



**NCCSIF  
POLICE RISK MANAGEMENT COMMITTEE MEETING  
AGENDA**

**Date:** Thursday, May 8, 2014  
**Time:** 10:00 a.m.

**Location:** Lincoln City Hall  
FIRST Floor Conference Room  
600 Sixth Street  
Lincoln, CA 95648

- A Action**
- I Information**
- 1 Attached**
- 2 Hand Out**
- 3 Separate Cover**
- 4 Verbal**
- 5 Previously Mailed**

**A. CALL TO ORDER**

**B. PUBLIC COMMENTS**

*This time is reserved for members of the public to address the Police Risk Management Committee on matters pertaining to NCCSIF that are of interest to them.*

pg. 01 **C. CONSENT CALENDAR** **A 1**  
*All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or the Police Risk Management Committee may request any item to be considered separately.*

pg. 02 1. 02.12.14 Draft Police Risk Management Committee Meeting Minutes

**D. RISK MANAGEMENT**

pg. 05 **1. Risk Management Committee Meeting Summary** **I 1**  
*The Committee will receive a summary of the Risk Management Committee meeting items pertaining to the Police Risk Management Committee.*

pg. 09 **2. Body Camera Presentation** **I 2**  
*The Committee will receive a presentation from VieVu regarding Police Body Cameras.*

pg. 10 **3. Police Risk Management Committee Budget** **A 2**  
*The Committee will be asked to review, discuss and approve a Police Risk Management Committee budget to be presented to the Risk Management Committee for approval.*

pg. 11 **4. Police Workers' Compensation Claims Analysis** **I 1**  
*The Committee will receive a Claims Analysis of NCCSIF's Police Workers' Compensation losses.*



pg. 13      **5. Round Table Discussion**      **I    1**  
*The floor will be open to Police Risk Management Committee members for any topics or ideas that members would like to address.*

pg. 14      **E. Wellness & Fitness Programs for Police**      **I    1**  
*Mr. Ron Berryhill will provide a presentation to the Committee on Wellness & Fitness Programs for Police.*

- F. INFORMATION ITEMS**
- pg. 16      1. NCCSIF Organizational Chart
  - pg. 17      2. NCCSIF 2014 Meeting Calendar
  - pg. 18      3. NCCSIF Resource Contact Guide

**G. ADJOURNMENT**

**UPCOMING MEETINGS**

- Executive Committee Meeting – May 29, 2014
- Claims Committee Meeting – May 29, 2014
- Board of Directors Meeting – June 12, 2014
- Risk Management Committee Meeting – June 12, 2014
- Police Risk Management Committee Meeting – August 7, 2014



## **CONSENT CALENDAR**

### **ACTION ITEM**

**ISSUE:** Items on the Consent Calendar should be reviewed by the Committee and, if there is any item requiring clarification or amendment, such item(s) should be pulled from the agenda for separate discussion.

**RECOMMENDATION:** The Program Administrator recommends adoption of the Consent Calendar after review by the Committee.

**FISCAL IMPACT:** None.

**BACKGROUND:** The Committee places the following items on the Consent Calendar for adoption. The Committee may accept the Consent Calendar as presented, or pull items for discussion and separate action while accepting the remaining items.

### **ATTACHMENT(S):**

1. Draft Police Risk Management Committee Meeting Minutes – February 12, 2014



**MINUTES OF THE  
POLICE RISK MANGEMENT COMMITTEE MEETING  
FEBRUARY 12, 2014**

**MEMBERS PRESENT**

John Ruffcorn, City of Auburn  
Ross Stark, City of Colusa  
Tom Cordova, City of Dixon  
Art Olson, City of Elk Grove  
Jason Browning, City of Folsom  
Bill Bowen, City of Galt  
Dean Price, City of Gridley  
Tracy Busby, City of Ione  
David Baker, City of Marysville  
Steve Rowe, Town of Paradise  
Paul Nanfito, City of Red Bluff  
Chad Butler, City of Rocklin

**GUESTS & CONSULTANTS**

Tom Kline, Bickmore Risk Services  
Johnny Yang, Alliant Insurance Services  
Josh Fitch, City of Colusa  
Kristine Wilfong, City of Folsom  
Aaron Easton, City of Marysville  
Ed Pattison, City of Ione  
Jared Kaji, Occu-Med

**A. CALL TO ORDER**

The meeting was called to order at 10:05 a.m.

**B. PUBLIC COMMENTS**

There were no public comments.

**C. CONSENT CALENDAR**

**C1. 12.04.13 Draft Police Risk Management Committee Meeting Minutes**

Mr. Johnny Yang advised that a correction to the minutes should be made to reflect that under item D.3. of the minutes Chief Bowen advised that recently CalOSHA was out to the City of Galt and not the City of Yuba City.



A motion was made to approve the December 4, 2013 Draft Police Risk Management Committee Meeting Minutes with the corrected member city.

**MOTION:** Dean Price

**SECOND:** Jason Browning

**MOTION CARRIED  
UNANIMOUSLY**

## **D. RISK MANAGEMENT**

### **D1. Risk Management Committee Meeting Summary**

Mr. Yang advised that at the last Risk Management Committee meeting on January 16, 2014, the idea of a Police Risk Management Committee budget was suggested for the possible funding of Police Body Cameras for member cities. Staff was directed to put together an Ad Hoc Committee to draft a budget and bring it back to the Risk Management Committee for review and approval. The Ad Hoc Committee will be asked to meet prior to the next Risk Management Committee meeting in April to discuss a draft budget for approval. Currently the Ad Hoc Committee consists of Liz Ehrenstrom, Tom Watson and John Ruffcorn. Mr. Yang asked if anyone would like to volunteer to serve on the Ad Hoc Committee. Mr. Jason Browning volunteered and Mr. Tom Kline advised that he will also be involved.

### **D2. Police Workers' Compensation Claims Analysis**

Mr. Kline provided the Committee with a Workers' Compensation Claims Analysis for Police. He explained that the first graph in the handout shows that Physical Altercation, Strain and Training losses are the top three most frequent Workers' Compensation claims for the Police Department. With respects to severity, Strain, Cumulative Trauma and Physical Altercation are among the top three. The handout also shows losses ascending by the numbers of days off duty with Physical Altercation, Sprain and Strain being the top three. Mr. Tom Kline advised that there may be some cases where fitness for duty could assist in limiting the amount of days out.

### **D3. Round Table Discussion**

Mr. Ed Pattison, City of Ione, asked for the introduction of those in attendance. Mr. Dean Price asked how fitness for duty would assist with limited the amount of days out which lead to a brief discussion on how the Fitness for Duty Evaluations works. Mr. Jared Kaji provided a brief explanation of Fitness for Duty Evaluations and several ways to assist in bringing an employee back to work.

Mr. Yang advised that NCCSIF has decided to move to a new Medical Provider Network provided by York Risk Services and should be implemented in the upcoming months.

Mr. Tom Kline explained that at prior meetings training sessions were provided for the Assessment of Police Departments, Aerosol Transmissible Diseases, Use of Force, Psychological Fitness for Duty Training, Officer Involved Shootings and today the Committee will receive a

training session on Physical Fitness for Duty Training. He advised that at a previous Round Table discussion the Committee talked about having a Wellness Training, possibly with Ron Berryhill, and a Loss Analysis of wellness involved claims. There was also discussion on Skelly Hearings and Police Officer Bill of Rights. Mr. Kline also suggested ergonomics for police. The Committee agrees with Mr. Kline's recommendation for the upcoming meetings.

Mr. Bowen updated the Committee regarding CalOSHA's visit to the City of Galt.

## **E. OFFICER INVOLVED SHOOTINGS – LESSONS WE HAVE LEARNED**

Mr. Kaji, Occu-Med's Director of Business Development presented the following material to the Police Risk Management Committee.

1. Pre-Placement Fitness-For-Duty Evaluations
  - Introduction to the POST Medical Screening Manual
  - Pre-Employment Medical Screening and the Law
  - The Presumptive Clause
2. Fitness-For-Duty and Return-To-Work Evaluations
  - What is a Fitness-For-Duty / Return-To-Work Evaluation?
  - Fundamental differences in the legal requirements between job candidates and employees
  - When can / should a Fitness-For-Duty / Return-To-Work Evaluation be requested / performed?
  - How is a Fitness-For-Duty / Return-To-Work Evaluation performed?
3. Lessons Learned from Common Medical Findings
  - Color vision deficiency
  - Hearing loss and the use of hearing aids
  - Diabetes mellitus and simulated on-duty testing
4. Case Studies

## **F. INFORMATION ITEMS**

- F1. NCCSIF Organizational Chart**
- F1. NCCSIF 2014 Meeting Calendar**
- F2. NCCSIF Resource Contact Guide**

These items were provided as information only.

## **G. ADJOURNMENT**

The meeting was adjourned at 12:10 p.m.



**Police Risk Management Committee Meeting  
May 8, 2014**

**Agenda Item D.1.**

## **RISK MANGEMENT COMMITTEE MEETING SUMMARY**

### **INFORMATION ITEM**

**ISSUE:** The Committee will receive an update of the items discussed at the latest Risk Management Committee Meeting on items pertaining to the Police Risk Management Committee.

**FISCAL IMPACT:** None.

**RECOMMENDATION:** None.

**BACKGROUND:** None.

**ATTACHMENT(S):** Draft Risk Management Committee Meeting Minutes



**MINUTES OF THE  
NCCSIF RISK MANAGEMENT COMMITTEE MEETING  
LINCOLN CITY HALL, LINCOLN, CA  
APRIL 24, 2014**

**MEMBERS PRESENT**

Jim Lindley, City of Dixon  
Jim Ramsey, City of Elk Grove  
Kristine Wilfong, City of Folsom  
Matt Michaelis, City of Gridley  
Corey Shaver, City of Nevada City  
Liz Ehrenstrom, City of Oroville  
Dave Warren, City of Placerville  
Russell Hildebrand, City of Rocklin

**MEMBERS ABSENT**

City of Anderson  
City of Auburn  
City of Colusa  
City of Corning  
City of Galt  
City of Ione  
City of Jackson  
City of Lincoln  
City of Marysville  
City of Red Bluff  
City of Rio Vista  
City of Willows  
City of Yuba City  
Town of Paradise

**GUESTS & CONSULTANTS**

Marcus Beverly, Alliant Insurance Services, Inc.  
Johnny Yang, Alliant Insurance Services, Inc.  
Tom Kline, Bickmore

**A. CALL TO ORDER**

The meeting was called to order at 10:02 a.m.





**B. PUBLIC COMMENTS**

There were no public comments made.

**C. APPROVAL OF AGENDA AS POSTED**

**A motion was made to approve the Agenda as posted.**

**MOTION:** Russell Hildebrand      **SECOND:** Corey Shaver      **MOTION CARRIED UNANIMOUSLY**

**D. CONSENT CALENDAR**

1. Minutes of the Risk Management Committee Meeting – October 10, 2013

**A motion was made to approve the consent calendar.**

**MOTION:** Russell Hildebrand      **SECOND:** Corey Shaver      **MOTION CARRIED UNANIMOUSLY**

**E. RISK MANAGEMENT BUSINESS**

**E1. Risk Control Service as of December 31, 2013**

Mr. Tom Kline provided the Committee with an update on the services Bickmore has provided to NCCCSIF during the 2013/2014 program year to date. He then proceeded to discuss Aerosol Transmissible Diseases for Police, Hazard Communication, Upcoming and Archived Webinars, Heat Illness, Injury & Illness Prevention Programs, Sit-stand Stations, Upcoming CPO Training and Upcoming ADA Webinars.

Mr. Hildebrand brought up the item of a Train the Trainers Program as discussed at the prior Risk Management Committee meeting advising that the City of Rocklin has a CPR Trainer available for the program. Staff was directed to reach out to participating member cities to find out possible trainers that can be utilized for the program. Staff will bring this item back for discussion at the next Risk Management Committee meeting.

**E2. Police Risk Management Committee Meeting Summary**

Mr. Kline advised that the upcoming Police Risk Management Committee Meeting is scheduled on May 8, 2014 and will be focused on Wellness Programs for Police and Body Cameras. Mr. Ron Berryhill will be present at the meeting to provide training on Wellness for Police. Mr. Kline then provided the Committee with a presentation on the topics discussed at prior Police Risk Management Committee meetings and noted that staff has seen an increase in attendance.



Mr. Marcus Beverly also brought up the topic of a recent police pursuit and how it may have affected a member city. This item will be reviewed and brought to the Police Risk Management Committee for possible discussion.

### **E3. Discussion of Police Risk Management Budget for 2014/2015**

Mr. Tom Kline explained that staff has sent out surveys to request information on which member police departments currently utilize body cameras and those that currently do not. Staff has met with VieVu, a body camera vendor, and discussed pricing and equipment for budget research. Mr. Kline advised that with respects to VieVu, the estimated cost per camera is \$1,000. This cost includes estimated server costs. There is a wide range in costs per the survey responses and staff is planning to meet with other vendors for more information regarding various body cameras. There was discussion on whether a less expensive and possibly less quality camera would be better to have than none at all.

Mr. Beverly advised that the Risk Management Committee Budget currently has \$10,000 allocated for the Police budget. There was also discussion on glasses fitted with cameras vs. body cameras and how this may affect different and possibly important footage that can be captured. Mr. Kline also advised that the Police Risk Management Committee is also discussing whether each officer needs to be outfitted with their own camera and if each shift should be outfitted.

Ms. Marylin Kelley advised that the next police risk management committee should make the decision if an amount should be implemented within a year or the next couple of years.

## **F. INFORMATION ITEMS**

### **F1. NCCSIF Travel Reimbursement Form**

## **G. ADJOURNMENT**

The meeting was adjourned at 11:07 a.m.



## **BODY CAMERA PRESENTATION**

### **INFORMATION ITEM**

**ISSUE:** Mr. James Hillary from VieVu will provide the Committee with a presentation regarding Police Body Cameras and answer any questions the Committee may have.

**FISCAL IMPACT:** None.

**RECOMMENDATION:** None. This is provided as information only.

**BACKGROUND:** The Police Risk Management Committee and Risk Management Committee asked a vendor be brought to the meeting to discuss and address Body Cameras for the Police Department. Staff is meeting with VieVu to discuss the equipment and price regarding Police Body Cameras offered by VieVu

**ATTACHMENT(S):** None.



## **POLICE RISK MANAGEMENT COMMITTEE BUDGET**

### **ACTION ITEM**

**ISSUE:** The Committee will be asked to discuss and approve a Police Risk Management Committee Budget amount to be presented to the Risk Management Committee for their approval.

**FISCAL IMPACT:** Unknown. Currently the Risk Management Committee Budget has \$12,000.

**RECOMMENDATION:** It is the recommendation of staff that the Police Risk Management Committee recommend approval of a budget amount of \$25,000 for the current year to fund for Body Cameras to be provided to member Police Departments.

**BACKGROUND:** The Police Risk Management Committee and Risk Management Committee appointed an Ad Hoc Committee to review and discuss Police Risk Management Committee budget. The Ad Hoc Committee met twice and discussed cameras presented by VieVu and Surveys results from participating member Police Departments regarding Body Cameras. Staff has met with VieVu, Scorpion and WolfCom Vendors to discuss various equipment and prices.

### **ATTACHMENT(S):**

1. Police Body Camera Survey Results (Handout)
2. Various Vendor Flyers (Handout)
3. Vendor Pricing Chart (Handout)



**POLICE WORKERS’ COMPENSATION CLAIMS ANALYSIS**

**INFORMATION ITEM**

**ISSUE:** Since July 1, 2002 – June 30, 2012 NCCSIF has sustained 1573 claims for Workers’ Compensation resulting in \$23.3 million in losses. In July 2012 – June 30, 2013 NCCSIF has incurred 135 losses with respects to Workers’ Compensation.

**WORKERS’ COMPENSATION (JULY 1, 2012 – JUNE 30, 2013)**

**FREQUENCY AND SEVERITY**

<b>Cause of Loss</b>	<b>Total</b>	<b>Incurred</b>	
Strain		26	\$283,522
Death		1	\$275,500
Slip, Trip or Fall		14	\$204,644
Mental Stress		3	\$178,313
Physical Altercation		21	\$150,029
Sprain		4	\$86,623
Heart Attack		1	\$65,730
Cancer		1	\$58,523
Auto		4	\$48,184
Unknown		2	\$40,358
Chest Pain		5	\$39,168
Training		16	\$35,761
Caught; In, Under or Between		4	\$35,679
Contagious Disease Exposure		16	\$24,744
Animal Bite		5	\$15,855
High Blood Pressure		1	\$7,930
Hernia		1	\$4,926
Inhalation/Digestion		2	\$3,090
Circulatory		1	\$1,411
Laceration/Puncture		4	\$1,187
Struck by or Against		2	\$184
Poison Oak		1	\$123
<b>Grand Total</b>		<b>135</b>	<b>\$1,561,482</b>



**Police Risk Management Committee Meeting  
May 8, 2014**

As seen in the chart above Strain is the leading type of loss with respects to both Frequency and Severity. The chart below shows breakdown of the Strain losses for the past five years of NCCSIF's members with the highest Police Officers.

Row Labels	7/1/2008	7/1/2009	7/1/2010	7/1/2011	7/1/2012	Grand Total
City of Folsom	\$61,022	\$124,459	\$54,872	\$47,846	\$64,738	\$352,937
City of Galt	\$48,906	\$7,644	\$37,159	\$38,374	\$1,505	\$133,588
City of Lincoln	\$93,398	\$761	\$23,711	\$851	\$213	\$118,934
City of Rocklin	\$207,530	\$12,006	\$59,788	\$51,948	\$98,256	\$429,528
City of Yuba City*	\$762	\$23,229	\$63,207	\$72,311	\$4,742	\$164,251
<b>Grand Total</b>	<b>\$411,619</b>	<b>\$168,098</b>	<b>\$238,738</b>	<b>\$211,330</b>	<b>\$169,454</b>	<b>\$1,199,238</b>

	5 year average	Number of Officers	Cost per Officer
City of Folsom	\$70,587	73	\$4,835
City of Galt	\$26,718	37	\$9,539
City of Lincoln	\$23,787	20	\$17,647
City of Rocklin	\$85,906	54	\$6,536
City of Yuba City*	\$32,850	46	\$7,673
<b>Grand Total</b>			

\*Mr. Ron Berryhill currently works with the City of Yuba City Police Department.

**FISCAL IMPACT:** NA

**RECOMMENDATION:** To be determined.

**BACKGROUND:** This analysis is brought to each Police Risk Management Committee to help analyze which areas the Committee needs to focus on to help mitigate losses for the police department exposure of NCCSIF. As this meeting's training session is focused on Wellness and Fitness for Police we have provided a loss analysis specific to Strain related losses.

**ATTACHMENT(S):** None.



## **ROUND TABLE DISCUSSION**

### **INFORMATION ITEM**

**ISSUE:** The floor will be open to the Committee for discussion.

**FISCAL IMPACT:** None.

**RECOMMENDATION:** None.

**BACKGROUND:** Staff has been directed to organize and continue the NCCSIF Police Risk Management Committee. These meetings will be agendized and held on a quarterly basis. Staff was also asked to include a Round Table Discussion Item in the Agendas.

**ATTACHMENT(S):** None.



## **WELLNESS & FITNESS PROGRAMS FOR POLICE**

### **INFORMATION ITEM**

**ISSUE:** Mr. Ron Berryhill will provide a presentation on how an effective Wellness Program may help reduce the risks posed to your agency in terms of officer safety and the additional costs of having unhealthy officers. This presentation will give those a better understanding of:

- What we've learned about wellness programs over the past 30 years.
- Why programs fail.
- How to realize the promised benefits
- The cost expectations of a comprehensive program.

**FISCAL IMPACT:** None.

**RECOMMENDATION:** None.

**BACKGROUND:** None.

**ATTACHMENT(S):** Fitness-for-Duty Training Announcement





## **NCCSIF Police Risk Management Committee Wellness Programs for Police**

An effective Wellness Program may help reduce the risks posed to your agency in terms of officer safety and the additional costs of having unhealthy officers.

Get a better understanding of:

- What we've learned about wellness programs over the past 30 years.
- Why programs fail.
- How to realize the promised benefits.
- The cost expectations of a comprehensive program

**Date and Time:**

Thursday, May 8, 2014 – Police Risk Management Committee meeting starting at 10 am

**Location:**

Lincoln City Hall  
Third Floor Conference Room  
600 Sixth Street  
Lincoln, CA 95648

**Target Audience:**

Police Chiefs, Command Staff, Human Resources and Risk Managers are encouraged to attend.

**Presenter:**

Ron Berryhill, exercise physiologist, personal trainer and coach with 25 years of experience in the health and wellness industry.

**To Register:**

Please e-mail Johnny Yang at [jyang@alliant.com](mailto:jyang@alliant.com) with the names of those who wish to attend.

Lunch will be provided.

## NCCSIF Organizational Chart

BOARD OF DIRECTORS			
Jeff	Kiser		City of Anderson
Shari	Conley		City of Auburn
Toni	Benson		City of Colusa
John	Brewer		City of Corning
Jim	Lindley	EC	City of Dixon
Brad	Koehn		City of Elk Grove
Bruce	Cline		City of Folsom
Paula	Islas		City of Galt
TBD			City of Gridley
Ed	Pattison		City of Lone
Michael	Daly		City of Jackson
John	Lee	EC	City of Lincoln
Matt	Michaelis		City of Marysville
Corey	Shaver	EC	City of Nevada City
Liz	Ehrenstrom	P	City of Oroville
Gina	Will		Town of Paradise
Dave	Warren		City of Placerville
Sandy	Ryan		City of Red Bluff
Tim	Chapa	EC	City of Rio Vista
Russell	Hildebrand	VP	City of Rocklin
Tim	Sailsbery	T	City of Willows
Natalie	Walter		City of Yuba City

ALTERNATES		
TBD		City of Anderson
Joanna	Belanger	City of Auburn
Cathy	Higgins	City of Colusa
Tom	Watson	City of Corning
George	Silva	City of Dixon
Jonathan	Hobbs	City of Elk Grove
Kristine	Wilfong	City of Folsom
Jason	Behrmann	City of Galt
Elisa	Arteaga	City of Gridley
Jane	Wright	City of Lone
TBD		City of Jackson
Sheila	Vanzandt	City of Lincoln
Walter	Munchheimer	City of Marysville
Catrina	Olson	City of Nevada City
TBD		City of Oroville
Crystal	Peters	Town of Paradise
John	Driscoll	City of Placerville
Cheryl	Smith	City of Red Bluff
Marni	Rittburg	City of Rio Vista
Michael	Green	City of Rocklin
Steve	Holsinger	City of Willows
Robin	Bertagna	City of Yuba City

EXECUTIVE COMMITTEE			
Liz	Ehrenstrom	P	City of Oroville
Russell	Hildebrand	VP	City of Rocklin
Paula	Islas	S	City of Galt
Tim	Sailsbery	T	City of Willows
Jim	Lindley	EC	City of Dixon
John	Lee	EC	City of Lincoln
Corey	Shaver	EC	City of Nevada City
Tim	Chapa	EC	City of Rio Vista

RISK MANAGEMENT COMMITTEE		
Juanita	Barnett	City of Anderson
Robert	Richardson	City of Auburn
Shelly	Kittle	City of Colusa
Tom	Watson	City of Corning
Kim	Stalie	City of Dixon
Brad	Koehn	City of Elk Grove
Bruce	Cline	City of Folsom
Paula	Islas	City of Galt
Karin	Helvey	City of Gridley
Ed	Pattison	City of Lone
Carla	Soracco	City of Jackson
John	Lee	City of Lincoln
Matt	Michaelis	City of Marysville
Catrina	Olson	City of Nevada City
Liz	Ehrenstrom	City of Oroville
Crystal	Peters	Town of Paradise
Dave	Warren	City of Placerville
Sandy	Ryan	City of Red Bluff
Marni	Rittburg	City of Rio Vista
Russell	Hildebrand	City of Rocklin
Wayne	Peabody	City of Willows
Natalie	Walter	City of Yuba City

PROGRAM ADMINISTRATORS		
Marcus	Beverly	Alliant Insurance Services
Michael	Simmons	Alliant Insurance Services
Joan	Crossley	Alliant Insurance Services
Johnny	Yang	Alliant Insurance Services
Laurence	Voiculescu	Alliant Insurance Services

ADVISORS		
Byrne	Conley	Byrne and Conleys
James	Marta	James Marta & Company

RISK CONTROL CONSULTANTS		
Henri	Castro	Bickmore
Jeff	Johnston	Bickmore
Tom	Kline	Bickmore

P = President	VP = Vice President
S = Secretary	T = Treasurer

# 2014 MEETING CALENDAR

BOARD OF DIRECTORS 12:00 p.m.	EXECUTIVE COMMITTEE 10:30 a.m.	CLAIMS COMMITTEE 12:30 p.m.
April 24	March 13	March 13
June 12	May 29	May 29
October 9	September 18	September 18
December 11	November 13	November 13*

RISK MANAGEMENT COMMITTEE 9:30 a.m.	POLICE RISK MANAGEMENT COMMITTEE 10:30 a.m.	FINANCE COMMITTEE 10:30 a.m.
January 9	February 20	As Needed
April 24	May	
June 12	September	
October 9	December	
December 11		

**ALL MEETINGS ARE SCHEDULED ON THURSDAYS**

*Risk Management Committee meetings are scheduled for 9:30 a.m.*

*Board of Director Meetings will start at 12:00 p.m.*

*\*This meeting will follow the EC meeting, as the Claims Committee members will be selected at that meeting.*

## CJPRMA 2014 MEETING DATES –

EXECUTIVE COMMITTEE	BOARD OF DIRECTORS
January 16	March 20
April 17	May 13,14 & 15
July 17	October 23
September 19	December 18
November 20	

## 2013 NCCSIF RESOURCE CONTACT GUIDE

<b>PROGRAM ADMINISTRATION</b> <b>Alliant Insurance Services, Inc.</b> <b>www.alliantinsurance.com</b> <b>Main: (916) 643-2700      Fax: (916) 643-2750</b>		
<b>SUBJECT</b>	<b>MAIN CONTACT</b>	
<b>COVERAGE / RISK MANAGEMENT ISSUES –</b> <ul style="list-style-type: none"> <li>➤ Certificates of coverage, additions/deletions of coverages, special events liability coverage, automobile identification cards, auto/mobile equipment physical damage programs</li> <li>➤ Coverage questions, quotations, new members, development of shared risk program coverage agreements, RFPs for actuarial services, actuary liaison, excess insurance/additional coverage marketing (Crime coverage, etc.), program development</li> <li>➤ Insurance Requirements in Contracts (IRIC), hold harmless agreements, indemnification clauses, safety program planning, RFPs for JPA services &amp; audits, third party contract review</li> </ul>	<b>Marcus Beverly</b> Michael Simmons Johnny Yang Joan Crossley	
<b>JPA MANAGEMENT ISSUES –</b> program budget/funding, financial analysis, coordination w/financial auditor/JPA accountant	<b>Marcus Beverly</b> Marylin Kelley Johnny Yang Joan Crossley	
<b>JPA ADMINISTRATIVE ISSUES –</b> meeting agendas; minutes; development/maintenance of governing documents, development/interpretation of policies & procedures, JPA state compliance, Form 700, changes in Board members.	<b>Johnny Yang</b> Marcus Beverly Joan Crossley	
<b>COVERAGE ISSUES -</b> coverage questions, quotations, new members, development of shared risk program coverage agreements, RFPs for actuarial services, actuary liaison, excess insurance/additional coverage marketing (Crime coverage, etc.), program development	<b>Marcus Beverly</b> Michael Simmons Johnny Yang Joan Crossley	
Mike Simmons Marcus Beverly Johnny Yang Joan Crossley Marylin Kelley	(415) 403-1425 / (925) 708-3374 (cell) (916) 643-2704 (916) 643-2712 (916) 643-2708 (415) 403-1448	msimmons@alliant.com marcus.beverly@alliant.com jyang@alliant.com jcrossley@alliant.com mkelley@alliant.com

# 2013 NCCSIF RESOURCE CONTACT GUIDE

<p style="text-align: center;"><b><u>ACCOUNTING SERVICES</u></b>  <b>James Marta &amp; Company CPAs</b>                  701 Howe Avenue, Suite E3                  Sacramento, California 95825                  Main: (916) 993-9494 · Fax: (916) 993-9489                  www.jpmpca.com                  Jim Marta - jmarta@jpmpca.com</p>	<p style="text-align: center;"><b><u>EMPLOYEE ASSISTANCE PROGRAM</u></b>  <b>ACI Specialty Benefits Corporation</b>                  5414 Oberlin Drive, Suite 240                  San Diego, California 92121                  Main: (858) 452-1254 · Fax: (858) 452-7819                  www.acieap.com                  Tori Barr - tbarr@acieap.com</p>		
<p><b><u>CLAIMS ADMINISTRATION / LOSS CONTROL</u></b>  <b>York Risk Services Group, Inc.</b>  <a href="http://www.yorkrsg.com">www.yorkrsg.com</a>                  P.O. Box 619058                  Roseville, CA 95661-9058                  (800) 922-5020 · Fax (800) 921-7683</p>			
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