



President
Ms. Elizabeth Ehrenstrom
City of Oroville

Vice President
Ms. Kristine Haile
City of Folsom

Treasurer
Mr. Tim Sailsbery
City of Willows

Secretary
Ms. Gina Will
Town of Paradise

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND CLAIMS COMMITTEE MEETING VIA TELECONFERENCE

DATE / TIME: Thursday, May 28, 2020 at 10:00 a.m.

LOCATION: WebEx Teleconference
Call-in Number: (877) 309-3457
Meeting Number: 612 071 692

A – Action
I – Information

1 – Attached
2 – Hand Out
3 – Separate Cover
4 – Verbal

MISSION STATEMENT

The Northern California Cities Self Insurance Fund, or NCCSIF, is an association of municipalities joined to protect member resources by stabilizing risk costs in a reliable, economical and beneficial manner while providing members with broad coverage and quality services in risk management and claims management.

A. CALL TO ORDER

B. ROLL CALL

C. PUBLIC COMMENTS

This time is reserved for members of the public to address the Committee on matters pertaining to NCCSIF that are of interest to them.

pg. 3 **D. CONSENT CALENDAR**

A 1

All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or the Committee may request any item to be considered separately.

pg. 4 1. Claims Committee Meeting Minutes – April 16, 2020

pg. 8 **E. CLOSED SESSION TO DISCUSS PENDING CLAIMS**

A 3

(Per Governmental Code Section 54956.95)

***REQUESTING AUTHORITY**

Workers Compensation:

1. NCWA-557446, NCWA-557698, NCWA-557445 v. City of Yuba City*
2. NCWA-557969 & NCWA-558250 v. City of Yuba City*
3. NCWA-557645 & NCWA-558066 v. City of Red Bluff*
4. NCWA-557901 v. City of Auburn*



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5. NCWA-558856, NCWA-557004, NCWA-557807, NCWA-558085, NCWA-558230 v. City of Elk Grove*

F. REPORT FROM CLOSED SESSION

I 4

The Committee will announce any reportable action taken in closed session

pg. 9 **G. ROUND TABLE DISCUSSION**

I 4

This is an opportunity for Committee members to ask questions or raise issue on risk exposures common to the members.

H. ADJOURNMENT

UPCOMING MEETINGS

Board of Directors Meeting - June 25, 2020

Police Risk Management Committee Meeting - August 6, 2020

Claims Committee Meeting - September 24, 2020

Executive Committee Meeting - September 24, 2020

Board of Directors Meeting - October 29, 2020

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Jenna Wirkner at Alliant Insurance Services at (916) 643-2741.

The Agenda packet will be posted on the NCCSIF website at www.nccsif.org. Documents and material relating to an open session agenda item that are provided to the NCCSIF Claims Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 2180 Harvard Street, Suite 460, Sacramento, CA 95815.

Access to some buildings and offices may require routine provisions of identification to building security. However, NCCSIF does not require any member of the public to register his or her name or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
Claims Committee Meeting
May 28 2020**

Agenda Item D.

CONSENT CALENDAR

ACTION ITEM

ISSUE: The Claims Committee reviews items on the Consent Calendar, and if any item requires clarification or discussion a Member should ask that it be removed for separate action. The Committee should then consider action to approve the Consent Calendar excluding those items removed. Any items removed from the Consent Calendar will be placed later on the agenda in an order determined by the Chair.

RECOMMENDATION: Adoption of the Consent Calendar after review by the Committee.

FISCAL IMPACT: None.

BACKGROUND: Routine items that generally do not require discussion are regularly placed on the Consent Calendar for approval.

ATTACHMENT(S):

1. Claims Committee Meeting Minutes - April 16, 2020



**NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
CLAIMS COMMITTEE SPECIAL MEETING MINUTES
VIA ZOOM
APRIL 16, 2020**

COMMITTEE MEMBERS PRESENT

Kristine Haile, City of Folsom (**Chair**)
Liz Ehrenstrom, City of Oroville
Gina Will, Town of Paradise
Tim Sailsbery, City of Willows

CONSULTANTS & GUESTS

Marcus Beverly, Alliant Insurance Services	Jill Petrarca, Sedgwick
Raychelle Maranan, Alliant Insurance Services	Steven Scott, Sedgwick
Jenna Wirkner, Alliant Insurance Services	Dorienne Zumwalt, Sedgwick

A. CALL TO ORDER

The Chair called the meeting to order at 2:00p.m

B. ROLL CALL

Roll call was taken and the above mentioned members were present constituting a quorum.

C. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

MOTION: Tim Sailsbery **SECOND:** Gina Will
Ayes: Ehrenstrom, Sailsbery, Will, Haile

MOTION CARRIED

D. PUBLIC COMMENT

No public comments

E. CONSET CALENDAR

1. Claims Committee Meeting Minutes - September 26, 2019
2. Claims Committee Special Meeting Minutes - November 14, 2019
3. Claims Committee Special Meeting Minutes - December 12, 2019
4. Claims Committee Special Meeting Minutes - January 15, 2020
5. Claims Committee Special Meeting Minutes - March 2, 2020

A motion was made to approve the Consent Calendar as posted.

MOTION: Liz Ehrenstrom **SECOND:** Tim Sailsbery
Ayes: Ehrenstrom, Sailsbery, Will, Haile

MOTION CARRIED



**NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
CLAIMS COMMITTEE SPECIAL MEETING MINUTES
VIA ZOOM
APRIL 16, 2020**

F. CLOSED SESSION

Pursuant to Government Code Section 54956.95, the Committee recessed to closed session at 2:15 p.m. to discuss the following claims:Liability:

1. Melesio-Molina v. City of Colusa
2. Martinez v. City of Yuba City
3. Konrad v. City of Auburn
4. Corbett v. City of Galt

Workers' Compensation:

1. NCWA-556569 v. City of Rocklin NCWA-555940 v. City of Rocklin
2. NCWA- 556600 v. City of Elk Grove
3. NCWA- 558202 v. City of Yuba City

G. REPORT FROM CLOSED SESSION

The meeting resumed to open session at 3:04p.m. The Chair announced that the committee met and provided direction but there were no reportable actions at this time.

H. FY/20 LIABILITY PROGRAM CLAIM AUDITS AND SEDGWICK RESPONSES

H.1. RISK MANAGEMENT SERVICES-FOR NORCAL CITIES SIF

Marcus Beverly discussed the Liability Program Claim Audit conducted for NorCal Cities. The auditor reviewed 60 open and 20 closed claims. Some of the reserves were reviewed for adjustment. Doing well with litigation and working with attorneys. Overall a good audit. Jill Pertraca provided Sedgwick response and in agreement with audit. No comments or questions from the Committee.

A motion was made to accept and file the audit and Sedgwick's response.

MOTION: Liz Erenstrom **SECOND:** Gina Will
Ayes: Ehrenstrom, Salsbery, Will, Haile

MOTION CARRIED

H.2 RISKY BUSINESS PROS-FOR CJPRMA

Marcus Beverly reviewed the Audit that was done March 2020 for CJPRMA. He noted the group has been doing well losswise compared to other groups. Ten files were reviewed, none on the excess watch list. Overall a good audit and overall exposure is lower than in past audits. Auditor commented that legal reserves on some files too high because they were reserving for the costs through trial. Marcus discussed with the TPA and all agreed to reserve up to point of possible resolution rather than through trial unless trial is more likely than not. This is reflected in Sedgwick's written response to the audit.

A Public Entity Joint Powers Authority



**NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
CLAIMS COMMITTEE SPECIAL MEETING MINUTES
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A motion was made to accept and file the audit and Sedgwick's response.

MOTION: Tim Sailsberry **SECOND:** Liz Erenstrom **MOTION CARRIED**
Ayes: Ehrenstrom, Sailsbery, Will, Haile

I. REVISION TO A-9 ATTACHMENT A: LIABILITY COUNSEL LIST

I.1. NEW ADDITION-KRONICK MOSKOV TZ TIEDEMANN & GIRARD

Recommending adding Mona G. Ebrahimi and Olivia R. Clark. Ms. Ebrahimi is the City Attorney for Rio Vista so she is not to work on tort claims for them. Committee asked if this should go to EC or BOD. The policy was changed not long ago to have the CC review and recommend changes to the EC rather than going to the Board.

The committee recommended confirming that there is a policy or process where City Attorneys aren't defending tort claims for the city they represent. Rayychelle Maranan discussed Admin policy A-9 that has such a provision and will be noticed to the member. Discussion also held about pros and cons of specifying individual attorneys in a firm rather than the firm as a whole.

A motion was made to recommend to the EC to add Mona G. Ebrahimi and Olivia R. Clark.

MOTION: Tim Sailsberry **SECOND:** Liz Erenstrom. **MOTION CARRIED**
Ayes: Ehrenstrom, Sailsbery, Will, Haile

I.2. NEW ADDITION-LIBERT CASSIDY WHITMORE

Request made by Oroville for an ongoing claim. Members expressed concern about the fees charged by Partners, at \$380 per hour, being higher than the \$250 that is the most currently paid. Lower paid associates are used to do most of the foot work and Oroville will pay the difference in the hourly rate for the partners. Very highly respected firm and attorney.

A motion was made to recommend to the Executive Committee that we add Libert Cassidy Whitmore.

MOTION: Liz Erenstrom **SECOND:** Tim Sailsberry **MOTION CARRIED**
Ayes: Ehrenstrom, Sailsbery, Will, Haile



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1.3. FIRM CHANGE-RUBEN ESCOBEDO

Mr. Escobedo has left the approved firm but is still on a particular case. Claims auditor made a comment how well the legal strategy was executed on one of his matters. Recommend continuing to use and keep him on the list.

A motion was made to recommend to the executive committee that

MOTION: Gina Will

SECOND: Liz Ehrenstrom

MOTION CARRIED

Ayes: Ehrenstrom, Sailsbery, Will, Haile

1.4. REVIEW OF LEGAL PANEL LIABILITY

The Committee reviewed the current liability counsel list. Some we haven't used in awhile. Some members like certain attorneys. No harm in adding additional attorneys. If a member has a potential issue with a firm they should be encouraged to provide feedback so any issues can be resolved or the list revised as a result. Also discussed approving the firm or just individuals and desire for a scorecard for attorneys. No action at this time. Information only.

J. ROUND TABLE DISCUSSION

K. ADJOURNMENT

This meeting was adjourned at 3:54p.m.

Respectfully Submitted,

Gina Will, Secretary

Date



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
Claims Committee Meeting
May 28 2020**

Agenda Item E.

CLOSED SESSION TO DISCUSS PENDING CLAIMS

(Per Governmental Code Section 54956.95)

ACTION ITEM

ISSUE: Pursuant to Government Code Section 54956.95, the Committee will hold a Closed Session to discuss the following claims:

Workers Compensation:

1. NCWA-557446, NCWA-557698, NCWA-557445 v. City of Yuba City*
2. NCWA-557969 & NCWA-558250 v. City of Yuba City, *
3. NCWA-557645 & NCWA-558066 v. City of Red Bluff*
4. NCWA-557901 v. City of Auburn*
5. NCWA-558856, NCWA-557004, NCWA-557807, NCWA-558085, NCWA-558230 v. City of Elk Grove*

*REQUESTING AUTHORITY

FISCAL IMPACT: Unknown.

RECOMMENDATION: The Program Administrator cannot make a recommendation at this time, as the subject matter is confidential.

BACKGROUND: Confidential.

ATTACHMENT(S): Confidential reports will be sent separately, before the meeting



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
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Agenda Item G.

ROUND TABLE DISCUSSION

INFORMATION ITEM

ISSUE: The floor will be open to the Committee for discussion.

RECOMMENDATION: None.

FISCAL IMPACT: None.

BACKGROUND: The item is to the Claims Committee members for any topics or ideas that members would like to address.

ATTACHMENT(S): None.