonic legal and financial services.



RESOURCE CONTACT GUIDE

SERVICE PROVIDERS AND VENDOR MATRIX

Transit Resources

CalTIP - California Transit Insurance Pool

Self-insurance program for public transit operators. Member cities include Auburn and Dixon.

Programs and Safety Materials

- System Safety Program Plan (SSPP) Development
- SSPP Implementation Assessment & Follow-up Process
- SAMPA Fleet Watch Paperless DMV EPN Program
- Bus Operator Selection Survey (BOSS)
- CalTIP Risk Profile
- APTA Membership
- Bus Stop Location & Design Evaluation Program
- Digital Video Event Recorder System
- Mobility Device Marking & Tethering Program
- APTA Safety Standards
- Best Practices
- Bus Stop Toolkit
- Pedestrian Safety Guide for Transit Agencies
- Safety Posters and Flyers



York Risk Services Group, Inc. Who's Who in Claims Workers' Compensation Contacts

Kara Kennedy
Senior Claims Examiner
(916) 960-0920
kara.kennedy@yorkrisk.com
Elk Grove, Folsom, Marysville, Yuba City

Cristal Rhea
Senior Claims Examiner
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Red Bluff, Willows

Rachelle Duesing
Senior Claims Examiner
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Auburn, Galt, Gridley, Lincoln, Paradise,
Placerville

Jennifer Gorgen
Senior Claims Examiner
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Oroville

Catherine Clark
Claims Examiner
(916) 960-0902
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Anderson, Colusa, Corning, Dixon, Folsom,
Ione, Jackson, Lincoln (Fire), Nevada City,
Rio Vista, Rocklin

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Medical Only claims

Rebecca Summers
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Resources

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Dori Zumwalt
Account Executive
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York Risk Services Group, Inc.
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(916) 783-0100 • Fax (866) 548-2637
<http://www.yorkrisk.com>



York Risk Services Group, Inc. Who's Who in Claims Liability Contacts

Alex Davis

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alex.davis@yorkrisk.com

Handles All Cities As Needed

Shawn Millar

Property & Casualty Adjuster
(916) 746-8820

Cell (530) 210-4910

shawn.millar@yorkrisk.com

Anderson, Colusa, Corning, Gridley, Marysville, Oroville
Paradise, Red Bluff, Willows, Yuba City

Summer Simpson

Property & Casualty Adjuster
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summer.simpson@yorkrisk.com

Handles All Cities As Needed

Brian Davis

Property & Casualty Adjuster
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brian.davis@yorkrisk.com

Handles All Cities

Jill Petrarca

Senior Manager
Property and Casualty
(916) 746-8849

jill.petrarca@yorkrisk.com

To File a New Claim: NCalYorkLiabilityClaims@Yorkrsg.com

Office Hours Emergency (916) 960-0981

After Hours Emergency Call-Out (916) 971-2701

Resources

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York Risk Services Group, Inc.

P.O. Box 619079, Roseville, CA 95661

(916) 783-0100 • Fax (866) 548-2637

<http://www.yorkrisk.com>

Northern California Cities Self Insurance Fund

Travel Reimbursement Expense Form

Member Representative: _____
Entity: _____
Payee Address: _____

Meeting or Committee: _____
Date of Meeting: _____
Location of Meeting: _____
Total Mileage: _____

Payment Made to:

Signature _____ Date _____