APPROVED

MINUTES OF THE
CSURMA EXECUTIVE COMMITTEE MEETING

MARCH 5, 2026 AT 2:30 PM
MARCH 6, 2026 AT 8:30 AM

ALLIANT IRVINE OFFICE
18100 VON KARMAN AVENUE, 10TH FLOOR • IRVINE, CA 92612

MEMBERS PRESENT
Scott Apel (Chair), California State University, Long Beach
Michael Beatty, San Francisco State University
Colin Donahue, California State University, Northridge
Robert Eaton (Treasurer), CSU Office of the Chancellor, Financing, Treasury & Risk Management *(Day 2)*
Rose McAuliffe, California State University, Stanislaus
Bill Olmsted, University Union Operation of CSUS, Inc.
Lynniece Warren, California State University, San Bernardino
Jeff Wilson, San Francisco State University *(Arrived at 2:33 PM)*

MEMBERS ABSENT
Robert Eaton (Treasurer), CSU Office of the Chancellor, Financing, Treasury & Risk Management *(Day 1)*
Chuck Kissel, CSU Fullerton Auxiliary Services Corporation

STAFF, GUESTS & CONSULTANTS
Scott Bourdon, CSU Office of the Chancellor, Risk Management
Smey Chum, CSU Office of the Chancellor, Financial Services
Zachary Gifford, CSU Office of the Chancellor, Risk Management
Tevea Him, Alliant Insurance Services, Inc.
Daniel Howell, Alliant Insurance Services, Inc.
William Hsu, CSU Office of the Chancellor, Office of General Counsel
Deanna Jacona, Hudson Claims Consulting
Alice Kim, CSU Office of the Chancellor, Financial Services
Amy Lightner, Alliant Insurance Services, Inc.
Mimi Long, Alliant Insurance Services, Inc.
Jaime Thompson, CSU Office of the Chancellor, Office of General Counsel
Robin Webb, CSU Office of the Chancellor, Office of General Counsel

A. CALL TO ORDER

The meeting was called to order at 2:30 PM by the Chair, Scott Apel.

A1. Approval of the Agenda

A motion was made to approve the agenda.

MOTION: Rose McAuliffe

SECOND: Bill Olmsted

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			
Mike Beatty	X			
Colin Donahue	X			
Robert Eaton				X
Chuck Kissel				X
Rose McAuliffe	X			
Bill Olmsted	X			
Lynniece Warren	X			
Jeff Wilson				X

Motion carried.

B. PUBLIC COMMENTS

There were no comments from members of the public.

C. CONSENT CALENDAR

C1. Approval of Minutes – October 24, 2025
C2a. Financial Reports: Draft Financial Statement at December 31, 2025
C2b. Financial Reports: Treasurer's Quarterly Investment Report at December 31, 2025
C3. Annual Review of the CSURMA's Data Security Policies
C4. Annual Review of the Applicable CSU Policies within the Business and Finance Section of the CSU Policy Library
C5. CSURMA Master Investment Policy and Related Investment Policies
C6. Chancellor's Office Overhead Costs for FY 2026/27

A motion was made to approve all items on the consent calendar except for the Chancellor's Office Overhead Costs for FY 2026/27, which was removed for further discussion.

MOTION: Mike Beatty
SECOND: Lynniece Warren

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			
Mike Beatty	X			
Colin Donahue	X			
Robert Eaton				X
Chuck Kissel				X
Rose McAuliffe	X			
Bill Olmsted	X			

NAME	AYE	ABSTAIN	NAY	ABSENT
Lynniece Warren	X			
Jeff Wilson				X

Motion carried.

D. GENERAL ADMINISTRATION

D1. CSURMA Budget Variance Report at December 31, 2025

The Executive Committee reviewed the CSURMA Variance Report as of December 31, 2025, which compares the actual expenditures and anticipated expenditures to the approved budget.

D2. FY 2026/27 CSURMA Operating Budget

The Executive Committee reviewed the draft FY 2026/27 CSURMA Operating Budget.

A motion was made to recommend to the Board of Directors adoption of the FY 2026/27 CSURMA Budget.

MOTION: Lynniece Warren
SECOND: Bill Olmsted

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			
Mike Beatty	X			
Colin Donahue	X			
Robert Eaton				X
Chuck Kissel				X
Rose McAuliffe	X			
Bill Olmsted	X			
Lynniece Warren	X			
Jeff Wilson	X			

Motion carried.

D3. Excess Insurance Renewals and Underwriter Meetings Report

The Committee received a summary report of the underwriters' recent visits to San José State University, including the Moss Landing Marine Labs, and CSU Monterey Bay.

D4. CSURMA Policies and Procedures

The Committee reviewed the even-numbered Policies & Procedures.

It was noted that Policy & Procedure 20 – Owner Controlled Insurance Program and Policy & Procedure 24 – Builder's Risk Insurance Program remain under review and will be presented to the Executive Committee at its next meeting in May.

A motion was made to accept the even-numbered Policies & Procedures with no revisions.

MOTION: Bill Olmsted
SECOND: Rose McAuliffe

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			
Mike Beatty	X			
Colin Donahue	X			
Robert Eaton				X
Chuck Kissel				X
Rose McAuliffe	X			
Bill Olmsted	X			
Lynniece Warren	X			
Jeff Wilson	X			

Motion carried.

D5. Campus Liability Risk Pool Coverage and Funding for Claims Designated Systemwide and Extension Matters

Policy and Procedure No. 8 – Coverage Determinations and Administration Process for Claims Designated "Systemwide" or "Extension" requires the CSURMA Claims Manager to annually prepare a report summarizing the number of Systemwide and Extension claims, including the total paid and total incurred.

The Committee reviewed the report, which reflects the following:
1. All Claims
2. All Systemwide Claims
3. All Extension Claims
4. All Systemwide Claims That Are Also Extension Claims

D6. Combat Sports Claim Review

Some California State University campuses are engaging in combat sports club programs, including boxing, judo/karate, jiu jitsu, and muay thai. One campus, Sacramento State, is collaborating with a local gym specializing in combat sports to support these club activities.

Students participating in these programs are enrolled as Club Sport athletes, with coverage provided under the CSURMA Club Sports Insurance Program. If a student transitions to professional competition, they will no longer qualify as a Club Sport athlete and will not be covered under the program.

To date, no losses related to combat sports injuries have been reported. The Program Administrator noted that these activities will continue to be monitored closely to identify and track any potential claims arising from participation in combat sports programs.

D7. PRISM Workers' Compensation Renewal

CSURMA has participated in the PRISM Primary Workers' Compensation Program since January 1, 2015. PRISM currently provides primary reinsurance, excess reinsurance, and commercial excess insurance for both the CSURMA University and AORMA Workers' Compensation Programs, as summarized below.

University Program
- Primary Reinsurance: $125,000 per occurrence
- Excess Reinsurance: $2,375,000 excess of $125,000
- Commercial Excess Insurance: Statutory limits excess of $2,500,000 (workers' compensation) and $2,500,000 excess of $2,500,000 (employer's liability)

AORMA Program
- Primary Reinsurance: $125,000 per occurrence
- Excess Reinsurance: $625,000 excess of $125,000
- Commercial Excess Insurance: Statutory limits excess of $750,000 (workers' compensation) and $4,250,000 excess of $750,000 (employer's liability)

Last year, CSURMA accepted PRISM's terms to renew both the University and AORMA Workers' Compensation Programs for a two-year term (FY 25/26 and FY 26/27) in exchange for reduced rates. PRISM has been asked to provide the following options for Committee consideration:

1. Revise its FY 26/27 renewal terms and extend the two-year rate plan through FY 27/28; and
2. Provide pricing that would allow CSURMA to self-insure the $125,000 primary reinsurance layer, with PRISM continuing to provide excess reinsurance and commercial excess insurance. Under this option, both the University and AORMA programs would retain the first $125,000 of each claim.

The PRISM pricing options noted above are expected to be received prior to the May 8 meeting.

D8. Executive Committee Nominations / Elections

The following CSURMA Executive Committee seats are up for re-election for a new two-year term (July 1, 2026 to June 30, 2028):

- Chair: Currently held by Scott Apel
- Vice-Chair: Currently held by Rose McAuliffe
- Seat #3: Currently held by Colin Donahue
- Seat #4: Currently held by Lynniece Warren

Scott Apel appointed Robert Eaton to lead the Nominating Committee along with Mike Beatty and Chuck Kissel.

D9. Fitting the Pieces Together Conference

The Fitting the Pieces Together Conference (FTPT Conference), hosted by the California State University Systemwide Risk Management, is held biennially in the spring. The most recent FTPT Conference, held in April 2025, was conducted in a virtual format to minimize conference expenses and reduce travel costs for participants.

The Executive Committee discussed the format for the 2027 conference and noted that an in-person conference provides several benefits, including enhanced networking opportunities, more effective collaboration and discussion among campus risk management professionals, and greater engagement during training and educational sessions. Committee members agreed that these advantages make the in-person format more valuable for program participants.

After 2027, both the virtual and in-person formats will be reviewed for the next FTPT Conference.

A motion was made to approve holding the 2027 FTPT Conference in person.

MOTION: Mike Beatty
SECOND: Colin Donahue

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			
Mike Beatty	X			
Colin Donahue	X			
Robert Eaton				X
Chuck Kissel				X
Rose McAuliffe	X			
Bill Olmsted	X			
Lynniece Warren	X			
Jeff Wilson	X			

Motion carried.

D10. Amended AORMA Programs Participation Agreement

The AORMA Programs Participation Agreement has been amended to include all four AORMA coverage programs with risk pools and to clarify the responsibilities of Program Participants. Members participating in the Property and Crime Programs had not previously executed a participation agreement, as no formal agreement existed for those programs. The amended agreement is intended to become effective July 1, 2026.

The Program Administrator conducted a comprehensive review of the agreement to ensure consistency across all programs administered through AORMA and alignment with standards established by CSURMA. The revised agreement consolidates all four coverage programs into a single document and strengthens language regarding Program Participant responsibilities, including cooperation in claims investigations and coverage determinations. The amendments also update definitions, modernize terminology, and improve clarity throughout the document.

Adoption of the amended agreement will not result in additional program or administrative costs. Upon approval, the amended Participation Agreement will be distributed to all Program Participants for execution.

A motion was made to approve the amended AORMA Participation Agreement.

MOTION: Bill Olmsted
SECOND: Mike Beatty

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			
Mike Beatty	X			
Colin Donahue	X			
Robert Eaton				X
Chuck Kissel				X
Rose McAuliffe	X			
Bill Olmsted	X			
Lynniece Warren	X			
Jeff Wilson	X			

Motion carried.

D11. eDiscovery Solution

The Office of the General Counsel (OGC) utilizes an in-house electronic discovery platform, Logikcull, for matters handled internally. To the extent practicable, OGC also requires outside counsel to use the platform. This approach allows OGC and outside counsel to avoid the higher costs associated with pay-as-you-go or à la carte electronic discovery services.

Previously, CSURMA authorized $120,000 to support a subscription plan providing 1 terabyte (1,000 GB) of storage capacity. Over the past three years, the volume of electronically stored information has increased substantially due to growth in the number of matters and lawsuits, as well as the expanding scope and complexity of data involved. As a result, the existing storage capacity has been fully utilized and is no longer sufficient to meet operational needs.

Hsu noted that OGC is requesting additional funding support to expand its electronic discovery storage capacity to address increased litigation volume and data storage needs. OGC has expanded its Logikcull subscription to increase total storage capacity from 1 terabyte to 2 terabytes (2,000 GB). $240,000 is included in the draft FY 2026/27 CSURMA budget.

The expanded subscription results in an additional cost of $120,000, bringing the total authorized cost to a not-to-exceed amount of $240,000 for 2 terabytes of electronic discovery storage capacity.

A motion was made to approve additional annual funding in the amount of $120,000.

MOTION: Jeff Wilson
SECOND: Lynniece Warren

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			
Mike Beatty	X			
Colin Donahue	X			
Robert Eaton				X
Chuck Kissel				X
Rose McAuliffe	X			
Bill Olmsted	X			
Lynniece Warren	X			
Jeff Wilson	X			

Motion carried.

D12. Renewal of the Praesidium Agreement

Praesidium has partnered with CSURMA and the CSU system for multiple years to provide abuse prevention training and risk management resources, serving over 4,800 learners annually with 55% growth over three years.

The Praesidium Academy offers online training, accessible across platforms and integrates with campus learning management systems. The partnership also provides system-level consultation, policy support, and additional services at discounted rates.

The current three-year agreement expires June 30, 2026. Praesidium proposed a three-year renewal to continue systemwide training and risk management support.

Two pricing options are available: a fixed subscription of $100,000 annually for up to 10,000 learners, or a tiered option over three years ranging from $70,500 to $108,000, with additional learners billed per the agreed rate. Set-up fees are waived and a one-time SCORM Connect publication fee of $1,000 per course applies.

A motion was made to approve an extension of the service agreement with Praesidium for an additional three-year term.

MOTION: Mike Beatty
SECOND: Bill Olmsted

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			
Mike Beatty	X			
Colin Donahue	X			
Robert Eaton				X
Chuck Kissel				X
Rose McAuliffe	X			
Bill Olmsted	X			
Lynniece Warren	X			
Jeff Wilson	X			

Motion carried.

E. STANDING COMMITTEE REPORTS

E1. AIME Program Update

Michael Beatty provided an overview of the current activities within the AIME program.

E2. AORMA Programs Update

Bill Olmsted provided an overview of the current activities within the AORMA program.

E3. iSHIP Program Update

Lynniece Warren provided an overview of the current activities within the iSHIP program.

G. LONG RANGE ACTION PLANNING

G1. Review of CSURMA FY 2025/26 Long Range Action Plan

The Executive Committee reviewed the items on the FY 2025/26 Long Range Action Plan.

LRP-1: Energized Equipment. *Completed*
LRP-2: Create Acceptance of Risk / Informed Consent Document to be Used When Students Engage in Experiential Learning. *Completed*

LRP-3: Evident ID changed name to Certificate of Insurance Tracking System. *Move to the FY 26/27 Long Range Action Plan.*
LRP-4: Combat Sports. *Move to the Long-Range Action Plan parking lot and continue to monitor and provide annual updates.*
LRP-5: AI Campus Security Survey. *Move to the Long-Range Action Plan parking lot.*
LRP-6: Process for Identifying Complex Claims Process. *Completed*

The meeting was adjourned for the day at 4:16 PM.

The meeting was reconvened and called to order at 8:31 AM on March 6, 2026.

F. CLOSED SESSION

1. **Molly Roe v. CSU**
2. **Marco v. CSU**
3. **CSU v. SELF**
4. **Weber/Rogers v. CSU**
5. **Vakilzadeh v. CSU**

A motion was made to enter closed session at 8:32 AM.

MOTION: Bill Olmsted
SECOND: Mike Beatty

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			
Mike Beatty	X			
Colin Donahue	X			
Robert Eaton	X			
Chuck Kissel				X
Rose McAuliffe	X			
Bill Olmsted	X			
Lynniece Warren	X			
Jeff Wilson	X			

Motion carried.

The Committee came out of closed session at 9:17 AM. The Chair reported that no action was taken during closed session.

G2. Campus Risk Pools Funding Status

The Committee reviewed the Risk Pools Funding Status report.

G3. Development of New Programs, Services and Projects
G4. Development of CSURMA Goals for Next One to Three Years

The Executive Committee identified the following projects to add to the FY 26/27 Long Range Action Plan:

1. Certificate of Insurance (COI) Tracking System
2. Review Purpose and Scope of all CSURMA Standing Committees Against Established Policies and Procedures as outlined in Bylaws and JPA Agreement
3. Research the Value and Purpose of Transitioning the AIME Committee from a CSURMA Standing Committee to a CSU Affinity Group
4. Review all CSURMA Contracts for Usage and Disseminate Available Services to Stakeholders.

Items to add to the LRP Parking Lot:

1. Combat Sports – *Continue to monitor and provide annual updates to the Executive Committee.*
2. Praesidium – *Review number of seats available at any one time for the online training. See if the contract can be amended to provide unlimited seats for the most-used training courses.*
3. Impacts and Risk Financing Considerations for Exposures Arising from Artificial Intelligence (AI)
4. Nurse Case Manager Triage
5. Safety Surveys

Systemwide and/or Extension Claims Funding - The Committee discussed the potential development of a mechanism to fund Systemwide and/or Extension claims. One concept considered was the creation of a separate fund dedicated specifically to these types of claims to provide a clearer funding structure and ensure adequate resources are available when such claims arise. After discussion, the Committee determined that the existing framework already provides guidance for addressing these situations. Policy and Procedure No. 8 outlines the procedures for handling Systemwide and Extension claims, including the process for determining responsibility and funding. Given that the current policy addresses these matters, the Committee concluded that additional structural changes were not necessary at this time. Accordingly, no action was taken.

Safety Surveys - A project to coordinate safety surveys between Campus Environmental Health & Safety (EH&S) departments and campus auxiliaries was discussed. The objective of the project is to ensure that safety surveys are completed and that both campus and auxiliary operations are appropriately reviewed for potential safety risks and compliance with applicable standards. Responsibility for advancing this project was assigned to John Owen, who will work with Scott Bourdon, Campus EH&S and Auxiliary contacts to coordinate the planning and completion of the safety surveys.

Case Manager Help for Claim Management – Review with Systemwide Risk Management.

H. INFORMATION ITEM

H1. PRISM Workers' Compensation Market Update
H2. Five Myths and Truths About AI in Pooling
H3. CSURMA Committee Member Professional Development
H4. CSURMA Meeting Calendars
H5. CSURMA Administrative Service Calendar
H6. CSURMA Executive Committee & Staff Contact List

I. ADJOURNMENT

The meeting was adjourned at 10:05 AM.