



**President**  
Russell Hildebrand  
City of Rocklin

**Treasurer**  
Tim Sailsbery  
City of Willows

**NCCSIF  
EXECUTIVE COMMITTEE  
TELECONFERENCE MEETING**

**Vice President**  
Bruce Cline  
City of Folsom

**Secretary**  
Michelle Pellegrino  
City of Dixon

**Date: Thursday, May 21, 2015**  
**Time: 10:00 AM**  
**Location: Teleconference – Multiple Locations**

**A – Action**  
**I – Information**

**This Meeting Agenda shall be posted at the address of the teleconference locations shown below with access for the public via phone/speaker phone.**

**1 – Attached**  
**2 – Hand Out**  
**3 – Separate Cover**  
**4 – Verbal**  
**5 – Previously Mailed**

1. City of Dixon, 600 East A Street, Dixon, CA 95620
2. City of Elk Grove, 8401 Laguna Palms Way, Elk Grove, CA 95758
3. City of Folsom, 50 Natoma Street, Folsom, CA 95630
4. City of Jackson, 33 Broadway, Jackson, CA 95642
5. City of Rio Vista, 1 Main Street, Rio Vista, CA 94571
6. City of Rocklin, 3970 Rocklin Road, Rocklin, CA 95677
7. Alliant Insurance Services, 1792 Tribute Road Ste. 450, Sacramento, CA 95815
8. James Marta & Company, 701 Howe Avenue, Suite E3, Sacramento, CA 95825
9. York, 1101 Creekside Ridge Drive, Roseville, CA 95678

In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publically accessible places, 24 hours in advance of the meeting, in each of the member agencies involved. Documents and material relating to an open session agenda item that are provided to the NCCSIF Board Members less than 72 hours prior to a regular meeting, will be available for public inspection and copying at 1792 Tribute Road, Suite 450, Sacramento, CA 95815.

**MISSION STATEMENT**

*The Northern California Cities Self Insurance Fund, or NCCSIF, is an association of municipalities joined to protect member resources by stabilizing risk costs in a reliable, economical and beneficial manner while providing members with broad coverage and quality services in risk management and claims management.*

**AGENDA**

**A. CALL TO ORDER**

**B. PUBLIC COMMENTS**

*This time is reserved for members of the public to address the Executive Committee on matters pertaining to NCCSIF that are of interest to them.*

**C. APPROVAL OF AGENDA AS POSTED**

**A 1**

pg. 4

**D. CONSENT CALENDAR**

**A 1**

*All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or the Executive Committee may request any item to be considered separately.*



|        |                                                                                                                                             |          |          |
|--------|---------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|
| pg. 5  | 1. Executive Committee Meeting Minutes – March 19, 2015                                                                                     |          |          |
| pg. 13 | 2. Quarterly Check Register at April 30, 2015                                                                                               |          |          |
|        | 3. Investment Reports                                                                                                                       |          |          |
| pg. 15 | a. Chandler Asset Management Short/Long Term – March, April 2015                                                                            |          |          |
| pg. 31 | b. Treasurer’s Report as of March 31, 2015                                                                                                  |          |          |
| pg. 32 | <b>E. COMMITTEE REPORTS</b>                                                                                                                 |          | <b>I</b> |
| pg. 33 | 1. Claims Committee Meeting Minutes – March 19, 2015 (Draft)                                                                                |          |          |
| pg. 37 | 2. Claims Committee Special Meeting Minutes – March 19, 2015 (Draft)                                                                        |          |          |
|        | <b>F. FINANCIAL REPORTS</b>                                                                                                                 |          |          |
| pg. 38 | 1. <b>Quarterly Financial Report for Period Ending March 31, 2015</b>                                                                       | <b>A</b> | <b>1</b> |
|        | <i>James Marta Company will present the quarterly financial report ending March 31, 2015 for the Committee to Accept and File.</i>          |          |          |
| pg. 67 | 2. <b>Budget to Actual as of March 31, 2015</b>                                                                                             | <b>I</b> | <b>1</b> |
|        | <i>The Committee will receive an update on the Budget to Actual as of March 31, 2015.</i>                                                   |          |          |
|        | <b>G. JPA BUSINESS</b>                                                                                                                      |          |          |
| pg. 68 | 1. <b>Sewer Risk Management Survey and Service Plan</b>                                                                                     | <b>A</b> | <b>2</b> |
|        | <i>The Committee will review and may recommend a revised proposal for sewer risk management services based on a survey of member needs.</i> |          |          |
| pg. 73 | 2. <b>Identity Fraud Coverage</b>                                                                                                           | <b>I</b> | <b>1</b> |
|        | <i>The Committee will be asked to review, discuss and determine whether or not to renew the Identity Fraud Coverage for NCCSIF.</i>         |          |          |
| pg. 74 | 3. <b>2015/16 NCCSIF Administration Budget</b>                                                                                              | <b>A</b> | <b>1</b> |
|        | <i>The Committee will review and may recommend the 2015/16 administration budget.</i>                                                       |          |          |
|        | 4. <b>2015/16 Deposit Calculations</b>                                                                                                      |          |          |
|        | a. <b>Liability Deposit Calculations</b>                                                                                                    |          |          |
| pg. 77 | <i>The Committee will review and may recommend the 2015/16 Deposit Calculations for Liability.</i>                                          | <b>I</b> | <b>1</b> |
| pg. 80 | b. <b>Workers’ Compensation Deposit Calculations</b>                                                                                        |          |          |
|        | <i>The Committee will review and may recommend the 2015/16 Deposit Calculations for Workers’ Compensation.</i>                              | <b>I</b> | <b>1</b> |



|         |                                                                                                                                                                                                         |          |          |
|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|
| pg. 83  | 5. <b>2015/16 NCCSIF Liability Memorandum of Coverage</b><br><i>The Committee will be asked to review and may recommend changes to the 2015/16 NCCSIF Memorandum of Coverage.</i>                       | <b>A</b> | <b>1</b> |
| pg. 93  | 6. <b>2015/16 NCCSIF Workers' Compensation Memorandum of Coverage</b><br><i>The Committee will review and may recommend changes to the 2015/16 NCCSIF Workers' Compensation Memorandum of Coverage.</i> | <b>A</b> | <b>1</b> |
| pg. 107 | 7. <b>Round Table Discussion</b><br><i>The floor will be open to Executive Committee members for any topics or ideas that members would like to address.</i>                                            | <b>I</b> | <b>4</b> |
| pg. 108 | <b>H. INFORMATION ITEMS</b>                                                                                                                                                                             | <b>I</b> | <b>1</b> |
| pg. 109 | 1. NCCSIF Organizational Chart                                                                                                                                                                          |          |          |
| pg. 110 | 2. NCCSIF Travel Reimbursement Form                                                                                                                                                                     |          |          |
| pg. 111 | 3. NCCSIF Resource Contact Guide                                                                                                                                                                        |          |          |

**I. ADJOURNMENT**

**UPCOMING MEETINGS**

- Risk Management Committee Meeting – June 18, 2015
- Board of Directors Meeting – June 18, 2015
- Executive Committee Meeting – September 24, 2015
- Claims Committee Meeting – September 24, 2015

*Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Michelle Minnick at Alliant Insurance at (916) 643-2715.*

*The Agenda packet will be posted on the NCCSIF website at [www.nccsif.org](http://www.nccsif.org). Documents and material relating to an open session agenda item that are provided to the NCCSIF Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 1792 Tribute Road, Suite 450, Sacramento, CA 95815.*

*Access to some buildings and offices may require routine provisions of identification to building security. However, NCCSIF does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3*



BACK TO AGENDA

Northern California Cities Self Insurance Fund  
Executive Committee Meeting  
May 21, 2015

Agenda Item D.

## CONSENT CALENDAR

### ACTION ITEM

**ISSUE:** Items on the Consent Calendar should be reviewed by the Executive Committee and, if there is any item requiring clarification or amendment, such item(s) should be pulled from the agenda for separate discussion.

**RECOMMENDATION:** The Program Administrator recommends adoption of the Consent Calendar after review by the Executive Committee. *Items pulled from the Consent Calendar by a member will be placed in order, back on the agenda, by the President.*

**FISCAL IMPACT:** None.

**BACKGROUND:** The Executive Committee places the following items on the Consent Calendar for adoption. The Executive Committee may accept the Consent Calendar as presented, or pull items for discussion and separate action while accepting the remaining items.

### ATTACHMENT(S):

1. Executive Committee Meeting Minutes – March 19, 2015
2. Check Register at April 30, 2015
3. Investment Reports
  - a. Chandler Asset Management Short/Long Term – March, April 2015
  - b. Treasurer's Report as of March 31, 2015



**MINUTES OF THE  
NCCSIF EXECUTIVE COMMITTEE MEETING  
LINCOLN CITY HALL, LINCOLN, CA 95993  
MARCH 19, 2015**

**MEMBERS PRESENT**

Michelle Pellegrino, City of Dixon  
Bruce Cline, City of Folsom  
Dave Andres, City of Ione

Dave Warren, City of Placerville  
Tim Chapa, City of Rio Vista  
Russell Hildebrand, City of Rocklin

**MEMBERS ABSENT**

Brad Koehn, City of Elk Grove  
Paula Islas, City of Galt

Michael Daly, City of Jackson  
Tim Sailsbery, City of Willows

**GUESTS & CONSULTANTS**

Michael Simmons, Alliant Insurance Services, Inc.  
Marcus Beverly, Alliant Insurance Services, Inc.  
Michelle Minnick, Alliant Insurance Services, Inc.  
Mike Harrington, Bickmore

Jennifer Nogosek, York Risk Services  
Ben Burg, York Risk Services  
Dori Zumwalt, York Risk Services  
Alana Theiss, James Marta & Company

**A. CALL TO ORDER**

The meeting was called to order at 10:36 am.

**B. PUBLIC COMMENTS**

There were no public comments made.

**C. APPROVAL OF AGENDA AS POSTED**

*A motion was made to accept the Agenda as presented.*

**MOTION:** Dave Warren

**SECOND:** Bruce Cline

**MOTION CARRIED  
UNANIMOUSLY**

**ABSENT:** Dave Andres

**D. CONSENT CALENDAR**

1. Executive Committee Meeting Minutes – November 13, 2014
2. Investment Reports
  - a. Chandler Asset Management Short/Long Term – February 2015
  - b. LAIF Report as of December 31, 2014
3. Check Register at December 31, 2014



*A motion was made to accept the Consent Calendar as presented.*

**MOTION:** Dave Warren

**SECOND:** Bruce Cline

**MOTION CARRIED  
UNANIMOUSLY**

**ABSENT:** Dave Andres

**E. COMMITTEE REPORTS**

1. Police Risk Management Committee Meeting Minutes – February 5, 2015 (Draft)
2. Training Day/Board of Directors Meeting Minutes – January 8, 2015 (Draft)

There was no discussion on this item.

**F. FINANCIAL REPORTS**

**F1. Quarterly Financial Report for Period Ending December 31, 2014**

Alana Theiss presented the highlights of the Quarterly Financial Report for Period Ending December 31, 2014. Alana noted that the Liability Program Shared Layer is in a deficit and the CJPRMA refunds which NCCSIF has been receiving and applying to the deficit reduction are expected to decline. In the Liability Program Banking Layer there are only 4 members with a negative net position at December 31, 2014.

On the combined statement of the Workers' Compensation program the Banking Layer shows amounts that are outstanding for the Safety Grants and the net position is positive in the Administrative Layer and Shared Layers. Within the Workers' Compensation program Banking Layer there are 5 members with a negative net position. Alana noted that NCCSIF took on the City of Elk Grove in 2013, and that addition is what caused the jump in WC claims at that time, not poor loss experience.

**F2. Budget to Actual as of December 31, 2014 Update**

Alana Theiss noted that the Administrative Layer is budgeted to be in a loss. It was also asked that all members who have outstanding grant funds should submit the billing so that they may be reimbursed.

**G. JPA BUSINESS**

**G1a. Actuarial Study of the Self-Insured Workers' Compensation Program**

Mike Harrington, Bickmore, presented the 2015 Actuarial Study of the WC program. He reminded the Committee that the actuarial analysis consists of two main components. The first being a review of the estimates of the ultimate liabilities as of December 31, 2014, and the second component is a loss forecasting analysis to determine the rates for the 2015/16 program year.

Mike noted that the reserves on claims are being set adequately which is helping contain claims costs. Ben Burg stated that examiner turnover is down which means they know the cases well, are reserving appropriately, and there is more buy-in with the cities. Dori Zumwalt from York has noticed that there are a lot more Medical Only claims, which are traditionally lower cost and paid more quickly.

Mike Harrington also recommended that NCCSIF use a confidence level of 75% or higher to fund upcoming program years.

*A motion was made to have the Actuarial Studies of the Self Insured Program Workers' Compensation Program presented to the Board of Directors.*

**MOTION:** Bruce Cline

**SECOND:** Dave Warren

**MOTION CARRIED  
UNANIMOUSLY**

### **G1b. Actuarial Study of the Self-Insured Liability Program**

Mike Harrington, Bickmore, also presented the 2015 Actuarial Study of the Liability Program to the Committee. Mike Harrington again reminded the Committee that the actuarial analysis consists of two main components. The first being a review of the estimates of the ultimate liabilities as of December 31, 2014, and the second component is a loss forecasting analysis to determine the rates for the 2015/16 program year. Mike reviewed the report and noted the following:

- Outstanding Liabilities have increased 10% from last year;
- Outstanding Liabilities in the Shared Layer have increased by 12% from last year;
- The Shared Layer is in a deficit and needs some work;
- It was also recommended that funding at a confidence level of 80% or above be considered;

Mike Harrington noted that this has been a steady year for both the Liability and the Workers' Compensation programs and both are well-funded overall. The Workers' Compensation program rates are flat and the Liability has an increase which was expected due to inflation.

*A motion was made to request the Actuarial Studies be finalized and presented to the Board of Directors.*

**MOTION:** Bruce Cline

**SECOND:** Dave Warren

**MOTION CARRIED  
UNANIMOUSLY**

### **G2. Annual Banking Plan Adjustments**



**G2a. Annual Banking Plan Adjustments Workers' Compensation Program**

Alana Theiss presented the financial information for the Workers' Compensation Banking Layer and noted that there are refunds available to members who are in a positive position. Marcus Beverly reminded the Committee that the Board had discussed raising the assessment amount from 20% of the deficit to perhaps as high as 35% (as 20% has not been effective in getting some members who are in a deficit into a positive position). Any change would go into effect during the next policy year (FY 16/17). It was requested by Russell Hildebrand that the discussion about changing the assessment amount should be presented to the entire Board of Directors during the summer of 2015 as it affects all members of NCCSIF.

**\*NOTE: At this time the Executive Committee requested that a discussion regarding the Workers' Compensation Shared Layer (G.3.a.) be completed prior to making a motion on the Workers' Compensation Banking Layer.**

*After a review and discussion of Item G.3.a. a motion was made to approve a 35% Banking Layer refund from the Workers' Compensation program for members that are eligible and in the Shared Layer the refund amount will be capped at 50% of the refund amount available from the Workers' Compensation program. \*NOTE: The Executive Committee voted on Item G.2.a. and Item G.3.a. in the same motion.*

**MOTION:** Bruce Cline

**SECOND:** Dave Warren

**MOTION CARRIED  
UNANIMOUSLY**

**G3a. Annual Shared Risk Plan Adjustments Workers' Compensation Program**

Alana Theiss noted that total funding for the Shared Layer is above the benchmark of 90% CL and both the Banking and Shared Layers are healthy. Marcus Beverly recommended that the Shared Layer refund be limited to 50% of what is available in a conservative effort to keep a safety margin. Members who are eligible for a refund in the Workers' Compensation program Shared Layer but are in a deficit position in the Banking Layer (or another program that is in a deficit) will be required to use the approved refund amount to help combat their own deficit position. It was also requested that Alliant research the Policy and Procedures regarding a member who is eligible for a refund in one layer but also in a deficit position in another layer.

Marcus Beverly also recommended that members should be required to place a portion of the 50% refund into the Risk Management Grant Funds. At this time Alliant was requested to research the policy and Procedures regarding how the Risk Management Grant Funds have been calculated and funded in the past. It was noted that a review of the language in the Policy and Procedures is necessary to ensure that no one member should receive a refund if they are in a deficit position in another layer or program.

**\*NOTE: The Executive Committee voted on Item G.2.a. and Item G.3.a. in the same motion. See action above in Item G.2.a.**



**\*NOTE:** At this time the Executive Committee requested that we review the Property Renewal Update

**G6. Property Renewal Update**

The Executive Committee was informed that members have been provided their current property schedules and members have been asked to review the property schedule for accuracy and notify Alliant of any discrepancies in an effort to confirm member records are accurate and to ensure each member's premiums are calculated correctly.

**G7. Crime Policy Renewal Update**

NCCSIF's Crime policy (Bond) expires on July 1, 2015. The NCCSIF Crime Policy is through National Union Fire Insurance Co. of Pittsburg, and carries an A.M. Best rating of A, XV (\$2 billion or greater). Member costs are allocated based on number of employees. Michael Simmons recommended that all members who are not in the Crime Program should seriously consider joining the program. Marcus Beverly noted that it's a great deal and is better than purchasing an individual Crime Bond.

**G8. Employee Assistance Program Renewal Update**

The ACI contract for Employee Assistance Program (EAP) and CORE Wellness services expires July 1, 2015. NCCSIF has received an offer of renewal for FY 2015/16. The rate for the CORE Wellness Program has increased to \$1.00/per employee from the prior rate of \$.93/per employee, but the rates for the EAP program remain the same as the last three years. The Executive Committee was reminded that NCCSIF members pay ACI directly for the EAP program and the Wellness Program is paid through the administrative budget for all members who would like to participate.

*A motion was made to recommend renewal of the ACI contract for FY 2015/16 to the Board of Directors.*

**MOTION:** Bruce Cline

**SECOND:** Dave Warren

**MOTION CARRIED  
UNANIMOUSLY**

**\*NOTE:** At this time Marcus Beverly requested that we review the CJPRMA Refund Allocation Item G.4. prior to reviewing the Liability Banking and Shared Layer items.

**G4. CJPRMA Refund Allocation**

On an annual basis NCCSIF's excess coverage provider, CJPRMA, calculates their assets and liabilities for each Program Year and makes adjustments as needed. This year NCCSIF has received a refund and the Executive Committee was asked to make a recommendation to the Board of Directors regarding how to distribute these funds. It was also noted that the CJPRMA refunds NCCSIF traditionally receives will be diminishing in upcoming years as CJPRMA has changed the calculation for refunds. In the past the CJPRMA refund has been split amongst the

Liability Shared Layer and the Liability Deposits. However, this year Marcus Beverly recommended that the entire CJPRMA refund (\$251,186) be put toward the assessment of the Liability Shared Risk Layer to help minimize the assessment. Alana Theiss also recommended putting the CJPRMA refund amount of \$251,186 toward the Liability Shared Risk Layer special assessment and assess \$600,000 on top of that amount (total \$851,186).

**\*NOTE:** At this time it was requested that a review of the Liability Banking Item G.2.b. and Shared Layer Item G.3.b. prior to making a decision regarding the CJPRMA Refund Allocation Item G.4.

*After a review and discussion of the Liability Banking Item G.2.b. and Shared Layer Item G.3.b. A motion was made to apply the entire CJPRMA refund amount (\$251,186) to the assessment of the Shared Risk Layer.*

**MOTION:** Bruce Cline

**SECOND:** Dave Andres

**MOTION CARRIED  
UNANIMOUSLY**

**G.2.b. Annual Banking Plan Adjustments Liability Program**

Alana Theiss presented the Executive Committee with the Banking Layer Fund balances for the Liability Program and noted that the Banking Layer as a whole is above the benchmarks but not all members are above their benchmarks. Those members are currently being assessed 20% of the deficit amount per NCCSIF policy. It was recommended that the refund percentage be set at 35% for those members who are above their benchmarks.

**\*NOTE:** At this time it was requested that a review of the Liability Shared Layer Item G.3.b. prior to making a decision regarding the Liability Banking Item G.2.b.

*After a review and discussion of the Liability Shared Layer Item G.3.b. A motion was made to accept a 35% refund from the Banking Layer Liability program for those members who are in a fiscally positive position.*

**MOTION:** Bruce Cline

**SECOND:** Dave Warren

**MOTION CARRIED  
UNANIMOUSLY**

**G3b. Annual Shared Risk Plan Adjustments Liability Program**

Each year NCCSIF reviews the financial status of the Shared Risk Layer Fund to determine if refunds or assessments may be declared. The total adjustment is allocated to members based on their pro-rata share of the total Shared contributions. Currently the entire Liability Program is funding at an 80% confidence level but the Shared Risk Layer has been in a deficit for at least two years running. NCCSIF members previously agreed to an assessment of \$600,000 per year for up to five years to reach the goal of a 90% confidence level plus 3-5 times the SIR.

Marcus Beverly recommended that the \$600,000 assessment continue and the entire CJPRMA refund (\$251,186) be put toward the assessment to offset the cost.



*After a review and discussion of the Liability Banking Item G.2.b. and Shared Layer Item G.3.b. A motion was made was made to approve the \$600,000 assessment for the Liability Shared Risk Layer.*

**MOTION:** Tim Chapa

**SECOND:** Bruce Cline

**MOTION CARRIED  
UNANIMOUSLY**

**G5. Preliminary FY 15/16 Deposit Premium Calculations**

**G5a. Preliminary FY 15/16 Deposit Premium Calculations Workers' Compensation Program**

Each year the Executive Committee reviews the actuary's recommended funding levels for the upcoming fiscal year and recommends a Deposit Premium to the Board. Total funding at a 65% Confidence Level (C.L.) for FY 15/16 is estimated at \$9,652,234, compared to \$8,587,289 for FY 14/15, an increase of 12.4%. The actuary recommended funding at a 70% C.L., which is also the funding goal members have set, is estimated at \$9,916,766; an increase of 15.48%. The total is offset by \$227,027 from administration budget savings. It was noted that individual member increases are capped at 40%. Marcus Beverly made the recommendation that NCCSIF continue to fund the Workers' Compensation Program at a 65% confidence level for the FY 15/16 and use the \$227,027 from the administration budget savings to offset the cost to members. Michael Simmons mentioned that NCCSIF is currently funding the Workers' Compensation program at a 65% confidence level and is doing well but mentioned that 70-75% on a prospective basis traditionally produces healthy dividends and financial stability over time.

A discussion amongst the Executive Committee raised questions about the difference in cost to each member at each confidence level (65% confidence level as compared to the 70% confidence level). Dave Warren noted that the goal is to ultimately reach the 70% confidence level funding and asked about how a 67.5% confidence level could affect members' premiums in an effort to work toward the 70% confidence level without dramatic increases.

*A motion was made to present the preliminary FY 15-16 deposit premium calculations for the Workers' Compensation program at the 65% confidence level and the 67.5% confidence level to the Board of Directors.*

**MOTION:** Dave Andres

**SECOND:** Dave Warren

**MOTION CARRIED  
UNANIMOUSLY**

**ABSENT:** Tim Chapa

**G5b. Preliminary FY 15/16 Deposit Premium Calculations Liability Program**

Each year the Executive Committee reviews the actuary's recommended funding levels for the upcoming fiscal year and recommends a Deposit Premium to the Board. The Executive Committee was presented with the total funding at a 65% Confidence Level (C.L.) for FY 15/16 which is estimated at \$4,490,547, compared to \$4,052,451 for FY 14/15 (an increase of

10.81%). The total is offset by \$110,517 from administration budget savings. Individual member increases are capped at 25%. The members were reminded that the funding goal is to get up to a 70% confidence level. It was also noted that members are capped at 25% and it was mentioned that a discussion should be had about our capping policy. Russell Hildebrand requested a Total Pool Deposit Breakdown which includes: refunds for Liability Banking, Liability Shared, Workers' Compensation Banking, Workers' Compensation Shared, and a net for each program with a comparison to the prior year. There was discussion regarding the accuracy of City of Colusa's numbers as the deposit amount has gone down but they owe money in another program and it was requested that Alliant research further the large reductions in premium for Colusa.

A recommendation was made to present the FY 15-16 Liability program deposit premium calculations at the 65% confidence level and the 67.5% confidence level to the Board of Directors.

#### **G9. Preliminary FY 15/16 NCCSIF Budget**

Marcus Beverly provided an overview of the changes in the preliminary budget for FY 15/16. One of the biggest changes is in the State Funding/Fraud Assessment, anticipated to increase by 6% to 8%. Overall the budget should increase at 3% or less, right now it is estimated to be 2.94%. Marcus Beverly mentioned this number could be subject to change as there is still a need to add the claims audit and also to determine the funding for FY 15-16 Police Risk Management grants (\$50,000 was granted last year in order to purchase body cameras for police).

#### **G10. Round Table Discussion**

Dave Andres from Ione noted that the body cameras have had a positive effect on potential claims.

### **H. INFORMATION ITEMS**

#### **H1. NCCSIF Organizational Chart**

There was no discussion on this item.

#### **H2. NCCSIF Travel Reimbursement Form**

There was no discussion on this item.

#### **H3. NCCSIF Resource Contact Guide**

There was no discussion on this item.

### **I. ADJOURNMENT**

The meeting was adjourned at 1:47 pm.

Northern California Cities Self Insurance Fund  
 Check/Voucher Register - <Checks - This Quarter>  
 From 3/1/2015 Through 4/30/2015

11010 - Cash - General

| Check No                                   | Vendor Name                     | Description                             | G/L Code | Effective Date | Check Amount |
|--------------------------------------------|---------------------------------|-----------------------------------------|----------|----------------|--------------|
| 8531                                       | York                            | Claims Administration-Monthly wc only   | 52300    | 3/11/2015      | 44,556.15    |
| 8532                                       | York Risk Services Group, Inc.  | Liability Monthly Claims Administration | 51135    | 3/11/2015      | 35,758.74    |
| 8533                                       | James Marta                     | Monthly Accounting Fee                  | 52403    | 3/11/2015      | 5,363.50     |
| 8533                                       | James Marta                     | Admin Expense                           | 52000    | 3/11/2015      | 34.21        |
| 8534                                       | Gibbons & Conley                | Legal Services                          | 52103    | 3/11/2015      | 1,130.06     |
| 8535                                       | AGRIP                           | Associations Memberships                | 52504    | 3/11/2015      | 1,548.50     |
| 8536                                       | Alliant Insurance Services      | Administration                          | 52401    | 3/11/2015      | 23,833.33    |
| 8537                                       | Occu-Med Inc.                   | OCCUMED                                 | 52214    | 3/11/2015      | 1,500.00     |
| 8538                                       | Bickmore Risk Services Inc.     | Risk Mgmt Comm Services                 | 52201    | 3/11/2015      | 13,806.33    |
| 8539                                       | City of Dixon                   | Seminars & PARMA                        | 52207    | 3/11/2015      | 1,577.98     |
| 8540                                       | DKF Solutions Group, LLC        | Safety Service                          | 52200    | 3/11/2015      | 1,050.00     |
| 8541                                       | Simple Pleasures                | Board Meetings                          | 52503    | 3/16/2015      | 441.35       |
| 8542                                       | Chandler Asset Management, Inc. | Portfolio Mgmt Fee                      | 44040    | 3/27/2015      | 4,361.00     |
| 8543                                       | City of Placerville             | Member Travel                           | 52502    | 3/27/2015      | 53.02        |
| 8544                                       | City of Rocklin                 | Risk Exp-Other                          | 54200    | 3/27/2015      | 52,000.00    |
| #8545 to 8561 - voided due to poor quality |                                 |                                         |          |                |              |
| 8562                                       | Chandler Asset Management, Inc. | Portfolio Mgmt Fee                      | 44040    | 4/15/2015      | 4,359.00     |
| 8563                                       | York                            | Claims Administration-Monthly wc only   | 52300    | 4/15/2015      | 44,556.15    |
| 8564                                       | York Risk Services Group, Inc.  | Liability Monthly Claims Administration | 51135    | 4/15/2015      | 38,467.89    |
| 8565                                       | James Marta                     | Monthly Accounting Fee                  | 52403    | 4/15/2015      | 5,363.50     |
| 8565                                       | James Marta                     | Admin Expense                           | 52000    | 4/15/2015      | 100.62       |
| 8566                                       | Alliant Insurance Services      | Administration                          | 52401    | 4/15/2015      | 23,833.33    |
| 8567                                       | Occu-Med Inc.                   | OCCUMED                                 | 52214    | 4/15/2015      | 1,500.00     |
| 8568                                       | Bickmore Risk Services Inc.     | Seminars & PARMA                        | 52207    | 4/15/2015      | 3,600.00     |
| 8568                                       | Bickmore Risk Services Inc.     | Actuarial Service                       | 52014    | 4/15/2015      | 9,200.00     |
| 8568                                       | Bickmore Risk Services Inc.     | Seminars & PARMA                        | 52207    | 4/15/2015      | 737.10       |
| 8568                                       | Bickmore Risk Services Inc.     | Risk Mgmt Comm Services                 | 52201    | 4/15/2015      | 13,806.34    |
| 8569                                       | City of Folsom                  | Safety Contingency                      | 52209    | 4/15/2015      | 1,905.29     |
| 8569                                       | City of Folsom                  | Safety Contingency                      | 52209    | 4/15/2015      | 15,733.20    |
| 8570                                       | City of Nevada City             | Seminars & PARMA                        | 52207    | 4/15/2015      | 1,913.00     |
| 8571                                       | DKF Solutions Group, LLC        | Safety Service                          | 52200    | 4/15/2015      | 1,050.00     |
| 8572                                       | Catrina Olson                   | Seminars & PARMA                        | 52207    | 4/15/2015      | 78.80        |
| 8573                                       | City of Rocklin                 | Seminars & PARMA                        | 52207    | 4/15/2015      | 120.00       |
| 8574                                       | Corey Shaver                    | Seminars & PARMA                        | 52207    | 4/15/2015      | 87.38        |
| 8575                                       | Simple Pleasures                | Board Meetings                          | 52503    | 4/15/2015      | 647.30       |
| 8576                                       | York                            | Claims Admin Fee                        | 52302    | 4/30/2015      | 24,200.00    |
| 8577                                       | City of Folsom                  | Risk Exp-Other                          | 54200    | 4/30/2015      | 75.00        |
| 8578                                       | PAULA ISLAS                     | Member Travel                           | 52502    | 4/30/2015      | 72.45        |
| 8579                                       | Champion Awards Enterprises     | Board Meetings                          | 52503    | 4/30/2015      | 100.27       |

Northern California Cities Self Insurance Fund  
 Check/Voucher Register - <Checks - This Quarter>  
 From 3/1/2015 Through 4/30/2015

11010 - Cash - General

| Check No | Vendor Name         | Description                | G/L Code | Effective Date | Check Amount    |
|----------|---------------------|----------------------------|----------|----------------|-----------------|
| 8580     | Vi Cobb             | Member Travel              | 52502    | 4/30/2015      | 146.05          |
| 8581     | Juanita Barnett     | Member Travel              | 52502    | 4/30/2015      | 161.00          |
| 8582     | Dave Andres         | Member Travel              | 52502    | 4/30/2015      | 174.80          |
| 8583     | Dalacie Blankenship | Member Travel              | 52502    | 4/30/2015      | 70.15           |
| 8584     | Sandra Nauer        | Risk Mgmt Comm Mtg Expense | 52202    | 4/30/2015      | 425.00          |
| 8585     | Kristine Haile      | Member Travel              | 52502    | 4/30/2015      | 12.65           |
| 8586     | Liz Ehrenstrom      | Member Travel              | 52502    | 4/30/2015      | 59.80           |
| 8587     | Matt Michaelis      | Member Travel              | 52502    | 4/30/2015      | 34.01           |
| 8588     | Sandy Ryan          | Member Travel              | 52502    | 4/30/2015      | 146.05          |
| 8589     | Natalie Walter      | Member Travel              | 52502    | 4/30/2015      | 31.05           |
| 8590     | Dave Warren         | Member Travel              | 52502    | 4/30/2015      | 52.90           |
| 8591     | James C. Wheeler    | Risk Mgmt Comm Services    | 52201    | 4/30/2015      | <u>9,975.00</u> |

Report Total

389,809.25

# Monthly Account Statement

## Northern CA Cities Self Ins. Fund Short Term

March 1, 2015 through March 31, 2015

### Chandler Team

For questions about your account,  
please call (800) 317-4747 or  
Email [operations@chandlerasset.com](mailto:operations@chandlerasset.com)

### Custodian

Bank of New York Mellon Trust  
Company  
Gaby Rodriguez  
213-630-6461

***Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Prices are provided by IDC, an independent pricing source.***





PORTFOLIO CHARACTERISTICS

|                          |          |
|--------------------------|----------|
| Average Duration         | 2.54     |
| Average Coupon           | 1.20 %   |
| Average Purchase YTM     | 1.24 %   |
| Average Market YTM       | 0.93 %   |
| Average S&P/Moody Rating | AA+/Aa1  |
| Average Final Maturity   | 2.74 yrs |
| Average Life             | 2.60 yrs |

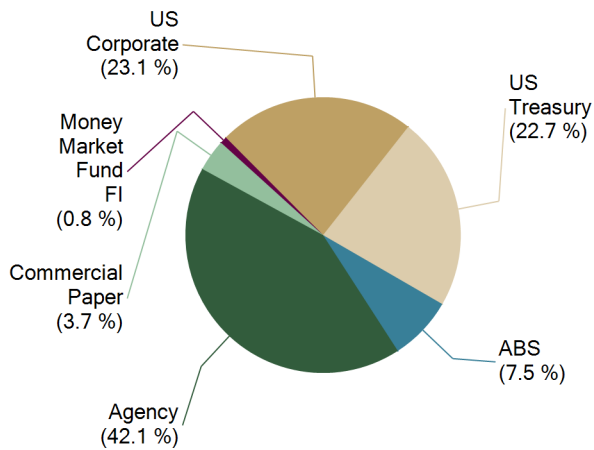
ACCOUNT SUMMARY

|                           | Beg. Values<br>as of 2/28/15 | End Values<br>as of 3/31/15 |
|---------------------------|------------------------------|-----------------------------|
| <b>Market Value</b>       | 20,622,399                   | 20,711,136                  |
| <b>Accrued Interest</b>   | 63,349                       | 54,506                      |
| <b>Total Market Value</b> | <b>20,685,747</b>            | <b>20,765,641</b>           |
| <b>Income Earned</b>      | 20,967                       | 21,239                      |
| <b>Cont/WD</b>            |                              | 0                           |
| <b>Par</b>                | 20,569,789                   | 20,597,443                  |
| <b>Book Value</b>         | 20,510,953                   | 20,541,035                  |
| <b>Cost Value</b>         | 20,540,923                   | 20,561,329                  |

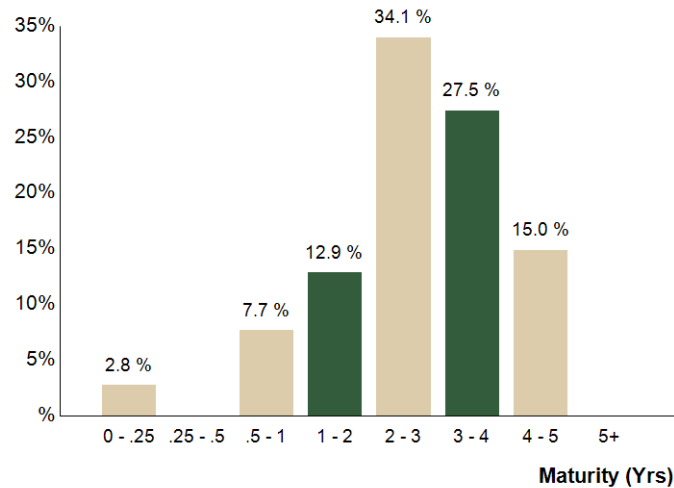
TOP ISSUERS

| Issuer                          | % Portfolio   |
|---------------------------------|---------------|
| Government of United States     | 22.7 %        |
| Federal Home Loan Bank          | 12.7 %        |
| Federal National Mortgage Assoc | 12.5 %        |
| Federal Home Loan Mortgage Corp | 11.9 %        |
| Federal Farm Credit Bank        | 3.2 %         |
| John Deere ABS                  | 2.7 %         |
| Toyota Motor Corp               | 2.1 %         |
| Toyota ABS                      | 2.0 %         |
| <b>Total</b>                    | <b>69.8 %</b> |

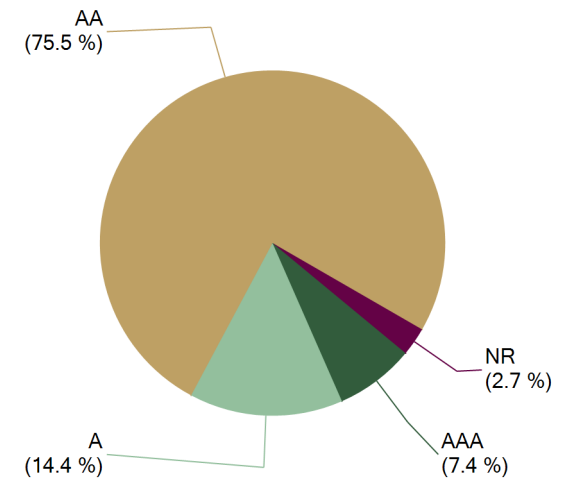
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

| Total Rate of Return<br>As of 3/31/2015            | Current<br>Month | Latest<br>3 Months | Year<br>To Date | 1 Yr   | Annualized |        |        |            | Since<br>12/31/1997 |
|----------------------------------------------------|------------------|--------------------|-----------------|--------|------------|--------|--------|------------|---------------------|
|                                                    |                  |                    |                 |        | 3 Yrs      | 5 Yrs  | 10 Yrs | 12/31/1997 |                     |
| Northern CA Cities Self Ins. Fund Short Term       | 0.39 %           | 0.95 %             | 0.95 %          | 2.04 % | 1.32 %     | 2.02 % | 3.56 % | 4.39 %     | 109.97 %            |
| BAML 1-5 Yr US Treasury/Agency Index               | 0.41 %           | 0.91 %             | 0.91 %          | 1.90 % | 1.03 %     | 1.74 % | 3.25 % | 4.05 %     | 98.48 %             |
| BAML 1-5 Yr US Issuers Corp/Govt Rated AAA-A Index | 0.40 %           | 0.94 %             | 0.94 %          | 1.98 % | 1.21 %     | 1.93 % | 3.30 % | 4.16 %     | 102.09 %            |



## Northern California Cities Self-Insurance Fund - Short Term

March 31, 2015

### COMPLIANCE WITH INVESTMENT POLICY

*The portfolio complies with State law and with the investment policy.*

| Category              | Standard                            | Comment  |
|-----------------------|-------------------------------------|----------|
| Treasury Issues       | No limitation                       | Complies |
| US Agencies           | No limitation                       | Complies |
| Asset-backed/MBS/CMOs | 20% maximum                         | Complies |
| Banker's Acceptances  | A1/P1; 30% max; <180 days; L/T = AA | Complies |
| Commercial Paper      | A1/P1; 25% max.; <270 days          | Complies |
| LAIF                  | \$50 million                        | Complies |
| Medium Term Notes     | 30% max; A rated; 5 year maximum    | Complies |
| Money Market Acct     | 15% maximum; AAA                    | Complies |
| Mutual Funds          | 15% maximum; AAA                    | Complies |
| Negotiable CDs        | 30% overall; 3-year maximum         | Complies |
| Repurchase Agreements | 10% overall; 30 days                | Complies |
| Time CDs              | 3 year maximum                      | Complies |
| Per Issuer Maximum    | 5% (except gov'ts)                  | Complies |
| Maximum Maturity      | 10 years                            | Complies |
| Futures and Options   | Prohibited                          | Complies |
| Reverse Repos         | Prohibited                          | Complies |
| Inverse floaters      | Prohibited                          | Complies |
| Range notes           | Prohibited                          | Complies |



### Reconciliation Summary

As of 3/31/2015

| BOOK VALUE RECONCILIATION        |                        |
|----------------------------------|------------------------|
| <b>Beginning Book Value</b>      | <b>\$20,510,953.16</b> |
| <b>Acquisition</b>               |                        |
| + Security Purchases             | \$756,919.94           |
| + Money Market Fund Purchases    | \$474,880.83           |
| + Money Market Contributions     | \$0.00                 |
| + Security Contributions         | \$0.00                 |
| + Security Transfers             | \$0.00                 |
| <b>Total Acquisitions</b>        | <b>\$1,231,800.77</b>  |
| <b>Dispositions</b>              |                        |
| - Security Sales                 | \$0.00                 |
| - Money Market Fund Sales        | \$757,511.64           |
| - MMF Withdrawals                | \$0.00                 |
| - Security Withdrawals           | \$0.00                 |
| - Security Transfers             | \$0.00                 |
| - Other Dispositions             | \$0.00                 |
| - Maturities                     | \$395,000.00           |
| - Calls                          | \$0.00                 |
| - Principal Paydowns             | \$49,715.10            |
| <b>Total Dispositions</b>        | <b>\$1,202,226.74</b>  |
| <b>Amortization/Accretion</b>    |                        |
| +/- Net Accretion                | \$507.66               |
|                                  | \$507.66               |
| <b>Gain/Loss on Dispositions</b> |                        |
| +/- Realized Gain/Loss           | \$0.00                 |
|                                  | \$0.00                 |
| <b>Ending Book Value</b>         | <b>\$20,541,034.85</b> |

| CASH TRANSACTION SUMMARY       |                     |
|--------------------------------|---------------------|
| <b>BEGINNING BALANCE</b>       | <b>\$453,418.25</b> |
| <b>Acquisition</b>             |                     |
| Contributions                  | \$0.00              |
| Security Sale Proceeds         | \$0.00              |
| Accrued Interest Received      | \$0.00              |
| Interest Received              | \$30,165.72         |
| Dividend Received              | \$0.01              |
| Principal on Maturities        | \$395,000.00        |
| Interest on Maturities         | \$0.00              |
| Calls/Redemption (Principal)   | \$0.00              |
| Interest from Calls/Redemption | \$0.00              |
| Principal Paydown              | \$49,715.10         |
| <b>Total Acquisitions</b>      | <b>\$474,880.83</b> |
| <b>Disposition</b>             |                     |
| Withdrawals                    | \$0.00              |
| Security Purchase              | \$756,919.94        |
| Accrued Interest Paid          | \$591.70            |
| <b>Total Dispositions</b>      | <b>\$757,511.64</b> |
| <b>Ending Book Value</b>       | <b>\$170,787.44</b> |

# Monthly Account Statement

## Northern Cal. Cities Self Ins. Fund Long Term

March 1, 2015 through March 31, 2015

### Chandler Team

For questions about your account,  
please call (800) 317-4747 or  
Email [operations@chandlerasset.com](mailto:operations@chandlerasset.com)

### Custodian

Bank of New York Mellon Trust  
Company  
Gaby Rodriguez  
213-630-6461

***Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Prices are provided by IDC, an independent pricing source.***



PORTFOLIO CHARACTERISTICS

|                          |          |
|--------------------------|----------|
| Average Duration         | 3.67     |
| Average Coupon           | 2.16 %   |
| Average Purchase YTM     | 1.94 %   |
| Average Market YTM       | 1.26 %   |
| Average S&P/Moody Rating | AA/Aa1   |
| Average Final Maturity   | 4.04 yrs |
| Average Life             | 3.90 yrs |

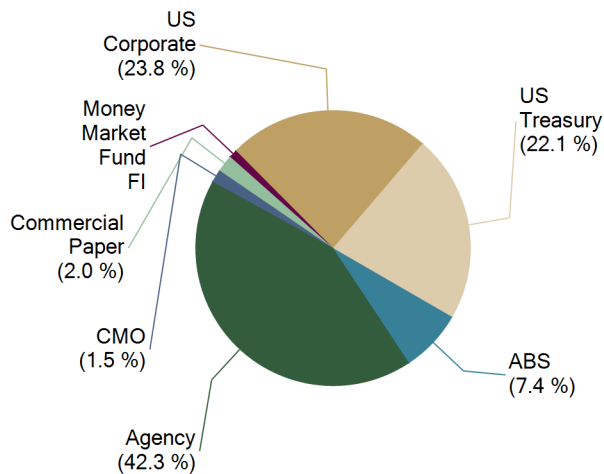
ACCOUNT SUMMARY

|                           | Beg. Values<br>as of 2/28/15 | End Values<br>as of 3/31/15 |
|---------------------------|------------------------------|-----------------------------|
| <b>Market Value</b>       | 21,425,314                   | 21,523,296                  |
| <b>Accrued Interest</b>   | 98,067                       | 113,191                     |
| <b>Total Market Value</b> | <b>21,523,382</b>            | <b>21,636,487</b>           |
| <b>Income Earned</b>      | 34,314                       | 34,536                      |
| <b>Cont/WD</b>            |                              | 0                           |
| <b>Par</b>                | 20,946,964                   | 20,970,425                  |
| <b>Book Value</b>         | 20,998,667                   | 21,018,079                  |
| <b>Cost Value</b>         | 21,266,369                   | 21,260,578                  |

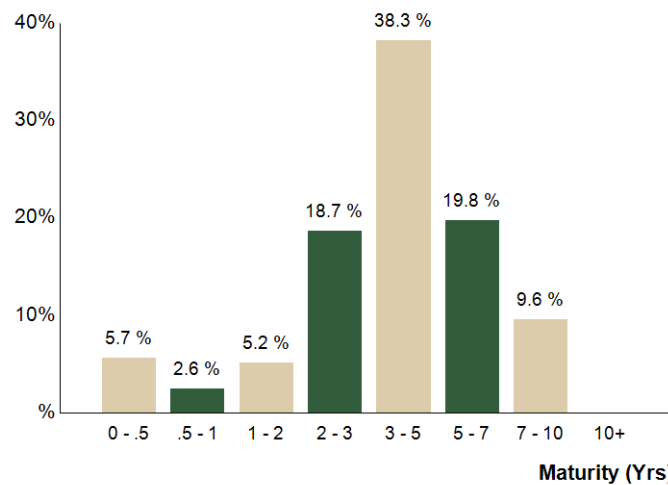
TOP ISSUERS

| Issuer                          | % Portfolio   |
|---------------------------------|---------------|
| Government of United States     | 22.1 %        |
| Federal Home Loan Mortgage Corp | 11.8 %        |
| Federal National Mortgage Assoc | 10.8 %        |
| Tennessee Valley Authority      | 9.8 %         |
| Federal Home Loan Bank          | 7.7 %         |
| Federal Farm Credit Bank        | 3.8 %         |
| John Deere ABS                  | 2.4 %         |
| Bank of Tokyo-Mit UFJ           | 2.0 %         |
| <b>Total</b>                    | <b>70.3 %</b> |

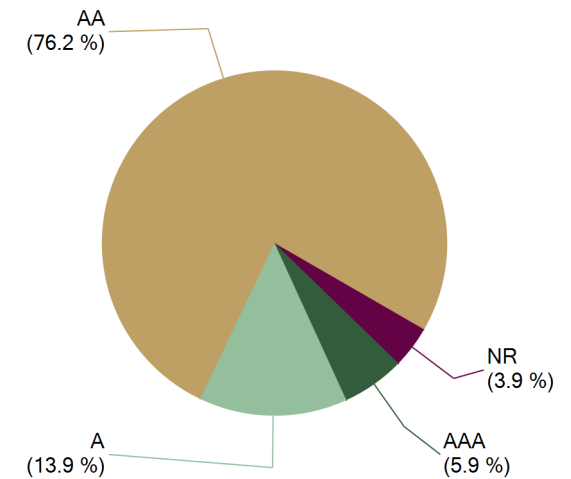
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

| Total Rate of Return<br>As of 3/31/2015          | Current<br>Month | Latest<br>3 Months | Year<br>To Date | 1 Yr   | Annualized |        |        | Since<br>5/31/2006 | Since<br>5/31/2006 |
|--------------------------------------------------|------------------|--------------------|-----------------|--------|------------|--------|--------|--------------------|--------------------|
|                                                  |                  |                    |                 |        | 3 Yrs      | 5 Yrs  | 10 Yrs |                    |                    |
| Northern Cal. Cities Self Ins. Fund Long Term    | 0.53 %           | 1.38 %             | 1.38 %          | 3.71 % | 1.92 %     | 3.21 % | N/A    | 4.64 %             | 49.32 %            |
| BAML 1-10 Yr US Treasury/Agency Index            | 0.55 %           | 1.32 %             | 1.32 %          | 3.38 % | 1.59 %     | 2.88 % | N/A    | 4.27 %             | 44.63 %            |
| BAML 1-10 Yr US Corporate/Govt Rated AAA-A Index | 0.52 %           | 1.41 %             | 1.41 %          | 3.60 % | 2.07 %     | 3.27 % | N/A    | 4.37 %             | 45.94 %            |



## Northern California Cities Self-Insurance Fund - Long Term

March 31, 2015

### COMPLIANCE WITH INVESTMENT POLICY

*The portfolio complies with State law and with the investment policy.*

| Category              | Standard                            | Comment  |
|-----------------------|-------------------------------------|----------|
| Treasury issues       | No limitation                       | Complies |
| US Agencies           | No limitation                       | Complies |
| Asset-backed/MBS/CMOs | 20% maximum                         | Complies |
| Banker's Acceptances  | A1/P1; 30% max; <180 days; L/T = AA | Complies |
| Commercial Paper      | A1/P1; 25% max.; <270 days          | Complies |
| LAIF                  | \$50 million                        | Complies |
| Medium Term Notes     | 30% max; A rated; 5 year maximum    | Complies |
| Money Market Acct     | 15% maximum; AAA                    | Complies |
| Mutual Funds          | 15% maximum; AAA                    | Complies |
| Negotiable CDs        | 30% overall; 3-year maximum         | Complies |
| Repurchase Agreements | 10% overall; 30 days                | Complies |
| Time CDs              | 3 year maximum                      | Complies |
| Per Issuer Maximum    | 5% (except gov'ts)                  | Complies |
| Maximum Maturity      | 10 years                            | Complies |
| Futures and Options   | Prohibited                          | Complies |
| Reverse Repos         | Prohibited                          | Complies |
| Inverse floaters      | Prohibited                          | Complies |
| Range notes           | Prohibited                          | Complies |



### Reconciliation Summary

As of 3/31/2015

| BOOK VALUE RECONCILIATION        |                        |
|----------------------------------|------------------------|
| <b>Beginning Book Value</b>      | <b>\$20,998,666.77</b> |
| <b>Acquisition</b>               |                        |
| + Security Purchases             | \$679,761.56           |
| + Money Market Fund Purchases    | \$318,666.80           |
| + Money Market Contributions     | \$0.00                 |
| + Security Contributions         | \$0.00                 |
| + Security Transfers             | \$0.00                 |
| <b>Total Acquisitions</b>        | <b>\$998,428.36</b>    |
| <b>Dispositions</b>              |                        |
| - Security Sales                 | \$0.00                 |
| - Money Market Fund Sales        | \$679,840.31           |
| - MMF Withdrawals                | \$0.00                 |
| - Security Withdrawals           | \$0.00                 |
| - Security Transfers             | \$0.00                 |
| - Other Dispositions             | \$0.00                 |
| - Maturities                     | \$265,000.00           |
| - Calls                          | \$0.00                 |
| - Principal Paydowns             | \$30,365.72            |
| <b>Total Dispositions</b>        | <b>\$975,206.03</b>    |
| <b>Amortization/Accretion</b>    |                        |
| +/- Net Accretion                | (\$3,810.05)           |
|                                  | (\$3,810.05)           |
| <b>Gain/Loss on Dispositions</b> |                        |
| +/- Realized Gain/Loss           | \$0.00                 |
|                                  | \$0.00                 |
| <b>Ending Book Value</b>         | <b>\$21,018,079.05</b> |

| CASH TRANSACTION SUMMARY       |                     |
|--------------------------------|---------------------|
| <b>BEGINNING BALANCE</b>       | <b>\$572,326.72</b> |
| <b>Acquisition</b>             |                     |
| Contributions                  | \$0.00              |
| Security Sale Proceeds         | \$0.00              |
| Accrued Interest Received      | \$0.00              |
| Interest Received              | \$23,301.07         |
| Dividend Received              | \$0.01              |
| Principal on Maturities        | \$265,000.00        |
| Interest on Maturities         | \$0.00              |
| Calls/Redemption (Principal)   | \$0.00              |
| Interest from Calls/Redemption | \$0.00              |
| Principal Paydown              | \$30,365.72         |
| <b>Total Acquisitions</b>      | <b>\$318,666.80</b> |
| <b>Disposition</b>             |                     |
| Withdrawals                    | \$0.00              |
| Security Purchase              | \$679,761.56        |
| Accrued Interest Paid          | \$78.75             |
| <b>Total Dispositions</b>      | <b>\$679,840.31</b> |
| <b>Ending Book Value</b>       | <b>\$211,153.21</b> |



# Monthly Account Statement

## Northern CA Cities Self Ins. Fund Short Term

April 1, 2015 through April 30, 2015

### Chandler Team

For questions about your account,  
please call (800) 317-4747 or  
Email [operations@chandlerasset.com](mailto:operations@chandlerasset.com)

### Custodian

Bank of New York Mellon Trust  
Company  
Gaby Rodriguez  
213-630-6461

***Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Prices are provided by IDC, an independent pricing source.***



PORTFOLIO CHARACTERISTICS

|                          |          |
|--------------------------|----------|
| Average Duration         | 2.58     |
| Average Coupon           | 1.20 %   |
| Average Purchase YTM     | 1.23 %   |
| Average Market YTM       | 0.97 %   |
| Average S&P/Moody Rating | AA+/Aa1  |
| Average Final Maturity   | 2.77 yrs |
| Average Life             | 2.64 yrs |

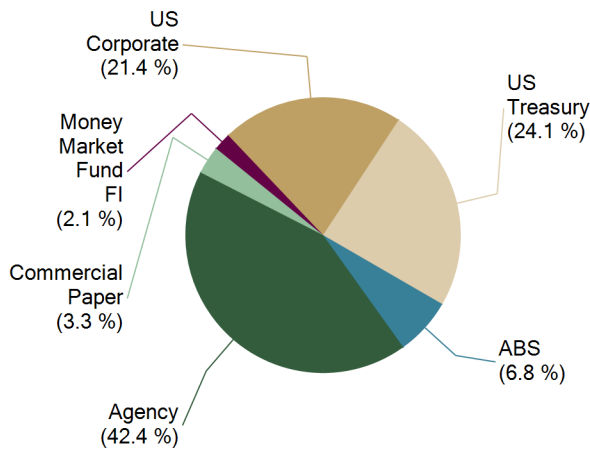
ACCOUNT SUMMARY

|                           | Beg. Values<br>as of 3/31/15 | End Values<br>as of 4/30/15 |
|---------------------------|------------------------------|-----------------------------|
| <b>Market Value</b>       | 20,711,136                   | 23,356,683                  |
| <b>Accrued Interest</b>   | 54,506                       | 57,997                      |
| <b>Total Market Value</b> | <b>20,765,641</b>            | <b>23,414,679</b>           |
| <b>Income Earned</b>      | 21,239                       | 22,423                      |
| <b>Cont/WD</b>            |                              | 2,650,000                   |
| <b>Par</b>                | 20,597,443                   | 23,262,972                  |
| <b>Book Value</b>         | 20,541,035                   | 23,209,967                  |
| <b>Cost Value</b>         | 20,561,329                   | 23,229,702                  |

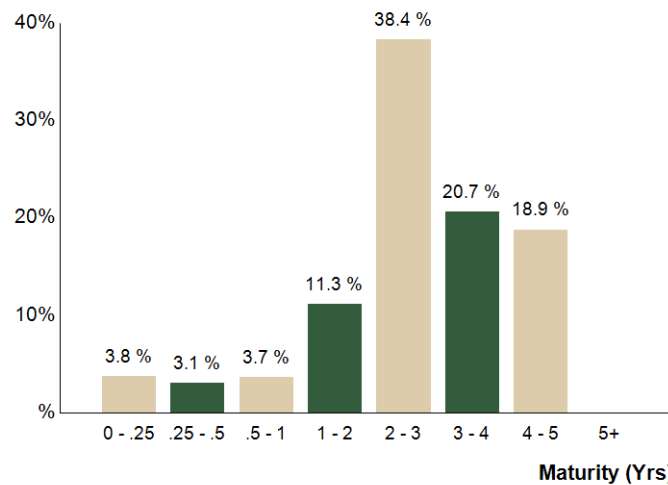
TOP ISSUERS

| Issuer                          | % Portfolio   |
|---------------------------------|---------------|
| Government of United States     | 24.1 %        |
| Federal National Mortgage Assoc | 15.0 %        |
| Federal Home Loan Mortgage Corp | 11.7 %        |
| Federal Home Loan Bank          | 11.3 %        |
| Federal Farm Credit Bank        | 2.8 %         |
| John Deere ABS                  | 2.3 %         |
| Dreyfus Institutional Reserves  | 2.1 %         |
| Toyota Motor Corp               | 1.8 %         |
|                                 | <b>71.1 %</b> |

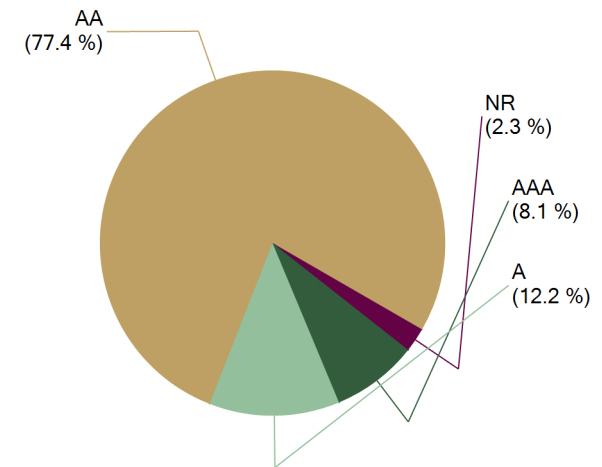
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

| Total Rate of Return<br>As of 4/30/2015            | Current<br>Month | Latest<br>3 Months | Year<br>To Date | 1 Yr   | Annualized |        |        |            | Since<br>12/31/1997 |
|----------------------------------------------------|------------------|--------------------|-----------------|--------|------------|--------|--------|------------|---------------------|
|                                                    |                  |                    |                 |        | 3 Yrs      | 5 Yrs  | 10 Yrs | 12/31/1997 |                     |
| Northern CA Cities Self Ins. Fund Short Term       | 0.02 %           | 0.02 %             | 0.97 %          | 1.77 % | 1.17 %     | 1.92 % | 3.49 % | 4.37 %     | 110.02 %            |
| BAML 1-5 Yr US Treasury/Agency Index               | 0.03 %           | -0.05 %            | 0.94 %          | 1.68 % | 0.88 %     | 1.66 % | 3.17 % | 4.04 %     | 98.53 %             |
| BAML 1-5 Yr US Issuers Corp/Govt Rated AAA-A Index | 0.04 %           | -0.02 %            | 0.98 %          | 1.75 % | 1.07 %     | 1.84 % | 3.23 % | 4.14 %     | 102.17 %            |



## Northern California Cities Self-Insurance Fund - Short Term

April 30, 2015

### COMPLIANCE WITH INVESTMENT POLICY

*The portfolio complies with State law and with the investment policy.*

| Category              | Standard                            | Comment  |
|-----------------------|-------------------------------------|----------|
| Treasury Issues       | No limitation                       | Complies |
| US Agencies           | No limitation                       | Complies |
| Asset-backed/MBS/CMOs | 20% maximum                         | Complies |
| Banker's Acceptances  | A1/P1; 30% max; <180 days; L/T = AA | Complies |
| Commercial Paper      | A1/P1; 25% max.; <270 days          | Complies |
| LAIF                  | \$50 million                        | Complies |
| Medium Term Notes     | 30% max; A rated; 5 year maximum    | Complies |
| Money Market Acct     | 15% maximum; AAA                    | Complies |
| Mutual Funds          | 15% maximum; AAA                    | Complies |
| Negotiable CDs        | 30% overall; 3-year maximum         | Complies |
| Repurchase Agreements | 10% overall; 30 days                | Complies |
| Time CDs              | 3 year maximum                      | Complies |
| Per Issuer Maximum    | 5% (except gov'ts)                  | Complies |
| Maximum Maturity      | 10 years                            | Complies |
| Futures and Options   | Prohibited                          | Complies |
| Reverse Repos         | Prohibited                          | Complies |
| Inverse floaters      | Prohibited                          | Complies |
| Range notes           | Prohibited                          | Complies |



### Reconciliation Summary

As of 4/30/2015

| BOOK VALUE RECONCILIATION        |                        |
|----------------------------------|------------------------|
| <b>Beginning Book Value</b>      | <b>\$20,541,034.85</b> |
| <b>Acquisition</b>               |                        |
| + Security Purchases             | \$2,407,840.53         |
| + Money Market Fund Purchases    | \$76,370.57            |
| + Money Market Contributions     | \$2,650,000.00         |
| + Security Contributions         | \$0.00                 |
| + Security Transfers             | \$0.00                 |
| <b>Total Acquisitions</b>        | <b>\$5,134,211.10</b>  |
| <b>Dispositions</b>              |                        |
| - Security Sales                 | \$0.00                 |
| - Money Market Fund Sales        | \$2,413,256.48         |
| - MMF Withdrawals                | \$0.00                 |
| - Security Withdrawals           | \$0.00                 |
| - Security Transfers             | \$0.00                 |
| - Other Dispositions             | \$0.00                 |
| - Maturities                     | \$0.00                 |
| - Calls                          | \$0.00                 |
| - Principal Paydowns             | \$52,585.13            |
| <b>Total Dispositions</b>        | <b>\$2,465,841.61</b>  |
| <b>Amortization/Accretion</b>    |                        |
| +/- Net Accretion                | \$562.47               |
|                                  | \$562.47               |
| <b>Gain/Loss on Dispositions</b> |                        |
| +/- Realized Gain/Loss           | \$0.00                 |
|                                  | \$0.00                 |
| <b>Ending Book Value</b>         | <b>\$23,209,966.81</b> |

| CASH TRANSACTION SUMMARY       |                       |
|--------------------------------|-----------------------|
| <b>BEGINNING BALANCE</b>       | <b>\$170,787.44</b>   |
| <b>Acquisition</b>             |                       |
| Contributions                  | \$2,650,000.00        |
| Security Sale Proceeds         | \$0.00                |
| Accrued Interest Received      | \$0.00                |
| Interest Received              | \$23,785.44           |
| Dividend Received              | \$0.00                |
| Principal on Maturities        | \$0.00                |
| Interest on Maturities         | \$0.00                |
| Calls/Redemption (Principal)   | \$0.00                |
| Interest from Calls/Redemption | \$0.00                |
| Principal Paydown              | \$52,585.13           |
| <b>Total Acquisitions</b>      | <b>\$2,726,370.57</b> |
| <b>Disposition</b>             |                       |
| Withdrawals                    | \$0.00                |
| Security Purchase              | \$2,407,840.53        |
| Accrued Interest Paid          | \$5,415.95            |
| <b>Total Dispositions</b>      | <b>\$2,413,256.48</b> |
| <b>Ending Book Value</b>       | <b>\$483,901.53</b>   |

# Monthly Account Statement

## Northern Cal. Cities Self Ins. Fund Long Term

April 1, 2015 through April 30, 2015

### Chandler Team

For questions about your account,  
please call (800) 317-4747 or  
Email [operations@chandlerasset.com](mailto:operations@chandlerasset.com)

### Custodian

Bank of New York Mellon Trust  
Company  
Gaby Rodriguez  
213-630-6461

***Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Prices are provided by IDC, an independent pricing source.***



PORTFOLIO CHARACTERISTICS

|                          |          |
|--------------------------|----------|
| Average Duration         | 3.64     |
| Average Coupon           | 2.14 %   |
| Average Purchase YTM     | 1.89 %   |
| Average Market YTM       | 1.32 %   |
| Average S&P/Moody Rating | AA/Aa1   |
| Average Final Maturity   | 3.99 yrs |
| Average Life             | 3.86 yrs |

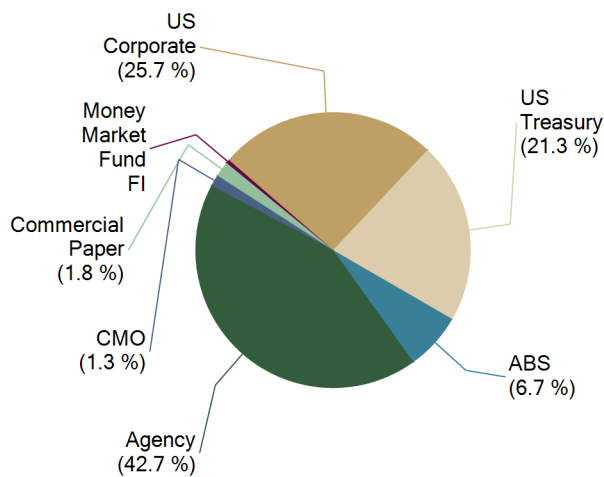
ACCOUNT SUMMARY

|                           | Beg. Values<br>as of 3/31/15 | End Values<br>as of 4/30/15 |
|---------------------------|------------------------------|-----------------------------|
| <b>Market Value</b>       | 21,523,296                   | 24,125,134                  |
| <b>Accrued Interest</b>   | 113,191                      | 139,032                     |
| <b>Total Market Value</b> | <b>21,636,487</b>            | <b>24,264,166</b>           |
| <b>Income Earned</b>      | 34,536                       | 35,349                      |
| <b>Cont/WD</b>            |                              | 2,650,000                   |
| <b>Par</b>                | 20,970,425                   | 23,569,168                  |
| <b>Book Value</b>         | 21,018,079                   | 23,677,587                  |
| <b>Cost Value</b>         | 21,260,578                   | 23,923,845                  |

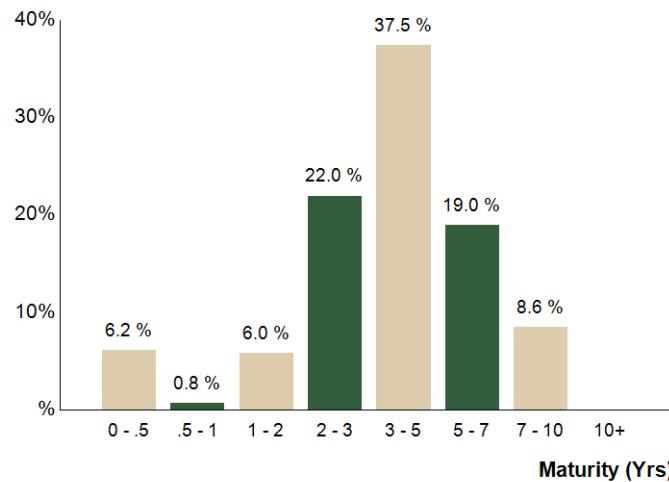
TOP ISSUERS

| Issuer                          | % Portfolio   |
|---------------------------------|---------------|
| Government of United States     | 21.3 %        |
| Federal National Mortgage Assoc | 13.3 %        |
| Federal Home Loan Mortgage Corp | 10.5 %        |
| Tennessee Valley Authority      | 8.7 %         |
| Federal Home Loan Bank          | 8.2 %         |
| Federal Farm Credit Bank        | 3.4 %         |
| John Deere ABS                  | 2.1 %         |
| Honda ABS                       | 2.0 %         |
| <b>Total</b>                    | <b>69.4 %</b> |

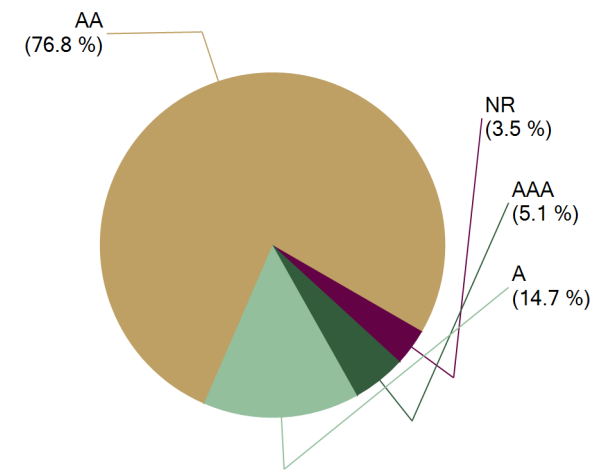
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

| Total Rate of Return<br>As of 4/30/2015          | Current<br>Month | Latest<br>3 Months | Year<br>To Date | 1 Yr   | Annualized |        |        | Since<br>5/31/2006 | Since<br>5/31/2006 |
|--------------------------------------------------|------------------|--------------------|-----------------|--------|------------|--------|--------|--------------------|--------------------|
|                                                  |                  |                    |                 |        | 3 Yrs      | 5 Yrs  | 10 Yrs |                    |                    |
| Northern Cal. Cities Self Ins. Fund Long Term    | -0.05 %          | -0.30 %            | 1.33 %          | 3.14 % | 1.62 %     | 3.04 % | N/A    | 4.59 %             | 49.25 %            |
| BAML 1-10 Yr US Treasury/Agency Index            | -0.09 %          | -0.45 %            | 1.22 %          | 2.88 % | 1.23 %     | 2.71 % | N/A    | 4.21 %             | 44.50 %            |
| BAML 1-10 Yr US Corporate/Govt Rated AAA-A Index | -0.08 %          | -0.35 %            | 1.33 %          | 3.06 % | 1.73 %     | 3.09 % | N/A    | 4.32 %             | 45.82 %            |



## Northern California Cities Self-Insurance Fund - Long Term

April 30, 2015

### COMPLIANCE WITH INVESTMENT POLICY

*The portfolio complies with State law and with the investment policy.*

| Category              | Standard                            | Comment  |
|-----------------------|-------------------------------------|----------|
| Treasury issues       | No limitation                       | Complies |
| US Agencies           | No limitation                       | Complies |
| Asset-backed/MBS/CMOs | 20% maximum                         | Complies |
| Banker's Acceptances  | A1/P1; 30% max; <180 days; L/T = AA | Complies |
| Commercial Paper      | A1/P1; 25% max.; <270 days          | Complies |
| LAIF                  | \$50 million                        | Complies |
| Medium Term Notes     | A rated; 30% max; 5 year maximum    | Complies |
| Money Market Acct     | 15% maximum; AAA                    | Complies |
| Mutual Funds          | 15% maximum; AAA                    | Complies |
| Negotiable CDs        | 30% overall; 3-year maximum         | Complies |
| Repurchase Agreements | 10% overall; 30 days                | Complies |
| Time CDs              | 3 year maximum                      | Complies |
| Per Issuer Maximum    | 5% (except gov'ts)                  | Complies |
| Maximum Maturity      | 10 years                            | Complies |
| Futures and Options   | Prohibited                          | Complies |
| Reverse Repos         | Prohibited                          | Complies |
| Inverse floaters      | Prohibited                          | Complies |
| Range notes           | Prohibited                          | Complies |





### Reconciliation Summary

As of 4/30/2015

| BOOK VALUE RECONCILIATION        |                        |
|----------------------------------|------------------------|
| <b>Beginning Book Value</b>      | <b>\$21,018,079.05</b> |
| <b>Acquisition</b>               |                        |
| + Security Purchases             | \$2,799,520.36         |
| + Money Market Fund Purchases    | \$55,895.76            |
| + Money Market Contributions     | \$2,650,000.00         |
| + Security Contributions         | \$0.00                 |
| + Security Transfers             | \$0.00                 |
| <b>Total Acquisitions</b>        | <b>\$5,505,416.12</b>  |
| <b>Dispositions</b>              |                        |
| - Security Sales                 | \$0.00                 |
| - Money Market Fund Sales        | \$2,810,272.14         |
| - MMF Withdrawals                | \$0.00                 |
| - Security Withdrawals           | \$0.00                 |
| - Security Transfers             | \$0.00                 |
| - Other Dispositions             | \$0.00                 |
| - Maturities                     | \$0.00                 |
| - Calls                          | \$0.00                 |
| - Principal Paydowns             | \$31,880.59            |
| <b>Total Dispositions</b>        | <b>\$2,842,152.73</b>  |
| <b>Amortization/Accretion</b>    |                        |
| +/- Net Accretion                | (\$3,755.73)           |
|                                  | (\$3,755.73)           |
| <b>Gain/Loss on Dispositions</b> |                        |
| +/- Realized Gain/Loss           | \$0.00                 |
|                                  | \$0.00                 |
| <b>Ending Book Value</b>         | <b>\$23,677,586.71</b> |

| CASH TRANSACTION SUMMARY       |                       |
|--------------------------------|-----------------------|
| <b>BEGINNING BALANCE</b>       | <b>\$211,153.21</b>   |
| <b>Acquisition</b>             |                       |
| Contributions                  | \$2,650,000.00        |
| Security Sale Proceeds         | \$0.00                |
| Accrued Interest Received      | \$0.00                |
| Interest Received              | \$24,015.17           |
| Dividend Received              | \$0.00                |
| Principal on Maturities        | \$0.00                |
| Interest on Maturities         | \$0.00                |
| Calls/Redemption (Principal)   | \$0.00                |
| Interest from Calls/Redemption | \$0.00                |
| Principal Paydown              | \$31,880.59           |
| <b>Total Acquisitions</b>      | <b>\$2,705,895.76</b> |
| <b>Disposition</b>             |                       |
| Withdrawals                    | \$0.00                |
| Security Purchase              | \$2,799,520.36        |
| Accrued Interest Paid          | \$10,751.78           |
| <b>Total Dispositions</b>      | <b>\$2,810,272.14</b> |
| <b>Ending Book Value</b>       | <b>\$106,776.83</b>   |

# NCCSIF

**Northern California Cities Self Insurance Fund**  
c/o Alliant Insurance Services, Inc.  
Corporate Insurance License No. 0C36861


Main Location: 1792 Tribute Road, Suite 450, Sacramento, CA 95815 \* (916) 643-2700 \* Facsimile: (916) 643-2750  
Accounting Location: Mr. James Marta, James Marta & Company, 701 Howe Avenue, Suite E3, Sacramento, CA 95825 \* (916) 993-9494

**NCCSIF  
INVESTMENT REPORT  
FOR THE QUARTER ENDING MARCH 31, 2015**

|                                  | <u>MARKET<br/>VALUE</u> |
|----------------------------------|-------------------------|
| CASH:                            |                         |
| (1) Tri Counties Checking        | \$ 133,559.27           |
| (2) Local Agency Inv Fund (LAIF) | <u>7,422,213.28</u>     |
| Total Cash                       | <u>7,555,772.55</u>     |
| INVESTMENTS (Unrestricted):      |                         |
| (3) Chandler Investments         |                         |
| Account no. 170                  | 20,711,136.00           |
| Account no. 171                  | <u>21,523,296.00</u>    |
| Total Unrestricted Investments   | <u>42,234,432.00</u>    |
| TOTAL CASH AND INVESTMENTS       | <u>\$49,790,204.55</u>  |

- (1) This consists of one interest-bearing checking account and two pass-thru accounts (liability and workers comp claims). The rate of interest is 0.10%
- (2) The LAIF rate of return as of quarter ended March 31, 2015 0.26%
- (3) See attached Investment Activity Reports.

THIS PORTFOLIO IS IN COMPLIANCE WITH NCCSIF'S INVESTMENT POLICY AND IS LIQUID ENOUGH TO MEET EXPECTED CASH FLOW NEEDS OVER THE NEXT SIX MONTHS.

  
\_\_\_\_\_  
Tim Sallsbery, Treasurer

  
\_\_\_\_\_  
Date

*A Joint Powers Authority*

Members: Cities of Anderson, Auburn, Colusa, Corning, Dixon, Elk Grove, Folsom, Galt, Gridley, Ione, Jackson, Lincoln, Marysville, Nevada City, Oroville, Town of Paradise, Placerville, Red Bluff, Rio Vista, Rocklin, Willows and Yuba City.



BACK TO AGENDA

Northern California Cities Self Insurance Fund  
Executive Committee Meeting  
May 21, 2015

Agenda Item E.

## COMMITTEE REPORTS

### INFORMATION ITEM

**ISSUE:** Committee Reports are provided to the Executive Committee for their information.

**RECOMMENDATION:** None. These items are presented as information only.

**FISCAL IMPACT:** None.

**BACKGROUND:** Committee Reports are provided to the Executive Committee for their information on other committees and excess providers meetings.

#### ATTACHMENT(S):

1. Claims Committee Meeting Minutes – March 19, 2015 (Draft)
2. Claims Committee Special Meeting Minutes – March 19, 2015 (Draft)

**NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND**  
**MINUTES OF NCCSIF CLAIMS COMMITTEE MEETING**  
**THURSDAY, MARCH 19, 2015**

**MEMBERS PRESENT:** Russell Hildebrand, City of Rocklin  
Bruce Cline, City of Folsom  
Michelle Pellegrino, City of Dixon  
Dave Andres, City of Ione  
David Warren, City of Placerville

**MEMBERS ABSENT:** Paula Islas, City of Galt  
Brad Koehn, City of Elk Grove  
Michael Daly, City of Jackson  
Tim Chapa, City of Rio Vista

**CONSULTANTS:** Marcus Beverly, Alliant Insurance Services  
Michelle Minnick, Alliant Insurance Services  
Ben Burg, York Risk Services  
Jennifer Nogosek, York Risk Services  
Dorienne Zumwalt, York Risk Services

**A. Call to Order**

The Claims Committee was called to order at 1:48 p.m.

**B. Public Comments**

No public comments were made.

**C. Approval of Agenda as Posted**

*A motion was made to approve the agenda as posted.*

**MOTION: Dave Warren                      SECOND: Russell Hildebrand                      MOTION CARRIED  
UNANIMOUSLY**

**D. NCCSIF Claims Committee Minutes for Approval**

*A motion was made to approve the minutes as presented.*

**MOTION: Dave Warren                      SECOND: Russell Hildebrand                      MOTION CARRIED  
UNANIMOUSLY**

**E. CSAC-EIA Workers' Compensation Claims Audit & Response**

Marcus Beverly presented the claims audit that is conducted every other year by NCCSIF's Excess Workers' Compensation Coverage provider, CSAC-EIA, focused primarily on current or potential excess claims. The most recent audit was conducted in October 2014, by Robert Hoyle of North Bay Associates. The audit report combines results from both NCCSIF and Napa County, a practice CSAC-EIA employs to save time and expense. NCCSIF commissions its own audit every other year that encompasses primary and excess claims. The Executive Summary and recommendations were provided to the Claims Committee for review and discussion as well as York's response to the audit.

Marcus Beverly noted that in most categories York met or exceeded expectations, but several categories, including prompt contact with employee, file balancing, and excess reporting, were not up to standards and drug the overall rating to 87%. The recommendation for improvement by the auditor was regarding the following items: ongoing contact with the employee, the balancing of file payments, issuing benefit notices, the excess reporting, and also the timely completion of diaries on the file. York has addressed the recommendations in their response letter and Dori Zumwalt and Ben Burg attended the meeting to answer any member questions. Ben Burg from York noted that there are some great things in this report but unfortunately the diary score is what brought the total score down on the audit. Ben Burg noted that claims handling has changed since we have gone paperless and that the low score on diaries did not affect the outcome of the file's overall health.

*A motion was made to accept and file the audit and audit response.*

**MOTION:** Russell Hildebrand

**SECOND:** Dave Warren

**MOTION CARRIED  
UNANIMOUSLY**

**F. Defense Council Selection & Fees – City of Folsom – Bluffs Litigation**

The City of Folsom tendered a lawsuit filed by the Folsom Bluff Owners Association to NCCSIF that is being defended under a reservation of rights. Due to the land use issues involved the City of Folsom has requested approval of an attorney not on the approved list, Glen Hansen of Abbot and Kindermann. Mr. Hansen's expertise in land use issues enables him to charge more than the rate generally paid for defense of NCCSIF claims (under \$200 per hour), and it's the land use coverage issues that triggered the reservation of rights. The Committee was asked to provide direction regarding whether or not to apply the full amount of the legal fees to Folsom's Banking Layer or the Shared Layer should the claim reach that level.

*A motion was made to approve the rate of \$275/hour for Glen Hansen of Abbot and Kindermann.*

**MOTION:** Russell Hildebrand

**SECOND:** Dave Warren

**MOTION CARRIED  
UNANIMOUSLY**

**G. Updates to List of Approved Counsel**

The list of approved counsel is reviewed periodically and amended as needed based on requests and feedback from members, claims administrator, and program administrator. Revisions to the Liability defense counsel list have been made and were presented to the Committee for review.

The Claims Committee noted that clarification is needed from the policy and procedures regarding approved defense counsel to determine who is allowed to work on a file- is it just the lawyer named or is the entire firm on the list. It was noted that Cameron Dewey has been doing research and has made some recommendations for the approved defense counsel list. It was noted by several members that NCCSIF hires the individual attorney on the approved defense counsel list- not the firm.

*A motion was made to approve the addition of Dennis Coda and Derek Cole to the approved defense counsel list.*

**MOTION:** Russell Hildebrand      **SECOND:** Dave Warren      **MOTION CARRIED UNANIMOUSLY**

Marcus Beverly also recommended three attorney's from the Allen, Glaessner, Hazelwood & Werth, LLP be added to the approved defense counsel list: Dale Allen (who is a former Police officer), Mark Hazelwood for ADA (trial expert) and also Steve Worth who specializes in Employment and Sexual Abuse cases.

*A motion was made to approve the addition of Dale Allen, Mark Hazelwood and Steve Worth to the approved defense counsel list.*

**MOTION:** Russell Hildebrand      **SECOND:** Dave Warren      **MOTION CARRIED UNANIMOUSLY**

Doug Thorne was not listed and Marcus Beverly noted that this was a mistake as he is to remain on the list as an approved defense counsel. It was also noted that Red Bluff no longer wants to use James Wyatt and wishes to not have him assigned to any cases from Red Bluff. Alliant was requested to present the updated list with correct names and addresses as well as a review of the policy regarding assignment of the individual attorney or the firm at the next Claims Committee meeting.

*A motion was made to approve the NCCSIF Defense Attorney List with the additions of Dennis Coda, Derek Cole, Dale Allen, Mark Hazelwood and Steve Worth and the removal of Frank Gumpert firm.*

**MOTION:** Dave Warren      **SECOND:** Dave Andres      **MOTION CARRIED UNANIMOUSLY**

## **H. Reimbursement of Defense Fees Paid for Denied Claim**

A recent claim regarding a Public Safety person who is disputing their re-assignment to a different position has brought up the need for discussion about whether or not NCCSIF would seek reimbursement for the fees paid prior to the denial of a claim. The opinion of the coverage counsel was not to seek reimbursement since the funds would be charged back to the member in the banking layer, but deferred to the Program Administrator for a decision. It should be noted that the money has already been paid out of the banking layer - the Committee was presented with the request and was asked to review and make a recommendation regarding reimbursement of the fees.

Mike Simmons indicated that NCCSIF has a policy that allows people to use their banking layer money for certain non-covered claims but we also have a policy that says you can't use your own city attorney for defense of a covered claim- in the current case that is being discussed there are no damages being alleged as the employee simply wanted their prior position back. Bruce Cline indicated that we should send a letter to the City indicating that we are not seeking reimbursement for the money but mentioned that Alliant should review the Policy and Procedure (A9) and come back to the Claims Committee with a recommendation.

The committee was also asked to provide direction regarding the more general issue of using the Banking Layer for payment of uncovered claims. Bruce Kline noted that after reviewing the Policy and Procedure Alliant should bring this issue back to the Claims Committee with a recommendation.

*A motion was made to not seek reimbursement of defense on denied claims.*

**MOTION:** Russell Hildebrand

**SECOND:** Dave Warren

**MOTION CARRIED  
UNANIMOUSLY**

## **I. Closed Session – The Claims Committee went into closed session in accordance with Government Code Section 54956.95 at 2:33 p.m. and discussed the following claims:**

### **Workers' Compensation**

1. Johnson v. Red Bluff\*

### **Liability**

1. Walters & Young v. City of Jackson\*
2. 11 Property Owners b. City of Folsom\*

**At 2:45 p.m. the Committee came out of Closed Session and announcement made that direction was provided to staff for the three claims referenced above.**

## **J. Report from Closed Session**

## **K. Round Table Discussion**

## **L. Adjournment – The meeting was adjourned at 2:46 p.m.**



**NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND**  
**MINUTES OF NCCSIF CLAIMS COMMITTEE SPECIAL MEETING**  
**THURSDAY, MARCH 19, 2015**

**MEMBERS PRESENT:** Russell Hildebrand, City of Rocklin  
Bruce Cline, City of Folsom  
Michelle Pellegrino, City of Dixon  
Dave Andres, City of Ione  
David Warren, City of Placerville

**MEMBERS ABSENT:** Paula Islas, City of Galt  
Brad Koehn, City of Elk Grove  
Michael Daly, City of Jackson  
Tim Chapa, City of Rio Vista

**CONSULTANTS:** Marcus Beverly, Alliant Insurance Services  
Michelle Minnick, Alliant Insurance Services  
Ben Burg, York Risk Services  
Jennifer Nogosek, York Risk Services  
Dorienne Zumwalt, York Risk Services

**A. Call to Order**

The Claims Committee was called to order at 2:47 p.m.

**B. Public Comments**

No public comments were made.

**C. Closed Session – The Claims Committee went into closed session in accordance with Government Code Section 54956.95 at 2:47 p.m. and discussed the following claims:**

1. Mince vs. City of Dixon\*

**At 2:49 p.m. the Committee came out of Closed Session and announcement made that direction was provided to staff for the claim referenced above.**

**D. Report from Closed Session**

**E. Adjournment – The meeting was adjourned at 2:49 p.m.**



BACK TO AGENDA

Northern California Cities Self Insurance Fund  
Executive Committee Meeting  
May 21, 2015

Agenda Item F.1.

**QUARTERLY FINANCIAL REPORT FOR PERIOD ENDING  
MARCH 31, 2015**

**ACTION ITEM**

**ISSUE:** The Executive Committee receives quarterly a report on the financial status of NCCSIF. James Marta & Company will review these with the NCCSIF's Financials for the Quarter ending March 31, 2015 to the Executive Committee.

**RECOMMENDATION:** Receive and file the Quarterly Financials as presented.

**FISCAL IMPACT:** None

**BACKGROUND:** Each quarter the Executive Committee reviews the quarterly financials for accuracy and refers questions for follow-up, or receives and files the report as presented.

**ATTACHMENT(S):** Quarterly Financial Report for Period Ending March 31, 2015

**FINANCIAL REPORT**

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**MARCH 31, 2015**

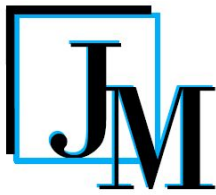
**AND FOR THE NINE MONTHS THEN ENDED**

# **Northern California Cities Self Insurance Fund**

**Northern California Cities Self Insurance Fund**  
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**March 31, 2015**

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**James Marta & Company LLP**

*Certified Public Accountants*

*Accounting, Auditing, Tax, and Consulting*

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**ACCOUNTANT'S REPORT**

Board of Directors  
Northern California Cities Self Insurance Fund  
701 Howe Avenue, Suite E3  
Sacramento, CA 95825

We have compiled the accompanying statement of net position of Northern California Cities Self Insurance Fund as of March 31, 2015, and the related statement of revenues, expenses and changes in net position for the nine months then ended. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements. During our compilation, we did become aware of certain departures from accounting principles generally accepted in the United States of America that are described in the following paragraph.

A statement of cash flows for the nine months ended March 31, 2015 has not been presented. Accounting principles generally accepted in the United States of America require that such a statement be presented when financial statements purport to present financial position and results of operations. Management has elected to present designations of net position on the Statement of Net Position as of March 31, 2015, contrary to accounting principles generally accepted in the United States of America which bar the presentation of designations of net position on the Statement of Net Position.

The supplementary information on pages 4 through 24 are presented for purposes of additional analysis and is not a required part of the basic financial statements. The supplementary information has been compiled from information that is the representation of management. We have not audited or reviewed the supplementary information and, according, do not express an opinion or provide and assurance on such supplementary information.

Management has elected to omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the company's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Northern California Cities Self Insurance Fund.

*James Marta & Company LLP*

James Marta & Company LLP  
Certified Public Accountants  
Sacramento, California  
May 1, 2015

**Northern California Cities Self Insurance Fund  
(Governmental Enterprise Fund)  
Statement of Net Position  
March 31, 2015**

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**Assets**

|                            |               |
|----------------------------|---------------|
| Current Assets             |               |
| Cash and Cash Equivalents  | \$ 7,555,773  |
| Interest Receivable        | 167,696       |
| Excess Accounts Receivable | 1,068,053     |
| Prepaid Expense            | 687,814       |
| Total Current Assets       | 9,479,336     |
| Non-Current Assets         |               |
| Investments*               | 42,234,437    |
| Total Assets               | \$ 51,713,773 |

**Liabilities & Net Position**

|                               |               |
|-------------------------------|---------------|
| Current Liabilities           |               |
| Accounts Payable              | \$ 74,160     |
| Deferred Revenue              | 1,346,972     |
| Total Current Liabilities     | 1,421,132     |
| Non-Current Liabilities       |               |
| Outstanding Liabilities*      | 36,014,223    |
| ULAE*                         | 1,542,409     |
| Total Non-Current Liabilities | 37,556,632    |
| Total Liabilities             | \$ 38,977,764 |
| Net Position                  |               |
| Designated for Contingency    | 200,000       |
| Designated for Safety Grants  | 249,754       |
| Undesignated                  | 12,286,255    |
| Total Net Position            | 12,736,009    |
| Liability & Net Position      | \$ 51,713,773 |

\*For internal reporting purposes, investments and claim liabilities are classified as non-current.

**Northern California Cities Self Insurance Fund  
(Governmental Enterprise Fund)  
Statement of Revenues, Expenses and Changes in Net Position  
For the Nine Months Ended March 31, 2015**

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|                                  |    |                          |
|----------------------------------|----|--------------------------|
| Operating Income                 |    |                          |
| Administration Deposit           | \$ | 629,134                  |
| Banking Layer Deposit            |    | 5,177,838                |
| Shared Risk Layer                |    | 2,975,490                |
| Excess Deposit/Premium           |    | 1,450,718                |
| Property/Crime Insurance Income  |    | 655,699                  |
| Risk Management Grants           |    | 91,532                   |
| Other Income                     |    | 11,459                   |
| Excess Insurance Refund          |    | 251,186                  |
| Total Operating Income           |    | <u>11,243,056</u>        |
| Operating Expenses               |    |                          |
| Claims Paid                      |    | 4,941,978                |
| O/S Liability adj.               |    | 1,602,449                |
| ULAE                             |    | (472,856)                |
| Consultants                      |    | 43,008                   |
| Administration-Other             |    | 298                      |
| Safety Service                   |    | 379,622                  |
| Claims Administration            |    | 582,108                  |
| Program Administration           |    | 262,772                  |
| Board Expenses                   |    | 8,560                    |
| Excess Insurance                 |    | 1,335,438                |
| Property/Crime Insurance Expense |    | 655,694                  |
| Contingency Reserves             |    | 10,168                   |
| Total Operating Expenses         |    | <u>9,349,239</u>         |
| Operating Income (Loss)          |    | 1,893,817                |
| Non-Operating Income             |    |                          |
| Change in Fair Market Value      |    | 250,730                  |
| Investment Income                |    | 527,532                  |
| Total Non-Operating Income       |    | <u>778,262</u>           |
| Change in Net Position           |    | 2,672,079                |
| Beginning Net Position           |    | <u>10,063,930</u>        |
| Ending Net Position              | \$ | <u><u>12,736,009</u></u> |



## **SUPPLEMENTARY INFORMATION**

Selected Information  
Substantially All Disclosures Required by Generally Accepted  
Accounting Principles Are Not Included

**Northern California Cities Self Insurance Fund  
(Governmental Enterprise Fund)  
Combining Statement of Net Position - Liability  
March 31, 2015**

|                                      | <b>Total<br/>All Layers</b> | <b>Admin Layer</b> | <b>Shared Layer</b> | <b>Total Banking<br/>Layer<br/>(Memo)</b> |
|--------------------------------------|-----------------------------|--------------------|---------------------|-------------------------------------------|
| <b>Current Assets</b>                |                             |                    |                     |                                           |
| Cash and Cash Equivalents            | \$ 3,433,650                | \$ 84,147          | \$ 1,985,041        | \$ 1,364,462                              |
| Interest Receivable                  | 42,557                      | 618                | 8,590               | 33,349                                    |
| Excess Accounts Receivable           | 724,541                     | -                  | 724,541             | -                                         |
| Prepaid Expense                      | 446,686                     | 24,103             | 422,583             | -                                         |
| <b>Total Current Assets</b>          | <b>4,647,434</b>            | <b>108,868</b>     | <b>3,140,755</b>    | <b>1,397,811</b>                          |
| <b>Non-Current Assets</b>            |                             |                    |                     |                                           |
| Investments*                         | 8,220,214                   | 211,022            | 4,116,150           | 3,893,042                                 |
| <b>Total Assets</b>                  | <b>\$ 12,867,648</b>        | <b>\$ 319,890</b>  | <b>\$ 7,256,905</b> | <b>\$ 5,290,853</b>                       |
| <b>Current Liabilities</b>           |                             |                    |                     |                                           |
| Accounts Payable                     | \$ 56,014                   | \$ 14,830          | \$ 201              | \$ 40,983                                 |
| Deferred Revenue                     | 1,320,968                   | 94,181             | 797,559             | 429,228                                   |
| <b>Total Current Liabilities</b>     | <b>1,376,982</b>            | <b>109,011</b>     | <b>797,760</b>      | <b>470,211</b>                            |
| <b>Non-Current Liabilities</b>       |                             |                    |                     |                                           |
| Outstanding Liabilities*             | 9,360,499                   | -                  | 6,820,359           | 2,540,140                                 |
| ULAE*                                | -                           | -                  | -                   | -                                         |
| <b>Total Non-Current Liabilities</b> | <b>9,360,499</b>            | <b>-</b>           | <b>6,820,359</b>    | <b>2,540,140</b>                          |
| <b>Total Liabilities</b>             | <b>\$ 10,737,481</b>        | <b>\$ 109,011</b>  | <b>\$ 7,618,119</b> | <b>\$ 3,010,351</b>                       |
| <b>Net Position</b>                  |                             |                    |                     |                                           |
| Designated for Contingency           | 100,000                     | 100,000            | -                   | -                                         |
| Undesignated                         | 2,030,167                   | 110,879            | (361,214)           | 2,280,502                                 |
| <b>Total Net Position</b>            | <b>2,130,167</b>            | <b>210,879</b>     | <b>(361,214)</b>    | <b>2,280,502</b>                          |
| <b>Liability &amp; Net Position</b>  | <b>\$ 12,867,648</b>        | <b>\$ 319,890</b>  | <b>\$ 7,256,905</b> | <b>\$ 5,290,853</b>                       |

\*For internal reporting purposes, investments and claim liabilities are classified as non-current.

**Northern California Cities Self Insurance Fund  
(Governmental Enterprise Fund)  
Combining Statement of Net Position - Liability  
March 31, 2015**

|                                      | City of<br>Anderson | City of<br>Auburn | City of<br>Colusa | City of<br>Corning | City of<br>Dixon  | City of<br>Folsom   | City of<br>Galt   | City of<br>Gridley | City of<br>Ione  |
|--------------------------------------|---------------------|-------------------|-------------------|--------------------|-------------------|---------------------|-------------------|--------------------|------------------|
| <b>Current Assets</b>                |                     |                   |                   |                    |                   |                     |                   |                    |                  |
| Cash and Cash Equivalents            | \$ 84,989           | \$ 105,489        | \$ (2,661)        | \$ 26,464          | \$ 91,190         | \$ 260,860          | \$ 213,120        | \$ 10,943          | \$ 15,149        |
| Interest Receivable                  | 650                 | 1,172             | 244               | 418                | 1,813             | 10,542              | 1,939             | 862                | 183              |
| Excess Accounts Receivable           | -                   | -                 | -                 | -                  | -                 | -                   | -                 | -                  | -                |
| Prepaid Expense                      | -                   | -                 | -                 | -                  | -                 | -                   | -                 | -                  | -                |
| <b>Total Current Assets</b>          | <b>85,639</b>       | <b>106,661</b>    | <b>(2,417)</b>    | <b>26,882</b>      | <b>93,003</b>     | <b>271,402</b>      | <b>215,059</b>    | <b>11,805</b>      | <b>15,332</b>    |
| <b>Non-Current Assets</b>            |                     |                   |                   |                    |                   |                     |                   |                    |                  |
| Investments*                         | 87,029              | 68,268            | -                 | 3,468              | 110,495           | 1,476,566           | 92,285            | 130,800            | 5,127            |
| <b>Total Assets</b>                  | <b>\$ 172,668</b>   | <b>\$ 174,929</b> | <b>\$ (2,417)</b> | <b>\$ 30,350</b>   | <b>\$ 203,498</b> | <b>\$ 1,747,968</b> | <b>\$ 307,344</b> | <b>\$ 142,605</b>  | <b>\$ 20,459</b> |
| <b>Current Liabilities</b>           |                     |                   |                   |                    |                   |                     |                   |                    |                  |
| Accounts Payable                     | \$ 1,095            | \$ 1,537          | \$ 475            | \$ 10              | \$ 367            | \$ 15,224           | \$ 3,939          | \$ 140             | \$ 5             |
| Deferred Revenue                     | 7,777               | 19,397            | 4,371             | 6,319              | 9,359             | 127,935             | 33,681            | 13,544             | 3,583            |
| <b>Total Current Liabilities</b>     | <b>8,872</b>        | <b>20,934</b>     | <b>4,846</b>      | <b>6,329</b>       | <b>9,726</b>      | <b>143,159</b>      | <b>37,620</b>     | <b>13,684</b>      | <b>3,588</b>     |
| <b>Non-Current Liabilities</b>       |                     |                   |                   |                    |                   |                     |                   |                    |                  |
| Outstanding Liabilities*             | 53,503              | 69,044            | 70,347            | 77,684             | 28,225            | 714,638             | 116,977           | 10,663             | 6,053            |
| ULAE*                                | -                   | -                 | -                 | -                  | -                 | -                   | -                 | -                  | -                |
| <b>Total Non-Current Liabilities</b> | <b>53,503</b>       | <b>69,044</b>     | <b>70,347</b>     | <b>77,684</b>      | <b>28,225</b>     | <b>714,638</b>      | <b>116,977</b>    | <b>10,663</b>      | <b>6,053</b>     |
| <b>Total Liabilities</b>             | <b>\$ 62,375</b>    | <b>\$ 89,978</b>  | <b>\$ 75,193</b>  | <b>\$ 84,013</b>   | <b>\$ 37,951</b>  | <b>\$ 857,797</b>   | <b>\$ 154,597</b> | <b>\$ 24,347</b>   | <b>\$ 9,641</b>  |
| <b>Net Position</b>                  |                     |                   |                   |                    |                   |                     |                   |                    |                  |
| Designated for Contingency           | -                   | -                 | -                 | -                  | -                 | -                   | -                 | -                  | -                |
| Undesignated                         | 110,293             | 84,951            | (77,610)          | (53,663)           | 165,547           | 890,171             | 152,747           | 118,258            | 10,818           |
| <b>Total Net Position</b>            | <b>110,293</b>      | <b>84,951</b>     | <b>(77,610)</b>   | <b>(53,663)</b>    | <b>165,547</b>    | <b>890,171</b>      | <b>152,747</b>    | <b>118,258</b>     | <b>10,818</b>    |
| <b>Liability &amp; Net Position</b>  | <b>\$ 172,668</b>   | <b>\$ 174,929</b> | <b>\$ (2,417)</b> | <b>\$ 30,350</b>   | <b>\$ 203,498</b> | <b>\$ 1,747,968</b> | <b>\$ 307,344</b> | <b>\$ 142,605</b>  | <b>\$ 20,459</b> |

\*For internal reporting purposes, investments and claim liabilities are classified as non-current.

**Northern California Cities Self Insurance Fund  
(Governmental Enterprise Fund)  
Combining Statement of Net Position - Liability  
March 31, 2015**

|                                      | City of<br>Jackson | City of<br>Lincoln | City of<br>Marysville | City of<br>Oroville | City of<br>Paradise | City of<br>Red Bluff | City of<br>Rio Vista | City of<br>Rocklin | City of<br>Willows | City of<br>Yuba City |
|--------------------------------------|--------------------|--------------------|-----------------------|---------------------|---------------------|----------------------|----------------------|--------------------|--------------------|----------------------|
| <b>Current Assets</b>                |                    |                    |                       |                     |                     |                      |                      |                    |                    |                      |
| Cash and Cash Equivalents            | \$ (6,280)         | \$ 128,128         | \$ 21,898             | \$ 74,004           | \$ 93,821           | \$ 88,886            | \$ 25,651            | \$ 8,426           | \$ 22,834          | \$ 101,551           |
| Interest Receivable                  | 530                | 1,745              | 1,648                 | 1,131               | 1,558               | 1,241                | 401                  | 3,405              | 639                | 3,228                |
| Excess Accounts Receivable           | -                  | -                  | -                     | -                   | -                   | -                    | -                    | -                  | -                  | -                    |
| Prepaid Expense                      | -                  | -                  | -                     | -                   | -                   | -                    | -                    | -                  | -                  | -                    |
| <b>Total Current Assets</b>          | <b>(5,750)</b>     | <b>129,873</b>     | <b>23,546</b>         | <b>75,135</b>       | <b>95,379</b>       | <b>90,127</b>        | <b>26,052</b>        | <b>11,831</b>      | <b>23,473</b>      | <b>104,779</b>       |
| <b>Non-Current Assets</b>            |                    |                    |                       |                     |                     |                      |                      |                    |                    |                      |
| Investments*                         | -                  | 312,715            | 147,745               | 119,827             | 171,282             | 130,165              | 44,016               | 399,805            | 62,049             | 531,400              |
| <b>Total Assets</b>                  | <b>\$ (5,750)</b>  | <b>\$ 442,588</b>  | <b>\$ 171,291</b>     | <b>\$ 194,962</b>   | <b>\$ 266,661</b>   | <b>\$ 220,292</b>    | <b>\$ 70,068</b>     | <b>\$ 411,636</b>  | <b>\$ 85,522</b>   | <b>\$ 636,179</b>    |
| <b>Current Liabilities</b>           |                    |                    |                       |                     |                     |                      |                      |                    |                    |                      |
| Accounts Payable                     | \$ 1,530           | \$ 2,964           | \$ 1,088              | \$ 3,369            | \$ 1,294            | \$ 556               | \$ 1,240             | \$ 2,622           | \$ 2,076           | \$ 1,452             |
| Deferred Revenue                     | 6,537              | 32,132             | 18,999                | 16,410              | 15,582              | 31,267               | 6,088                | 33,972             | 3,103              | 39,172               |
| <b>Total Current Liabilities</b>     | <b>8,067</b>       | <b>35,096</b>      | <b>20,087</b>         | <b>19,779</b>       | <b>16,876</b>       | <b>31,823</b>        | <b>7,328</b>         | <b>36,594</b>      | <b>5,179</b>       | <b>40,624</b>        |
| <b>Non-Current Liabilities</b>       |                    |                    |                       |                     |                     |                      |                      |                    |                    |                      |
| Outstanding Liabilities*             | 18,016             | 141,441            | 329,547               | 141,000             | 181,414             | 129,142              | 7,674                | 177,985            | 23,361             | 243,426              |
| ULAE*                                | -                  | -                  | -                     | -                   | -                   | -                    | -                    | -                  | -                  | -                    |
| <b>Total Non-Current Liabilities</b> | <b>18,016</b>      | <b>141,441</b>     | <b>329,547</b>        | <b>141,000</b>      | <b>181,414</b>      | <b>129,142</b>       | <b>7,674</b>         | <b>177,985</b>     | <b>23,361</b>      | <b>243,426</b>       |
| <b>Total Liabilities</b>             | <b>\$ 26,083</b>   | <b>\$ 176,537</b>  | <b>\$ 349,634</b>     | <b>\$ 160,779</b>   | <b>\$ 198,290</b>   | <b>\$ 160,965</b>    | <b>\$ 15,002</b>     | <b>\$ 214,579</b>  | <b>\$ 28,540</b>   | <b>\$ 284,050</b>    |
| <b>Net Position</b>                  |                    |                    |                       |                     |                     |                      |                      |                    |                    |                      |
| Designated for Contingency           | -                  | -                  | -                     | -                   | -                   | -                    | -                    | -                  | -                  | -                    |
| Undesignated                         | (31,833)           | 266,051            | (178,343)             | 34,183              | 68,371              | 59,327               | 55,066               | 197,057            | 56,982             | 352,129              |
| <b>Total Net Position</b>            | <b>(31,833)</b>    | <b>266,051</b>     | <b>(178,343)</b>      | <b>34,183</b>       | <b>68,371</b>       | <b>59,327</b>        | <b>55,066</b>        | <b>197,057</b>     | <b>56,982</b>      | <b>352,129</b>       |
| <b>Liability &amp; Net Position</b>  | <b>\$ (5,750)</b>  | <b>\$ 442,588</b>  | <b>\$ 171,291</b>     | <b>\$ 194,962</b>   | <b>\$ 266,661</b>   | <b>\$ 220,292</b>    | <b>\$ 70,068</b>     | <b>\$ 411,636</b>  | <b>\$ 85,522</b>   | <b>\$ 636,179</b>    |

\*For internal reporting purposes, investments and claim liabilities are classified as non-current.

**Northern California Cities Self Insurance Fund**  
**(Governmental Enterprise Fund)**  
**Combining Statement of Revenues, Expenses and Changes in Net Position - Liability**  
**For the Nine Months Ended March 31, 2015**

|                                   | <b>Total</b>        |                    | <b>Shared</b>       | <b>Total Banking</b> |
|-----------------------------------|---------------------|--------------------|---------------------|----------------------|
|                                   | <b>All Layers</b>   | <b>Admin Layer</b> | <b>Layer</b>        | <b>Layer</b>         |
|                                   |                     |                    |                     | <b>(Memo)</b>        |
| Operating Income                  |                     |                    |                     |                      |
| Administration Deposit            | \$ 282,542          | \$ 282,542         | \$ -                | \$ -                 |
| Banking Layer Deposit             | 1,287,677           | -                  | -                   | 1,287,677            |
| Shared Risk Layer                 | 1,009,645           | -                  | 1,009,645           | -                    |
| Excess Deposit/Premium            | 727,334             | -                  | 727,334             | -                    |
| Property/Crime Insurance Income   | 655,699             | -                  | 655,699             | -                    |
| Other Income                      | 878                 | -                  | 50                  | 828                  |
| Excess Insurance Refund           | 251,186             | -                  | 251,186             | -                    |
| <b>Total Operating Income</b>     | <b>4,214,961</b>    | <b>282,542</b>     | <b>2,643,914</b>    | <b>1,288,505</b>     |
| Operating Expenses                |                     |                    |                     |                      |
| Claims Paid                       | 1,541,697           | -                  | 407,916             | 1,133,781            |
| O/S Liability adj.                | 739,410             | -                  | 779,233             | (39,823)             |
| Consultants                       | 21,504              | 21,504             | -                   | -                    |
| Administration-Other              | 149                 | 149                | -                   | -                    |
| Safety Service                    | 189,555             | 189,555            | -                   | -                    |
| Claims Administration             | 28,350              | 28,350             | -                   | -                    |
| Program Administration            | 142,111             | 142,111            | -                   | -                    |
| Board Expenses                    | 4,280               | 4,280              | -                   | -                    |
| Excess Insurance                  | 612,054             | -                  | 612,054             | -                    |
| Property/Crime Insurance Expense  | 655,694             | -                  | 655,694             | -                    |
| Contingency Reserves              | 10,168              | 10,168             | -                   | -                    |
| <b>Total Operating Expense</b>    | <b>3,944,972</b>    | <b>396,117</b>     | <b>2,454,897</b>    | <b>1,093,958</b>     |
| <b>Operating Income (Loss)</b>    | <b>269,989</b>      | <b>(113,575)</b>   | <b>189,017</b>      | <b>194,547</b>       |
| Non-Operating Income              |                     |                    |                     |                      |
| Change in Fair Market Value       | 57,864              | 517                | 10,875              | 46,472               |
| Investment Income                 | 139,068             | 2,115              | 28,680              | 108,273              |
| <b>Total Non-Operating Income</b> | <b>196,932</b>      | <b>2,632</b>       | <b>39,555</b>       | <b>154,745</b>       |
| <b>Change in Net Position</b>     | <b>466,921</b>      | <b>(110,943)</b>   | <b>228,572</b>      | <b>349,292</b>       |
| <b>Beginning Net Position</b>     | <b>1,663,246</b>    | <b>321,822</b>     | <b>(589,786)</b>    | <b>1,931,210</b>     |
| <b>Ending Net Position</b>        | <b>\$ 2,130,167</b> | <b>\$ 210,879</b>  | <b>\$ (361,214)</b> | <b>\$ 2,280,502</b>  |

See Accompanying Accountant's Report

**Northern California Cities Self Insurance Fund**  
**(Governmental Enterprise Fund)**  
**Combining Statement of Revenues, Expenses and Changes in Net Position - Liability**  
**For the Nine Months Ended March 31, 2015**

|                                   | City of<br>Anderson | City of<br>Auburn | City of<br>Colusa  | City of<br>Corning | City of<br>Dixon  | City of<br>Folsom | City of<br>Galt   | City of<br>Gridley | City of<br>Ione  |
|-----------------------------------|---------------------|-------------------|--------------------|--------------------|-------------------|-------------------|-------------------|--------------------|------------------|
| Operating Income                  |                     |                   |                    |                    |                   |                   |                   |                    |                  |
| Administration Deposit            | \$ -                | \$ -              | \$ -               | \$ -               | \$ -              | \$ -              | \$ -              | \$ -               | \$ -             |
| Banking Layer Deposit             | 23,331              | 58,192            | 13,114             | 18,956             | 28,077            | 383,806           | 101,042           | 40,631             | 10,750           |
| Shared Risk Layer                 | -                   | -                 | -                  | -                  | -                 | -                 | -                 | -                  | -                |
| Excess Deposit/Premium            | -                   | -                 | -                  | -                  | -                 | -                 | -                 | -                  | -                |
| Property/Crime Insurance Income   | -                   | -                 | -                  | -                  | -                 | -                 | -                 | -                  | -                |
| Other Income                      | -                   | -                 | -                  | -                  | -                 | -                 | -                 | -                  | 828              |
| Excess Insurance Refund           | -                   | -                 | -                  | -                  | -                 | -                 | -                 | -                  | -                |
| <b>Total Operating Income</b>     | <b>23,331</b>       | <b>58,192</b>     | <b>13,114</b>      | <b>18,956</b>      | <b>28,077</b>     | <b>383,806</b>    | <b>101,042</b>    | <b>40,631</b>      | <b>11,578</b>    |
| Operating Expenses                |                     |                   |                    |                    |                   |                   |                   |                    |                  |
| Claims Paid                       | 1,316               | 31,474            | 52,061             | 26,874             | 11,357            | 317,360           | 33,618            | 66,006             | 21,069           |
| O/S Liability adj.                | 51,125              | 48,276            | 14,129             | (87,680)           | 22,692            | 2,100             | (77,682)          | (88,984)           | (18,067)         |
| Consultants                       | -                   | -                 | -                  | -                  | -                 | -                 | -                 | -                  | -                |
| Administration-Other              | -                   | -                 | -                  | -                  | -                 | -                 | -                 | -                  | -                |
| Safety Service                    | -                   | -                 | -                  | -                  | -                 | -                 | -                 | -                  | -                |
| Claims Administration             | -                   | -                 | -                  | -                  | -                 | -                 | -                 | -                  | -                |
| Program Administration            | -                   | -                 | -                  | -                  | -                 | -                 | -                 | -                  | -                |
| Board Expenses                    | -                   | -                 | -                  | -                  | -                 | -                 | -                 | -                  | -                |
| Excess Insurance                  | -                   | -                 | -                  | -                  | -                 | -                 | -                 | -                  | -                |
| Property/Crime Insurance Expense  | -                   | -                 | -                  | -                  | -                 | -                 | -                 | -                  | -                |
| Contingency Reserves              | -                   | -                 | -                  | -                  | -                 | -                 | -                 | -                  | -                |
| <b>Total Operating Expense</b>    | <b>52,441</b>       | <b>79,750</b>     | <b>66,190</b>      | <b>(60,806)</b>    | <b>34,049</b>     | <b>319,460</b>    | <b>(44,064)</b>   | <b>(22,978)</b>    | <b>3,002</b>     |
| <b>Operating Income (Loss)</b>    | <b>(29,110)</b>     | <b>(21,558)</b>   | <b>(53,076)</b>    | <b>79,762</b>      | <b>(5,972)</b>    | <b>64,346</b>     | <b>145,106</b>    | <b>63,609</b>      | <b>8,576</b>     |
| Non-Operating Income              |                     |                   |                    |                    |                   |                   |                   |                    |                  |
| Change in Fair Market Value       | 833                 | 1,661             | 342                | 620                | 2,499             | 14,551            | 2,781             | 1,180              | 257              |
| Investment Income                 | 1,934               | 3,720             | 753                | 1,408              | 5,770             | 34,376            | 6,445             | 2,716              | 581              |
| <b>Total Non-Operating Income</b> | <b>2,767</b>        | <b>5,381</b>      | <b>1,095</b>       | <b>2,028</b>       | <b>8,269</b>      | <b>48,927</b>     | <b>9,226</b>      | <b>3,896</b>       | <b>838</b>       |
| <b>Change in Net Position</b>     | <b>(26,343)</b>     | <b>(16,177)</b>   | <b>(51,981)</b>    | <b>81,790</b>      | <b>2,297</b>      | <b>113,273</b>    | <b>154,332</b>    | <b>67,505</b>      | <b>9,414</b>     |
| <b>Beginning Net Position</b>     | <b>136,636</b>      | <b>101,128</b>    | <b>(25,629)</b>    | <b>(135,453)</b>   | <b>163,250</b>    | <b>776,898</b>    | <b>(1,585)</b>    | <b>50,753</b>      | <b>1,404</b>     |
| <b>Ending Net Position</b>        | <b>\$ 110,293</b>   | <b>\$ 84,951</b>  | <b>\$ (77,610)</b> | <b>\$ (53,663)</b> | <b>\$ 165,547</b> | <b>\$ 890,171</b> | <b>\$ 152,747</b> | <b>\$ 118,258</b>  | <b>\$ 10,818</b> |

See Accompanying Accountant's Report

**Northern California Cities Self Insurance Fund**  
**(Governmental Enterprise Fund)**  
**Combining Statement of Revenues, Expenses and Changes in Net Position - Liability**  
**For the Nine Months Ended March 31, 2015**

|                                  | City of<br>Jackson | City of<br>Lincoln | City of<br>Marysville | City of<br>Oroville | City of<br>Paradise | City of<br>Red Bluff | City of<br>Rio Vista | City of<br>Rocklin | City of<br>Willows | City of<br>Yuba City |
|----------------------------------|--------------------|--------------------|-----------------------|---------------------|---------------------|----------------------|----------------------|--------------------|--------------------|----------------------|
| Operating Income                 |                    |                    |                       |                     |                     |                      |                      |                    |                    |                      |
| Administration Deposit           | \$ -               | \$ -               | \$ -                  | \$ -                | \$ -                | \$ -                 | \$ -                 | \$ -               | \$ -               | \$ -                 |
| Banking Layer Deposit            | 19,611             | 96,395             | 56,996                | 49,229              | 46,745              | 93,800               | 18,263               | 101,915            | 9,309              | 117,515              |
| Shared Risk Layer                | -                  | -                  | -                     | -                   | -                   | -                    | -                    | -                  | -                  | -                    |
| Excess Deposit/Premium           | -                  | -                  | -                     | -                   | -                   | -                    | -                    | -                  | -                  | -                    |
| Property/Crime Insurance Income  | -                  | -                  | -                     | -                   | -                   | -                    | -                    | -                  | -                  | -                    |
| Other Income                     | -                  | -                  | -                     | -                   | -                   | -                    | -                    | -                  | -                  | -                    |
| Excess Insurance Refund          | -                  | -                  | -                     | -                   | -                   | -                    | -                    | -                  | -                  | -                    |
| Total Operating Income           | 19,611             | 96,395             | 56,996                | 49,229              | 46,745              | 93,800               | 18,263               | 101,915            | 9,309              | 117,515              |
| Operating Expenses               |                    |                    |                       |                     |                     |                      |                      |                    |                    |                      |
| Claims Paid                      | 49,872             | 27,915             | 103,323               | 39,786              | 27,774              | 78,982               | 18,293               | 132,734            | 7,329              | 86,638               |
| O/S Liability adj.               | (3,915)            | 4,944              | 45,522                | 82,396              | 26,112              | (49,962)             | (15,565)             | 8,426              | (11,908)           | 8,218                |
| Consultants                      | -                  | -                  | -                     | -                   | -                   | -                    | -                    | -                  | -                  | -                    |
| Administration-Other             | -                  | -                  | -                     | -                   | -                   | -                    | -                    | -                  | -                  | -                    |
| Safety Service                   | -                  | -                  | -                     | -                   | -                   | -                    | -                    | -                  | -                  | -                    |
| Claims Administration            | -                  | -                  | -                     | -                   | -                   | -                    | -                    | -                  | -                  | -                    |
| Program Administration           | -                  | -                  | -                     | -                   | -                   | -                    | -                    | -                  | -                  | -                    |
| Board Expenses                   | -                  | -                  | -                     | -                   | -                   | -                    | -                    | -                  | -                  | -                    |
| Excess Insurance                 | -                  | -                  | -                     | -                   | -                   | -                    | -                    | -                  | -                  | -                    |
| Property/Crime Insurance Expense | -                  | -                  | -                     | -                   | -                   | -                    | -                    | -                  | -                  | -                    |
| Contingency Reserves             | -                  | -                  | -                     | -                   | -                   | -                    | -                    | -                  | -                  | -                    |
| Total Operating Expense          | 45,957             | 32,859             | 148,845               | 122,182             | 53,886              | 29,020               | 2,728                | 141,160            | (4,579)            | 94,856               |
| Operating Income (Loss)          | (26,346)           | 63,536             | (91,849)              | (72,953)            | (7,141)             | 64,780               | 15,535               | (39,245)           | 13,888             | 22,659               |
| Non-Operating Income             |                    |                    |                       |                     |                     |                      |                      |                    |                    |                      |
| Change in Fair Market Value      | 758                | 2,451              | 2,292                 | 1,608               | 2,125               | 1,694                | 568                  | 4,722              | 898                | 4,632                |
| Investment Income                | 1,752              | 5,873              | 5,444                 | 3,655               | 4,754               | 4,011                | 1,316                | 11,061             | 2,072              | 10,632               |
| Total Non-Operating Income       | 2,510              | 8,324              | 7,736                 | 5,263               | 6,879               | 5,705                | 1,884                | 15,783             | 2,970              | 15,264               |
| Change in Net Position           | (23,836)           | 71,860             | (84,113)              | (67,690)            | (262)               | 70,485               | 17,419               | (23,462)           | 16,858             | 37,923               |
| Beginning Net Position           | (7,997)            | 194,191            | (94,230)              | 101,873             | 68,633              | (11,158)             | 37,647               | 220,519            | 40,124             | 314,206              |
| Ending Net Position              | \$ (31,833)        | \$ 266,051         | \$ (178,343)          | \$ 34,183           | \$ 68,371           | \$ 59,327            | \$ 55,066            | \$ 197,057         | \$ 56,982          | \$ 352,129           |

**Northern California Cities Self Insurance Fund**  
**(Governmental Enterprise Fund)**  
**Combining Statement of Net Position – Workers’ Compensation**  
**March 31, 2015**

|                                      | <b>Total</b>         |                    |                      | <b>Total Banking</b> |
|--------------------------------------|----------------------|--------------------|----------------------|----------------------|
|                                      | <b>All Layers</b>    | <b>Admin Layer</b> | <b>Shared Layer</b>  | <b>Layer</b>         |
|                                      |                      |                    |                      | <b>(Memo)</b>        |
| <b>Current Assets</b>                |                      |                    |                      |                      |
| Cash and Cash Equivalents            | \$ 4,122,123         | \$ 72,480          | \$ 1,348,368         | \$ 2,701,275         |
| Interest Receivable                  | 125,139              | 2,573              | 48,870               | 73,696               |
| Excess Accounts Receivable           | 343,512              | -                  | 343,512              | -                    |
| Prepaid Expense                      | 241,128              | -                  | 241,128              | -                    |
| <b>Total Current Assets</b>          | <b>4,831,902</b>     | <b>75,053</b>      | <b>1,981,878</b>     | <b>2,774,971</b>     |
| <b>Non-Current Assets</b>            |                      |                    |                      |                      |
| Investments*                         | 34,014,223           | 570,658            | 16,539,433           | 16,904,132           |
| <b>Total Assets</b>                  | <b>\$ 38,846,125</b> | <b>\$ 645,711</b>  | <b>\$ 18,521,311</b> | <b>\$ 19,679,103</b> |
| <b>Current Liabilities</b>           |                      |                    |                      |                      |
| Accounts Payable                     | \$ 18,146            | \$ 14,881          | \$ 1,300             | \$ 1,965             |
| Deferred Revenue                     | 26,004               | -                  | 26,004               | -                    |
| <b>Total Current Liabilities</b>     | <b>44,150</b>        | <b>14,881</b>      | <b>27,304</b>        | <b>1,965</b>         |
| <b>Non-Current Liabilities</b>       |                      |                    |                      |                      |
| Outstanding Liabilities*             | 26,653,724           | -                  | 13,994,025           | 12,659,699           |
| ULAE*                                | 1,542,409            | -                  | 809,812              | 732,597              |
| <b>Total Non-Current Liabilities</b> | <b>28,196,133</b>    | <b>-</b>           | <b>14,803,837</b>    | <b>13,392,296</b>    |
| <b>Total Liabilities</b>             | <b>\$ 28,240,283</b> | <b>\$ 14,881</b>   | <b>\$ 14,831,141</b> | <b>\$ 13,394,261</b> |
| <b>Net Position</b>                  |                      |                    |                      |                      |
| Designated for Contingency           | 100,000              | 100,000            | -                    | -                    |
| Designated for Safety Grants         | 249,754              | 249,754            | -                    | -                    |
| Undesignated                         | 10,256,088           | 281,076            | 3,690,170            | 6,284,842            |
| <b>Total Net Position</b>            | <b>10,605,842</b>    | <b>630,830</b>     | <b>3,690,170</b>     | <b>6,284,842</b>     |
| <b>Liability &amp; Net Position</b>  | <b>\$ 38,846,125</b> | <b>\$ 645,711</b>  | <b>\$ 18,521,311</b> | <b>\$ 19,679,103</b> |

\*For internal reporting purposes, investments and claim liabilities are classified as non-current.

See Accompanying Accountant’s Report



**Northern California Cities Self Insurance Fund  
(Governmental Enterprise Fund)  
Combining Statement of Net Position – Workers’ Compensation  
March 31, 2015**

|                                      | City of<br>Anderson | City of<br>Auburn | City of<br>Colusa | City of<br>Corning | City of<br>Dixon    | City of<br>Elk Grove | City of<br>Folsom   | City of<br>Galt     | City of<br>Gridley | City of<br>Ione   | City of<br>Jackson |
|--------------------------------------|---------------------|-------------------|-------------------|--------------------|---------------------|----------------------|---------------------|---------------------|--------------------|-------------------|--------------------|
| <b>Current Assets</b>                |                     |                   |                   |                    |                     |                      |                     |                     |                    |                   |                    |
| Cash and Cash Equivalents            | \$ 62,320           | \$ 101,829        | \$ 54,317         | \$ 90,016          | \$ 20,458           | \$ 362,079           | \$ 493,042          | \$ 147,123          | \$ 62,518          | \$ 89,587         | \$ 127,782         |
| Interest Receivable                  | 1,343               | 2,416             | 504               | 861                | 3,739               | 1,714                | 21,740              | 3,997               | 1,777              | 377               | 1,094              |
| Excess Accounts Receivable           | -                   | -                 | -                 | -                  | -                   | -                    | -                   | -                   | -                  | -                 | -                  |
| Prepaid Expense                      | -                   | -                 | -                 | -                  | -                   | -                    | -                   | -                   | -                  | -                 | -                  |
| <b>Total Current Assets</b>          | <b>63,663</b>       | <b>104,245</b>    | <b>54,821</b>     | <b>90,877</b>      | <b>24,197</b>       | <b>363,793</b>       | <b>514,782</b>      | <b>151,120</b>      | <b>64,295</b>      | <b>89,964</b>     | <b>128,876</b>     |
| <b>Non-Current Assets</b>            |                     |                   |                   |                    |                     |                      |                     |                     |                    |                   |                    |
| Investments*                         | 136,630             | 561,923           | 110,363           | 162,515            | 995,103             | 390,826              | 5,191,309           | 943,965             | 397,786            | 27,280            | 216,857            |
| <b>Total Assets</b>                  | <b>\$ 200,293</b>   | <b>\$ 666,168</b> | <b>\$ 165,184</b> | <b>\$ 253,392</b>  | <b>\$ 1,019,300</b> | <b>\$ 754,619</b>    | <b>\$ 5,706,091</b> | <b>\$ 1,095,085</b> | <b>\$ 462,081</b>  | <b>\$ 117,244</b> | <b>\$ 345,733</b>  |
| <b>Current Liabilities</b>           |                     |                   |                   |                    |                     |                      |                     |                     |                    |                   |                    |
| Accounts Payable                     | \$ 31               | \$ 64             | \$ 13             | \$ 23              | \$ 98               | \$ 64                | \$ 577              | \$ 109              | \$ 47              | \$ 10             | \$ 29              |
| Deferred Revenue                     | -                   | -                 | -                 | -                  | -                   | -                    | -                   | -                   | -                  | -                 | -                  |
| <b>Total Current Liabilities</b>     | <b>31</b>           | <b>64</b>         | <b>13</b>         | <b>23</b>          | <b>98</b>           | <b>64</b>            | <b>577</b>          | <b>109</b>          | <b>47</b>          | <b>10</b>         | <b>29</b>          |
| <b>Non-Current Liabilities</b>       |                     |                   |                   |                    |                     |                      |                     |                     |                    |                   |                    |
| Outstanding Liabilities*             | 376,512             | 527,804           | 61,980            | 84,537             | 702,350             | 955,306              | 3,322,558           | 584,751             | 58,697             | 16,820            | 168,399            |
| ULAE*                                | 21,788              | 30,543            | 3,587             | 4,892              | 40,644              | 55,282               | 192,271             | 33,839              | 3,397              | 973               | 9,745              |
| <b>Total Non-Current Liabilities</b> | <b>398,300</b>      | <b>558,347</b>    | <b>65,567</b>     | <b>89,429</b>      | <b>742,994</b>      | <b>1,010,588</b>     | <b>3,514,829</b>    | <b>618,590</b>      | <b>62,094</b>      | <b>17,793</b>     | <b>178,144</b>     |
| <b>Total Liabilities</b>             | <b>\$ 398,331</b>   | <b>\$ 558,411</b> | <b>\$ 65,580</b>  | <b>\$ 89,452</b>   | <b>\$ 743,092</b>   | <b>\$ 1,010,652</b>  | <b>\$ 3,515,406</b> | <b>\$ 618,699</b>   | <b>\$ 62,141</b>   | <b>\$ 17,803</b>  | <b>\$ 178,173</b>  |
| <b>Net Position</b>                  |                     |                   |                   |                    |                     |                      |                     |                     |                    |                   |                    |
| Designated for Contingency           | -                   | -                 | -                 | -                  | -                   | -                    | -                   | -                   | -                  | -                 | -                  |
| Designated for Safety Grants         | -                   | -                 | -                 | -                  | -                   | -                    | -                   | -                   | -                  | -                 | -                  |
| Undesignated                         | (198,038)           | 107,757           | 99,604            | 163,940            | 276,208             | (256,033)            | 2,190,685           | 476,386             | 399,940            | 99,441            | 167,560            |
| <b>Total Net Position</b>            | <b>(198,038)</b>    | <b>107,757</b>    | <b>99,604</b>     | <b>163,940</b>     | <b>276,208</b>      | <b>(256,033)</b>     | <b>2,190,685</b>    | <b>476,386</b>      | <b>399,940</b>     | <b>99,441</b>     | <b>167,560</b>     |
| <b>Liability &amp; Net Position</b>  | <b>\$ 200,293</b>   | <b>\$ 666,168</b> | <b>\$ 165,184</b> | <b>\$ 253,392</b>  | <b>\$ 1,019,300</b> | <b>\$ 754,619</b>    | <b>\$ 5,706,091</b> | <b>\$ 1,095,085</b> | <b>\$ 462,081</b>  | <b>\$ 117,244</b> | <b>\$ 345,733</b>  |

\*For internal reporting purposes, investments and claim liabilities are classified as non-current.

**Northern California Cities Self Insurance Fund  
(Governmental Enterprise Fund)  
Combining Statement of Net Position – Workers’ Compensation  
March 31, 2015**

|                                      | City of<br>Lincoln | City of<br>Marysville | City of<br>Nevada City | City of<br>Oroville | City of<br>Paradise | City of<br>Placerville | City of<br>Red Bluff | City of<br>Rio Vista | City of<br>Rocklin  | City of<br>Willows | City of<br>Yuba City |
|--------------------------------------|--------------------|-----------------------|------------------------|---------------------|---------------------|------------------------|----------------------|----------------------|---------------------|--------------------|----------------------|
| <b>Current Assets</b>                |                    |                       |                        |                     |                     |                        |                      |                      |                     |                    |                      |
| Cash and Cash Equivalents            | \$ 103,890         | \$ 82,000             | \$ 22,085              | \$ 101,791          | \$ 44,062           | \$ 101,157             | \$ 62,716            | \$ 22,597            | \$ 172,803          | \$ 109,070         | \$ 268,033           |
| Interest Receivable                  | 3,599              | 3,399                 | 901                    | 2,332               | 3,215               | 2,303                  | 2,561                | 827                  | 7,021               | 1,318              | 6,658                |
| Excess Accounts Receivable           | -                  | -                     | -                      | -                   | -                   | -                      | -                    | -                    | -                   | -                  | -                    |
| Prepaid Expense                      | -                  | -                     | -                      | -                   | -                   | -                      | -                    | -                    | -                   | -                  | -                    |
| <b>Total Current Assets</b>          | <b>107,489</b>     | <b>85,399</b>         | <b>22,986</b>          | <b>104,123</b>      | <b>47,277</b>       | <b>103,460</b>         | <b>65,277</b>        | <b>23,424</b>        | <b>179,824</b>      | <b>110,388</b>     | <b>274,691</b>       |
| <b>Non-Current Assets</b>            |                    |                       |                        |                     |                     |                        |                      |                      |                     |                    |                      |
| Investments*                         | 661,615            | 825,549               | 290,605                | 507,492             | 782,386             | 682,437                | 516,158              | 191,825              | 1,782,322           | 268,165            | 1,261,021            |
| <b>Total Assets</b>                  | <b>\$ 769,104</b>  | <b>\$ 910,948</b>     | <b>\$ 313,591</b>      | <b>\$ 611,615</b>   | <b>\$ 829,663</b>   | <b>\$ 785,897</b>      | <b>\$ 581,435</b>    | <b>\$ 215,249</b>    | <b>\$ 1,962,146</b> | <b>\$ 378,553</b>  | <b>\$ 1,535,712</b>  |
| <b>Current Liabilities</b>           |                    |                       |                        |                     |                     |                        |                      |                      |                     |                    |                      |
| Accounts Payable                     | \$ 94              | \$ 89                 | \$ 24                  | \$ 63               | \$ 84               | \$ 62                  | \$ 65                | \$ 23                | \$ 187              | \$ 35              | \$ 174               |
| Deferred Revenue                     | -                  | -                     | -                      | -                   | -                   | -                      | -                    | -                    | -                   | -                  | -                    |
| <b>Total Current Liabilities</b>     | <b>94</b>          | <b>89</b>             | <b>24</b>              | <b>63</b>           | <b>84</b>           | <b>62</b>              | <b>65</b>            | <b>23</b>            | <b>187</b>          | <b>35</b>          | <b>174</b>           |
| <b>Non-Current Liabilities</b>       |                    |                       |                        |                     |                     |                        |                      |                      |                     |                    |                      |
| Outstanding Liabilities*             | 247,232            | 740,866               | 98,690                 | 300,152             | 561,550             | 486,409                | 986,257              | 73,095               | 824,893             | 159,901            | 1,320,940            |
| ULAE*                                | 14,307             | 42,873                | 5,711                  | 17,369              | 32,496              | 28,148                 | 57,073               | 4,230                | 47,735              | 9,253              | 76,441               |
| <b>Total Non-Current Liabilities</b> | <b>261,539</b>     | <b>783,739</b>        | <b>104,401</b>         | <b>317,521</b>      | <b>594,046</b>      | <b>514,557</b>         | <b>1,043,330</b>     | <b>77,325</b>        | <b>872,628</b>      | <b>169,154</b>     | <b>1,397,381</b>     |
| <b>Total Liabilities</b>             | <b>\$ 261,633</b>  | <b>\$ 783,828</b>     | <b>\$ 104,425</b>      | <b>\$ 317,584</b>   | <b>\$ 594,130</b>   | <b>\$ 514,619</b>      | <b>\$ 1,043,395</b>  | <b>\$ 77,348</b>     | <b>\$ 872,815</b>   | <b>\$ 169,189</b>  | <b>\$ 1,397,555</b>  |
| <b>Net Position</b>                  |                    |                       |                        |                     |                     |                        |                      |                      |                     |                    |                      |
| Designated for Contingency           | -                  | -                     | -                      | -                   | -                   | -                      | -                    | -                    | -                   | -                  | -                    |
| Designated for Safety Grants         | -                  | -                     | -                      | -                   | -                   | -                      | -                    | -                    | -                   | -                  | -                    |
| Undesignated                         | 507,471            | 127,120               | 209,166                | 294,031             | 235,533             | 271,278                | (461,960)            | 137,901              | 1,089,331           | 209,364            | 138,157              |
| <b>Total Net Position</b>            | <b>507,471</b>     | <b>127,120</b>        | <b>209,166</b>         | <b>294,031</b>      | <b>235,533</b>      | <b>271,278</b>         | <b>(461,960)</b>     | <b>137,901</b>       | <b>1,089,331</b>    | <b>209,364</b>     | <b>138,157</b>       |
| <b>Liability &amp; Net Position</b>  | <b>\$ 769,104</b>  | <b>\$ 910,948</b>     | <b>\$ 313,591</b>      | <b>\$ 611,615</b>   | <b>\$ 829,663</b>   | <b>\$ 785,897</b>      | <b>\$ 581,435</b>    | <b>\$ 215,249</b>    | <b>\$ 1,962,146</b> | <b>\$ 378,553</b>  | <b>\$ 1,535,712</b>  |

\*For internal reporting purposes, investments and claim liabilities are classified as non-current.

**Northern California Cities Self Insurance Fund  
(Governmental Enterprise Fund)  
Combining Statement of Revenues, Expenses and Changes in Net Position – Workers’ Compensation  
For the Nine Months Ended March 31, 2014**

|                                   | <b>Total<br/>All Layers</b> | <b>Admin Layer</b> | <b>Shared Layer</b> | <b>Total Banking<br/>Layer<br/>(Memo)</b> |
|-----------------------------------|-----------------------------|--------------------|---------------------|-------------------------------------------|
| <b>Operating Income</b>           |                             |                    |                     |                                           |
| Administration Deposit            | \$ 346,592                  | \$ 346,592         | \$ -                | \$ -                                      |
| Banking Layer Deposit             | 3,890,161                   | -                  | -                   | 3,890,161                                 |
| Shared Risk Layer                 | 1,965,845                   | -                  | 1,965,845           | -                                         |
| Excess Deposit/Premium            | 723,384                     | -                  | 723,384             | -                                         |
| Risk Management Grants            | 91,532                      | 91,532             | -                   | -                                         |
| Other Income                      | 10,581                      | -                  | 10,581              | -                                         |
| <b>Total Operating Income</b>     | <b>7,028,095</b>            | <b>438,124</b>     | <b>2,699,810</b>    | <b>3,890,161</b>                          |
| <b>Operating Expenses</b>         |                             |                    |                     |                                           |
| Claims Paid                       | 3,400,281                   | -                  | 1,209,255           | 2,191,026                                 |
| O/S Liability adj.                | 863,039                     | -                  | 1,089,767           | (226,728)                                 |
| ULAE                              | (472,856)                   | -                  | (198,519)           | (274,337)                                 |
| Consultants                       | 21,504                      | 21,504             | -                   | -                                         |
| Administration-Other              | 149                         | 149                | -                   | -                                         |
| Safety Service                    | 190,067                     | 190,067            | -                   | -                                         |
| Claims Administration             | 553,758                     | 152,751            | -                   | 401,007                                   |
| Program Administration            | 120,661                     | 120,661            | -                   | -                                         |
| Board Expenses                    | 4,280                       | 4,280              | -                   | -                                         |
| Excess Insurance                  | 723,384                     | -                  | 723,384             | -                                         |
| <b>Total Operating Expenses</b>   | <b>5,404,267</b>            | <b>489,412</b>     | <b>2,823,887</b>    | <b>2,090,968</b>                          |
| <b>Operating Income (Loss)</b>    | <b>1,623,828</b>            | <b>(51,288)</b>    | <b>(124,077)</b>    | <b>1,799,193</b>                          |
| <b>Non-Operating Income</b>       |                             |                    |                     |                                           |
| Change in Fair Market Value       | 192,866                     | 3,815              | 73,800              | 115,251                                   |
| Investment Income                 | 388,464                     | 7,953              | 144,169             | 236,342                                   |
| <b>Total Non-Operating Income</b> | <b>581,330</b>              | <b>11,768</b>      | <b>217,969</b>      | <b>351,593</b>                            |
| <b>Change in Net Position</b>     | <b>2,205,158</b>            | <b>(39,520)</b>    | <b>93,892</b>       | <b>2,150,786</b>                          |
| <b>Beginning Net Position</b>     | <b>8,400,684</b>            | <b>670,350</b>     | <b>3,596,278</b>    | <b>4,134,056</b>                          |
| <b>Ending Net Position</b>        | <b>\$ 10,605,842</b>        | <b>\$ 630,830</b>  | <b>\$ 3,690,170</b> | <b>\$ 6,284,842</b>                       |

See Accompanying Accountant’s Report

**Northern California Cities Self Insurance Fund**  
**(Governmental Enterprise Fund)**  
**Combining Statement of Revenues, Expenses and Changes in Net Position – Workers’ Compensation**  
**For the Nine Months Ended March 31, 2014**

|                             | City of<br>Anderson | City of<br>Auburn | City of<br>Colusa | City of<br>Corning | City of<br>Dixon | City of<br>Elk Grove | City of<br>Folsom | City of<br>Galt | City of<br>Gridley | City of<br>Ione | City of<br>Jackson |
|-----------------------------|---------------------|-------------------|-------------------|--------------------|------------------|----------------------|-------------------|-----------------|--------------------|-----------------|--------------------|
| Operating Income            |                     |                   |                   |                    |                  |                      |                   |                 |                    |                 |                    |
| Administration Deposit      | \$ -                | \$ -              | \$ -              | \$ -               | \$ -             | \$ -                 | \$ -              | \$ -            | \$ -               | \$ -            | \$ -               |
| Banking Layer Deposit       | 83,196              | 122,468           | 43,442            | 68,149             | 143,554          | 557,731              | 826,435           | 151,814         | 39,635             | 11,538          | 68,300             |
| Shared Risk Layer           | -                   | -                 | -                 | -                  | -                | -                    | -                 | -               | -                  | -               | -                  |
| Excess Deposit/Premium      | -                   | -                 | -                 | -                  | -                | -                    | -                 | -               | -                  | -               | -                  |
| Risk Management Grants      | -                   | -                 | -                 | -                  | -                | -                    | -                 | -               | -                  | -               | -                  |
| Other Income                | -                   | -                 | -                 | -                  | -                | -                    | -                 | -               | -                  | -               | -                  |
| Total Operating Income      | 83,196              | 122,468           | 43,442            | 68,149             | 143,554          | 557,731              | 826,435           | 151,814         | 39,635             | 11,538          | 68,300             |
| Operating Expenses          |                     |                   |                   |                    |                  |                      |                   |                 |                    |                 |                    |
| Claims Paid                 | 184,349             | 143,637           | 19,098            | 49,485             | 152,820          | 236,729              | 224,248           | 82,038          | 30,288             | 526             | 30,913             |
| O/S Liability adj.          | 2,455               | (139,223)         | (9,399)           | (88,598)           | 215,300          | 477,808              | (149,835)         | (120,988)       | (103,565)          | 11,707          | 63,450             |
| ULAE                        | (7,440)             | (21,578)          | (1,991)           | (8,637)            | 2,586            | 17,971               | (79,059)          | (21,307)        | (9,282)            | 574             | 1,544              |
| Consultants                 | -                   | -                 | -                 | -                  | -                | -                    | -                 | -               | -                  | -               | -                  |
| Administration-Other        | -                   | -                 | -                 | -                  | -                | -                    | -                 | -               | -                  | -               | -                  |
| Safety Service              | -                   | -                 | -                 | -                  | -                | -                    | -                 | -               | -                  | -               | -                  |
| Claims Administration       | 11,340              | 15,022            | 6,024             | 6,978              | 14,306           | 19,697               | 95,785            | 22,248          | 5,331              | 260             | 4,269              |
| Program Administration      | -                   | -                 | -                 | -                  | -                | -                    | -                 | -               | -                  | -               | -                  |
| Board Expenses              | -                   | -                 | -                 | -                  | -                | -                    | -                 | -               | -                  | -               | -                  |
| Excess Insurance            | -                   | -                 | -                 | -                  | -                | -                    | -                 | -               | -                  | -               | -                  |
| Total Operating Expenses    | 190,704             | (2,142)           | 13,732            | (40,772)           | 385,012          | 752,205              | 91,139            | (38,009)        | (77,228)           | 13,067          | 100,176            |
| Operating Income (Loss)     | (107,508)           | 124,610           | 29,710            | 108,921            | (241,458)        | (194,474)            | 735,296           | 189,823         | 116,863            | (1,529)         | (31,876)           |
| Non-Operating Income        |                     |                   |                   |                    |                  |                      |                   |                 |                    |                 |                    |
| Change in Fair Market Value | 1,901               | 3,791             | 782               | 1,409              | 5,718            | 4,042                | 33,315            | 6,354           | 2,704              | 588             | 1,731              |
| Investment Income           | 3,897               | 7,533             | 1,518             | 2,885              | 11,676           | 6,480                | 69,769            | 13,120          | 5,479              | 1,175           | 3,568              |
| Total Non-Operating Income  | 5,798               | 11,324            | 2,300             | 4,294              | 17,394           | 10,522               | 103,084           | 19,474          | 8,183              | 1,763           | 5,299              |
| Change in Net Position      | (101,710)           | 135,934           | 32,010            | 113,215            | (224,064)        | (183,952)            | 838,380           | 209,297         | 125,046            | 234             | (26,577)           |
| Beginning Net Position      | (96,328)            | (28,177)          | 67,594            | 50,725             | 500,272          | (72,081)             | 1,352,305         | 267,089         | 274,894            | 99,207          | 194,137            |
| Ending Net Position         | \$ (198,038)        | \$ 107,757        | \$ 99,604         | \$ 163,940         | \$ 276,208       | \$ (256,033)         | \$ 2,190,685      | \$ 476,386      | \$ 399,940         | \$ 99,441       | \$ 167,560         |

**Northern California Cities Self Insurance Fund**  
**(Governmental Enterprise Fund)**  
**Combining Statement of Revenues, Expenses and Changes in Net Position – Workers’ Compensation**  
**For the Nine Months Ended March 31, 2014**

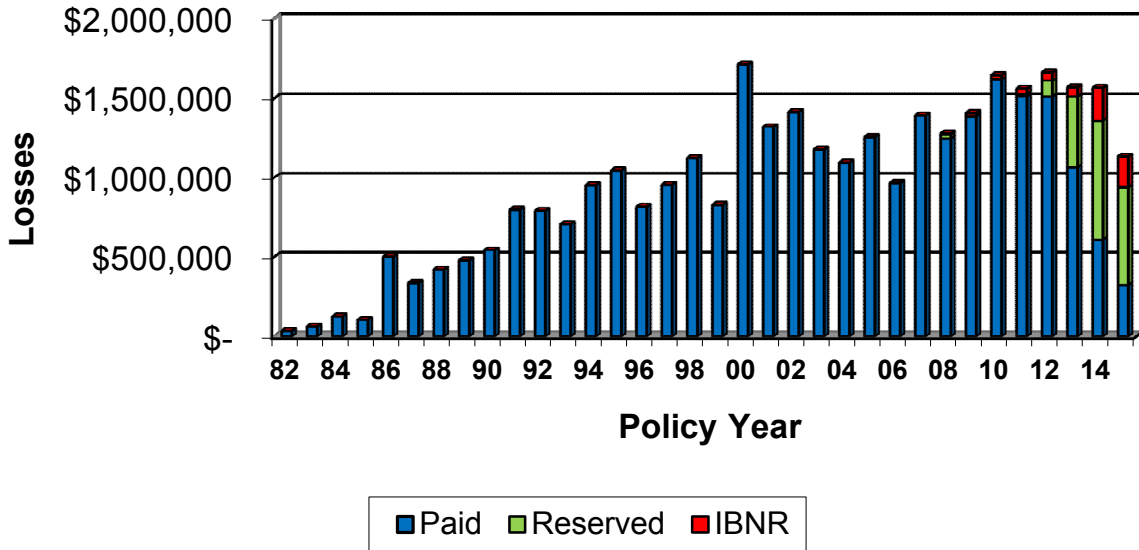
|                                   | City of<br>Lincoln | City of<br>Marysville | City of<br>Nevada City | City of<br>Oroville | City of<br>Paradise | City of<br>Placerville | City of<br>Red Bluff | City of<br>Rio Vista | City of<br>Rocklin  | City of<br>Willows | City of<br>Yuba City |
|-----------------------------------|--------------------|-----------------------|------------------------|---------------------|---------------------|------------------------|----------------------|----------------------|---------------------|--------------------|----------------------|
| Operating Income                  |                    |                       |                        |                     |                     |                        |                      |                      |                     |                    |                      |
| Administration Deposit            | \$ -               | \$ -                  | \$ -                   | \$ -                | \$ -                | \$ -                   | \$ -                 | \$ -                 | \$ -                | \$ -               | \$ -                 |
| Banking Layer Deposit             | 240,404            | 154,333               | 36,610                 | 118,946             | 109,041             | 112,247                | 147,496              | 36,666               | 297,925             | 69,509             | 450,722              |
| Shared Risk Layer                 | -                  | -                     | -                      | -                   | -                   | -                      | -                    | -                    | -                   | -                  | -                    |
| Excess Deposit/Premium            | -                  | -                     | -                      | -                   | -                   | -                      | -                    | -                    | -                   | -                  | -                    |
| Risk Management Grants            | -                  | -                     | -                      | -                   | -                   | -                      | -                    | -                    | -                   | -                  | -                    |
| Other Income                      | -                  | -                     | -                      | -                   | -                   | -                      | -                    | -                    | -                   | -                  | -                    |
| <b>Total Operating Income</b>     | <b>240,404</b>     | <b>154,333</b>        | <b>36,610</b>          | <b>118,946</b>      | <b>109,041</b>      | <b>112,247</b>         | <b>147,496</b>       | <b>36,666</b>        | <b>297,925</b>      | <b>69,509</b>      | <b>450,722</b>       |
| Operating Expenses                |                    |                       |                        |                     |                     |                        |                      |                      |                     |                    |                      |
| Claims Paid                       | 64,079             | 55,466                | 45,373                 | 80,852              | 204,300             | 50,662                 | 127,418              | 21,881               | 95,659              | 15,123             | 276,082              |
| O/S Liability adj.                | (249,195)          | 10,080                | (53,433)               | 8,220               | (218,023)           | 4,984                  | 182,127              | (45,507)             | (96,508)            | 102,294            | (30,879)             |
| ULAE                              | (24,483)           | (14,230)              | (6,176)                | (5,442)             | (28,419)            | (9,470)                | (5,761)              | (5,038)              | (24,262)            | 4,752              | (29,189)             |
| Consultants                       | -                  | -                     | -                      | -                   | -                   | -                      | -                    | -                    | -                   | -                  | -                    |
| Administration-Other              | -                  | -                     | -                      | -                   | -                   | -                      | -                    | -                    | -                   | -                  | -                    |
| Safety Service                    | -                  | -                     | -                      | -                   | -                   | -                      | -                    | -                    | -                   | -                  | -                    |
| Claims Administration             | 13,571             | 21,269                | 4,550                  | 12,133              | 19,997              | 20,241                 | 32,544               | 5,149                | 27,414              | 6,457              | 36,422               |
| Program Administration            | -                  | -                     | -                      | -                   | -                   | -                      | -                    | -                    | -                   | -                  | -                    |
| Board Expenses                    | -                  | -                     | -                      | -                   | -                   | -                      | -                    | -                    | -                   | -                  | -                    |
| Excess Insurance                  | -                  | -                     | -                      | -                   | -                   | -                      | -                    | -                    | -                   | -                  | -                    |
| <b>Total Operating Expenses</b>   | <b>(196,028)</b>   | <b>72,585</b>         | <b>(9,686)</b>         | <b>95,763</b>       | <b>(22,145)</b>     | <b>66,417</b>          | <b>336,328</b>       | <b>(23,515)</b>      | <b>2,303</b>        | <b>128,626</b>     | <b>252,436</b>       |
| <b>Operating Income (Loss)</b>    | <b>436,432</b>     | <b>81,748</b>         | <b>46,296</b>          | <b>23,183</b>       | <b>131,186</b>      | <b>45,830</b>          | <b>(188,832)</b>     | <b>60,181</b>        | <b>295,622</b>      | <b>(59,117)</b>    | <b>198,286</b>       |
| Non-Operating Income              |                    |                       |                        |                     |                     |                        |                      |                      |                     |                    |                      |
| Change in Fair Market Value       | 5,594              | 5,236                 | 1,390                  | 3,674               | 4,863               | 3,584                  | 3,870                | 1,300                | 10,807              | 2,053              | 10,545               |
| Investment Income                 | 12,017             | 11,095                | 2,672                  | 7,414               | 9,554               | 7,300                  | 8,157                | 2,675                | 22,437              | 4,205              | 21,716               |
| <b>Total Non-Operating Income</b> | <b>17,611</b>      | <b>16,331</b>         | <b>4,062</b>           | <b>11,088</b>       | <b>14,417</b>       | <b>10,884</b>          | <b>12,027</b>        | <b>3,975</b>         | <b>33,244</b>       | <b>6,258</b>       | <b>32,261</b>        |
| <b>Change in Net Position</b>     | <b>454,043</b>     | <b>98,079</b>         | <b>50,358</b>          | <b>34,271</b>       | <b>145,603</b>      | <b>56,714</b>          | <b>(176,805)</b>     | <b>64,156</b>        | <b>328,866</b>      | <b>(52,859)</b>    | <b>230,547</b>       |
| <b>Beginning Net Position</b>     | <b>53,428</b>      | <b>29,041</b>         | <b>158,808</b>         | <b>259,760</b>      | <b>89,930</b>       | <b>214,564</b>         | <b>(285,155)</b>     | <b>73,745</b>        | <b>760,465</b>      | <b>262,223</b>     | <b>(92,390)</b>      |
| <b>Ending Net Position</b>        | <b>\$ 507,471</b>  | <b>\$ 127,120</b>     | <b>\$ 209,166</b>      | <b>\$ 294,031</b>   | <b>\$ 235,533</b>   | <b>\$ 271,278</b>      | <b>\$ (461,960)</b>  | <b>\$ 137,901</b>    | <b>\$ 1,089,331</b> | <b>\$ 209,364</b>  | <b>\$ 138,157</b>    |

**Northern California Cities Self Insurance Fund  
(Governmental Enterprise Fund)  
Reconciliation of Claims Liability by Program  
As of March 31, 2015 and June 30, 2014**

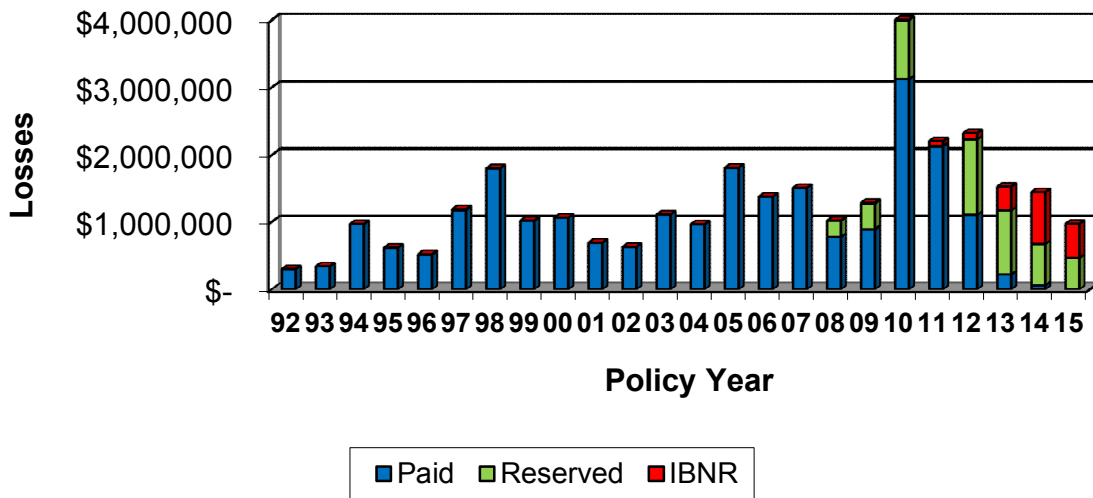
|                                                                                                | <b>Liability<br/>Banking<br/>2015</b> | <b>Liability<br/>Shared Risk<br/>2015</b> | <b>Total<br/>Liability Program</b> |                     | <b>WC<br/>Banking<br/>2015</b> | <b>WC<br/>Shared Risk<br/>2015</b> | <b>Total<br/>WC Program</b> |                   | <b>Totals</b>     |                   |
|------------------------------------------------------------------------------------------------|---------------------------------------|-------------------------------------------|------------------------------------|---------------------|--------------------------------|------------------------------------|-----------------------------|-------------------|-------------------|-------------------|
|                                                                                                |                                       |                                           | <b>2015</b>                        | <b>2014</b>         |                                |                                    | <b>2015</b>                 | <b>2014</b>       | <b>2015</b>       | <b>2014</b>       |
| Unpaid claims and claim adjustment expenses at beginning of the fiscal year                    | 2,579,981                             | 6,041,127                                 | 8,621,108                          | 7,872,023           | 13,893,362                     | 13,912,620                         | 27,805,982                  | 27,589,496        | 36,427,090        | 35,461,519        |
| Adjustment to beginning balance for prior treatment of 4850 and TD voucher difference          | -                                     | -                                         | -                                  | -                   | (509,761)                      | 509,761                            | -                           | -                 | -                 | -                 |
| Incurred claims and claim adjustment expenses:                                                 |                                       |                                           |                                    |                     |                                |                                    |                             |                   |                   |                   |
| Provision for insured events of the current fiscal year                                        | 1,131,420                             | 968,031                                   | 2,099,451                          | 2,752,547           | 3,072,076                      | 1,810,166                          | 4,882,242                   | 6,648,142         | 6,981,693         | 9,400,689         |
| Increases (Decreases) in provision for insured events of prior fiscal years                    | (37,462)                              | 219,118                                   | 181,656                            | 886,914             | (598,015)                      | (20,905)                           | (618,920)                   | (2,238,470)       | (437,264)         | (1,351,556)       |
| Change in provision for ULAE in current year                                                   | -                                     | -                                         | -                                  | -                   | (274,339)                      | (198,519)                          | (472,858)                   | 97,416            | (472,858)         | 97,416            |
| <b>Total incurred claims and claim adjustment expenses</b>                                     | <b>1,093,958</b>                      | <b>1,187,149</b>                          | <b>2,281,107</b>                   | <b>3,639,462.00</b> | <b>1,689,961</b>               | <b>2,100,503</b>                   | <b>3,790,464</b>            | <b>4,507,088</b>  | <b>6,071,571</b>  | <b>8,146,549</b>  |
| Payments:                                                                                      |                                       |                                           |                                    |                     |                                |                                    |                             |                   |                   |                   |
| Claims and claim adjustment expenses attributable to insured events of the current fiscal year | 610,350                               | -                                         | 610,350                            | 331,505             | 550,673                        | -                                  | 550,673                     | 912,428           | 1,161,023         | 1,243,933         |
| Claims and claim adjustment expenses attributable to insured events of prior fiscal years      | 523,449                               | 407,917                                   | 931,366                            | 2,558,872           | 1,640,354                      | 1,209,286                          | 2,849,640                   | 3,378,174         | 3,781,006         | 5,937,046         |
| <b>Total Payments</b>                                                                          | <b>1,133,799</b>                      | <b>407,917</b>                            | <b>1,541,716</b>                   | <b>2,890,377</b>    | <b>2,191,027</b>               | <b>1,209,286</b>                   | <b>3,400,313</b>            | <b>4,290,602</b>  | <b>4,942,029</b>  | <b>7,180,979</b>  |
| <b>Total unpaid claims and claim adjustment expenses at end of the fiscal year</b>             | <b>2,540,140</b>                      | <b>6,820,359</b>                          | <b>9,360,499</b>                   | <b>8,621,108</b>    | <b>13,392,296</b>              | <b>14,803,837</b>                  | <b>28,196,133</b>           | <b>27,805,982</b> | <b>37,556,632</b> | <b>36,427,090</b> |
| Claims Liability                                                                               | 2,540,140                             | 6,820,359                                 | 9,360,499                          | 8,621,108           | 12,659,699                     | 13,994,025                         | 26,653,724                  | 25,790,716        | 36,014,223        | 34,411,824        |
| Claims ULAE                                                                                    | -                                     | -                                         | -                                  | -                   | 732,597                        | 809,812                            | 1,542,409                   | 2,015,266         | 1,542,409         | 2,015,266         |
| <b>Total Claim Liabilities</b>                                                                 | <b>2,540,140</b>                      | <b>6,820,359</b>                          | <b>9,360,499</b>                   | <b>8,621,108</b>    | <b>13,392,296</b>              | <b>14,803,837</b>                  | <b>28,196,133</b>           | <b>27,805,982</b> | <b>37,556,632</b> | <b>36,427,090</b> |

**Northern California Cities Self Insurance Fund**  
**Graphical Summary of Claims**  
**As of March 31, 2015**

**Liability - Banking**



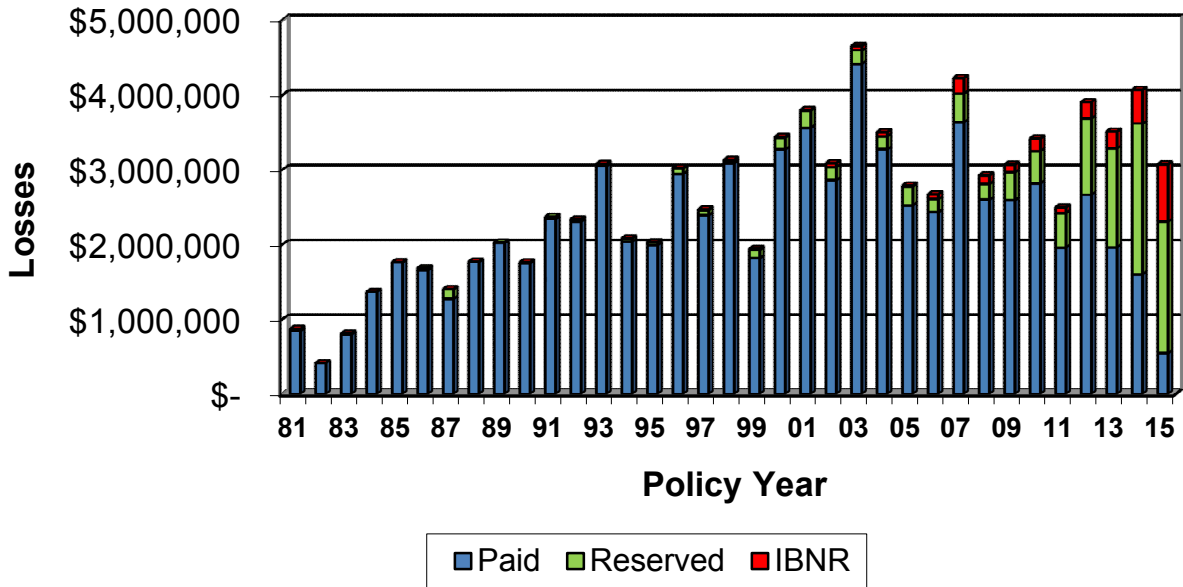
**Liability - Shared**



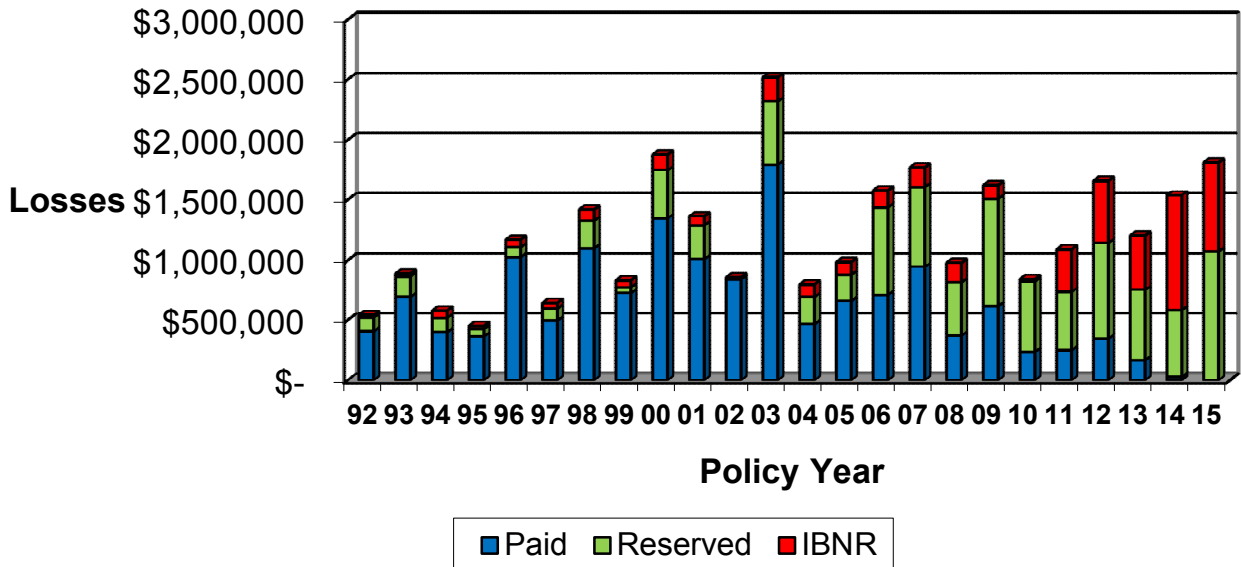
See Accompanying Accountant's Report

**Northern California Cities Self Insurance Fund**  
**Graphical Summary of Claims**  
**As of March 31, 2014**

**Workers Compensation - Banking**



**Workers Compensation - Shared**





**Northern California Cities Self Insurance Fund**  
**Budget to Actual**  
**As of March 31, 2015**

|                                           | Budget<br>2014-2015 |            |            | YTD Expended<br>2014-2015 |            |            | Remaining<br>2014-2015 |         |            |             |  |
|-------------------------------------------|---------------------|------------|------------|---------------------------|------------|------------|------------------------|---------|------------|-------------|--|
|                                           | Total               | WC         | Liab       | Total                     | WC         | Liab       | Total \$               | Total % | WC         | Liab        |  |
| <b>ADMIN BUDGET</b>                       |                     |            |            |                           |            |            |                        |         |            |             |  |
| <b>Administrative Revenue</b>             |                     |            |            |                           |            |            |                        |         |            |             |  |
| 41010 Administrative Deposit - See Note 1 | \$ 838,846          | \$ 462,123 | \$ 376,723 | \$ 629,134                | \$ 346,592 | \$ 282,542 | \$ 209,712             | 25%     | \$ 115,531 | \$ 94,181   |  |
| 44030 Change in Fair Value - See Note 2   | -                   | -          | -          | 4,332                     | 3,815      | 517        | (4,332)                |         | (3,815)    | (517)       |  |
| 44040 Interest Income - See Note 2        | -                   | -          | -          | 10,066                    | 7,952      | 2,114      | (10,066)               |         | (7,952)    | (2,114)     |  |
| 44080 Risk Management Grants - See Note 3 | -                   | -          | -          | 91,532                    | 91,532     | -          | (91,532)               |         | (91,532)   | -           |  |
| Total Admin Revenue                       | \$ 838,846          | \$ 462,123 | \$ 376,723 | \$ 735,064                | \$ 449,891 | \$ 285,173 | \$ 195,314             | 23%     | \$ 12,232  | \$ 91,550   |  |
| <b>Administrative Expenses</b>            |                     |            |            |                           |            |            |                        |         |            |             |  |
| 52101 Claims Audit                        | \$ 7,350            | \$ 7,350   | \$ -       | \$ -                      | \$ -       | \$ -       | \$ 7,350               | 100%    | \$ 7,350   | \$ -        |  |
| 52102 Financial Audit                     | 27,000              | 13,500     | 13,500     | 26,100                    | 13,050     | 13,050     | 900                    | 3%      | 450        | 450         |  |
| 52103 Legal Services                      | 10,000              | 5,000      | 5,000      | 8,154                     | 4,077      | 4,077      | 1,846                  | 18%     | 923        | 923         |  |
| 52104 Actuarial Services                  | 10,500              | 4,200      | 6,300      | -                         | -          | -          | 10,500                 | 100%    | 4,200      | 6,300       |  |
| 52106 JPA Accreditation                   | -                   | -          | -          | 5,850                     | 2,925      | 2,925      | (5,850)                |         | (2,925)    | (2,925)     |  |
| 52107 Fidelity Bonds                      | 2,000               | 1,000      | 1,000      | 2,906                     | 1,453      | 1,453      | (906)                  | -45%    | (453)      | (453)       |  |
| 52109 Miscellaneous Consultants           | 5,000               | 2,500      | 2,500      | -                         | -          | -          | 5,000                  | 100%    | 2,500      | 2,500       |  |
| Total Admin Expenses                      | \$ 61,850           | \$ 33,550  | \$ 28,300  | \$ 43,010                 | \$ 21,505  | \$ 21,505  | \$ 18,840              | 30%     | \$ 12,045  | \$ 6,795    |  |
| <b>Safety Services</b>                    |                     |            |            |                           |            |            |                        |         |            |             |  |
| 52200 Safety Service                      | \$ -                | \$ -       | \$ -       | \$ 16,353                 | \$ 4,725   | \$ 11,628  | \$ (16,353)            |         | \$ (4,725) | \$ (11,628) |  |
| 52201 Risk Mgmt Comm Services             | 30,000              | 15,000     | 15,000     | 122,354                   | 64,629     | 57,725     | (92,354)               | -308%   | (49,629)   | (42,725)    |  |
| 52202 Risk Mgmt Comm Mtg Expense          | 1,000               | 500        | 500        | 441                       | 220        | 221        | 559                    | 56%     | 280        | 279         |  |
| 52203 Police Risk Mgmt Comm Svcs          | 12,400              | 6,200      | 6,200      | 58                        | 29         | 29         | 12,342                 | 100%    | 6,171      | 6,171       |  |
| 52204 On Site                             | 178,140             | 104,230    | 73,910     | 4,458                     | 2,229      | 2,229      | 173,682                | 97%     | 102,001    | 71,681      |  |
| 52207 Seminars and PARMA                  | 72,600              | 40,000     | 32,600     | 15,425                    | 7,712      | 7,713      | 57,175                 | 79%     | 32,288     | 24,887      |  |
| 52208 Police Risk Mgmt Manual             | 96,500              | 6,500      | 90,000     | 72,309                    | -          | 72,309     | 24,191                 | 25%     | 6,500      | 17,691      |  |
| 52209 Safety Contingency                  | 50,000              | 25,000     | 25,000     | 63,096                    | 31,548     | 31,548     | (13,096)               | -26%    | (6,548)    | (6,548)     |  |
| 52214 OCCUMED                             | 18,000              | 18,000     | -          | 13,500                    | 13,500     | -          | 4,500                  | 25%     | 4,500      | -           |  |
| 52215 Online Risk Management Services     | 14,000              | 7,000      | 7,000      | 12,307                    | 6,153      | 6,154      | 1,693                  | 12%     | 847        | 846         |  |
| 52217 Wellness Optional                   | 14,150              | 14,150     | -          | -                         | -          | -          | 14,150                 | 100%    | 14,150     | -           |  |
| Total Safety Services Expenses            | \$ 486,790          | \$ 236,580 | \$ 250,210 | \$ 320,301                | \$ 130,745 | \$ 189,556 | \$ 166,489             | 34%     | \$ 105,835 | \$ 60,654   |  |

**Northern California Cities Self Insurance Fund**  
**Budget to Actual**  
**As of March 31, 2015**

|                                                                                    | Budget<br>2014-2015 |                     |                     | YTD Expended<br>2014-2015 |                   |                     | Remaining<br>2014-2015 |            |                     |                    |
|------------------------------------------------------------------------------------|---------------------|---------------------|---------------------|---------------------------|-------------------|---------------------|------------------------|------------|---------------------|--------------------|
|                                                                                    | Total               | WC                  | Liab                | Total                     | WC                | Liab                | Total                  | Total %    | WC                  | Liab               |
| <b>ADMIN BUDGET CONTINUED</b>                                                      |                     |                     |                     |                           |                   |                     |                        |            |                     |                    |
| <b>Claims Administration</b>                                                       |                     |                     |                     |                           |                   |                     |                        |            |                     |                    |
| 52302 Claims Administration Fee                                                    | \$ 19,800           | \$ -                | \$ 19,800           | \$ 28,350                 | \$ -              | \$ 28,350           | \$ (8,550)             | -43%       | \$ -                | \$ (8,550)         |
| 52305 MPN Services                                                                 | 24,900              | 24,900              | -                   | -                         | -                 | -                   | 24,900                 | 100%       | 24,900              | -                  |
| 52304 State Funding/Fraud Assessment                                               | 145,000             | 145,000             | -                   | 152,751                   | 152,751           | -                   | (7,751)                | -5%        | (7,751)             | -                  |
| Total Claims Admin Expenses                                                        | \$ 189,700          | \$ 169,900          | \$ 19,800           | \$ 181,101                | \$ 152,751        | \$ 28,350           | \$ 8,599               | 5%         | \$ 17,149           | \$ (8,550)         |
| <b>Program Administration</b>                                                      |                     |                     |                     |                           |                   |                     |                        |            |                     |                    |
| 52401 Program Administration Fee                                                   | \$ 286,000          | \$ 130,000          | \$ 156,000          | \$ 214,500                | \$ 96,525         | \$ 117,975          | \$ 71,500              | 25%        | \$ 33,475           | \$ 38,025          |
| 52403 Accounting Services                                                          | 65,826              | 32,913              | 32,913              | 48,272                    | 24,136            | 24,136              | 17,554                 | 27%        | 8,777               | 8,777              |
| Total Program Admin Expenses                                                       | \$ 351,826          | \$ 162,913          | \$ 188,913          | \$ 262,772                | \$ 120,661        | \$ 142,111          | \$ 89,054              | 25%        | \$ 42,252           | \$ 46,802          |
| <b>Board Expenses</b>                                                              |                     |                     |                     |                           |                   |                     |                        |            |                     |                    |
| 52501 Executive Committee                                                          | \$ 3,000            | \$ 1,500            | \$ 1,500            | \$ 310                    | \$ 155            | \$ 155              | \$ 2,690               | 90%        | \$ 1,345            | \$ 1,345           |
| 52502 Executive Committee Member Travel                                            | 2,000               | 1,000               | 1,000               | 520                       | 260               | 260                 | 1,480                  | 74%        | 740                 | 740                |
| 52503 Board of Directors Meetings (includes Travel)                                | 5,000               | 2,500               | 2,500               | 5,376                     | 2,688             | 2,688               | (376)                  | -8%        | (188)               | (188)              |
| XXXX Board of Directors Long Range Planning Session (every 3 years, 2012)          | 5,000               | 2,500               | 2,500               | -                         | -                 | -                   | 5,000                  | 100%       | 2,500               | 2,500              |
| 52504 Association Memberships                                                      | 4,000               | 2,000               | 2,000               | 1,998                     | 999               | 999                 | 2,002                  | 50%        | 1,001               | 1,001              |
| Total Board Expenses                                                               | \$ 19,000           | \$ 9,500            | \$ 9,500            | \$ 8,204                  | \$ 4,102          | \$ 4,102            | \$ 10,796              | 57%        | \$ 5,398            | \$ 5,398           |
| <b>Other Administration Expenses - Not identified with above budget line items</b> |                     |                     |                     |                           |                   |                     |                        |            |                     |                    |
| 52000 Administrative Expense                                                       | \$ -                | \$ -                | \$ -                | \$ 298                    | \$ 149            | \$ 149              | \$ (298)               |            | \$ (149)            | \$ (149)           |
| Total Other Admin                                                                  | \$ -                | \$ -                | \$ -                | \$ 298                    | \$ 149            | \$ 149              | \$ (298)               |            | \$ (149)            | \$ (149)           |
| <b>Total Admin Expenses</b>                                                        | <b>\$ 1,109,166</b> | <b>\$ 612,443</b>   | <b>\$ 496,723</b>   | <b>\$ 815,686</b>         | <b>\$ 429,913</b> | <b>\$ 385,773</b>   | <b>\$ 293,480</b>      | <b>26%</b> | <b>\$ 182,530</b>   | <b>\$ 110,950</b>  |
| <b>TOTAL ADMIN REVENUE OVER EXPENSES</b>                                           | <b>\$ (270,320)</b> | <b>\$ (150,320)</b> | <b>\$ (120,000)</b> | <b>\$ (80,622)</b>        | <b>\$ 19,978</b>  | <b>\$ (100,600)</b> | <b>\$ (98,166)</b>     |            | <b>\$ (170,298)</b> | <b>\$ (19,400)</b> |

**Northern California Cities Self Insurance Fund**  
**Budget to Actual**  
**As of March 31, 2015**

|                                            | Budget<br>2014-2015 |                     |                   | YTD Expended<br>2014-2015 |                     |                     | Remaining<br>2014-2015 |         |                     |                     |
|--------------------------------------------|---------------------|---------------------|-------------------|---------------------------|---------------------|---------------------|------------------------|---------|---------------------|---------------------|
|                                            | Total               | WC                  | Liab              | Total                     | WC                  | Liab                | Total                  | Total % | WC                  | Liab                |
| <b>BANKING LAYER BUDGET</b>                |                     |                     |                   |                           |                     |                     |                        |         |                     |                     |
| <b>Banking Layer Revenue</b>               |                     |                     |                   |                           |                     |                     |                        |         |                     |                     |
| 41020 Banking Layer Deposit - See Note 1   | \$ 6,903,775        | \$ 5,186,876        | \$ 1,716,899      | \$ 5,177,832              | \$ 3,890,159        | \$ 1,287,673        | \$ 1,725,943           | 25%     | \$ 1,296,717        | \$ 429,226          |
| 44020 CJPRMA Refund Transfer - See Note 4  | (399,360)           | -                   | (399,360)         | -                         | -                   | -                   | (399,360)              | 100%    | -                   | (399,360)           |
| 44030 Change in Fair Value - See Note 2    | -                   | -                   | -                 | 161,722                   | 115,250             | 46,472              | (161,722)              |         | (115,250)           | (46,472)            |
| 44040 Interest Income - See Note 2         | -                   | -                   | -                 | 344,621                   | 236,341             | 108,280             | (344,621)              |         | (236,341)           | (108,280)           |
| 44010 Other Income                         | -                   | -                   | -                 | 11,459                    | 10,581              | 878                 | (11,459)               |         | (10,581)            | (878)               |
| Total Banking Layer Revenue                | \$ 6,504,415        | \$ 5,186,876        | \$ 1,317,539      | \$ 5,695,634              | \$ 4,252,331        | \$ 1,443,303        | \$ 808,781             | 12%     | \$ 934,545          | \$ (125,764)        |
| <b>Banking Layer Expenses</b>              |                     |                     |                   |                           |                     |                     |                        |         |                     |                     |
| 51100 Claims Paid - See Note 5             | \$ -                | \$ -                | \$ -              | \$ 3,048,483              | \$ 2,191,025        | \$ 857,458          | \$ (3,048,483)         |         | \$ (2,191,025)      | \$ (857,458)        |
| 51110 Claims Refunds                       | -                   | -                   | -                 | (13,430)                  | (13,393)            | (37)                | 13,430                 |         | 13,393              | 37                  |
| 51000 Claims Adjusting Fee - See Note 5    | 924,000             | 540,000             | 432,000           | -                         | -                   | -                   | -                      |         | -                   | -                   |
| 51050 Voids - claims                       | -                   | -                   | -                 | (58,208)                  | (52,991)            | (5,217)             | 58,208                 |         | 52,991              | 5,217               |
| 51115 Claims Subrogation/Recoveries        | -                   | -                   | -                 | (571,777)                 | (567,377)           | (4,400)             | 571,777                |         | 567,377             | 4,400               |
| 51135 Claims Admin - Liability             | -                   | -                   | -                 | 276,321                   | -                   | 276,321             | (276,321)              |         | -                   | (276,321)           |
| 51140 Claims Excess Adj                    | -                   | -                   | -                 | 227,627                   | 314,686             | (87,059)            | (227,627)              |         | (314,686)           | 87,059              |
| 51400 OS Liability Adjustment              | -                   | -                   | -                 | 1,602,401                 | 863,009             | 739,392             | (1,602,401)            |         | (863,009)           | (739,392)           |
| 51800 ULAE Adjustment                      | -                   | -                   | -                 | (472,858)                 | (472,858)           | -                   | 472,858                |         | 472,858             | -                   |
| 52300 Claims Admin - Monthly WC Only       | -                   | -                   | -                 | 401,005                   | 401,005             | -                   | (401,005)              |         | (401,005)           | -                   |
| Total Banking Layer Expenses               | \$ 924,000          | \$ 540,000          | \$ 432,000        | \$ 4,439,564              | \$ 2,663,106        | \$ 1,776,458        | \$ (4,439,564)         |         | \$ (2,663,106)      | \$ (1,776,458)      |
| <b>TOTAL BANKING REVENUE OVER EXPENSES</b> | <b>\$ 5,580,415</b> | <b>\$ 4,646,876</b> | <b>\$ 885,539</b> | <b>\$ 1,256,070</b>       | <b>\$ 1,589,225</b> | <b>\$ (333,155)</b> | <b>\$ 5,248,345</b>    |         | <b>\$ 3,597,651</b> | <b>\$ 1,650,694</b> |

**Northern California Cities Self Insurance Fund**  
**Budget to Actual**  
**As of March 31, 2015**

|                                               | Budget<br>2014-2015 |                     |                     | YTD Expended<br>2014-2015 |                   |                   | Remaining<br>2014-2015 |         |                     |                   |
|-----------------------------------------------|---------------------|---------------------|---------------------|---------------------------|-------------------|-------------------|------------------------|---------|---------------------|-------------------|
|                                               | Total               | WC                  | Liab                | Total                     | WC                | Liab              | Total                  | Total % | WC                  | Liab              |
| <b>SHARED RISK LAYER BUDGET</b>               |                     |                     |                     |                           |                   |                   |                        |         |                     |                   |
| <b>Shared Layer Revenue</b>                   |                     |                     |                     |                           |                   |                   |                        |         |                     |                   |
| 41030 Shared Risk Layer Deposit - See Note 1  | \$ 3,967,319        | \$ 2,621,126        | \$ 1,346,193        | \$ 2,975,490              | \$ 1,965,845      | \$ 1,009,645      | \$ 991,829             | 25%     | \$ 655,281          | \$ 336,548        |
| 41040 Excess Deposit/Premium - See Note 1     | 1,934,290           | 964,512             | 969,778             | 1,450,718                 | 723,384           | 727,334           | 483,572                | 25%     | 241,128             | 242,444           |
| 44030 Change in Fair Value                    | -                   | -                   | -                   | 84,675                    | 73,800            | 10,875            | (84,675)               |         | (73,800)            | (10,875)          |
| 44040 Interest Income                         | -                   | -                   | -                   | 172,851                   | 144,171           | 28,680            | (172,851)              |         | (144,171)           | (28,680)          |
| 44060 Property Premium - See Note 1           | 850,361             | -                   | 850,361             | 637,775                   | -                 | 637,775           | 212,586                | 25%     | -                   | 212,586           |
| 44070 Crime Premium - See Note 1              | 23,897              | -                   | 23,897              | 17,924                    | -                 | 17,924            | 5,973                  | 25%     | -                   | 5,973             |
| Total Shared Layer Revenue                    | \$ 6,775,867        | \$ 3,585,638        | \$ 3,190,229        | \$ 5,339,433              | \$ 2,907,200      | \$ 2,432,233      | \$ 1,436,434           | 21%     | \$ 678,438          | \$ 757,996        |
| <b>Shared Layer Expenses</b>                  |                     |                     |                     |                           |                   |                   |                        |         |                     |                   |
| 51100 Claims Paid - See Note 5                | \$ -                | \$ -                | \$ -                | \$ 2,032,960              | \$ 1,528,331      | \$ 504,629        | \$ (2,032,960)         |         | \$ (1,528,331)      | \$ (504,629)      |
| 54100 Excess Deposit/Premium Exp - See Note 6 | 1,934,290           | 964,512             | 969,778             | 1,335,438                 | 723,384           | 612,054           | 598,852                | 31%     | 241,128             | 357,724           |
| 54200 Safety Grant Fund                       | -                   | 150,000             | -                   | 59,321                    | 59,321            | -                 | (59,321)               |         | (59,321)            | -                 |
| 54150 Member Property Coverage - See Note 6   | 850,361             | -                   | 850,361             | 637,770                   | -                 | 637,770           | 212,591                | 25%     | -                   | 212,591           |
| 54150 Member Crime Coverage - See Note 6      | 23,897              | -                   | 23,897              | 17,924                    | -                 | 17,924            | 5,973                  | 25%     | -                   | 5,973             |
| Total Shared Layer Expenses                   | \$ 2,808,548        | \$ 1,114,512        | \$ 1,844,036        | \$ 4,083,413              | \$ 2,311,036      | \$ 1,772,377      | \$ (1,274,865)         | -45%    | \$ (1,346,524)      | \$ 71,659         |
| <b>TOTAL SHARED REVENUE OVER EXPENSES</b>     | <b>\$ 3,967,319</b> | <b>\$ 2,471,126</b> | <b>\$ 1,346,193</b> | <b>\$ 1,256,020</b>       | <b>\$ 596,164</b> | <b>\$ 659,856</b> | <b>\$ 2,711,299</b>    |         | <b>\$ 2,024,962</b> | <b>\$ 686,337</b> |
| <b>OTHER INCOME/(EXPENSE)</b>                 |                     |                     |                     |                           |                   |                   |                        |         |                     |                   |
| 44020 Excess Insurance Refund - See Note 4    | -                   | -                   | -                   | 251,186                   | -                 | 251,186           | (251,186)              |         | -                   | (251,186)         |
| 51900 Claims Expense - Other                  | -                   | -                   | -                   | (49)                      | (31)              | (18)              | 49                     |         | 31                  | 18                |
| 52900 Contingency Reserves                    | (9,853)             | -                   | (9,853)             | (10,168)                  | -                 | (10,168)          | 315                    | -3%     | -                   | 315               |
| Rounding                                      | -                   | -                   | -                   | (3)                       | (1)               | (3)               | -                      |         | -                   | -                 |
| Total Other Income/(Expense)                  | \$ (9,853)          | \$ -                | \$ (9,853)          | \$ 240,611                | \$ (209)          | \$ 240,820        | \$ (250,467)           |         | \$ 208              | \$ (250,676)      |
| <b>TOTAL INCOME/(EXPENSE)</b>                 | <b>9,277,414</b>    | <b>6,967,682</b>    | <b>2,101,879</b>    | <b>2,672,079</b>          | <b>2,205,158</b>  | <b>466,921</b>    | <b>7,861,478</b>       |         | <b>5,452,523</b>    | <b>2,066,955</b>  |

**Northern California Cities Self Insurance Fund**  
**Notes to Budget to Actual**  
**As of March 31, 2015**

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**1. Revenue Recognition**

The budget presents revenue to be earned during the entire fiscal year. In accordance with the accrual basis of accounting, the YTD Expended columns show only the amount earned by the organization, year-to-date.

**2. Investment Income**

No budget is developed for the Change in Fair Value and Interest Income amounts, as it is difficult to predict the yield on the organization's portfolio.

**3. Risk Management Grants**

Individual members have elected to have amounts withheld from past refunds to fund risk management specific to their City. There is no budget for this income as it will be used for individual members' risk management, not for the organization as a whole.

**4. CJPRMA Refund**

For budgeting purposes, the CJPRMA refund is recorded in the year following its approval. In accordance with the accrual basis of accounting, the refund to the organization is recorded on the books in the period it was declared.

**5. Claims Expenses**

Claims related expenses are budgeted based on the "claims paid" and "claims adjusting fee" estimates only. Claims related expenses are recorded on the books in several additional categories. Review of the budget to actual performance of claims related items should take this into consideration.

**6. Insurance Expense Recognition**

The budget presents excess and other insurance expense based on the policy fee paid for entire fiscal year. In accordance with the accrual basis of accounting, the YTD Expended columns show only the portion of the policy used by the organization, year-to-date. The remainder of the policy fee paid, but not used to date is recorded in Prepaid Expenses on the Statement of Net Position, as applicable.

**Northern California Cities Self Insurance Fund  
Safety Grant Historic Usage Report  
As of March 31, 2015**

| Member      | ADA Grants<br>Declared in FY 2009<br>Board Meeting<br>4/24/2009 |                      | Risk Management Grants elected to be retained in WC admin by members from their WC shared refund |                      |                      |                     |                      | Total funds available<br>FY 2009 - FY 2014 for<br>ADA grants and Risk<br>Management Grants | Total<br>Disbursements<br>Paid through<br>Last Update | Funds Available |
|-------------|-----------------------------------------------------------------|----------------------|--------------------------------------------------------------------------------------------------|----------------------|----------------------|---------------------|----------------------|--------------------------------------------------------------------------------------------|-------------------------------------------------------|-----------------|
|             | FY 2010                                                         | FY 2011              | FY 2012                                                                                          | FY 2013              | FY 2014              |                     |                      |                                                                                            |                                                       |                 |
| Anderson    | \$ 6,496.00                                                     | \$ 8,039.00          | \$ 7,650.00                                                                                      | \$ 7,540.00          | \$ 7,451.00          | \$ 3,860.00         | \$ 41,036.00         | \$ 26,478.00                                                                               | \$ 14,558.00                                          |                 |
| Auburn      | 6,397.00                                                        | -                    | -                                                                                                | 8,098.00             | -                    | -                   | 14,495.00            | 6,397.00                                                                                   | 8,098.00                                              |                 |
| Colusa      | 6,258.00                                                        | -                    | -                                                                                                | 5,817.00             | 5,662.00             | -                   | 17,737.00            | 17,737.00                                                                                  | -                                                     |                 |
| Corning     | 6,157.00                                                        | 6,149.00             | 5,788.00                                                                                         | 5,678.00             | -                    | -                   | 23,772.00            | 23,772.00                                                                                  | -                                                     |                 |
| Dixon       | 6,592.00                                                        | -                    | -                                                                                                | -                    | 10,379.00            | -                   | 16,971.00            | 11,762.47                                                                                  | 5,208.53                                              |                 |
| Elk Grove   | -                                                               | -                    | -                                                                                                | -                    | -                    | -                   | -                    | -                                                                                          | -                                                     |                 |
| Folsom      | 16,732.00                                                       | 62,977.00            | -                                                                                                | 61,737.00            | 61,566.00            | 32,328.00           | 235,340.00           | 124,222.92                                                                                 | 111,117.08                                            |                 |
| Galt        | 7,613.00                                                        | 14,375.00            | 14,135.00                                                                                        | 14,171.00            | 14,153.00            | 11,310.00           | 75,757.00            | 64,447.00                                                                                  | 11,310.00                                             |                 |
| Gridley     | 6,144.00                                                        | 6,391.00             | -                                                                                                | 6,507.00             | 6,476.00             | 5,152.00            | 30,670.00            | 6,144.00                                                                                   | 24,526.00                                             |                 |
| Ione        | -                                                               | -                    | -                                                                                                | -                    | -                    | 514.00              | 514.00               | -                                                                                          | 514.00                                                |                 |
| Jackson     | 5,627.00                                                        | 3,510.00             | 3,487.00                                                                                         | -                    | -                    | -                   | 12,624.00            | 5,500.00                                                                                   | 7,124.00                                              |                 |
| Lincoln     | 6,303.00                                                        | 8,638.00             | 10,028.00                                                                                        | -                    | 10,854.00            | -                   | 35,823.00            | 24,969.00                                                                                  | 10,854.00                                             |                 |
| Marysville  | 6,758.00                                                        | -                    | -                                                                                                | -                    | -                    | -                   | 6,758.00             | 731.00                                                                                     | 6,027.00                                              |                 |
| Nevada City | 5,665.00                                                        | -                    | -                                                                                                | -                    | 3,618.00             | 1,896.00            | 11,179.00            | 5,665.00                                                                                   | 5,514.00                                              |                 |
| Oroville    | 7,633.00                                                        | -                    | -                                                                                                | -                    | -                    | -                   | 7,633.00             | 7,633.00                                                                                   | -                                                     |                 |
| Placerville | 6,883.00                                                        | -                    | -                                                                                                | -                    | -                    | 9,048.00            | 15,931.00            | 6,883.00                                                                                   | 9,048.00                                              |                 |
| Paradise    | 7,182.00                                                        | -                    | -                                                                                                | -                    | -                    | -                   | 7,182.00             | 7,182.00                                                                                   | -                                                     |                 |
| Red Bluff   | 7,339.00                                                        | 12,860.00            | 12,493.00                                                                                        | 12,290.00            | -                    | -                   | 44,982.00            | 44,982.00                                                                                  | -                                                     |                 |
| Rio Vista   | 5,818.00                                                        | -                    | 4,770.00                                                                                         | 4,766.00             | -                    | 3,759.00            | 19,113.00            | 5,818.00                                                                                   | 13,295.00                                             |                 |
| Rocklin     | 9,178.00                                                        | 24,019.00            | 25,254.00                                                                                        | 25,419.00            | 25,476.00            | 20,260.00           | 129,606.00           | 110,451.00                                                                                 | 19,155.00                                             |                 |
| Willows     | 5,856.00                                                        | 4,618.00             | 4,412.00                                                                                         | -                    | -                    | 3,405.00            | 18,291.00            | 14,886.00                                                                                  | 3,405.00                                              |                 |
| Yuba City   | 8,607.00                                                        | -                    | -                                                                                                | 22,184.00            | -                    | -                   | 30,791.00            | 30,791.00                                                                                  | -                                                     |                 |
|             | <b>\$ 145,238.00</b>                                            | <b>\$ 151,576.00</b> | <b>\$ 88,017.00</b>                                                                              | <b>\$ 174,207.00</b> | <b>\$ 145,635.00</b> | <b>\$ 91,532.00</b> | <b>\$ 796,205.00</b> | <b>\$ 546,451.39</b>                                                                       | <b>\$ 249,753.61</b>                                  |                 |



BACK TO AGENDA

Northern California Cities Self Insurance Fund  
Executive Committee Meeting  
May 21, 2015

Agenda Item F.2.

## BUDGET-TO-ACTUAL AS OF MARCH 31, 2015

### INFORMATION ITEM

**ISSUE:** Members have asked for this item to be reviewed at each meeting to ensure that NCCSIF is on track. They have requested that the Program Administrators' discuss any items pertaining to the budget, updating members on the status of the current budget-to-actual.

**RECOMMENDATION:** None; NCCSIF administrative expenses year-to-date are currently on track with the 2015/16 Budget.

**FISCAL IMPACT:** None.

**BACKGROUND:** None.

**ATTACHMENT(S):** Please refer to pages 19-23 of the Quarterly Financial Report for Period Ending March 31, 2015 - Budget to Actual as of March 31, 2015.



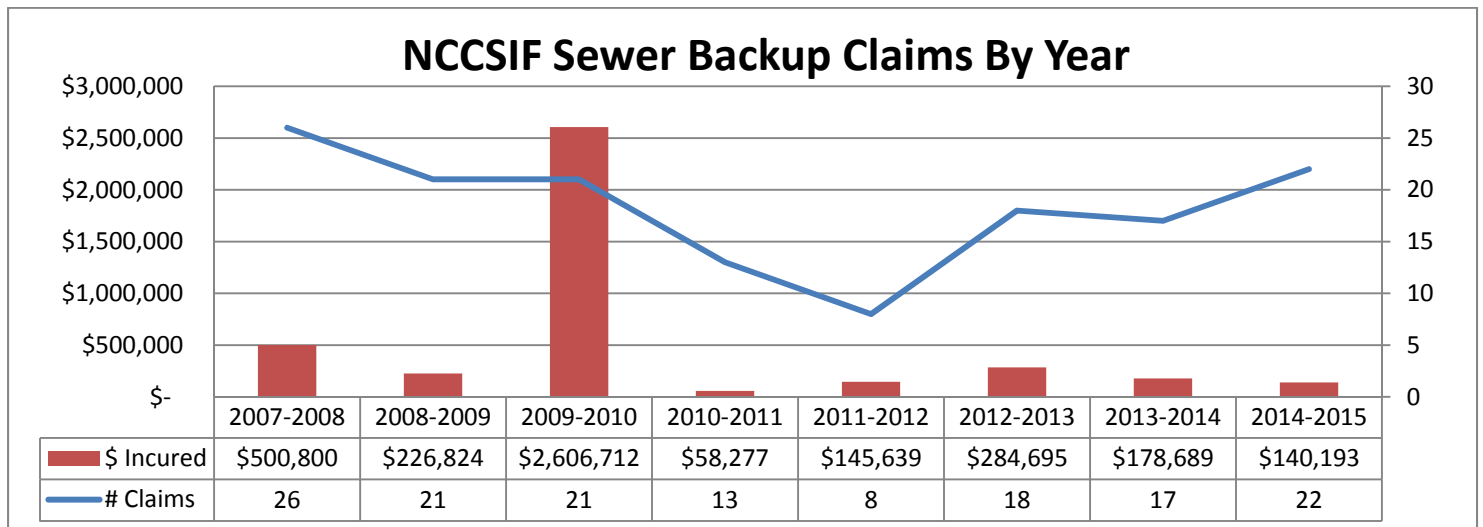
**SEWER RISK MANAGEMENT SURVEY AND SERVICE PLAN**

**ACTION ITEM**

**ISSUE:** DKF Solutions Group (DKF) provided the NCCSIF Risk Management Committee with a proposal for addressing sanitary sewer overflows (SSOs) and the backups that can impact private property (SBUs), including prevention, emergency response, and claims handling procedures.

Given the importance of addressing sewer backup prevention NCCSIF has an interest in members maintaining their sewer systems and managing backup response training. The Risk Management Committee agreed since sewer backups remain a major source of claims paid by NCCSIF.

The chart below indicates that sewer claims decreased after attention was provided after the 2009/10 record year but have increased again over the last three years. But once again, claims COUNT is on the rise. Also note that the dollars Incurred may lag so the trend below may continue to develop.



The Risk Management Committee requested a revised proposal from DKF based on feedback from members regarding their current operations and needs for services. Members were then surveyed and the results used to prepare a revised proposal. The final survey results and revised proposal, based on the number of expected participants per the survey, will be provided prior to the meeting. The original proposal is attached for reference and description of the services.





The Executive Committee is asked to provide a recommendation to the Board for funding of the proposal. The cost will vary based on participation and the early survey results place the estimated cost at between \$70,000 and \$80,000. **The Program Administrators suggest funding approximately half of the total budget - \$40,000, as part of the Liability Program administration budget.** Members using the services will pay half of the total until the NCCSIF funding runs out. Members could use their Risk Management Grant Funds for their half or encourage use of enterprise funds from their sewer operations to meet their needs.

**RECOMMENDATION:** Fund sewer risk management services for 2015/16 based on member survey and revised proposal with \$40,000 from the Liability Program budget, with expected cost savings in reducing the frequency and severity of sewer backups.

**FISCAL IMPACT:** TBD.

**BACKGROUND:** SSOs and SBUs impacting private property are a significant cause of loss to public agencies operating sewer systems resulting from property damage claims, Clean Water Act Citizen Suits and regulatory fines and penalties. As sanitary sewer infrastructure ages, the frequency and severity of SSOs and SBUs can be expected to increase in the absence of aggressive and strategic preventive maintenance and repair/replacement programs.

The State Water Resources Control Board (SWRCB) requires sanitary sewer system operators to have a Sanitary Sewer Management Plan (SSMP). The SSMP must address several elements, which when taken together, describe how an organization will budget, staff, provide preventive maintenance and repair/replace its sanitary sewer system to provide reliable performance of the system to minimize the likelihood of SSOs and SBUs. The SSMP must also include an Overflow Emergency Response Plan to address SSOs that occur.

**ATTACHMENT(S):** Original Proposal for Sanitary Sewer Risk Management Services

*Handouts prior to the meeting:*

- Revised Proposal for Sanitary Sewer Risk Management Services
- Sewer Survey



**~Proposal From DKF Solutions Group, LLC For Services To~  
Northern California Cities Self Insurance Fund (NCCSIF)  
Proposal No. 031615-1-2**

This PROPOSAL is made on February 12, 2015 by and between DKF Solutions Group, LLC and the Northern California Cities Self Insurance Fund (hereafter referred to as NCCSIF). This PROPOSAL is valid until 12am, July 30, 2015.

**SCOPE: Provide the following California State Water Resources Control Board (SWRCB) Related services** (Note: All SWRCB policy/procedure development will utilize DKF Solutions Group's policies/procedures and, unless otherwise noted below, not involve site time. DKF Solutions Group will collect necessary information from the member utilizing a combination of web meetings, phone call and email. If a NCCSIF member requests site time for additional assistance and/or meetings, time will be billed at one-half travel plus site at a rate of \$145/hour or the hourly rate of the subcontractor, whichever is higher.)

1. Perform an audit of each member's Sanitary Sewer Management Plan audit against the SWRCB's Waste Discharge Requirements, updated Monitoring and Reporting Program (MRP) Requirements and the SWRCB Pre-SSMP Inspection Questionnaire. The audit will include one on site meeting and will provide the member with a detailed report listing, by SSMP Element, those items missing, deficient or not in compliance with SWRCB requirements or in conformance with generally accepted best practices for sewer collection system management.

**FEE: \$4,500 per member with a minimum of 8 participating members**

2. Develop and/or update NCCSIF Members' Sanitary Sewer Overflow/Backup Response Plans (OERP) to reflect SWRCB Waste Discharge Requirements, September 2013 SWRCB updated Monitoring and Reporting Program requirements, the California Sanitation Risk Management Authority's model Sewer Overflow and Backup Response Plan Best Practices and NCCSIF's sewer backup claims handling procedures.

Completed OERPs will be delivered to members electronically as a secure PDF file. Members utilizing this service will use the DKF OERP template tailored to NCCSIF sewer backup claims handling procedures and are limited to one draft review.

**Fee: \$1,900 per member with a minimum of 8 participating members**

\*Costs associated with member-requested hardcopy deliverables (i.e. SSO and Backup Response Packets, OERP Summary Wall Posters, Computer Training Module on Completed OERPs, etc) to be the responsibility of the member.

3. Develop pump station emergency response plans (PSERP) meeting SWRCB requirements.

**Fee:** The following pricing assumes a minimum of 10 PSERPs are developed and can be a combination of large and small pump stations.

- Small stations (no on site generator and/or fewer than 3 pumps) = \$1,700/station
- Large stations (on site generator and/or 3 or more pumps) = \$2,400/station

Note: Any member wishing to contract directly with DKF Solutions Group for the development of PSERPs beyond the limit established by NCCSIF will be offered the same pricing.

\*Costs associated with member-requested hardcopy deliverables (i.e. Waterproof and bound copies, Computer Training Module on Completed PSERPs, etc) to be the responsibility of the member.

4. Provide one NCCSIF-branded interactive computer training module to each member having their OERP updated as part of Item 2, above, addressing:
  - The member's final OERP
  - SWRCB OERP training requirements for sewer collection workers
  - SSO volume estimation techniques and documentation in accordance with SWRCB requirements

- Tactical communication skills for sewer collection workers when interacting with citizens following a sewer overflow or backup

The training module will be delivered electronically to each member for storage on the member's computer network. The training module will operate on any major internet browser, with or without an internet connection.

**Fee: \$1,500 per member with a minimum of 8 participating members**

**SUBCONTRACTORS:** DKF Solutions Group routinely subcontracts with subject matter experts in order to provide the highest quality policy and procedure development and training services. DKF Solutions Group reserves the right to subcontract subject matter experts in instances where the NCCSIF member will be best served by subcontracting a particular service.

**DELIVERABLE(S):** All policies, procedures and other documents will be delivered as secure pdf files. All electronic training modules will be delivered electronically and is capable of running on any major internet browser.

**CLIENT RESPONSIBILITIES:**

1. Each Member will provide a on-site staff time to work with DKF SOLUTIONS GROUP to gather technical information and photos necessary to complete SCOPE. The staff provided by each Member will have the technical knowledge, expertise, and/or written materials necessary for DKF SOLUTIONS GROUP to make technically correct evaluations.
2. All meetings or other work involving DKF SOLUTIONS GROUP, Member, and Member-provided vendors will be scheduled at mutually agreeable dates and times.

**COMPENSATION:** DKF Solutions Group, LLC reserves the right to collect reimbursable expenses. Reimbursable expenses include, but are not limited to, administrative costs such as postage and certificates of insurance. Additionally, DKF Solutions Group reserves the right to be reimbursed for all reasonable travel expenses related to work at the Member locations. All travel will be approved by NCCSIF prior to any travel expenses being incurred.

DKF Solutions Group, LLC will invoice CLIENT 75% of fixed fee items upon delivery of any draft documents.

Each Member must submit any required document review comments and edits within 60 days. If comments/edits are not received within 60 days, DKF SOLUTIONS GROUP reserves the right to finalize the last draft as the final product and be compensated accordingly. The Member will then be allowed up to another 30 days to submit review comments and edits without further fees, after which, additional fees at an hourly rate of \$145 will be assessed.

**AVAILABILITY:** DKF Solutions Group is available on or after June 1, 2015 to provide the services described in SCOPE.

**TERMS:** DKF Solutions Group shall retain all copyright, patent, trade secret and other intellectual property rights in all Content/products created pursuant to the services contracted-for and rendered under the Agreement. Subject to its receipt of all compensation due under the Agreement, DKF Solutions Group grants Client a nonexclusive, nontransferable license, authorizing Client to use the WORK for its own purposes once payment in full is received.

**STANDARD OF CARE/WARRANTY:** DKF SOLUTIONS GROUP will perform the work under this Agreement as an independent contractor and in accordance with generally accepted professional practices. DKF SOLUTIONS GROUP will utilize reasonable care and skill consistent with and equal to that customarily possessed by environmental, health and safety consulting professionals in the community.

The parties to this agreement recognize the complex, subjective, and performance based nature of many environmental, occupational safety and health laws and regulations and the administrative interpretations thereof. In performance of the work, DKF SOLUTIONS GROUP must rely upon information derived from secondary sources and personal interviews. Except as specifically required in the scope of work, DKF SOLUTIONS GROUP will make no independent investigation as to the accuracy of completeness of the information derived from the secondary sources and personal interviews, and will assume that such information is accurate and complete.

All recommendations, findings, and conclusions will be based upon information and circumstances as they existed at the time of preparation (e.g. Federal, state, and local laws; political climate; and other matters that DKF Solutions Group, LLC deemed relevant). A change in any fact or circumstance may adversely affect the recommendations, findings, and conclusions expressed in the WORK. Accordingly, except as set forth in the first paragraph of this section, DKF SOLUTIONS GROUP makes no other representation, warranty or guarantee, express or implied.

**ACCEPTANCE:** To accept this proposal from DKF Solutions Group, LLC, for services described in SCOPE under the terms and conditions described herein, please sign below and return.

\_\_\_\_\_  
Name and Title of NCCSIF Representative

\_\_\_\_\_  
Date



## IDENTITY FRAUD COVERAGE

### INFORMATION ITEM

**ISSUE:** NCCSIF first purchased ID Fraud coverage for the 2014-15 policy year. The coverage renews July 1, 2015 and we currently do not have the renewal terms.

**RECOMMENDATION:** None. Renewal terms and recommendations will be presented to the Board of Directors.

**FISCAL IMPACT:** TBD. Last year NCCSIF budgeted \$9,853 for the ID Fraud Coverage and the renewal terms are unknown at this time.

**BACKGROUND:** The limit of liability is \$25,000 with a \$0 retention for coverage for ID Theft Resolution services for employees and their families. Due to the increasing incidents of ID Fraud in its many forms and recent security breaches at Target and Macy's there is a need to protect employees of the NCCSIF cities from the potential of ID Fraud. The 2015 Identity Fraud Study completed by Javelin Strategy & Research revealed that in 2014, 12.7 million consumers experienced identity fraud with near \$16 billion in total fraud losses.

ID Fraud Coverage provides all NCCSIF employees with the tools to recover from ID Theft in the event they fall victim to ID Fraud. The coverage provides:

- Expense reimbursement for expenses associated with resolving a fraud event
- Online education resources to help prevent becoming a victim
- 24/7 access to an expert fraud specialist
- Document replacement help (social security card, birth certificate, passport, etc.)
- Help through the resolution process

**ATTACHMENT(S):** None



BACK TO AGENDA

Northern California Cities Self Insurance Fund  
Executive Committee Meeting  
May 21, 2015

Agenda Item G.3.

## FY 2015/16 NCCSIF ADMINISTRATION BUDGET

### ACTION ITEM

**ISSUE:** Since the Board approved the preliminary budget there was a \$500 increase in the accounting services budget for office expenses related to mailings. This charge is split evenly between the WC and GL programs.

In addition, the Program Administrators have prepared the attached budget with an increase of \$40,000 in the Liability Program budget for sewer risk management services and the impact on members if approved.

**RECOMMENDATION:** Review and recommend revised budget to the Board as presented or recommend changes.

**FISCAL IMPACT:** TBD.

**BACKGROUND:** None

### ATTACHMENT(S):

1. Revised Administration Budget with changes noted in red.
2. Increase in member funding if Sewer Risk Management approved.



**NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND**  
**PRELIMINARY DRAFT BUDGET**  
**July 1, 2015 to June 30, 2016**

| Chart of Acc't                                                                     | CATEGORY                                                           | PRIOR YEAR           | TOTAL                | WORKERS' COMP.      | LIABILITY           | % Change     | \$ Change           |
|------------------------------------------------------------------------------------|--------------------------------------------------------------------|----------------------|----------------------|---------------------|---------------------|--------------|---------------------|
| <b>REVENUES:</b>                                                                   |                                                                    |                      |                      |                     |                     |              |                     |
| 41010                                                                              | Program Administration & Brokerage                                 | \$ 351,826           | \$ 357,870           | \$ 165,675          | \$ 192,195          | 1.7%         | \$ 6,044            |
|                                                                                    | Claims Administration                                              | \$ 189,700           | \$ 215,600           | \$ 194,700          | \$ 20,900           | 13.7%        | \$ 25,900           |
|                                                                                    | Admin, Safety & Board less Offset                                  | \$ 297,320           | \$ 261,248           | \$ 23,455           | \$ 237,793          | -12.1%       | \$ (36,072)         |
|                                                                                    | Banking Layer Deposit                                              | \$ 7,264,137         | \$ 7,311,667         | \$ 5,455,453        | \$ 1,856,214        | 0.7%         | \$ 47,530           |
|                                                                                    | CJPRMA Refund Distribution                                         | \$ (399,360)         | \$ (251,186)         | \$ -                | \$ (251,186)        | -37.1%       | \$ 148,174          |
|                                                                                    | Shared Risk Layer Deposit                                          | \$ 4,149,424         | \$ 4,415,350         | \$ 2,932,452        | \$ 1,482,898        | 6.4%         | \$ 265,926          |
|                                                                                    | Excess Coverage Deposit (CSAC and CJPRMA)                          | \$ 1,934,290         | \$ 2,072,421         | \$ 1,197,421        | \$ 875,000          | 7.1%         | \$ 138,131          |
|                                                                                    | Group Purchase Coverages                                           | \$ -                 | \$ -                 | \$ -                | \$ -                |              | \$ -                |
| Est                                                                                | Member Property                                                    | \$ 830,361           | \$ 850,000           |                     |                     | 2.4%         | \$ 19,639           |
| Est                                                                                | Member Crime                                                       | \$ 23,897            | \$ 26,000            |                     |                     | 8.8%         | \$ 2,103            |
| Est                                                                                | Member ID Fraud                                                    | \$ 9,853             | \$ 16,000            |                     |                     | 62.4%        | \$ 6,147            |
|                                                                                    | <b>TOTAL REVENUES</b>                                              | <b>\$ 14,651,448</b> | <b>\$ 14,382,970</b> | <b>\$ 9,969,156</b> | <b>\$ 4,413,814</b> | <b>-1.8%</b> | <b>\$ (268,478)</b> |
| <b>Administrative Expenses:</b>                                                    |                                                                    |                      |                      |                     |                     |              |                     |
| 52101                                                                              | Claims Audit                                                       | \$ 7,350             | \$ 5,000             | \$ -                | \$ 5,000            | -32.0%       | \$ (2,350)          |
| 52102                                                                              | Financial Audit                                                    | \$ 27,000            | \$ 26,100            | \$ 13,050           | \$ 13,050           | -3.3%        | \$ (900)            |
| 52103                                                                              | Legal Services                                                     | \$ 10,000            | \$ 13,000            | \$ 3,000            | \$ 10,000           | 30.0%        | \$ 3,000            |
| 52104                                                                              | Actuarial Review                                                   | \$ 10,500            | \$ 11,800            | \$ 5,000            | \$ 6,800            | 12.4%        | \$ 1,300            |
| 52106                                                                              | CAJPA Accreditation (2017)                                         | \$ -                 | \$ -                 | \$ -                | \$ -                |              | \$ -                |
| 52107                                                                              | Employee Dishonesty Bonds                                          | \$ 2,000             | \$ 2,200             | \$ 1,100            | \$ 1,100            | 10.0%        | \$ 200              |
| 52109                                                                              | Misc. Consulting/Contingency                                       | \$ 5,000             | \$ 5,000             | \$ 2,500            | \$ 2,500            | 0.0%         | \$ -                |
|                                                                                    | <b>Total Administration Expenses</b>                               | <b>\$ 61,850</b>     | <b>\$ 63,100</b>     | <b>\$ 24,650</b>    | <b>\$ 38,450</b>    | <b>2.0%</b>  | <b>\$ 1,250</b>     |
| <b>Safety Services:</b>                                                            |                                                                    |                      |                      |                     |                     |              |                     |
| 52204                                                                              | Bickmore Onsite Risk Assessments                                   | \$ 63,000            | \$ 67,500            | \$ 36,000           | \$ 31,500           | 7.1%         | \$ 4,500            |
| 52204                                                                              | Bickmore Police Risk Mgmt Comm Training                            | \$ 12,400            | \$ 12,400            | \$ 6,200            | \$ 6,200            | 0.0%         | \$ -                |
| 52204                                                                              | Bickmore Risk Control Service Days                                 | \$ 36,460            | \$ 36,460            | \$ 18,230           | \$ 18,230           | 0.0%         | \$ -                |
| 52204                                                                              | Bickmore Phone Consultation                                        | \$ 18,600            | \$ 18,600            | \$ 9,300            | \$ 9,300            | 0.0%         | \$ -                |
| 52204                                                                              | Bickmore Newsletter                                                | \$ 5,580             | \$ 5,580             | \$ 2,790            | \$ 2,790            | 0.0%         | \$ -                |
| 52204                                                                              | Bickmore Safety Training Coordination                              | \$ 14,880            | \$ 14,880            | \$ 7,440            | \$ 7,440            | 0.0%         | \$ -                |
| 52204                                                                              | Bickmore Meeting Preparation                                       | \$ 9,300             | \$ 9,300             | \$ 4,650            | \$ 4,650            | 0.0%         | \$ -                |
|                                                                                    | Total Bickmore Services = \$164,720                                |                      |                      |                     |                     |              | \$ -                |
| 52214                                                                              | OCCUMED Occupational Health Consulting                             | \$ 18,000            | \$ 18,000            | \$ 18,000           | \$ -                | 0.0%         | \$ -                |
| 52215                                                                              | Online Risk Management Services - TargetSolutions                  | \$ 14,000            | \$ 14,000            | \$ 7,000            | \$ 7,000            | 0.0%         | \$ -                |
| 52217                                                                              | ACI - Wellness Optional                                            | \$ 14,150            | \$ 15,072            | \$ 15,072           | \$ -                | 6.5%         | \$ 922              |
| 52201                                                                              | Bickmore (Not part of contract) & Other Outside Training           | \$ 30,000            | \$ 70,000            | \$ 15,000           | \$ 55,000           | 133.3%       | \$ 40,000           |
| 52202                                                                              | Risk Mgmt Comm Mtg Expense                                         | \$ 1,000             | \$ 9,300             | \$ 4,650            | \$ 4,650            | 830.0%       | \$ 8,300            |
| 52207                                                                              | Seminars and PARMA                                                 | \$ 72,600            | \$ 72,600            | \$ 40,000           | \$ 32,600           | 0.0%         | \$ -                |
| 52208                                                                              | Lexipol Law Enforcement Policy Manual Updates DTBs                 | \$ 96,500            | \$ 101,500           | \$ 6,500            | \$ 95,000           | 5.2%         | \$ 5,000            |
| 52209                                                                              | Police Risk Management Funds                                       | \$ 50,000            | \$ 50,000            | \$ 25,000           | \$ 25,000           | 0.0%         | \$ -                |
|                                                                                    | <b>Total Safety Services Expense</b>                               | <b>\$ 456,470</b>    | <b>\$ 515,192</b>    | <b>\$ 215,832</b>   | <b>\$ 299,360</b>   | <b>12.9%</b> | <b>\$ 58,722</b>    |
| <b>Claims Administration</b>                                                       |                                                                    |                      |                      |                     |                     |              |                     |
| 52302                                                                              | Claims Administration Fee**(Adjusting Paid through claims costs)   | \$ 19,800            | \$ 50,600            | \$ 29,700           | \$ 20,900           | 155.6%       | \$ 30,800           |
| 52303                                                                              | Fraud Hotline                                                      | \$ -                 | \$ -                 | \$ -                | \$ -                |              | \$ -                |
| 52305                                                                              | MPN Services*                                                      | \$ 24,900            | \$ -                 | \$ -                | \$ -                | -100.0%      | \$ (24,900)         |
| 52304                                                                              | State Funding/Fraud Assessment                                     | \$ 145,000           | \$ 165,000           | \$ 165,000          | \$ -                | 13.8%        | \$ 20,000           |
|                                                                                    | <b>Total Claims Admin Expenses</b>                                 | <b>\$ 189,700</b>    | <b>\$ 215,600</b>    | <b>\$ 194,700</b>   | <b>\$ 20,900</b>    | <b>13.7%</b> | <b>\$ 25,900</b>    |
| *MPN services are based on all members using program.                              |                                                                    |                      |                      |                     |                     |              |                     |
| <b>Program Administration</b>                                                      |                                                                    |                      |                      |                     |                     |              |                     |
| 52401                                                                              | Program Administration Fee                                         | \$ 286,000           | \$ 291,720           | \$ 132,600          | \$ 159,120          | 2.0%         | \$ 5,720            |
| 52403                                                                              | Accounting Services                                                | \$ 65,826            | \$ 66,150            | \$ 33,075           | \$ 33,075           | 0.5%         | \$ 324              |
|                                                                                    | <b>Total Program Admin Expenses</b>                                | <b>\$ 351,826</b>    | <b>\$ 357,870</b>    | <b>\$ 165,675</b>   | <b>\$ 192,195</b>   | <b>1.7%</b>  | <b>\$ 6,044</b>     |
| <b>Board Expenses</b>                                                              |                                                                    |                      |                      |                     |                     |              |                     |
| 52501                                                                              | Executive Committee                                                | \$ 3,000             | \$ 3,000             | \$ 1,500            | \$ 1,500            | 0.0%         | \$ -                |
| 52502                                                                              | Executive Committee Member Travel                                  | \$ 2,000             | \$ 3,000             | \$ 1,500            | \$ 1,500            | 50.0%        | \$ 1,000            |
| 52503                                                                              | Board of Directors Meetings (includes Travel)                      | \$ 5,000             | \$ 8,000             | \$ 2,500            | \$ 3,000            | 60.0%        | \$ 3,000            |
| XXXXX                                                                              | Board of Directors Long Range Planning Session (every 3 years, 201 | \$ 5,000             | \$ 5,000             | \$ 2,500            | \$ 2,500            | 0.0%         | \$ -                |
| 52504                                                                              | Association Memberships (PARMA, CAJPA, AGRIP)                      | \$ 4,000             | \$ 4,000             | \$ 2,000            | \$ 2,000            | 0.0%         | \$ -                |
|                                                                                    | <b>Total Board Expenses</b>                                        | <b>\$ 19,000</b>     | <b>\$ 23,000</b>     | <b>\$ 10,000</b>    | <b>\$ 10,500</b>    | <b>21.1%</b> | <b>\$ 4,000</b>     |
| <b>Other Administration Expenses - Not identified with above budget line items</b> |                                                                    |                      |                      |                     |                     |              |                     |
| 52000                                                                              | Administrative Expense                                             | \$ -                 | \$ -                 | \$ -                | \$ -                |              | \$ -                |
| 52001                                                                              | Administration Expense - Other                                     | \$ -                 | \$ -                 | \$ -                | \$ -                |              | \$ -                |
|                                                                                    | Total Other Admin                                                  | \$ -                 | \$ -                 | \$ -                | \$ -                |              | \$ -                |
|                                                                                    | <b>Total Admin Expenses</b>                                        | <b>\$ 1,078,846</b>  | <b>\$ 1,174,762</b>  | <b>\$ 610,857</b>   | <b>\$ 561,405</b>   | <b>8.9%</b>  | <b>\$ 95,916</b>    |
| <b>Net Loss/Admin Surplus Offset</b>                                               |                                                                    |                      |                      | \$ (227,027)        | \$ (110,517)        |              |                     |
|                                                                                    |                                                                    |                      |                      | <b>\$ 383,830</b>   | <b>\$ 450,888</b>   |              |                     |

| <b>Liability Funding Options 2015/16</b> |                     |                      |                   |
|------------------------------------------|---------------------|----------------------|-------------------|
| <b>MEMBER<br/>ENTITY</b>                 |                     |                      |                   |
|                                          | <b>Current</b>      | <b>With Sewer RM</b> | <b>Difference</b> |
| Anderson                                 | \$ 99,217           | \$100,538            | \$1,321           |
| Auburn                                   | \$ 212,410          | \$214,285            | \$1,876           |
| Colusa                                   | \$ 59,070           | \$60,175             | \$1,105           |
| Corning                                  | \$ 93,825           | \$95,082             | \$1,257           |
| Dixon                                    | \$ 157,488          | \$159,448            | \$1,960           |
| Elk Grove                                |                     |                      |                   |
| Folsom                                   | \$ 1,083,216        | \$1,091,038          | \$7,822           |
| Galt                                     | \$ 333,933          | \$336,247            | \$2,314           |
| Gridley                                  | \$ 119,061          | \$120,520            | \$1,459           |
| Ione                                     | \$ 43,041           | \$44,011             | \$970             |
| Jackson                                  | \$ 94,125           | \$94,125             | \$0               |
| Lincoln                                  | \$ 371,459          | \$374,149            | \$2,690           |
| Marysville                               | \$ 168,977          | \$170,258            | \$1,281           |
| Nevada City                              |                     |                      |                   |
| Oroville                                 | \$ 199,936          | \$201,975            | \$2,039           |
| Town of Paradise                         | \$ 135,439          | \$136,872            | \$1,433           |
| Placerville                              |                     |                      |                   |
| Red Bluff                                | \$ 279,621          | \$281,245            | \$1,625           |
| Rio Vista                                | \$ 85,027           | \$86,269             | \$1,242           |
| Rocklin                                  | \$ 494,934          | \$499,267            | \$4,333           |
| Willows                                  | \$ 58,255           | \$59,326             | \$1,071           |
| Yuba City                                | \$ 514,810          | \$519,261            | \$4,450           |
| <b>Total:</b>                            | <b>\$ 4,603,842</b> | <b>\$4,644,092</b>   | <b>\$40,250</b>   |





**2015/16 DEPOSIT CALCULATIONS  
LIABILITY PROGRAM**

**INFORMATION ITEM**

**ISSUE:** Each year the Executive Committee reviews the actuary's recommended funding levels for the upcoming fiscal year and recommends a Deposit Premium to the Board. The Board agreed to increase the funding confidence level from 65% to 67.5% for 2015/16, to incrementally increase funding toward goal of 70% confidence level.

The total is offset by \$110,517 from administration budget savings. Individual member increases are capped at 25%.

**The only differences in the attached funding from the amount approved by the Board are an additional \$250 for accounting services and \$40,000 for Sewer Risk Management services.**

**RECOMMENDATION:** None. Information only.

**FISCAL IMPACT:** The estimated total funding is \$4,644,092; an increase of 8.6%.

**BACKGROUND:** Members have increased the Confidence Level of annual funding from 60% C.L. to the current 65% C.L., with a goal of 70% C.L. Over the same period the Discount Factor has decreased from 3% to 1.5%. Both of these changes have contributed to an increase in total funding.

**ATTACHMENTS:**

1. 2015/16 Liability Deposit Calculations with Sewer Risk Management.
2. Liability Deposit Calculation Summary with Adjustments
3. Liability Deposit Difference with Sewer RM

**NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND  
LIABILITY PROGRAM  
July 1, 2015 to June 30, 2016**

|                                 |             |        |                           |                          |
|---------------------------------|-------------|--------|---------------------------|--------------------------|
|                                 | Banking     | Shared |                           |                          |
| Funding Confidence Level: 67.5% |             |        | Discounting Rate          | 1.50%                    |
| Banking Layer Funding           | \$1,856,214 |        | CJPRMA Est. Contribution: | \$854,092                |
| Shared Risk Layer Funding       | \$1,482,898 |        | Administrative Expenses:  | \$561,405                |
|                                 |             |        |                           | Capped Percentage<br>25% |

| MEMBER ENTITY    | BANKING LAYER      | SHARED RISK        | CJPRMA CONTRIBUTION | ADMIN EXPENSE    | ADMIN OFFSET       | TOTAL DEPOSIT      | LAST YEAR'S DEPOSIT | Total Deposit Perc Change | FINAL DEPOSIT      | Final Deposit Perc Change |
|------------------|--------------------|--------------------|---------------------|------------------|--------------------|--------------------|---------------------|---------------------------|--------------------|---------------------------|
| Anderson         | \$33,573           | \$35,204           | \$17,205            | \$18,084         | (\$3,560)          | \$100,507          | \$94,604            | 6.24%                     | \$100,538          | 6.3%                      |
| Auburn           | \$85,270           | \$71,246           | \$37,266            | \$25,446         | (\$5,009)          | \$214,219          | \$199,553           | 7.35%                     | \$214,285          | 7.4%                      |
| Colusa           | \$16,246           | \$21,595           | \$10,098            | \$15,212         | (\$2,995)          | \$60,157           | \$59,198            | 1.62%                     | \$60,175           | 1.7%                      |
| Corning          | \$30,604           | \$34,045           | \$16,579            | \$17,214         | (\$3,389)          | \$95,052           | \$81,354            | 16.84%                    | \$95,082           | 16.9%                     |
| Dixon            | \$40,206           | \$64,906           | \$32,757            | \$26,806         | (\$5,277)          | \$159,399          | \$145,997           | 9.18%                     | \$159,448          | 9.2%                      |
| Elk Grove        |                    |                    |                     |                  | \$0                |                    |                     |                           |                    |                           |
| Folsom           | \$550,158          | \$250,378          | \$205,474           | \$105,450        | (\$20,759)         | \$1,090,701        | \$1,015,443         | 7.41%                     | \$1,091,038        | 7.4%                      |
| Galt             | \$135,813          | \$117,974          | \$57,340            | \$31,147         | (\$6,131)          | \$336,143          | \$319,080           | 5.35%                     | \$336,247          | 5.4%                      |
| Gridley          | \$39,099           | \$44,138           | \$21,222            | \$19,952         | (\$3,928)          | \$120,483          | \$134,582           | -10.48%                   | \$120,520          | -10.4%                    |
| Ione             | \$11,219           | \$15,107           | \$6,919             | \$13,388         | (\$2,636)          | \$43,997           | \$43,995            | 0.00%                     | \$44,011           | 0.0%                      |
| Jackson          | \$43,000           | \$25,415           | \$14,859            | \$15,259         | (\$3,004)          | \$95,528           | \$75,300            | 26.86%                    | \$94,125           | 25.0%                     |
| Lincoln          | \$149,153          | \$128,894          | \$66,858            | \$36,269         | (\$7,140)          | \$374,034          | \$329,823           | 13.40%                    | \$374,149          | 13.4%                     |
| Marysville       | \$90,406           | \$40,101           | \$25,803            | \$17,303         | (\$3,406)          | \$170,206          | \$152,640           | 11.51%                    | \$170,258          | 11.5%                     |
| Oroville         | \$68,467           | \$75,627           | \$35,520            | \$27,765         | (\$5,466)          | \$201,912          | \$199,495           | 1.21%                     | \$201,975          | 1.2%                      |
| Town of Paradise | \$52,560           | \$45,266           | \$23,319            | \$19,529         | (\$3,844)          | \$136,830          | \$145,491           | -5.95%                    | \$136,872          | -5.9%                     |
| Red Bluff        | \$141,754          | \$78,818           | \$43,145            | \$21,717         | (\$4,275)          | \$281,158          | \$247,414           | 13.64%                    | \$281,245          | 13.7%                     |
| Rio Vista        | \$23,809           | \$32,821           | \$15,936            | \$17,029         | (\$3,352)          | \$86,242           | \$77,942            | 10.65%                    | \$86,269           | 10.7%                     |
| Rocklin          | \$159,176          | \$190,432          | \$102,314           | \$58,759         | (\$11,567)         | \$499,113          | \$438,975           | 13.70%                    | \$499,267          | 13.7%                     |
| Willows          | \$13,142           | \$23,838           | \$10,485            | \$14,745         | (\$2,903)          | \$59,308           | \$50,107            | 18.36%                    | \$59,326           | 18.4%                     |
| Yuba City        | \$172,559          | \$187,091          | \$110,993           | \$60,334         | (\$11,877)         | \$519,100          | \$466,811           | 11.20%                    | \$519,261          | 11.2%                     |
| <b>Total:</b>    | <b>\$1,856,214</b> | <b>\$1,482,898</b> | <b>\$854,092</b>    | <b>\$561,405</b> | <b>(\$110,517)</b> | <b>\$4,644,092</b> | <b>\$4,277,805</b>  | <b>8.56%</b>              | <b>\$4,644,092</b> | <b>8.6%</b>               |

| Liability Funding Options |                        |             |                   |                    |
|---------------------------|------------------------|-------------|-------------------|--------------------|
| MEMBER ENTITY             | 67.5% Confidence Level |             | Total             | Net 67.5% CL       |
|                           | DEPOSIT                | % Change    | Adjustments       |                    |
| Anderson                  | \$99,033               | 4.7%        | \$ (16,387)       | \$82,646           |
| Auburn                    | \$212,149              | 6.3%        | \$ 10,245         | \$222,393          |
| Colusa                    | \$58,916               | -0.5%       | \$ 29,139         | \$88,055           |
| Corning                   | \$93,650               | 15.1%       | \$ 45,442         | \$139,092          |
| Dixon                     | \$157,215              | 7.7%        | \$ (4,070)        | \$153,145          |
| Elk Grove                 |                        |             | \$ -              |                    |
| Folsom                    | \$1,082,127            | 6.6%        | \$ (38,417)       | \$1,043,710        |
| Galt                      | \$333,611              | 4.6%        | \$ 9,032          | \$342,643          |
| Gridley                   | \$118,858              | -11.7%      | \$ (5,225)        | \$113,633          |
| Ione                      | \$42,906               | -2.5%       | \$ 96             | \$43,001           |
| Jackson                   | \$94,125               | 25.0%       | \$ 5,398          | \$99,523           |
| Lincoln                   | \$371,085              | 12.5%       | \$ (12,082)       | \$359,002          |
| Marysville                | \$168,799              | 10.6%       | \$ 104,845        | \$273,644          |
| Nevada City               |                        |             | \$ -              |                    |
| Oroville                  | \$199,652              | 0.1%        | \$ 5,632          | \$205,284          |
| Town of Paradise          | \$135,240              | -7.0%       | \$ 22,520         | \$157,760          |
| Placerville               |                        |             | \$ -              | \$0                |
| Red Bluff                 | \$279,395              | 12.9%       | \$ 45,482         | \$324,877          |
| Rio Vista                 | \$84,855               | 8.9%        | \$ (813)          | \$84,041           |
| Rocklin                   | \$494,332              | 12.6%       | \$ 17,252         | \$511,584          |
| Willows                   | \$58,106               | 16.0%       | \$ 7,313          | \$65,419           |
| Yuba City                 | \$514,191              | 10.1%       | \$ 24,125         | \$538,316          |
| <b>Total:</b>             | <b>4,598,242</b>       | <b>7.5%</b> | <b>\$ 249,527</b> | <b>\$4,847,769</b> |

| Liability Program Adjustments |                           |                         |                   |
|-------------------------------|---------------------------|-------------------------|-------------------|
| MEMBER                        | Banking Layer Adjustments | Shared Layer Assessment | Total             |
| Anderson                      | \$ (24,979)               | \$ 8,592                | \$ (16,387)       |
| Auburn                        | \$ (10,081)               | \$ 20,326               | \$ 10,245         |
| Colusa                        | \$ 22,281                 | \$ 6,858                | \$ 29,139         |
| Corning                       | \$ 36,727                 | \$ 8,715                | \$ 45,442         |
| Dixon                         | \$ (21,601)               | \$ 17,531               | \$ (4,070)        |
| Elk Grove                     |                           | \$ -                    | \$ -              |
| Folsom                        | \$ (99,086)               | \$ 60,669               | \$ (38,417)       |
| Galt                          | \$ (14,811)               | \$ 23,843               | \$ 9,032          |
| Gridley                       | \$ (14,124)               | \$ 8,899                | \$ (5,225)        |
| Ione                          | \$ (908)                  | \$ 1,004                | \$ 96             |
| Jackson                       | \$ (1,465)                | \$ 6,863                | \$ 5,398          |
| Lincoln                       | \$ (39,431)               | \$ 27,349               | \$ (12,082)       |
| Marysville                    | \$ 88,133                 | \$ 16,712               | \$ 104,845        |
| Nevada City                   | \$ -                      | \$ -                    | \$ -              |
| Oroville                      | \$ (17,920)               | \$ 23,552               | \$ 5,632          |
| Town of Paradise              | \$ 7,140                  | \$ 15,380               | \$ 22,520         |
| Placerville                   | \$ -                      | \$ -                    | \$ -              |
| Red Bluff                     | \$ 23,959                 | \$ 21,523               | \$ 45,482         |
| Rio Vista                     | \$ (8,765)                | \$ 7,952                | \$ (813)          |
| Rocklin                       | \$ (13,723)               | \$ 30,975               | \$ 17,252         |
| Willows                       | \$ 3,263                  | \$ 4,050                | \$ 7,313          |
| Yuba City                     | \$ (13,896)               | \$ 38,021               | \$ 24,125         |
| <b>Total:</b>                 | <b>\$ (99,287)</b>        | <b>\$ 348,814</b>       | <b>\$ 249,527</b> |



## 2015/16 DEPOSIT CALCULATIONS WORKERS' COMPENSATION PROGRAM

### INFORMATION ITEM

**ISSUE:** Each year the Executive Committee reviews the actuary's recommended funding levels for the upcoming fiscal year and recommends a Deposit Premium to the Board. The Board agreed to increase the funding confidence level from 65% to 67.5% for 2015/16, to incrementally increase funding toward goal of 70% confidence level.

**The only difference in the attached funding from the amount approved by the Board is an additional \$250 for accounting services.**

Total funding at a 67.5% Confidence Level (C.L.) is estimated at \$9,969,156, compared to \$9,234,638 for 2014/15, an increase of 7.95%. **This includes a payroll increase of 7%.**

The total is offset by \$227,027 from administration budget savings. Individual member increases are capped at 40%.

**RECOMMENDATION:** None. Information only.

**FISCAL IMPACT:** The estimated total funding is \$9,969,156, an increase of 7.95%.

**BACKGROUND:** Members have increased the Confidence Level of annual funding from 60% to the current 65% C.L., with a goal of 70% C.L. Over the same period the Discount Factor has decreased from 3% to 1.5%. Both of these changes have contributed to an increase in total funding, driven more recently by an increase in payroll.

### ATTACHMENTS:

1. 2015/16 Workers' Compensation Deposit Calculations.
2. WC Deposit Calculation Summary with Adjustments

**NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND  
WORKERS' COMPENSATION PROGRAM**

**July 1, 2015 to June 30, 2016**

Banking                      Shared

**Funding Confidence Level: 67.5%**

Banking Layer Funding                      \$5,455,453  
Shared Risk Layer Funding                      \$2,932,452

Discounting Factor                      1.50%  
CSAC-EIA Premium                      \$1,197,421  
Administrative Exp                      \$610,857

**Capped  
Percentage  
40%**

| MEMBER ENTITY    | BANKING LAYER      | SHARED RISK        | CSAC Contribution  | ADMIN EXPENSE    | ADMIN OFFSET       | TOTAL DEPOSIT      | LAST YEAR'S DEPOSIT | Total Deposit Perc Change | FINAL DEPOSIT      | Final Deposit Perc Change |
|------------------|--------------------|--------------------|--------------------|------------------|--------------------|--------------------|---------------------|---------------------------|--------------------|---------------------------|
| Anderson         | \$158,489          | \$59,647           | \$23,342           | \$19,473         | (\$7,237)          | \$253,713          | \$186,484           | 36.05%                    | <b>\$254,886</b>   | 36.68%                    |
| Auburn           | \$195,268          | \$84,908           | \$49,978           | \$23,260         | (\$8,645)          | \$344,770          | \$301,163           | 14.48%                    | <b>\$346,363</b>   | 15.01%                    |
| Colusa           | \$55,266           | \$28,409           | \$11,532           | \$13,228         | (\$4,916)          | \$103,519          | \$112,021           | -7.59%                    | <b>\$103,997</b>   | -7.16%                    |
| Corning          | \$71,549           | \$43,211           | \$16,302           | \$14,759         | (\$5,485)          | \$140,335          | \$158,328           | -11.36%                   | <b>\$140,984</b>   | -10.95%                   |
| Dixon            | \$194,563          | \$112,900          | \$48,566           | \$24,365         | (\$9,055)          | \$371,338          | \$350,265           | 6.02%                     | <b>\$373,054</b>   | 6.51%                     |
| Elk Grove        | \$809,515          | \$519,916          | \$165,196          | \$72,980         | (\$27,123)         | \$1,540,484        | \$1,346,405         | 14.41%                    | <b>\$1,547,602</b> | 14.94%                    |
| Folsom           | \$1,123,102        | \$540,858          | \$241,198          | \$90,509         | (\$33,638)         | \$1,962,030        | \$1,910,228         | 2.71%                     | <b>\$1,971,095</b> | 3.19%                     |
| Galt             | \$213,281          | \$131,230          | \$48,115           | \$25,927         | (\$9,636)          | \$408,918          | \$373,542           | 9.47%                     | <b>\$410,807</b>   | 9.98%                     |
| Gridley          | \$45,448           | \$46,366           | \$15,431           | \$13,742         | (\$5,107)          | \$115,879          | \$130,930           | -11.50%                   | <b>\$116,415</b>   | -11.09%                   |
| Ione             | \$9,843            | \$19,734           | \$6,442            | \$10,701         | (\$3,977)          | \$42,742           | \$45,810            | -6.70%                    | <b>\$42,939</b>    | -6.27%                    |
| Jackson          | \$43,198           | \$26,766           | \$12,558           | \$12,686         | (\$4,715)          | \$90,494           | \$147,128           | -38.49%                   | <b>\$90,912</b>    | -38.21%                   |
| Lincoln          | \$371,302          | \$193,016          | \$90,427           | \$37,119         | (\$13,795)         | \$678,069          | \$573,909           | 18.15%                    | <b>\$681,202</b>   | 18.70%                    |
| Marysville       | \$157,416          | \$61,984           | \$26,888           | \$19,679         | (\$7,314)          | \$258,653          | \$298,221           | -13.27%                   | <b>\$259,848</b>   | -12.87%                   |
| Nevada City      | \$59,777           | \$35,402           | \$14,992           | \$13,867         | (\$5,154)          | \$118,885          | \$96,578            | 23.10%                    | <b>\$119,434</b>   | 23.67%                    |
| Oroville         | \$146,623          | \$98,270           | \$37,241           | \$21,209         | (\$7,883)          | \$295,461          | \$301,463           | -1.99%                    | <b>\$296,826</b>   | -1.54%                    |
| Town of Paradise | \$120,440          | \$59,458           | \$20,623           | \$17,725         | (\$6,587)          | \$211,658          | \$237,561           | -10.90%                   | <b>\$212,636</b>   | -10.49%                   |
| Placerville      | \$161,339          | \$90,997           | \$37,469           | \$21,537         | (\$8,004)          | \$303,337          | \$274,659           | 10.44%                    | <b>\$304,738</b>   | 10.95%                    |
| Red Bluff        | \$330,088          | \$105,590          | \$47,494           | \$29,793         | (\$11,073)         | \$501,893          | \$327,249           | 53.37%                    | <b>\$458,149</b>   | 40.00%                    |
| Rio Vista        | \$59,564           | \$48,584           | \$18,510           | \$14,571         | (\$5,415)          | \$135,813          | \$114,510           | 18.60%                    | <b>\$136,440</b>   | 19.15%                    |
| Rocklin          | \$376,654          | \$237,618          | \$100,883          | \$39,699         | (\$14,754)         | \$740,099          | \$728,559           | 1.58%                     | <b>\$743,518</b>   | 2.05%                     |
| Willows          | \$85,353           | \$31,351           | \$13,472           | \$14,721         | (\$5,471)          | \$139,427          | \$146,603           | -4.90%                    | <b>\$140,071</b>   | -4.46%                    |
| Yuba City        | \$667,375          | \$356,239          | \$150,762          | \$59,306         | (\$22,041)         | \$1,211,641        | \$1,073,021         | 12.92%                    | <b>\$1,217,239</b> | 13.44%                    |
| <b>Total</b>     | <b>\$5,455,453</b> | <b>\$2,932,452</b> | <b>\$1,197,421</b> | <b>\$610,857</b> | <b>(\$227,027)</b> | <b>\$9,969,156</b> | <b>\$9,234,638</b>  | <b>7.95%</b>              | <b>\$9,969,156</b> | <b>7.95%</b>              |

NCCSIF Funding for FY 2015-16

| Workers' Compensation Funding |                        |             |                     |                     |
|-------------------------------|------------------------|-------------|---------------------|---------------------|
| MEMBER ENTITY                 | 67.5% Confidence Level |             | Total               | Net 67.5% CL        |
|                               | DEPOSIT                | % Change    | Adjustments         |                     |
| Anderson                      | \$254,877              | 36.7%       | \$ 69,946           | \$ 324,823          |
| Auburn                        | \$346,353              | 15.0%       | \$ (1,970)          | \$ 344,383          |
| Colusa                        | \$103,991              | -7.2%       | \$ (20,902)         | \$ 83,089           |
| Corning                       | \$140,977              | -11.0%      | \$ (20,299)         | \$ 120,678          |
| Dixon                         | \$373,043              | 6.5%        | \$ (54,174)         | \$ 318,869          |
| Elk Grove                     | \$1,547,570            | 14.9%       | \$ 82,653           | \$ 1,630,223        |
| Folsom                        | \$1,971,056            | 3.2%        | \$ (225,127)        | \$ 1,745,929        |
| Galt                          | \$410,796              | 10.0%       | \$ (74,971)         | \$ 335,825          |
| Gridley                       | \$116,409              | -11.1%      | \$ (75,890)         | \$ 40,519           |
| Ione                          | \$42,935               | -6.3%       | \$ (20,009)         | \$ 22,926           |
| Jackson                       | \$90,907               | -38.2%      | \$ (45,537)         | \$ 45,370           |
| Lincoln                       | \$681,186              | 18.7%       | \$ (57,190)         | \$ 623,996          |
| Marysville                    | \$259,840              | -12.9%      | \$ (4,765)          | \$ 255,075          |
| Nevada City                   | \$119,428              | 23.7%       | \$ (33,113)         | \$ 86,315           |
| Oroville                      | \$296,817              | -1.5%       | \$ (65,102)         | \$ 231,715          |
| Paradise                      | \$212,628              | -10.5%      | \$ (15,692)         | \$ 196,936          |
| Placerville                   | \$304,729              | 10.9%       | \$ (41,303)         | \$ 263,426          |
| Red Bluff                     | \$458,149              | 40.0%       | \$ 128,684          | \$ 586,833          |
| Rio Vista                     | \$136,434              | 19.1%       | \$ (27,456)         | \$ 108,978          |
| Rocklin                       | \$743,501              | 2.1%        | \$ (183,643)        | \$ 559,858          |
| Willows                       | \$140,065              | -4.5%       | \$ (48,003)         | \$ 92,062           |
| Yuba City                     | \$1,217,214            | 13.4%       | \$ 51,712           | \$ 1,268,926        |
| <b>Total:</b>                 | <b>9,968,906</b>       | <b>7.9%</b> | <b>\$ (682,151)</b> | <b>\$ 9,286,755</b> |

| Workers' Compensation Adjustments |                           |                         |                            |                     |
|-----------------------------------|---------------------------|-------------------------|----------------------------|---------------------|
| MEMBER                            | Banking Layer Adjustments | Shared Layer Adjustment | Risk Management Grant Fund | Total               |
| Anderson                          | \$ 79,049                 | \$ (16,296)             | \$ 7,193                   | \$ 69,946           |
| Auburn                            | \$ 8,600                  | \$ (18,921)             | \$ 8,351                   | \$ (1,970)          |
| Colusa                            | \$ (14,032)               | \$ (12,298)             | \$ 5,428                   | \$ (20,902)         |
| Corning                           | \$ (13,351)               | \$ (12,438)             | \$ 5,490                   | \$ (20,299)         |
| Dixon                             | \$ (40,756)               | \$ (24,020)             | \$ 10,602                  | \$ (54,174)         |
| Elk Grove                         | \$ 82,653                 | \$ -                    | \$ -                       | \$ 82,653           |
| Folsom                            | \$ (152,107)              | \$ (130,714)            | \$ 57,694                  | \$ (225,127)        |
| Galt                              | \$ (53,979)               | \$ (37,579)             | \$ 16,587                  | \$ (74,971)         |
| Gridley                           | \$ (67,518)               | \$ (14,986)             | \$ 6,614                   | \$ (75,890)         |
| Ione                              | \$ (18,644)               | \$ (2,443)              | \$ 1,078                   | \$ (20,009)         |
| Jackson                           | \$ (40,114)               | \$ (9,708)              | \$ 4,285                   | \$ (45,537)         |
| Lincoln                           | \$ (44,435)               | \$ (22,833)             | \$ 10,078                  | \$ (57,190)         |
| Marysville                        | \$ 6,185                  | \$ (19,601)             | \$ 8,651                   | \$ (4,765)          |
| Nevada City                       | \$ (27,702)               | \$ (9,687)              | \$ 4,276                   | \$ (33,113)         |
| Oroville                          | \$ (49,523)               | \$ (27,889)             | \$ 12,310                  | \$ (65,102)         |
| Paradise                          | \$ (1,668)                | \$ (25,104)             | \$ 11,080                  | \$ (15,692)         |
| Placerville                       | \$ (28,125)               | \$ (23,589)             | \$ 10,411                  | \$ (41,303)         |
| Red Bluff                         | \$ 143,150                | \$ (25,896)             | \$ 11,430                  | \$ 128,684          |
| Rio Vista                         | \$ (19,679)               | \$ (13,921)             | \$ 6,144                   | \$ (27,456)         |
| Rocklin                           | \$ (154,721)              | \$ (51,773)             | \$ 22,851                  | \$ (183,643)        |
| Willows                           | \$ (38,946)               | \$ (16,214)             | \$ 7,157                   | \$ (48,003)         |
| Yuba City                         | \$ 79,925                 | \$ (50,503)             | \$ 22,290                  | \$ 51,712           |
| <b>Total:</b>                     | <b>\$ (365,738)</b>       | <b>\$ (566,413)</b>     | <b>\$ 250,000</b>          | <b>\$ (682,151)</b> |



## 2015/16 NCCSIF LIABILITY MEMORANDUM OF COVERAGE

### ACTION ITEM

**ISSUE:** NCCSIF annually reviews and approves the Liability Memorandum of Coverage (MOC), including any recommended changes based on member feedback and/or changes made to the excess MOC provided by CJPRMA.

For 2015/16 legal counsel has suggested adding wording to the MOC's arbitration provision that makes it clear NCCSIF will not be liable for consequential or "bad faith" damages. Although CJPRMA is expected to add similar language to the Conditions section of their MOC, and the NCCSIF MOC follows their form unless otherwise noted, CJPRMA does not have an arbitration provision, and counsel has recommended NCCSIF include this language in the arbitration provision of their own MOC.

The Program Administrators also recommend combining the two endorsements dealing with certain member transit operations in to one endorsement by adding the City of Dixon to the first endorsement.

**RECOMMENDATION:** Review and approve the 2015/16 NCCSIF Liability Memorandum of Coverage with changes noted in the attached.

**FISCAL IMPACT:** None. Adding the suggested language should reduce NCCSIF's exposure in the event of a coverage or related MOC contract dispute.

**BACKGROUND:** Legal counsel's recommended change is based on an arbitration award in favor of the City of Upland arising from a coverage dispute with its coverage provider, ICRMA. The city filed suit and pursued extra contractual damages after the initial arbitration award and the case was settled for an additional payment of almost \$1.25 million from ICRMA.

**ATTACHMENT(S):** Draft 2015/16 Liability MOC, with tracked changes





## LIABILITY

### UNDERLYING MEMORANDUM OF COVERAGE

The Northern California Cities Self Insurance Fund (hereinafter called NCCSIF) is an intergovernmental agency, risk sharing, joint powers authority, duly formed pursuant to California Government Code Sections 6500-6512, and other provisions of law.

This Memorandum of Coverage is a contract between the NCCSIF and its Members which sets forth certain duties, responsibilities and obligations of each party. This Memorandum of Coverage is not an insurance policy or document, and is not necessarily subject to the particular rules of law which apply to an insurance policy or to interpretation of insurance policies or insurance related documents.

#### 1. INSURING AGREEMENT

In consideration of the payment of the required deposit and subject to all the terms of this Memorandum of Coverage, NCCSIF agrees to pay on behalf of the Member a Loss resulting from any occurrence covered by the terms of the California Joint Powers Risk Management Authority (CJPRMA) Memorandum of Coverage effective for the Coverage Period under Item 3 of the Declarations to this Memorandum, except for the Limits of Liability and defense provisions and as amended within this Memorandum or by endorsement. The coverage afforded by this Memorandum shall be primary unless Other Insurance is applicable.

#### 2. LIMIT OF LIABILITY

The Limit of Liability applicable to this Memorandum is as stated under Item 7 of the Declarations.

#### 3. EXCLUSIONS

- A. Exclusions No. 25 and No. 36, dealing with Transit Systems, of the CJPRMA Memorandum of Coverage do not apply to this Memorandum of Coverage.
- B. Exclusion No. 22 of the CJPRMA Memorandum of Coverage does not apply under this Memorandum to inverse condemnation liability arising from accidentally caused physical injury to or destruction of tangible property, including all resulting loss of use of such property, for which the covered party may be legally responsible.
- C. As stated under "Covered Party" definition, coverage does not apply to loss resulting from any employee or volunteer who has five or more than five violation



points as valued and enumerated on the Department of Motor Vehicles Negligent Operator Count sheet within the three years immediately preceding the loss.

However, this exclusion shall apply to the covered employee or volunteer only, and not the vicarious liability of the Member, except that if the Member knowingly permits a covered employee or volunteer to operate after accumulating five or more violation points, this exclusion applies to the Member as well.

#### **4. DEFINITIONS**

The conditions of this Memorandum of Coverage shall be applied as if the definitions of words listed below had been included with the word or words each time they appear in this Memorandum.

##### **COVERED PARTY:**

- (a) A member entity of NCCSIF. This includes all entities named in the Declarations page, including any and all commissions, agencies, districts, authorities, boards (including the governing board) or similar entities coming under the entity's direction or control, or for which the entity's board members sit as the governing body, except a hospital board or commission, regardless of how it is denominated.
- (b) Any person or entity identified as a covered party holding a certificate of coverage duly issued by the Authority, for occurrences during the coverage period identified in the certificate of coverage; if a particular activity is identified in the certificate of coverage, the person or entity is a covered party only for occurrences arising out of the described activity.
- (c) Any person who is an official, employee or volunteer of a person or entity covered by (a) or (b) herein, whether or not compensated, while acting in an official capacity for or on behalf of such person or entity, including while acting on any commission, regardless of how such body is denominated. Covered Party shall not include any person whose conduct is not within the course and scope of his or her employment or office with the covered party at the time of the act or acts that give rise to liability.
- (d) With respect to any automobile owned or leased by a covered party (described in (a) or (b) above), or loaned to or hired for use by or on behalf of the covered party, any person, while using such automobile, and any person or organization legally responsible for the use thereof, provided the actual use is with the express permission of the covered party, but this protection does not apply to the an covered party as respects:
  - 1) any employee or volunteer who has five or more than five violation points, as valued and enumerated on the Department of Motor Vehicles Negligent Operator Count sheet within the three years immediately preceding the "loss."

- 2) any person or organization, or any agent or employee thereof, operating an automobile sales agency, repair shop, service station, storage garage or public parking place, with respect to an occurrence arising out of the operation thereof; or
- 3) the owner or any lessee, other than the covered party, of any automobile hired by or loaned to the covered party or to any agent or employee of such owner or lessee.

This agreement does not provide uninsured or underinsured motorist coverage.

**LOSS:** The total of all defense costs incurred by the covered parties and all damages for which the covered parties are liable either by adjudication or by compromise with the written consent of NCCSIF, after making proper deduction for all recoveries and salvages, arising from an occurrence to which this coverage applies. Loss does not include attorneys' fees or costs awarded to the prevailing party in a suit except where such attorneys' fees or costs are attributable to a claim for damages covered by this Memorandum.

Additionally, for any claim or suit seeking damages that would be potentially covered by this Memorandum of Coverage but for the operation of an Exclusion, NCCSIF shall, upon request, include within the definition of loss, damages for which the covered parties are liable either by adjudication or by compromise up to the limit of coverage in the Member City's Banking Layer shown on the Declarations.

## **5. OTHER INSURANCE or COVERAGE**

The coverage afforded by this Memorandum shall be excess over any other valid and collectible insurance or coverage available to the Member City and applicable to any part of the ultimate net loss, whether such other insurance or coverage is stated to be primary, excess, contingent or otherwise, unless such other insurance or coverage specifically applies as excess insurance or coverage over the limits provided in this Memorandum of Coverage.

## **6. NOTICE OF OCCURRENCE**

Upon the happening of any occurrence likely to involve NCCSIF under this Memorandum, the Member shall give notice, either written or oral, as soon as practicable to the Claims Administrator of NCCSIF as listed in Item 10 of the Declarations. Such notice shall contain particulars sufficient to identify the Member and fullest information obtainable at the time. If legal proceedings are begun, the Member shall forward to the NCCSIF Claims Administrator each paper therein, or a copy thereof, received by the



Member or the Member's representative, together with copies of reports or investigations with respect to such claim proceedings.

**7. DEFENSE**

NCCSIF shall assume charge of the investigation, settlement or defense of any claims made, or suits brought, or proceedings instituted against the Member that in the opinion of NCCSIF may create liability on the part of NCCSIF under the terms of this Memorandum of Coverage.

Additionally, for any claim or suit seeking Damages that would be potentially covered by this Memorandum of Coverage but for the operation of Exclusion, NCCSIF shall, upon request, reimburse the Member's cost of defense of the claim, up to the limit of coverage in the Member's Banking Layer shown in the Declarations. This supplemental defense cost coverage shall not apply to coverage in the pooled risk sharing layer shown in the Declarations.

**8. PAYMENT OF LOSS**

Upon final determination of Loss, NCCSIF will promptly pay on behalf of the Member the amount of Loss falling within the terms of this Memorandum of Coverage.

**9. SUBROGATION**

In the event of any payment under this Memorandum of Coverage, NCCSIF will be subrogated to all the Member City's rights of recovery against any person or organization and NCCSIF shall execute and deliver instruments and papers and do whatever else is necessary to secure such rights.

The amount recovered as subrogation shall be apportioned in the inverse order of payment of the Loss to the extent of the actual payment. The expenses of all such recovery proceedings shall be apportioned in the ratio of the respective recoveries.

**10. CANCELLATION**

This Memorandum of Coverage may be canceled in accordance with the terms of the JPA Agreement and Bylaws of NCCSIF.

## 11. ARBITRATION OF COVERAGE DISPUTES

### COVERAGE DETERMINATIONS

The Claims Committee shall make the initial determination whether to deny coverage on all or part of a claim, or to reserve the Authority's right to deny coverage on all or part of a claim, if a loss subsequently exceeds the retained limit.

A decision by the Claims Committee to deny coverage can be appealed to the Board of Directors. Notice of such appeal shall be submitted in writing within thirty (30) calendar days of the date of the Claims Committee's written notice of decision.

The appeal shall be considered by the Board of Directors at the next regular or special meeting following receipt of the written appeal; if the appeal is received too late for inclusion in the agenda packet, it can be postponed to the next following Board meeting. The Program Administrator in conjunction with the Claims Committee and the covered party will have the right to submit written materials and present oral argument to the Board, subject to reasonable time constraints. Any dispute concerning a decision by the Board to deny coverage for all or part of a claim shall not be subject to any court action, but may instead be submitted to binding arbitration in accordance with the procedures set forth below. Notice of a request for binding arbitration by the covered party must be submitted within thirty (30) calendar days from the date of the noticed decision by the Board of Directors.

Under no circumstances shall the NCCSIF be liable for consequential damages, "bad faith" damages, or any sums beyond the amounts due under CJPRMA Memorandum of Coverage Section I – Coverages, plus interest at the same rate as NCCSIF earned on investments for the time period involved.

### (a) ARBITRATION PROCEDURES FOR RESOLVING DISPUTES

#### 1) Selection of Arbitrators:

If an appeal of a Board decision is submitted to arbitration, each side shall, within ten (10) calendar days, select one (1) arbitrator and submit his or her name in writing to the other side. Within ten (10) calendar days after their selection, these two arbitrators shall select a third independent arbitrator. If the two sides cannot agree on the selection of the third arbitrator within ten (10) calendar days, either side may petition the Sacramento County Superior Court for the appointment of the third arbitrator pursuant to the provisions of section 1281.6 of the California Code of Civil Procedure. The third arbitrator shall be an attorney and preside as the Chairperson of the arbitration panel. No arbitrator shall be employed or affiliated with the Authority or the covered party or parties.

The arbitration hearing shall commence within forty-five (45) calendar days from the date of the selection of the Chairperson, unless both sides agree to an extension. Each side shall pay the cost of its selected arbitrator and one-half of the cost of the third selected arbitrator. In addition, each side shall be responsible for its own cost and expense of arbitration.

Except for notification of appointment and as provided in the California Code of Civil Procedure, there shall be no communication between either side and the arbitrator(s) relating to the subject of the arbitration other than at oral hearings.

2) Discovery

The procedures set forth in Code of Civil Procedure section 1283.05 relating to depositions and discovery shall apply to any arbitration pursuant to this paragraph (b).

3) Testimony Under Oath

The testimony of witnesses shall be given under oath.

4) Length of Hearing

The panel will endeavor to confine the length of the hearing to two (2) days. A decision of the panel shall be reported in writing. The written decision of the panel shall be given to both sides within thirty (30) calendar days of the close of the hearing.

5) Certified Shorthand Reporter

Either side wishing a certified shorthand reporter record shall make arrangements directly with a certified shorthand reporter and notify the other side of such arrangements in advance of the hearing. The requesting side shall pay the cost of recording the hearing if no transcript is ordered. If a transcript is ordered, the cost of the transcript and of recording the hearing shall be prorated equally among the parties ordering copies.

(b) FUNDING OF DEFENSE AND PAYMENT OF CLAIMS PENDING RESOLUTION OF DISPUTE

During the course of the arbitration proceedings provided herein, the covered party will be responsible for all fees and expenses for investigation, defense or litigation of a claim or lawsuit. In the event the arbitration panel determines that coverage applies for such defense costs, the Authority will reimburse the covered party as directed by the panel.

(c) EFFECTS OF ARBITRATION DECISIONS

All decisions on appeals, whether by the Board of Directors (after the time to request arbitration has expired) or by the arbitration panel, shall be final and binding upon



the parties and shall not be subject to any further appeal or court action, except as provided in Code of Civil Procedures sections 1286.2 and 1286.4 (relating to fraud or corruption, etc.).

(d) GENERAL LAW

Except as provided otherwise above, arbitration shall be conducted as provided in Title 9 of the Code of Civil Procedure (commencing with section 1280).

| 07/01/20142015

| Date

| NCCSIF President

\_\_\_\_\_  
Liz EhrenstromRussell Hildebrand,



## LIABILITY AMENDATORY ENDORSEMENT

### UNDERLYING MEMORANDUM OF COVERAGE

This endorsement is issued to:

**The City of Folsom**

**The City of Lincoln**

**The City of Auburn**

**The City of Dixon**

It is understood and agreed that Section 3, **Exclusion A** is deleted and replaced with the following:

With respect to the Members named above, Exclusions No. 25 and No. 36, dealing with Transit Systems, of the **California Joint Powers Risk Management Authority Memorandum of Coverage** do not apply to the **Northern California Cities Self Insurance Fund (NCCSIF) Underlying Memorandum of Coverage** for Liability. Notwithstanding what is stated in the applicable declarations, the limit of coverage described in this exception will be subject to a sublimit of \$250,000 each occurrence.

All other terms and conditions of this underlying memorandum of coverage are unchanged. If this endorsement is issued after the effective date of this underlying memorandum of coverage, then it must be signed by an Officer of NCCSIF.

~~Liz Ehrenstrom~~ Russell Hildebrand, NCCSIF President

Endorsement Effective Date: July 1, ~~2014~~2015

**~~LIABILITY AMENDATORY ENDORSEMENT~~**

**~~UNDERLYING MEMORANDUM OF COVERAGE~~**

This endorsement is issued to:

**~~The City of Dixon~~**

It is understood and agreed that Section 3, **~~Exclusion A~~** is deleted and replaced with the following:

**~~Exclusions No. 25 and No. 36, dealing with Transit Systems, of the California Joint Powers Risk Management Authority Memorandum of Coverage apply to the City of Dixon of the Northern California Cities Self Insurance Fund Underlying Memorandum of Coverage for Liability.~~**

All other terms and conditions of this underlying memorandum of coverage are unchanged. If this endorsement is issued after the effective date of this underlying memorandum of coverage, then it must be signed by an Officer of NCCSIF.

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Liz Ehrenstrom, NCCSIF President

Endorsement Effective Date: July 1, 2014





BACK TO AGENDA

Northern California Cities Self Insurance Fund  
Executive Committee Meeting  
May 21, 2015

Agenda Item G.6.

## 2015/16 NCCSIF WORKERS' COMPENSATION MEMORANDUM OF COVERAGE

### ACTION ITEM

**ISSUE:** NCCSIF annually reviews and approves the Workers' Compensation Memorandum of Coverage (MOC), including any recommended changes based on member feedback and/or changes made to the excess MOC provided by CSAC-EIA.

Although legal counsel for NCCSIF recommended changes to the Liability MOC based on a liability coverage dispute, and although the exposure to such a dispute is much less under Workers' Compensation coverage, the Program Administrators recommend adding similar language to the Workers' Compensation MOC in the arbitration section.

**RECOMMENDATION:** Review and approve the 2015/16 NCCSIF Workers' Compensation Memorandum of Coverage with changes noted in the attached.

**FISCAL IMPACT:** None.

**BACKGROUND:** Legal counsel's recommended change is based on an arbitration award in favor of the City of Upland arising from a coverage dispute with its coverage provider, ICRMA. The city filed suit and pursued extra contractual damages after the initial arbitration award and the case was settled for an additional payment of almost \$1.25 million from ICRMA.

**ATTACHMENT(S):** Draft 2015/16 Workers' Compensation MOC, with tracked changes.



## **WORKERS' COMPENSATION & EMPLOYER'S LIABILITY**

### **MEMORANDUM OF COVERAGE**

**The Northern California Cities Self Insurance Fund (hereinafter called NCCSIF) is an intergovernmental agency, risk sharing, joint powers authority, duly formed pursuant to California Government Code Sections 6500-6512, and other provisions of law.**

**This Memorandum of Coverage is a contract between the NCCSIF and its Members that sets forth certain duties, responsibilities and obligations of each party. This Memorandum of Coverage is not an insurance policy or document, and is not necessarily subject to the particular rules of law that apply to an insurance policy or to interpretation of insurance policies or insurance related documents.**

#### **INTRODUCTION**

In return for the payment of the premium and subject to all terms and conditions of this agreement, Northern California Cities Self Insurance Fund (NCCSIF) agrees with you (the Member agency named in the Declarations) as follows:

#### **GENERAL SECTION**

##### **A. THE AGREEMENT**

This agreement includes the Declarations and all endorsements and schedules attached to it. It is a coverage agreement between you and us. The only agreements relating to this coverage are stated in this coverage agreement.

The terms of this agreement may not be changed or waived except by endorsement issued by us to be part of this agreement. You are responsible for telling us at once when the information contained in this agreement is no longer accurate for your operations.

This agreement, including the Declarations, endorsements and schedules attached to it, and any specified section of the JPA Agreement or Bylaws constitutes the entire coverage agreement. No condition, provision, agreement or understanding not stated in this coverage agreement will affect any rights, duties or privileges in connection with this coverage agreement.

##### **B. WHO IS COVERED**

The Member Agency named in the Declarations is covered for liability to its employees, subject to the provisions of this agreement.



**C. WORKERS' COMPENSATION LAW**

Workers' compensation law means the Workers' Compensation Laws of the State of California (which include injury by both accident and disease). It includes any amendments to that law that are in effect during the coverage period. It does not include the provisions of any law that provide non-occupational disability benefits. The term "Workers' Compensation Law" shall also include the United States' Longshore and Harbor Workers Compensation Act, also known as LHWCA (33 USC Sections 901-950).

**D. LOCATIONS**

This agreement covers all of your workplaces in California and in other states if listed unless you have other insurance, are self-insured or covered under another Joint Powers Authority for such workplaces.

**E. WHO IS ELIGIBLE FOR BENEFITS**

Your employees (or in the event of their death, their dependents) are eligible for benefits under this agreement, except that employees who are excluded under Workers' Compensation Law are not eligible for benefits under this agreement unless they have been included on the Declarations or by endorsement.

**PART ONE — WORKERS' COMPENSATION COVERAGE**

**A. HOW THIS COVERAGE APPLIES**

This workers' compensation coverage applies to bodily injury by accident or bodily injury by disease, including resulting death, subject to the following conditions:

1. Bodily injury by accident must occur during the coverage period.
2. Bodily injury by disease must be caused or aggravated by the conditions of your employment. Your employee's exposure to those conditions causing or aggravating such bodily injury by disease must occur during the coverage period.

**B. WE WILL PAY**

We will pay promptly when due to those eligible under this agreement the benefits required of you by the workers' compensation law, in excess of the Member Retention specified in Item 3 of the Schedule and subject to the limit specified in Item 5 of the Schedule. As respects the United States and Longshore and Harbor Workers Compensation Act (33 USC Sections 901-950), coverage for loss shall be limited, by amount and time of payment, to the benefits which would be available under the Workers' Compensation Act of the state where the injured employee is normally employed, if that law applied.



**C. RIGHT TO ASSOCIATE IN DEFENSE**

We have no duty to investigate, handle, settle or defend any claims, suits or proceedings against you. We have the discretionary right—and shall be given the opportunity by you—to associate with you in the defense, investigation or settlement of any claim, suit or proceeding that appears to involve indemnity by NCCSIF. In such association, you and NCCSIF shall cooperate in all aspects of defense, investigation, or settlement.

**D. WE WILL ALSO PAY**

Subject to the Member Retention specified in Item 4 and limit specified in Item 6 of the Schedule, we will also pay these costs, in addition to other amounts payable under this coverage as part of any claim, proceeding or suit we defend:

1. Reasonable expenses incurred at our request, but not loss of earnings
2. Premiums for bonds to release attachments and for appeal bonds in bond amounts up to twice the amount payable under this coverage
3. Litigation costs taxed against you
4. Interest on an award or judgment as required by law
5. Expenses we incur

**E. OTHER INSURANCE**

We will not pay more than our share of benefits and costs covered by this agreement and other insurance or self-insurance. All shares will be equal until the loss is paid.

**F. LIMIT OF LIABILITY**

Our liability to pay for damages is limited. Our limit of liability is shown in Item 6 of the Schedule of Declarations. It is the most we will pay for all damages covered by this coverage because of bodily injury to one or more employees in any one accident or occurrence, or series of accidents or occurrences, arising out of any one event. We will not pay any claims for damages after we have paid the limit of our liability under this coverage as explained above.

**G. PAYMENTS YOU MUST MAKE**

You are responsible for any payments of benefits required under the Workers' Compensation Law within the retention and those payments in excess of the benefits regularly provided by the workers' compensation law including, but not limited to, those required because:

1. of your serious and willful misconduct;
2. you knowingly employ an employee in violation of law;



3. you fail to comply with a health or safety law or regulation;
4. you discharge, coerce or otherwise discriminate against any employee in violation of the law;
5. of injury to an employee under the minimum age specified in the workers' compensation law and illegally employed at the time of injury;
6. of your obligation to pay salary in lieu of temporary disability benefits as required under Labor Code Section 4850, including to the extent you would be responsible for temporary disability benefits if Labor code Section 4850 did not apply;
7. of your obligations pursuant to Labor Code Section 4856;
8. of your obligations arising out of operations for which you have rejected any Workers' Compensation Law; or
9. of your obligations for discrimination against any employee for the filing of a claim for Workers' Compensation coverage, or for discrimination of an employee that has agreed to testify in another employee's workers' compensation claim.

## **H. RECOVERY FROM OTHERS**

We may enforce your rights, and the rights of persons entitled to the benefits of this coverage, to recover our payments from anyone liable for the injury. You will do everything necessary to protect those rights for us and to help us enforce them.

## **I. STATUTORY PROVISIONS**

These statements apply where they are required by law:

1. As between an injured worker and us, we have notice of injury when you have notice.
2. We are directly and primarily liable to any person entitled to the benefits payable by this coverage, subject to the provisions, conditions and limitations of this agreement.
3. Jurisdiction over you is jurisdiction over us for purposes of the workers' compensation law. We are bound by decisions against you under that law, subject to the provisions of this agreement that are not in conflict with that law.
4. Terms of this coverage that conflict with the workers' compensation insurance law are changed by this statement to conform to that law.
5. Your employee has a first lien upon any amount that becomes owing to you by us because of this agreement and in the case of your legal incapacity or inability to receive the money and pay it to the claimant; we will pay it directly to the claimant.

Nothing in these paragraphs relieves you of your duties under this agreement.



## **PART TWO — EMPLOYER’S LIABILITY COVERAGE**

### **A. HOW THIS COVERAGE APPLIES**

This employer’s liability coverage applies to bodily injury by accident or bodily injury by disease, including resulting death, subject to the following conditions:

1. The bodily injury must arise out of and in the course of the injured employee’s employment by you.
2. The employment must be necessary or incidental to your work in the State of California.
3. Bodily injury by accident must occur during the coverage period.
4. Bodily injury by disease must be caused or aggravated by the conditions of your employment. The employee’s last day of exposure to the conditions causing or aggravating such bodily injury by disease OR the date upon which the employee first suffered disability and either knew, or in the exercise of reasonable diligence should have known, that such disability was caused by his or her employment which ever comes first and must occur during the coverage period.
5. If you are sued, the suit and any related legal actions for damages for bodily injury by accident or by disease must be brought under the laws of the State of California.

### **B. WE WILL PAY**

We will pay all sums over the amount stated as the Members’ Retained Limit in Item 3 of the Schedule you legally must pay as damages because of bodily injury to your employees eligible for benefits under this agreement, provided the bodily injury is covered by this employer’s liability coverage and subject to the limit specified in Item 6 of the Schedule.

The damages we will pay over the amount stated as the Members’ Retained Limit in Item 3 of the Schedule, where recovery is permitted by law, include damages:

1. for which you are liable to a third party by reason of a claim or suit against you by that third party to recover the damages claimed against such third party as a result of injury to your employee;
2. for care and loss of services; and
3. for consequential bodily injury to a spouse, child, parent, brother or sister of the injured employee;

provided that these damages are the direct consequence or bodily injury that arises out of and in the course of the injured employee’s employment by you, and



4. because of bodily injury to your employee that arises out of and in the course of employment claimed against you in a capacity other than as employer.

### **C. EXCLUSIONS**

This agreement does not cover:

1. liability assumed under a contract. This exclusion does not apply to a warranty that your work will be done in a workmanlike manner;
2. punitive or exemplary damages where coverage for such liability is prohibited by law or contrary to public policy;
3. bodily injury to an employee while employed in violation of law with your actual knowledge or the actual knowledge of any of your executive officers;
4. any obligation imposed by a workers' compensation, occupational disease, unemployment compensation or disability benefits law, or any similar law;
5. bodily injury intentionally caused or aggravated by you;
6. damages arising out of the discharge of, coercion, criticism, demotion, evaluation, reassignment, discipline, defamation, harassment, humiliation, discrimination against, or termination of any employee, or any personnel practices, policies, acts or omissions;
7. damages for discrimination against any employee for the filing of a claim or for discrimination of an employee that has agreed to testify in another employee's workers' compensation claim.

### **D. RIGHT TO ASSOCIATE IN DEFENSE**

We have no duty to investigate, handle, settle or defend any claims, suits or proceedings against you.

We have the discretionary right—and shall be given the opportunity by you—to associate with you in the defenses, investigation, or settlement of any claim, suit or proceeding which appears to involve indemnity by NCCSIF. In such association, you and NCCSIF shall cooperate in all aspects of defense, investigation or settlement.

### **E. WE WILL ALSO PAY**

Subject to the Member Retention specified in Item 3 of the Schedule and subject to the limit specified in Item 6 of the Schedule, we will also pay these costs, in addition to other amounts payable under this coverage, as part of any claim, proceeding or suit we defend;

1. reasonable expenses incurred at our request, but not loss of earnings;



2. premiums for bonds to release attachments and for appeal bonds in bond amounts up to twice the limit of our liability under this coverage;
3. litigation costs taxed against you;
4. interest on a judgment as required by law; and
5. expenses we incur.

#### **F. OTHER INSURANCE**

We will not pay more than our share of damages and costs covered by this coverage and any other insurance, self-insurance or any other employers' liability by a Joint Powers Authority. Subject to any limits of liability that apply, all shares will be equal until the loss is paid. If any insurance or self-insurance is exhausted, the shares of all remaining insurance and self insurance will be equal until the loss is paid.

#### **G. LIMIT OF LIABILITY**

Our liability to pay for damages is limited. Our limit of liability is shown in Item 6 of the Schedule of Declarations. It is the most we will pay for all damages covered by this coverage because of bodily injury to one or more employees in any one accident or occurrence, or series of accidents or occurrences, arising out of any one event.

We will not pay any claims for damages after we have paid the limit of our liability under this coverage as explained above.

#### **H. RECOVERY FROM OTHERS**

We may enforce your rights to recover our payment from anyone liable for an injury covered by this coverage. You will do everything necessary to protect those rights for us and to help us enforce them.

#### **I. ACTIONS AGAINST US**

There will be no right of action against us under this coverage unless;

1. you have complied with all the terms of this agreement; and
2. the amount you owe has been determined with our consent or by actual trial and final judgment.

This coverage does not give anyone the right to add us as a defendant in an action against you to determine your liability.





### **PART THREE — COVERAGE OUTSIDE OF CALIFORNIA**

This coverage is identical to Part One (Workers' Compensation Coverage) of this agreement. It applies to your employees who are hired in California and are eligible for benefits under this agreement while they are working anywhere outside of California.

### **PART FOUR — YOUR DUTIES IF INJURY OCCURS**

Tell us at once if injury occurs which may be covered by this agreement. Your other duties are listed here:

1. Provide for immediate medical and other services required by the workers' compensation law.
2. Give us or our representative the names and addresses of the injured persons and of witnesses, and other information we may need.
3. Promptly give us all notices, demands and legal papers related to the injury, claim, proceeding or suit.
4. Cooperate with us and assist us, as we may request, in the investigation, settlement or defense of any claim, proceeding or suit.
5. Do nothing after an injury occurs that would interfere with our right to recover from others.
6. Do not voluntarily make payments, assume obligations or incur expenses within our layer of coverage, except at your own cost.

### **PART FIVE — PREMIUM**

#### **A. PREMIUM**

1. All premiums for this agreement will be determined by the Northern California Cities Self Insurance Fund.
2. Remuneration is part of the premium basis. This premium basis includes payroll and all other remuneration paid or payable during the coverage period for the services of:
  - a. all your employees eligible for benefits under this agreement while engaged in work covered by this agreement; and
  - b. all other persons engaged in work that could make us liable under Part One (Worker's Compensation Coverage) of this agreement. If you do not have the payroll records for these persons, the contract price for their services and materials may be used as the premium basis. This paragraph will not apply if you



give us proof that the employers of these persons lawfully secured their workers' compensation obligations.

**B. PREMIUM PAYMENTS**

You will pay all premium when due.

**C. FINAL PREMIUM**

The premium shown on the Declarations and on the schedules and endorsements, if any, is an estimate. The final premium will be determined after this agreement ends by using the actual, not the estimated, premium basis and actual losses. If the final premium is more than the premium you paid to us, you must pay us the balance. If it is less, we will refund the balance to you. The final premium will not be less than the minimum premium for this agreement as determined by the various layer funding formulas.

**D. RECORDS**

You will keep records of information needed to compute premium. You will provide us with copies of those records when we ask for them.

**E. AUDIT**

You will let us examine and audit all your records that relate to this agreement. These records include ledgers, journals, registers, vouchers, contracts, tax reports, payroll and disbursement records and programs for storing and retrieving data. We may conduct the audits during regular business hours during the coverage period and within three years after the coverage period ends. Information developed by audit will be used to determine final premium.

**F. RATE CHANGES**

This agreement is issued by us and accepted by you with the agreement that you will accept any increase in premium or in the rates of premium which may be promulgated under any rating plan approved by the Northern California Cities Self Insurance Fund, and that the effective date of any such increase shall be the effective date thereof fixed in accordance with the provisions of any such rating plan approved by the Executive Committee. Also the rates used to determine the premium are subject to increase during the term of the agreement if an increase in rates applicable to agreements in force is approved by the Executive Committee of Northern California Cities Self Insurance Fund, and that the effective date of any such increase shall be the date fixed by the Executive Committee.



## **PART SIX — CONDITIONS**

### **A. INSPECTION**

We have the right, but are not obliged, to inspect your workplaces at any reasonable time. Our inspections relate to the workplaces and the premiums to be charged. We may give you reports on the conditions we find. We may also recommend changes. While they may help to reduce losses, we do not undertake to perform the duty of any person to provide for the health and safety of your employees or the public. We do not warrant that your workplaces are safe or healthful or that they comply with laws regulations, codes or standards.

### **B. LONG TERM POLICY**

If this policy is written for a period longer than one year, all the provisions of this agreement shall apply separately to each consecutive twelve month period, or if the first or last period is less than twelve months, in the same manner as if a separate agreement had been written for each consecutive period. Until your policy terminates, your deposit premium will be transferred to each consecutive coverage period to act as a deposit in the same manner as if a separate agreement had been written.

### **C. TRANSFER OF YOUR RIGHTS AND DUTIES**

Your rights or duties under this agreement may not be transferred without our written consent.

### **D. OUR NOTICE TO YOU**

Mailing documents that relate to this agreement to you at the mailing address shown in the Declarations will be sufficient to prove notice to you of that document.

### **E. CANCELLATION AND WITHDRAWAL**

You may withdraw as a party to this agreement and as a participant in the coverage provided you meet the requirements, as specified in the Joint Exercise of Power Agreement, Bylaws and Participation Agreement.

If cancellation by Northern California Cities Self Insurance Fund or you is effective before the end of the coverage year, Northern California Cities Self Insurance Fund will return to you the amount of any unearned premium payment from you for the coverage year. Such amount will be computed on a pro-rata basis from the effective date of cancellation.



## **F. ARBITRATION OF COVERAGE DISPUTES**

### **1. Coverage Determinations**

The Third Party Administrator or JPA Counsel shall make the initial determination whether to deny coverage on all or part of a claim, or to reserve the Northern California Cities Self Insurance Fund's right to deny coverage on all or part of a claim, if a loss subsequently exceeds the retained limit.

A decision to deny coverage can be appealed to the Board of Directors. Notice of such appeal shall be submitted in writing within thirty (30) calendar days of the date of written notice of decision.

The appeal shall be considered by the Board of Directors at the next regular or special meeting following receipt of the written appeal; if the appeal is received too late for inclusion in the agenda packet, it can be postponed to the next following Board meeting. The Program Administrator and the covered party will have the right to submit written materials and present oral argument to the Board, subject to reasonable time constraints. Any dispute concerning a decision by the Board to deny coverage for all or part of a claim shall not be subject to any court action, but may instead be submitted to binding arbitration in accordance with the procedures set forth below. Notice of a request for binding arbitration by the covered party must be submitted within thirty (30) calendar days from the date of the noticed decision by the Board of Directors.

Under no circumstances shall NCCSIF be liable for consequential damages, "bad faith" damages, or any sums beyond the amounts due under Part One – Workers' Compensation Coverage, or Part Two – Employer's Liability Coverage, plus interest at the same rate as NCCSIF earned on investments for the time period involved.

#### **(a) Arbitration Procedures for Resolving Disputes**

##### **1) Selection of Arbitrators**

If an appeal of a Board decision is submitted to arbitration, each side shall, within ten (10) calendar days, select one (1) arbitrator and submit his or her name in writing to the other side. Within ten (10) calendar days after their selection, these two arbitrators shall select a third independent arbitrator. If the two sides cannot agree on the selection of the third arbitrator within ten (10) calendar days, either side may petition the Sacramento County Superior Court for the appointment of the third arbitrator pursuant to the provisions of section 1281.6 of the California Code of Civil Procedure. The third arbitrator shall be an attorney and preside as the Chairperson of the arbitration panel. No arbitrator shall be employed or affiliated with you or NCCSIF.

The arbitration hearing shall commence within forty-five (45) calendar days from the date of the selection of the Chairperson, unless both sides agree to an extension.

Each side shall pay the cost of its selected arbitrator and one-half of the cost of the third selected arbitrator. In addition, each side shall be responsible for its own cost and expense of arbitration.

Except for notification of appointment and as provided in the California Code of Civil Procedure, there shall be no communication between either side and the arbitrator(s) relating to the subject of the arbitration other than at oral hearings.

2) **Discovery**

The procedures set forth in Code of Civil Procedure section 1283.05 relating to depositions and discovery shall apply to any arbitration pursuant to this paragraph (b).

3) **Testimony Under Oath**

The testimony of witnesses shall be given under oath.

4) **Length of Hearing**

The panel will endeavor to confine the length of the hearing to two (2) days. A decision of the panel shall be reported in writing. The written decision of the panel shall be given to both sides within thirty (30) calendar days of the close of the hearing.

5) **Certified Shorthand Reporter**

Either side wishing a certified shorthand reporter record shall arrange directly with a certified shorthand reporter and notify the other side of such arrangements in advance of the hearing. The requesting side shall pay the cost of recording the hearing if no transcript is ordered. If a transcript is ordered, the cost of the transcript and of recording the hearing shall be prorated equally among the parties ordering copies.

(b) **Funding of Defense and Payment of Claims Pending Resolution of Dispute**

During the course of the arbitration proceedings provided herein, the *covered party* will be responsible for all fees and expenses for investigation, defense or litigation of a claim or lawsuit. In the event the arbitration panel determines that coverage applies for such *defense costs*, the *Authority* will reimburse the *covered party* as directed by the panel.



(c) **Effects of Arbitration Decisions**

All decisions on appeals, whether by the Board of Directors (after the time to request arbitration has expired) or by the arbitration panel, shall be final and binding upon the parties and shall not be subject to any further appeal or court action, except as provided in Code of Civil Procedures sections 1286.2 and 1286.4 (relating to fraud or corruption, etc.).

(d) **General Law**

Except as provided otherwise above, arbitration shall be conducted as provided in Title 9 of the Code of Civil Procedure (commencing with section 1280).

| July 1, 2015

| Date

NCCSIF President

\_\_\_\_\_  
Liz Ehrenstrom Russell Hildebrand,



BACK TO AGENDA

Northern California Cities Self Insurance Fund  
Executive Committee Meeting  
May 21, 2015

Agenda Item G.7.

## ROUND TABLE DISCUSSION

### INFORMATION ITEM

**ISSUE:** The floor will be open to the Committee for discussion.

**RECOMMENDATION:** None.

**FISCAL IMPACT:** None.

**BACKGROUND:** The item is to the Executive Committee members for any topics or ideas that members would like to address.

**ATTACHMENT(S):** None.



BACK TO AGENDA

Northern California Cities Self Insurance Fund  
Executive Committee Meeting  
May 21, 2015

Agenda Item H.

## INFORMATION ITEMS

### INFORMATION ITEM

**ISSUE:** The following items are being presented as information for NCCSIF members.

**RECOMMENDATION:** None. This item is offered as information only.

**FISCAL IMPACT:** None.

**BACKGROUND:** None

#### ATTACHMENT(S):

1. NCCSIF Organization Chart
2. NCCSIF Travel Reimbursement
3. NCCSIF Resource Contact Guide



## NCCSIF Organizational Chart

| BOARD OF DIRECTORS |            |       |                     |
|--------------------|------------|-------|---------------------|
| Jeff               | Kiser      |       | City of Anderson    |
| Dylan              | Feik       |       | City of Auburn      |
| Toni               | Benson     |       | City of Colusa      |
| John               | Brewer     |       | City of Corning     |
| Michelle           | Pellegrino | S/EC  | City of Dixon       |
| Brad               | Koehn      | EC    | City of Elk Grove   |
| Bruce              | Cline      | VP/EC | City of Folsom      |
| Paula              | Islas      | EC    | City of Galt        |
| Matt               | Michaelis  |       | City of Gridley     |
| Dave               | Andres     | EC    | City of Ione        |
| Michael            | Daly       | EC    | City of Jackson     |
| John               | Lee        |       | City of Lincoln     |
| Satwant            | Takhar     |       | City of Marysville  |
| Corey              | Shaver     |       | City of Nevada City |
| Liz                | Ehrenstrom |       | City of Oroville    |
| Gina               | Will       |       | Town of Paradise    |
| Dave               | Warren     | EC    | City of Placerville |
| Sandy              | Ryan       |       | City of Red Bluff   |
| Tim                | Chapa      | EC    | City of Rio Vista   |
| Russell            | Hildebrand | P/EC  | City of Rocklin     |
| Tim                | Sailsbery  | T/ EC | City of Willows     |
| Natalie            | Walter     |       | City of Yuba City   |

| ALTERNATES |             |                     |
|------------|-------------|---------------------|
| TBD        |             | City of Anderson    |
| Tim        | Rundel      | City of Auburn      |
| TBD        |             | City of Colusa      |
| Tom        | Watson      | City of Corning     |
| George     | Silva       | City of Dixon       |
| Jonathan   | Hobbs       | City of Elk Grove   |
| Kristine   | Wilfong     | City of Folsom      |
| Jason      | Behrmann    | City of Galt        |
| Elisa      | Arteaga     | City of Gridley     |
| Jane       | Wright      | City of Ione        |
| TBD        |             | City of Jackson     |
| Sheila     | Vanzandt    | City of Lincoln     |
| Walter     | Munchheimer | City of Marysville  |
| Catrina    | Olson       | City of Nevada City |
| TBD        |             | City of Oroville    |
| Crystal    | Peters      | Town of Paradise    |
| John       | Driscoll    | City of Placerville |
| Cheryl     | Smith       | City of Red Bluff   |
| Marni      | Rittburg    | City of Rio Vista   |
| Michael    | Green       | City of Rocklin     |
| Steve      | Holsinger   | City of Willows     |
| Robin      | Bertagna    | City of Yuba City   |

| EXECUTIVE COMMITTEE |            |        |                     |
|---------------------|------------|--------|---------------------|
| Russell             | Hildebrand | P      | City of Rocklin     |
| Michelle            | Pellegrino | EC/Sec | City of Dixon       |
| Brad                | Koehn      | EC     | City of Elk Grove   |
| Bruce               | Cline      | EC     | City of Folsom      |
| Paula               | Islas      | EC     | City of Galt        |
| Dave                | Andres     | EC     | City of Ione        |
| Michael             | Daly       | EC     | City of Jackson     |
| Dave                | Warren     | EC     | City of Placerville |
| Tim                 | Chapa      | EC     | City of Rio Vista   |

| PROGRAM ADMINSTRATORS |          |                            |
|-----------------------|----------|----------------------------|
| Marcus                | Beverly  | Alliant Insurance Services |
| Michael               | Simmons  | Alliant Insurance Services |
| Michelle              | Minnick  | Alliant Insurance Services |
| Joan                  | Crossley | Alliant Insurance Services |

| ADVISORS |        |                       |
|----------|--------|-----------------------|
| Byrne    | Conley | Byrne and Conleys     |
| James    | Marta  | James Marta & Company |

| RISK CONTROL CONSULTANTS |          |          |
|--------------------------|----------|----------|
| Henri                    | Castro   | Bickmore |
| Tom                      | Kline    | Bickmore |
| Jeff                     | Johnston | Bickmore |

|                          |                     |
|--------------------------|---------------------|
| P = President            | VP = Vice President |
| S = Secretary            | T = Treasurer       |
| EC = Executive Committee |                     |

# Northern California Cities State Self Insurance Fund

## Travel Reimbursement Expense Form

Member Representative: \_\_\_\_\_

Entity: \_\_\_\_\_

Payee Address: \_\_\_\_\_

Meeting or Committee: \_\_\_\_\_

Date of Meeting: \_\_\_\_\_

Location of Meeting: \_\_\_\_\_

Total Mileage: \_\_\_\_\_

Payment Made to: 

|  |
|--|
|  |
|  |

 \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**PROGRAM ADMINISTRATION**  
**Alliant Insurance Services, Inc.**  
www.alliantinsurance.com  
Main: (916) 643-2700 Fax: (916) 643-2750

| <b>SUBJECT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>MAIN CONTACT</b>                                                                                                                |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| <b>COVERAGE / RISK MANAGEMENT ISSUES –</b> <ul style="list-style-type: none"> <li>➤ Certificates of coverage, additions/deletions of coverages, special events liability coverage, automobile identification cards, auto/mobile equipment physical damage programs</li> <li>➤ Coverage questions, quotations, new members, development of shared risk program coverage agreements, RFPs for actuarial services, actuary liaison, excess insurance/additional coverage marketing (Crime coverage, etc.), program development</li> <li>➤ Insurance Requirements in Contracts (IRIC), hold harmless agreements, indemnification clauses, safety program planning, RFPs for JPA services &amp; audits, third party contract review</li> </ul> | <b>Marcus Beverly</b><br>Michael Simmons<br>Michelle Minnick<br>Joan Crossley                                                      |
| <b>JPA MANAGEMENT ISSUES –</b> program budget/funding, financial analysis, coordination w/financial auditor/JPA accountant                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Marcus Beverly</b><br>Marylin Kelley<br>Michelle Minnick<br>Joan Crossley                                                       |
| <b>JPA ADMINISTRATIVE ISSUES –</b> meeting agendas; minutes; development/maintenance of governing documents, development/interpretation of policies & procedures, JPA state compliance, Form 700, changes in Board members.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Michelle Minnick</b><br>Marcus Beverly<br>Joan Crossley                                                                         |
| <b>COVERAGE ISSUES -</b> coverage questions, quotations, new members, development of shared risk program coverage agreements, RFPs for actuarial services, actuary liaison, excess insurance/additional coverage marketing (Crime coverage, etc.), program development                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Marcus Beverly</b><br>Michael Simmons<br>Joan Crossley                                                                          |
| Mike Simmons (415) 403-1425 / (925) 708-3374 (cell)<br>Marcus Beverly (916) 643-2704<br>Michelle Minnick (916) 643-2715<br>Joan Crossley (916) 643-2708<br>Marylin Kelley (415) 403-1448                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | msimmons@alliant.com<br>marcus.beverly@alliant.com<br>Michelle.Minnick@alliant.com<br>jcrossley@alliant.com<br>mkelley@alliant.com |

