



**NCCSIF
POLICE RISK MANAGEMENT COMMITTEE MEETING
AGENDA**

Date: Tuesday, May 7, 2013
Time: 10:00 a.m.
Location: Lincoln City Hall
 Third Floor Conference Room
 600 Sixth Street
 Lincoln, CA 95648

- A Action**
- I Information**
- 1 Attached**
- 2 Hand Out**
- 3 Separate Cover**
- 4 Verbal**
- 5 Previously Mailed**

- 10:00 am **A. CALL TO ORDER**
- B. PUBLIC COMMENTS**
This time is reserved for members of the public to address the Police Risk Management Committee on matters pertaining to NCCSIF that are of interest to them.
- C. APPROVAL OF AGENDA AS POSTED**
- pg. 01 **D. CONSENT CALENDAR** **A 1**
All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or the Police Risk Management Committee may request any item to be considered separately.
- pg. 02 1. 01.10.13 Draft Police Risk Management Committee Meeting Minutes
- E. RISK MANAGEMENT**
- pg. 06 **1. Risk Management Committee Meeting Summary** **I 1**
Ms. Liz Ehrenstrom, NCCSIF President, will provide the Committee with items discussed at the latest Risk Management Committee meeting pertaining to the Police Risk Management Committee.
- pg. 10 **2. Police Liability and Workers' Compensation Claims Analysis** **I 2**
The Committee will receive a Claims Analysis Report regarding Police related Liability and Workers' Compensation claims.
- pg. 13 **3. Round Table Discussion** **I 1**
The floor will be open to Police Risk Management Committee members for any topics or ideas that members would like to address.



pg. 14 **F. Use of Force Lessons Learned Discussion** **I 2**
Mr. Bruce Kilday and Ms. Carrie Frederickson from Angelo, Kilday, and Kilduff, LLP will provide a presentation and lead a discussion on Use of Force and the Lessons Learned through Recent Litigation.

G. INFORMATION ITEMS

pg. 16 1. NCCSIF Organizational Chart
pg. 17 2. NCCSIF 2013 Meeting Calendar
pg. 18 3. NCCSIF Resource Contact Guide

H. ADJOURNMENT

UPCOMING MEETINGS

Executive Committee – May 9, 2013
Claims Committee May 9, 2013
Risk Management Committee – June 13, 2013
Board of Directors – June 13, 2013
Police Risk Management Committee – August 1, 2013



CONSENT CALENDAR

ACTION ITEM

ISSUE: Items on the Consent Calendar should be reviewed by the Committee and, if there is any item requiring clarification or amendment, such item(s) should be pulled from the agenda for separate discussion.

RECOMMENDATION: The Program Administrator recommends adoption of the Consent Calendar after review by the Committee. *Items pulled from the Consent Calendar by a member will be placed in order, back on the agenda, by the President.*

FISCAL IMPACT: None.

BACKGROUND: The Executive Committee places the following items on the Consent Calendar for adoption. The Executive Committee may accept the Consent Calendar as presented, or pull items for discussion and separate action while accepting the remaining items.

ATTACHMENT(S):

1. Draft Police Risk Management Committee Meeting Minutes – January 10, 2013



**MINUTES OF THE
POLICE RISK MANGEMENT COMMITTEE MEETING
JANUARY 10, 2013**

MEMBERS PRESENT

Chief John Ruffcorn, City of Auburn
Chief Ross Stark, Cit of Colusa
Capt. Tony Welch, City of Dixon
Chief Bill Bowen, City of Galt
Asst. Chief Dean Price, City of Gridley
Chief Allen Byers, City of Oroville
Chief Paul Nanfito, City of Red Bluff
Chief Ron Lawrence, City of Rocklin
Sgt. Steve Rowe, Town of Paradise

MEMBERS ABSENT

City of Anderson
City of Corning
City of Folsom
City of Ione
City of Jackson
City of Lincoln
City of Marysville
City of Nevada City
City of Placerville
City of Rio Vista
City of Willows
City of Yuba City

GUESTS & CONSULTANTS

Liz Ehrenstrom, City of Oroville
Susan Adams, Alliant Insurance Services
Johnny Yang, Alliant Insurance Services
Tom Kline, Bickmore Risk Services
Carole Barake, Bickmore Risk Services

A. CALL TO ORDER

The meeting was called to order at 10:04 a.m.

B. PUBLIC COMMENTS

Ms. Susan Adams introduced herself to the Committee as the Program Administrator for NCCSIF and also introduced Ms. Liz Ehrenstrom who was also present at the meeting as the NCCSIF President.

C. APPROVAL OF AGENDA AS POSTED

There was no discussion on this item.

D. CONSENT CALENDAR

D1. 08.23.12 Draft Police Risk Management Committee Meeting Minutes

There was no discussion on this item.

E. RISK MANAGEMENT

E1. Police Risk Management Committee Meeting Summary

Ms. Adams gave a brief update of what transpired at the Long Range Planning Meeting held in December. Staff has done analysis on claims which were presented at the meeting and noted that the Police Department is the loss leaders for NCCSIF Liability and Workers' Compensation claims. She mentioned that during the 2013/2014 policy year, the Risk Management Committee will consider budgeting training funds for members' Police Departments that address these claims. She also explained that NCCSIF has decided to lower their Self Insured Retention from \$1,000,000 to \$500,000 effective July 1, 2013. There was discussion on the excess carrier claims handling procedures and whether they would try to manage claims excess \$500,000 in a way not in favor of the City. Ms. Adams explained the members have expressed positive feedback on CJPRMA claims handling. She also advised the Committee that with respects to Employment Practices Claims, notice needs to be provided to CJPRMA immediately or any funds spent on defense or investigation will not erode NCCSIF's self insured retention.

E2. Police Liability and Workers' Compensation Claims Analysis

Mr. Tom Kline introduced himself as a Risk Control Manager with Bickmore and gave a quick background of what was discussed at the previous Police Risk Management Committee meeting. With respects to the Liability the three most frequent Causes of Loss were Auto Liability, Civil Rights and Third Party Property Damage claims. The three most severe causes of Loss were Auto Liability, Excessive Force and False Arrest.

With respects to Workers' Compensation the five most frequent causes of loss were Contagious Disease Exposure, Repetitive Motion, Slip & Fall, Strain and Struck by or Against. The most sever causes of loss were Miscellaneous, Repetitive Motion, Slip and Fall, Strain and Struck by or Against.

Mr. Kline then mentioned that during the Round Table discussion the Committee also discussed exposures that may be important to consider. The exposures discussed consisted of the following: New vehicles; Tasers; Vehicle Inspection; Technology Advances; Driver Distractions; Fleet Safety.

With respects to Workers' Compensation the Committee discussed the following exposures: Weight Training; Fitness Funding; AB2451 Pension Reform; Defensive Tactics; Equipment Weight; Taser Usage; Contagious Diseases and Aerosol Transmissible Diseases. He mentioned that an Aerosol Transmissible Diseases Training is scheduled for today's meeting.

He then proceeded to explain the Police Liability and Workers' Compensation and Claims Analysis noting the Contagious Disease Exposure is being addressed today during the training session. He then discussed the breakdown of the Strain Injuries and which body part was involved. Strain claims are responsible for 388 claims at \$7,682,096 over a 10 year period.

Explaining the Liability claims, Mr. Kline noted that Civil Rights/Excessive Force/False Arrest is the leading loss leader for Police Liability Claims. He then discussed the top 10 most severe claims for Civil Rights/Excessive Force and False Arrest Claims suggesting that at the upcoming meeting a Use of Force or Officer Involved Shooting Training. He explained that the training would not be tactical training but more from an attorney's perspective.

E3. Round Table Discussion

The Committee discussed a few items be concerned about which were as follows: Medical Marijuana; Employee purchased weapons have to release weapons upon retirement; Oleoresin Capsicum and Crowd Control;

There was discussion regarding the type of training that will be provided for the upcoming training with respects to Excessive Force, False Arrest and Officer Involved Shootings. Police Chiefs wanted to be sure that the right staff personnel would be attending the training sessions. Upon further discussion it was discussed that at future PRMC meetings a brief training session would be provided to Police Chiefs and Captains during the meeting and a separate regional training be made available to officers if desired.

The Committee requested that at a future meeting, an attorney and a claims administrator be brought in to provide some lesson learned to the Committee about topics such as Use of Force. The Committee also requested that an analysis be provide on the claimant's age with respects to Workers' Compensation strain claims.

The Committee also inquired about the claims handling procedures regarding Workers' Compensation claims. Specifically if they received a claim which they believe is a fraudulent claim, what would York's process be in handling these claims? The committee also requested to confirm if the Police Departments are directly responsible for any claims payment with respects to investigation expenses.

**G. CAL/OSHA AEROSOL TRANSMISSIBLE DISEASES (ATD) STANDARD:
CONTROL PROCEDURES FOR POLICE SERVICES TRAINING**

Ms. Carol Barake from Bickmore gave a presentation on the Cal/OSHA Aerosol Transmissible Diseases (ATD): Standard Control Procedures for Police Services Training. The Committee requested to have a training session or possible a regional training provided to officers who would be handling ATD policies. Susan Adams advised the committee that she would work with Bickmore to offer regional trainings in the near future.

H. INFORMATION ITEMS

- H1. NCCSIF Meeting Calendar 2013**
- H2. NCCSIF Resource Contact Guide**

These items were provided as information only.

I. ADJOURNMENT

The meeting was adjourned at 2:04 p.m.



**Police Risk Management Committee Meeting
January 10, 2013**

Agenda Item E.1.

RISK MANGEMENT COMMITTEE MEETING SUMMARY

INFORMATION ITEM

ISSUE: Ms. Liz Ehrenstrom, NCCSIF Board President will provide the Committee with items discussed at the latest Risk Management Committee Meeting on items pertaining to the Police Risk Management Committee.

FISCAL IMPACT: None.

RECOMMENDATION: None.

BACKGROUND: None.

ATTACHMENT(S): Draft Risk Management Committee Meeting Minutes.



**MINUTES OF THE
NCCSIF RISK MANAGEMENT COMMITTEE MEETING
LINCOLN CITY HALL, LINCOLN, CA
APRIL 25, 2013**

MEMBERS PRESENT

Jeff Kiser, City of Anderson
Shari Conley, City of Auburn
Tom Watson, City of Corning
Steve Johnson, City of Dixon
Bruce Cline, City of Folsom
Paula Islas, City of Galt
Karin Helvey, City of Gridley
Ed Pattison, City of Ione
Catrina Olson, City of Nevada City
Liz Ehrenstrom, City of Oroville
Sandy Ryan, City of Red Bluff
Russell Hildebrand, City of Rocklin
Crystal Peters, Town of Paradise

MEMBERS ABSENT

City of Colusa
City of Jackson
City of Lincoln
City of Marysville
City of Placerville
City of Rio Vista
City of Willows
City of Yuba City

GUESTS & CONSULTANTS

Michael Simmons, Alliant Insurance Services
Susan Adams, Alliant Insurance Services
Johnny Yang, Alliant Insurance Services
Henri Castro, Bickmore

A. CALL TO ORDER

The meeting was called to order at 10:32 a.m.

B. PUBLIC COMMENTS

Ms. Adams advised that copies of the Draft Risk Management Committee budget are made available to members for their review and input.



C. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

MOTION: Bruce Cline **SECOND:** Catrina Olson **MOTION CARRIED**

D. CONSENT CALENDAR

1. Minutes of the Risk Management Committee Meeting – January 24, 2013
2. ADA Safety Grant Funds Utilization

A motion was made to approve the consent calendar.

MOTION: Bruce Cline **SECOND:** Catrina **MOTION CARRIED**

F. RISK MANAGEMENT BUSINESS

F1. Risk Control Services Summary as of March 31, 2013

Ms. Henri Castro explained that the summary provided starting January 1, 2013. Ms. Castro advised that the last quarter remains very active. Still working on Assessments and Rio Vista and Placerville are only outstanding but has been scheduled. Action plans have been completed currently Bickmore is working on active projects that will be completed by July 1, 2013.

Ms. Castro asked for feedback regarding their Services Summary Report. Bickmore is required to list all items performed and the summary is currently sorted by City and by activity. Ms. Castro asked if the Committee has a preference in which they would like to receive the report. The Committee asked that the summary is provided by activity chronologically. The Committee also asked that a summary be provided for the past 18 months starting new effective 7/1/13.

F2. Upcoming Risk Control Services

Ms. Castro advised that Bickmore has received feedback from members expressing interests in Certified Pool Operators Training. Ms. Castro has been working with Program Administration to provide CPO Training in May and June. She advised that starting July 1, 2013 Bickmore will be taking on coordination of the Regional Training and would like to decide on how many Regional workshops to coordinate. Bickmore will send out a survey to members to determine the types of regional workshops members are interested in. Topics will be collected and brought back to the June Risk Management Committee meeting.

Ms. Castro also advised that an IIPP video has been completed for the City of Dixon and members were provided with a preview on the video. These videos are tailored for each city and



are personalized using the City personnel as the narrator. Members' discussed having a video template made so members can insert their City logo, photos and personnel as necessary.

G. INFORMATION ITEMS

G1. CAJPA 2013 Fall Conference September 10 – 13, 2013

Ms. Adams reminded members of the upcoming 2013 CAJPA Fall Conference on September 10 – 13, 2013. She also reminded members of the PARMA Conference on February 9 – 12, 2014.

G2. NCCSIF Travel Reimbursement Form

The Information Items are provided as an update only.

G. ADJOURNMENT

The meeting was adjourned at 11:27 a.m.

DRAFT



**POLICE LIABILITY AND WORKERS' COMPENSATION CLAIMS
ANALYSIS**

INFORMATION ITEM

ISSUE: Since July 1, 2002 – June 30, 2012 NCCSIF has sustained 1573 claims for Workers' Compensation resulting in \$23.3 million in losses. With respects to Liability, NCCSIF has sustained 351 claims resulting in \$5.3 million in losses. 6 liability claims were taser related.

WORKERS' COMPENSATION

Cause of Loss	Total	Incurred	Trends
Strain	526	\$9,317,261	Cumulative Trauma
Physical Altercation	198	\$2,803,863	51 Training Exposures
Slip, Trip or Fall	133	\$2,598,565	Detaining Suspects
Contagious Disease Exposure	119	\$1,921,251	38 TB Exposures
Vehicle Collision	111	\$1,846,396	19 Pneumonia Exposures
Absorption/Ingestion/Inhalation	85	\$1,322,030	
Cardio-vascular Condition	58	\$1,091,496	
Laceration/Puncture	57	\$594,181	
Struck by or Against	52	\$429,819	
Sprain	52	\$362,097	
Mental Stress	34	\$302,565	
Animal Bite	32	\$229,577	
Repetitive Motion	27	\$221,956	
Caught; In, Under or Between	22	\$121,206	
Foreign Matter in Eyes	19	\$37,169	
Poison Oak	12	\$36,691	
Insect Bite/Sting	9	\$27,079	
Cancer	8	\$9,272	
Heat Exhaustion	7	\$8,180	
Hearing Loss	6	\$6,347	
Burn	6	\$3,752	
Grand Total	1573	\$23,290,751	

*Cumulative Trauma refers to injuries sustained through day to day job functions.

TOP 10 CAUSES OF WORKERS' COMPENSATION STRAIN INJURIES

Body Part	20's	30's	40's	50's	60's	70's	Grand Total
LOWER BACK AREA	17	52	41	8	1		119
SHOULDER(S)	10	27	29	8	1		75
MULTIPLE BODY PARTS	10	25	21	7	4	1	68
KNEE	10	15	23	12	1		61
MULTIPLE UPPER EXTREMETIES	5	11	6	2	1		25
WRIST	3	6	5	2			16
CHEST	1	6	3	2	1		13
ANKLE	3	5	3	1			12
MULTIPLE TRUNK	1	7	4				12
SOFT TISSUE NECK	3	3	2	1	1		10
MULTIPLE LOWER EXTREMITIES	2	5	3				10
Grand Total	65	162	140	43	10	1	421

LIABILITY

Cause Description	Total	Incurred
CIVIL RIGHTS/ EXCESSIVE FORCE/FALSE ARREST	183	\$3,450,122
POLICE - AUTO LIABILITY	122	\$1,690,044
VEHICLE IMPOUNDED/TOWED IMPROPERLY	12	\$44,592
PROPERTY DAMAGE LIABILITY	10	\$42,758
EPL/WRONGFUL TERM./DISCRIMINATION/HARASSMENT	8	\$23,257
ROADS	6	\$15,808
SIDEWALK DEFECTS / SLIP & FALL	5	\$8,842
ADMINISTRATION/PUBLIC OFFICIALS/E&O/FEES AND TAXES	4	\$6,680
SUBROGATION -DAMAGE TO CITY PROPERTY	1	\$1,741
Grand Total	351	\$5,283,845

TOP 10 CIVIL RIGHTS/EXCESSIVE FORCE/FALSE ARREST CLAIMS

Cause Description	Total Incurred
Claimant alleges police officers attacked him in the restroom.	\$150,000
Claimant alleging illegal search, seizure and arrest by City Police personnel.	\$75,200
Galt police officer fatally shot claimant`s son at their home. Parents claiming Emotional Distress.	\$139,197
Claimant is claiming excessive force by Rocklin PD officers.	\$140,000



**Police Risk Management Committee Meeting
January 10, 2013**

Cause Description	Total Incurred
Female claimant alleges assault by officer while in transport to Shasta County Jail.	\$1,030,000
Shooting of 67 year old female by 2 YCPD Officers.	\$175,000
Claimants, who are City of Rocklin PD Officers, alleges invasion of privacy by former City Police Chief.	\$163,316
Claimant tased during course of crowd control and arrest.	\$160,707
Claimant's son was fatally shot by Folsom PD upon approaching officers with a weapon.	\$258,185
Claimant alleges he was subjected to excessive force during arrest.	\$195,000

FISCAL IMPACT: NA

RECOMMENDATION: To be determined.

BACKGROUND: At the last NCCSIF Police Risk Management Committee meeting staff was directed to drill down on the loss Analysis provided to get a better picture of what are causing the high frequency claims.

ATTACHMENT(S): None.



ROUND TABLE DISCUSSION

INFORMATION ITEM

ISSUE: The floor will be open to the Committee for discussion.

FISCAL IMPACT: None.

RECOMMENDATION: None.

BACKGROUND: At the last NCCSIF Risk Management Committee meeting staff was directed to organize and continue the NCCSIF Police Risk Management Committee. These meetings will be agendized and held on a quarterly basis. Staff was also asked to include a Round Table Discussion Item in the Agendas.

ATTACHMENT(S): None.



USE OF FORCE – LESSONS LEARNED DISCUSSION

INFORMATION ITEM

ISSUE: Mr. Bruce Kilday and Ms. Carrie Frederickson, Angelo, Kilday, and Kilduff, LLP will provide the Committee with a presentation on the Use of Force and the lessons that have been learned through recent litigation. Topics to be covered are as follows:

- Recent case law decisions affecting use of force
 - Supreme Court slaps down Ninth Circuit
- Documenting use of force decisions
 - Initial incident reports and IA
- Protecting the agency from civil liability and reputational risk
 - Policies regarding audio taping and videos
 - Social media
- Potential Command Staff liability

Presenters

Bruce Kilday, Partner at Angelo, Kilday, and Kilduff, LLP

Carrie Frederickson, Associate at Angelo, Kilday, and Kilduff, LLP

Shawn Millar, York Senior Adjuster, Specialized Loss Adjusting Division

FISCAL IMPACT: None.

RECOMMENDATION: None.

BACKGROUND: None.

ATTACHMENT(S): Use of Force Flyer.



Use of Force – What Lessons Have We Learned Through Recent Litigation?

Use of Force claims are a major loss driver for the NCCSIF members. We will discuss what lessons have been learned through litigation to help manage the liability risks and the claim costs in this area.

Topics will be covered such as:

- Recent case law decisions affecting use of force
 - Supreme Court slaps down Ninth Circuit
- Documenting use of force decisions
 - Initial incident reports and IA
- Protecting the agency from civil liability and reputational risk
 - Policies regarding audio taping and videos
 - Social media
- Potential Command Staff liability

Date and Time:

Tuesday, May 7, 2013 starting at 10:00 am

Location:

Lincoln City Hall
Third Floor Conference Room
600 Sixth Street
Lincoln, CA 95648

Presenters:

Bruce Kilday, Partner at Angelo, Kilday, and Kilduff, LLP
Carrie Frederickson, Associate at Angelo, Kilday, and Kilduff, LLP
Shawn Millar, York Senior Adjuster, Specialized Loss Adjusting Division

Target Audience:

Police Chiefs and Command Staff are encouraged to attend.

To Register:

Please e-mail Johnny Yang at jyang@alliant.com with the names of those who wish to attend.

Lunch will be provided

NCCSIF Organizational Chart

BOARD OF DIRECTORS			
Jeff	Kiser		City of Anderson
Andy	Heath	VP	City of Auburn
Shelly	Kittle		City of Colusa
John	Brewer		City of Corning
Steve	Johnson		City of Dixon
Bruce	Cline		City of Folsom
Paula	Islas		City of Galt
Karin	Helvey	EC	City of Gridley
Ed	Pattison		City of Ione
Michael	Daly		City of Jackson
John	Lee	EC	City of Lincoln
Matt	Michaelis		City of Marysville
Catrina	Olson	EC	City of Nevada City
Harold	Duffey		City of Oroville
Gina	Will	S	Town of Paradise
Dave	Warren		City of Placerville
Sandy	Ryan		City of Red Bluff
Marni	Rittburg		City of Rio Vista
Russell	Hildebrand	EC	City of Rocklin
Tim	Sailsbery	T	City of Willows
Steve	Kroeger		City of Yuba City

ALTERNATES		
TBD		City of Anderson
Joanna	Belanger	City of Auburn
TBD		City of Colusa
Tom	Watson	City of Corning
Kim	Stalie	City of Dixon
Kristine	Wilfong	City of Folsom
Jason	Behrmann	City of Galt
Elisa	Arteaga	City of Gridley
Jane	Wright	City of Ione
TBD		City of Jackson
Sheila	Vanzandt	City of Lincoln
Walter	Munchheimer	City of Marysville
TBD		City of Nevada City
Liz	Ehrenstrom	P City of Oroville
Crystal	Peters	Town of Paradise
John	Driscoll	City of Placerville
Cheryl	Smith	City of Red Bluff
TBD		City of Rio Vista
Colleen	Laubinger	City of Rocklin
Steve	Holsinger	City of Willows
Robin	Bertagna	City of Yuba City

EXECUTIVE COMMITTEE			
Liz	Ehrenstrom	P	City of Oroville
Andy	Heath	VP	City of Auburn
Gina	Will	S	Town of Paradise
Tim	Sailsbery	T	City of Willows
Karin	Helvey	EC	City of Gridley
John	Lee	EC	City of Lincoln
Catrina	Olson	EC	City of Nevada City
Russell	Hildebrand	EC	City of Rocklin

RISK MANAGEMENT COMMITTEE		
Juanita	Barnett	City of Anderson
Robert	Richardson	City of Auburn
Shelly	Kittle	City of Colusa
Tom	Watson	City of Corning
Kim	Stalie	City of Dixon
Bruce	Cline	City of Folsom
Paula	Islas	City of Galt
Karin	Helvey	City of Gridley
Ed	Pattison	City of Ione
Carla	Soracco	City of Jackson
John	Lee	City of Lincoln
Matt	Michaelis	City of Marysville
Catrina	Olson	City of Nevada City
Liz	Ehrenstrom	City of Oroville
Crystal	Peters	Town of Paradise
Dave	Warren	City of Placerville
Sandy	Ryan	City of Red Bluff
Marni	Rittburg	City of Rio Vista
Russell	Hildebrand	City of Rocklin
Wayne	Peabody	City of Willows

PROGRAM ADMINISTRATORS		
Susan	Adams	Alliant Insurance Services
Michael	Simmons	Alliant Insurance Services
Joan	Crossley	Alliant Insurance Services
Johnny	Yang	Alliant Insurance Services
Laurence	Voiculescu	Alliant Insurance Services

ADVISORS		
Byrne	Conley	Byrne and Conleys
James	Marta	James Marta & Company

RISK CONTROL CONSULTANTS		
Henri	Castro	Bickmore
Jeff	Johnston	Bickmore
Tom	Kline	Bickmore

P = President	VP = Vice President
S = Secretary	T = Treasurer

2013 MEETING CALENDAR

BOARD OF DIRECTORS 12:00 p.m.	EXECUTIVE COMMITTEE 10:30 a.m.	CLAIMS COMMITTEE 12:30 p.m.
January 24	January 9	March 14
April 25	March 14	May 9
June 13	May 9	September 12
October 10	September 12	November 14
December 12	November 14	

RISK MANAGEMENT COMMITTEE 9:30 a.m.	POLICE RISK MANAGEMENT COMMITTEE 10:30 a.m.	FINANCE COMMITTEE 10:30 a.m.
January 24	January 10	September 5
April 25	April	
June 13	August	
October 10	November	
December 12		

ALL MEETINGS ARE SCHEDULED ON THURSDAYS

Risk Management Committee meetings are scheduled for 9:30 a.m.

Board of Director Meetings will start at 12:00 p.m.

**This meeting will follow the EC meeting, as the Claims Committee members will be selected at that meeting.*

CJPRMA 2013 MEETING DATES –

March 21, 2013 – Board of Directors
 May 14-16, 2013 – Annual Membership Meeting
 June 20, 2013 – Board Meeting
 October 16-17, 2013 – Board Meeting
 December 19, 2013 – Board Meeting

2013 NCCSIF RESOURCE CONTACT GUIDE

PROGRAM ADMINISTRATION Alliant Insurance Services, Inc. www.alliantinsurance.com Main: (916) 643-2700 Fax: (916) 643-2750		
SUBJECT	MAIN CONTACT	
COVERAGE / RISK MANAGEMENT ISSUES – <ul style="list-style-type: none"> ➤ Certificates of coverage, additions/deletions of coverages, special events liability coverage, automobile identification cards, auto/mobile equipment physical damage programs ➤ Coverage questions, quotations, new members, development of shared risk program coverage agreements, RFPs for actuarial services, actuary liaison, excess insurance/additional coverage marketing (Crime coverage, etc.), program development ➤ Insurance Requirements in Contracts (IRIC), hold harmless agreements, indemnification clauses, safety program planning, RFPs for JPA services & audits, third party contract review 	Susan Adams Joan Crossley	
JPA MANAGEMENT ISSUES – program budget/funding, financial analysis, coordination w/financial auditor/JPA accountant	Susan Adams Joan Crossley Johnny Yang	
JPA ADMINISTRATIVE ISSUES – meeting agendas; minutes; development/maintenance of governing documents, development/interpretation of policies & procedures, JPA state compliance, Form 700, changes in Board members.	Johnny Yang Susan Adams Joan Crossley	
COVERAGE ISSUES - coverage questions, quotations, new members, development of shared risk program coverage agreements, RFPs for actuarial services, actuary liaison, excess insurance/additional coverage marketing (Crime coverage, etc.), program development	Susan Adams Joan Crossley	
Susan Adams Johnny Yang Joan Crossley Mike Simmons Marilyn Kelley	(916) 643-2704 / (916) 203-1541 (cell) (916) 643-2712 (916) 643-2708 (415) 403-1425 / (925) 708-3374 (cell) (415) 403-1448	sadams@alliantinsurance.com jyang@alliantinsurance.com jcrossley@alliantinsurance.com msimmons@alliantinsurance.com mkelley@alliantinsurance.com

2013 NCCSIF RESOURCE CONTACT GUIDE

<p style="text-align: center;"><u>ACCOUNTING SERVICES</u> James Marta & Company CPAs 701 Howe Avenue, Suite E3 Sacramento, California 95825 Main: (916) 993-9494 · Fax: (916) 993-9489 www.jpmpca.com Jim Marta - jmarta@jpmpca.com</p>	<p style="text-align: center;"><u>EMPLOYEE ASSISTANCE PROGRAM</u> ACI Specialty Benefits Corporation 5414 Oberlin Drive, Suite 240 San Diego, California 92121 Main: (858) 452-1254 · Fax: (858) 452-7819 www.acieap.com Tori Barr - tbarr@acieap.com</p>		
<p><u>CLAIMS ADMINISTRATION / LOSS CONTROL</u> York Risk Services Group, Inc. www.yorkrsg.com P.O. Box 619058 Roseville, CA 95661-9058 (800) 922-5020 · Fax (800) 921-7683</p>			
LIABILITY CONTACTS	WORKERS' COMPENSATION		
<p>Mike Berndt Unit Manager (925) 349-3891 mike.berndt@yorkrsg.com Cameron Dewey Senior Adjuster - Redding (530) 243-3249 cameron.dewey@yorkrsg.com Shawn Millar Senior Adjuster - Chico (530) 345-5998 shawn.millar@yorkrsg.com Olivia Doney Adjuster - Chico (530) 345-5883 olivia.doney@yorkrsg.com Dan Lamb Senior Adjuster - Foothills (209) 795-0742 dan.lamb@yorkrsg.com Bernard Sarmiento Senior Adjuster - Roseville (916) 960-0902 bernard.sarmiento@yorkrsg.com</p> <p>Tom Baber Vice President Liability (916) 746-8834 tom.baber@yorkrsg.com Marcus Beverly Client Relations Director (916) 746-8828 marcus.beverly@yorkrsg.com</p>	<p>Jennifer Nogosek Unit Manager (916) 960-0997 jennifer.nogosek@yorkrsg.com Joy Potter Senior Adjuster - Roseville (916) 960-0919 joy.potter@yorkrsg.com D'Ana Seivert Adjuster - Roseville (916) 960-0987 d'ana.seivert@yorkrsg.com Erica Nichols Adjuster - Roseville (916) 960-1026 erica.nichols@yorkrsg.com Erik Baldwin Adjuster - Roseville (916) 746-8856 erik.baldwin@yorkrsg.com John Tucker Senior Adjuster - Stockton (209) 320-0804 john.tucker@yorkrsg.com</p> <p style="text-align: center;"><u>Resources</u></p> <p>Craig Wheaton, J.D. Assistant Vice President Liability - Roseville (916) 960-0988 craig.wheaton@yorkrsg.com</p>	<p>Lela Casey Senior Claims Examiner lela.casey@yorkrsg.com</p> <p>Federica Simpson Future Medical Examiner (916) 960-1021 federica.simpson@yorkrsg.com MO's and FM's for Kelly's cities Michelle Bridges Senior Claims Examiner michelle.bridges@yorkrsg.com</p> <p>Debra Yokota Regional Vice President Workers' Compensation (916) 960-0965 debra.yokota@yorkrsg.com Marcus Beverly Client Relations Director (916) 746-8828 marcus.beverly@yorkrsg.com</p>	<p>Christine Stillwell Future Medical Examiner (916) 960-0950 christine.stillwell@yorkrsg.com MO's and FM's for Carol and Teresa's cities Ben Burg Unit Manager (916) 960-0946 ben.burg@yorkrsg.com</p> <p style="text-align: center;"><u>Resources</u></p> <p>Kelli Vitale Carson Assistant Vice President Workers' Compensation (916) 960-0998 kelli.vitalecarson@yorkrsg.com</p>