



**MINUTES OF THE  
NCCSIF EXECUTIVE COMMITTEE SPECIAL MEETING  
ROCKLIN EVENT CENTER, ROCKLIN, CA  
NOVEMBER 19, 2018**

**COMMITTEE MEMBERS PRESENT**

Liz Cottrell, City of Anderson  
Kristina Miller, City of Corning  
Liz Ehrenstrom, City of Oroville

Sandy Ryan, City of Red Bluff  
Dave Warren, City of Placerville (**Chair**)

**COMMITTEE MEMBERS ABSENT**

Juan Solis, City of Gridley  
Gina Will, Town of Paradise

Tim Sailsbery, City of Willows

**CONSULTANTS & GUESTS**

Marcus Beverly, Alliant Insurance Services  
Michael Simmons, Alliant Insurance Services  
Raychelle Maranan, Alliant Insurance Services

Henri Castro, Bickmore  
Gail Zeigler, Bickmore

**A. CALL TO ORDER**

Chair Dave Warren called the meeting to order at 1:34 p.m.

**B. APPROVAL OF AGENDA AS POSTED**

**A motion was made to approve the Agenda as posted.**

**Motion:** Kristina Miller

**Second:** Liz Ehrenstrom

**Motion Carried**

**Ayes:** Cottrell, Miller, Ehrenstrom, Ryan, Warren

**C. PUBLIC COMMENTS**

Ms. Henri Castro stated effective December 1, 2018 Bickmore Risk Control will operate under the parent company, York Risk Services Group, Inc.

Mr. Marcus Beverly stated that Rick Crabtree from City of Red Bluff was displeased by Cameron Dewey's departure from York and noted that Tom Baber will reach out to City of Red Bluff on the matter.



**D. CONSENT CALENDAR**

1. Executive Committee Meeting Minutes - September 27, 2018

**A motion was made to approve the Consent Calendar as presented.**

**Motion:** Liz Ehrenstrom                      **Second:** Kristina Miller                      **Motion Carried**  
**Ayes:** Cottrell, Miller, Ehrenstrom, Ryan, Warren

**E. JPA BUSINESS**

**E.1. Safety and Risk Control Services Agreement with Bickmore**

Mr. Beverly indicated that the Risk Management Committee already reviewed the Scope of Services on October 25, 2018, meeting.

The Committee reviewed the proposed Risk Control Services Agreement with Bickmore Risk Control. Pursuant to the discussion, the Committee increased the number of meetings from five to six, four Police Risk Management Committee and two Risk Management Committee meetings per fiscal year. The term of the contract is for three years, 2019 through 2022 with two optional one-year terms.

Ms. Castro indicated that Bickmore reserve the right to reevaluate the pricing structure prior to any amendments to the agreement.

**A motion was made to approve the Safety and Risk Control Services Agreement with Bickmore as amended with six meetings a year.**

**Motion:** Liz Ehrenstrom                      **Second:** Kristina Miller                      **Motion Carried**  
**Ayes:** Cottrell, Miller, Ehrenstrom, Ryan, Warren

*Henri Castro and Gail Zeigler left the meeting at 1:50 p.m.*

**E.2. Brokerage, Risk Management and Program Administration Services with Alliant Insurance Services**

Mr. Beverly indicated that the Brokerage, Risk Management and Program Administration Services agreement with Alliant Insurance Services will renew effective July 1, 2019. Mr. Beverly indicated there are no major changes to the contract language and reviewed the proposed changes page by page with the Committee. The contract term is for five years with two optional one-year terms. The fee increase for first year is 9.50% reset rate and 3.25% each subsequent year.

Chair Warren asked the Alliant team to step out of the room.



*Michael Simmons, Marcus Beverly and Raychelle Maranan stepped out of the room at 2:05 p.m.*

*The Alliant team re-joined the meeting at 2:23 p.m.*

Chair Warren addressed the Program Administrators and noted that the Committee is in agreement with the proposed terms with the exception of the installment payment to remain on a monthly basis, and to provide a report on time spent on each program every three years. It was noted that Board Counsel does not need to review the agreement.

The Committee discussed the challenges facing the Town of Paradise in the aftermath of the Camp Fire and how it may impact the pool. Chair Warren directed the Program Administrators to conduct a stress test as a priority this year.

**A motion was made to recommend contract approval to Board of Directors.**

**Motion:** Sandy Ryan                      **Second:** Liz Ehrenstrom                      **Motion Carried**  
**Ayes:** Cottrell, Miller, Ehrenstrom, Ryan, Warren

**E3. Amendment to York Risk Services' Contracts**

Mr. Beverly indicated that York was not able to provide the draft contract amendment.

*This item was tabled to Board of Directors meeting in December 2018.*

**E4. Round Table Discussion**

Chair Warren thanked the members who responded to the Camp Fire.

**F. INFORMATION ITEMS**

1. NCCSIF Organizational Chart
2. NCCSIF 2019 Meeting Calendar
3. NCCSIF Travel Mileage Reimbursement Form

There was no discussion on these items.

**G. ADJOURNMENT**

The meeting was adjourned at 2:40 p.m.

**Next Meeting Date:** March 14, 2019

EC Approval Date of Minutes: 3/14/2019



Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Gina Will", is written over a horizontal line.

Gina Will, Secretary

A handwritten date "3/14/19" in blue ink is written over a horizontal line.

Date