

**MINUTES OF THE NCCSIF  
POLICE RISK MANAGEMENT  
COMMITTEE MEETING  
FEBRUARY 10, 2011  
Yuba City Police Department**

**MEMBERS PRESENT**

Valerie Harris, City of Auburn  
Ross Stark, City of Colusa  
Loo Ng, City of Folsom  
David Ibarra, City of Lincoln  
Wally Fullerton, City of Marysville  
Louis Trovato, City of Nevada City  
Paul Nanfito, City of Red Bluff  
William Bowen, City of Rio Vista  
Jamie Knox, City of Rocklin  
William Spears, City of Willows  
Rob Landon, City of Yuba City

**MEMBERS ABSENT**

Dale Webb, City of Anderson  
Tony Cardenas, City of Corning  
Steve Bird, City of Dixon  
Loren Cattolico, City of Galt  
Gary Keeler, City of Gridley  
Gabriela Tazzari, Town of Paradise  
Bill LaGrone, City of Oroville

**GUESTS & CONSULTANTS**

Susan Adams, Alliant Insurance Services  
Stacey Weeks, Alliant Insurance Services  
Jack Kastorff, York Insurance Services Group  
Shawn Millar, York Insurance Services Group

**A. CALL TO ORDER**

The meeting was called to order at 10:30 a.m.

**B. PUBLIC COMMENTS**

The Committee and guests introduced themselves. No additional public comments were made.

**C. APPROVAL OF AGENDA AS POSTED**

A motion was made to approve the Agenda as posted.

**MOTION:** Rob Landing    **SECOND:** Wally Fullerton    **MOTION CARRIED**

**D. CONSENT CALENDAR**

**D1. Minutes of the September 30, 2010 Meeting**

A motion was made to approve the meeting minutes of September 30, 2010.

**MOTION:** Rob Landing    **SECOND:** Wally Fullerton    **MOTION CARRIED**

**E. COMMITTEE REPORTS**

**E1. Executive/Claims Committee Report: Shawn Millar/Tom Baber**

York (Shawn Miller) advised the Committee they had nothing to report.

**E2. Risk Management Committee Report: Jack Kastorff**

Jack Kastorff updated the Committee on the Risk Management Committee meeting was rescheduled for March 3, 2011. Jack reported on the upcoming Gordon Graham training scheduled for Thursday, June 2, 2011 in Lincoln. The Committee discussed training topics with the use of teaser guns, in light of the new decisions as to whether or not the use of teaser guns is constitutional. Another training topic is police interaction with mentally/handicapped, challenged citizens.

**F. NEW BUSINESS**

**F1. Results from Risk Management Committee Meeting**

Nothing to report (meeting rescheduled for March 3, 2011).

**F2. Gordon Graham Seminar, June 3, 2011**

Reported in agenda item E2 above.

**F3. Training Activities Discussion FY 11/12**

The Committee discussed a training session offered at the PARMA conference, as respects exposures involved with networking sites. The Committee discussed whether or not this would be a useful training session for NCCSIF and direct Staff (York) to explore the hiring of the speaker from the PARMA conference. The Committee discussed the difficulty in being able to

send officers to the scheduled training due to the budget constraints. Staff was directed to send out information regarding the Gordon Graham training topics and ask the members to recommend topics within 45 days. The Committee will forward their top three recommended training to Jack Kastorff on or before May 1, 2011. Staff (Shawn Millar) was directed to contact Karl Fessenden at the Law Firm of Porter Scott, to present the training session he presented at PARMA at the next meeting in May 2011.

## **G. OLD BUSINESS**

### **G1. Closed Claims Discussion**

Shawn Millar reported that there were no claims to discuss at today's meeting. From review of the claim report, minor claims involving traffic collisions, and one head injury.

### **G2. Report of 2010 Training, November 17, Kevin Gilmartin**

Jack Kastorff reported that the attendance at the Kevin Gilmartin training was very good with 70 participants attending. The topic involved discussion on why officers act the way they do on the job and at home.

### **G3. Risk Management Committee Report and Discussion**

Susan Adams reported on the lack of obtaining a quorum for the Risk Management Committee meetings. Staff (Alliant) has discussed with the incoming Chair and will discuss with the Risk Management Committee (at its meeting on March 3, 2011), conducting Risk Management Committee meetings prior to the NCCSIF Board of Directors meetings. There are 12 members who serve on the Board and also serve on the Risk Management Committee. By having meeting prior to or after the Board meetings there will be at least 12 members who could attend. Susan also discussed the revision to the policy and procedure (Travel Expense) where the Risk Management Committee will receive travel reimbursement when attending Risk Management Committee meetings. The Committee discussed reimbursement for attending the Police Risk Management meetings. The Board and Risk Management Committee members are reimbursed because they approve budgets.

### **G4. Micro Video Cameras Update**

Jack Kastorff advised that the Micro Video Cameras proposed for purchase are now available on Amazon for \$49 each. The Committee members who purchased and are using the cameras reported that they are not that good in the dark, yet it is better than not having anything. The Committee discussed the receipt of safety grant funds to purchase the cameras and how other cities used their grant fund money to repair sidewalks, etc. Susan Adams advised that the Committee could be notified of the available safety grant funds available prior to the Board, to assist the Police Risk Manager in contacting the Finance Director for available funds.

**H. INFORMATION ITEMS**

- H1. NCCSIF Meeting Calendar**
- H2. NCCSIF Resource Contact Guide**
- H3. NCCSIF Board of Directors**
- H4. Police Risk Management Committee List**
- H5. Risk Management committee List**
- H6. Forensic Examiner Deception Article**
- H7. Forensic Examiner Understanding Police Suicide Article**
- H8. October 18, 2010 Sacramento Bee Article, Scanners**

**I. ADJOURNMENT**

The meeting was adjourned at 11:45 a.m.

**MOTION:** Rob Landing    **SECOND:** Wally Fullerton    **MOTION CARRIED**