



President
Ms. Elizabeth Ehrenstrom
City of Oroville

Vice President
Ms. Kristine Haile
City of Folsom

Treasurer
Mr. Tim Sailsbery
City of Willows

Secretary
Ms. Gina Will
Town of Paradise

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND EXECUTIVE COMMITTEE MEETING AGENDA

Date: Thursday, September 26, 2019

Time: 11:30 a.m.
Lunch available at 11:00 a.m.

Location: Rocklin Event Center - Garden Room
2650 Sunset Boulevard
Rocklin, CA 95677

A - Action
I - Information

1 - Attached
2 - Hand Out
3 - Separate Cover
4 - Verbal

MISSION STATEMENT

The Northern California Cities Self Insurance Fund, or NCCSIF, is an association of municipalities joined to protect member resources by stabilizing risk costs in a reliable, economical and beneficial manner while providing members with broad coverage and quality services in risk management and claims management.

A. CALL TO ORDER

B. APPROVAL OF AGENDA AS POSTED

A 1

C. PUBLIC COMMENTS

This time is reserved for members of the public to address the Executive Committee on matters pertaining to NCCSIF that are of interest to them.

pg. 5 **D. CONSENT CALENDAR**

A 1

All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or the Executive Committee may request any item to be considered separately.

pg. 6 1. Executive Committee Meeting Minutes - May 20, 2019

pg. 10 2. Check Register from May 1, 2019 to August 31, 2019

3. Investment Reports

pg. 14 a. Chandler Asset Management Short/Long Term - May 2019 to August 2019

pg. 46 b. Chandler Asset Management GASB 40 Reports as of June 30, 2019

pg. 58 c. Chandler Asset Management GASB 72 Reports as of June 30, 2019

pg. 60 d. Local Agency Investment Fund (LAIF) Report as of June 30, 2019

pg. 61 e. Treasurer's Report as of June 30, 2019

pg. 62 4. Police Risk Management Grant Funds Utilization Report as of September 2019



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pg. 63	5. PMIA Performance Report & LAIF Performance Report QE June 30, 2019		
pg. 64	E. GENERAL RISK MANAGEMENT ISSUES <i>This is an opportunity for a member to discuss a topic of interest or seek guidance and input from the group about a current issue, risk management topic or exposure the member is facing.</i>	I	4
	F. ADMINISTRATION REPORTS	I	4
	1. President's Report <i>Elizabeth Ehrenstrom will address the Committee on items pertaining to NCCSIF.</i>		
	2. CJPRMA Update <i>Elizabeth Ehrenstrom will update the Committee on CJPRMA matters pertinent to NCCSIF. Minutes of the last meeting can be found at http://www.cjprma.org.</i>		
	3. Program Administrator's Report <i>Alliant will address the Committee on items pertaining to NCCSIF.</i>		
	G. FINANCIAL REPORTS		
pg. 65	1. Quarterly Financial Report for Period Ending June 30, 2019 <i>James Marta & Company will present the quarterly financial report ending June 30, 2019 for the Committee to Receive and File.</i>	A	1
pg. 103	2. Budget-to-Actual as of June 30, 2019 <i>The Committee will receive an update on the Budget to Actual as of June 30, 2019.</i>	I	1
pg. 104	3. FY 18/19 Financial Audit Update <i>The Committee will receive a verbal update regarding the status of the Year Ending 2019 Financial Audits.</i>	I	4
pg. 119	4. Corridor Deductible - CJPRMA <i>Per the terms of previous agreement payment is due to CJPRMA for Claims within Program Year 2013-2016.</i>	A	1
	H. CLAIMS SERVICES		
pg. 124	1. FY 19/20 Liability Claims Audit Agreement <i>The Committee will review and may approve the agreement with Risk Management Services.</i>	A	1



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- pg. 134 2. **Approval of NCCSIF Defense Attorney List for Liability** **A 1**
The Committee will be asked to approve revising the NCCSIF Liability Defense Attorney List from the law firm of Lynberg & Watkins as recommended by the City of Lincoln.

I. JPA BUSINESS

- pg. 148 1. **Draft Board Meeting Agendas** **A 1**
 pg. 149 a. October 24, 2019 Board of Directors Meeting Agenda
 pg. 154 b. January 16, 2020 Long Range Planning (LRP) and Board of Directors Meeting Agenda
The Committee is asked to discuss topics for the upcoming meetings and LRP session and will be provided with a draft Agenda Page for review and discussion.
- pg. 158 2. **40th Anniversary Rebranding** **A 1**
The Committee to discuss the rebranding and approve a new logo commemorating the 40th Anniversary of the JPA.
- pg. 159 3. **Policy and Procedure Revisions** **A 1**
The Committee will review and may recommend or provide direction on the following Policies:
- pg. 160 a. A-4: Quarterly Financial Statements
 pg. 162 b. A-16: Segregation of Accounting Duties
 pg. 163 c. A-18: Finance Committee Composition and Duties
 pg. 164 d. A-13: Review and Control of Investment Activities
- pg. 165 4. **Legal Services Agreement with Gibbons & Conley** **A 1**
The Committee will be asked to approve a new agreement with Gibbons & Conley effective July 1, 2019.
- pg. 170 5. **Appointment of CJPRMA Board Representative** **A 1**
The Committee will be asked to consider a new CJPRMA Board Representative.
- pg. 173 6. **2020 NCCSIF Officers** **A 1**
The Committee will review and recommend a nominee for the Treasurer position and provide direction regarding changing the rotation of the Committee from calendar to fiscal year.
- pg. 179 7. **Preliminary 2020 Meeting Calendar** **A 1**
The Committee will be asked to recommend the Preliminary 2020 Meeting Calendar for approval at the October 24, 2019, Board Meeting.



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J. INFORMATION ITEMS

I 1

- pg. 182 1. NCCSIF Organizational Chart
- pg. 183 2. NCCSIF 2019 Meeting Calendar
- pg. 184 3. NCCSIF Travel Reimbursement Form

K. ADJOURNMENT

UPCOMING MEETINGS

Risk Management Committee Meeting - October 24, 2019

Board of Directors Meeting and 40th Anniversary Celebration - October 24, 2019

Police Risk Management Committee Meeting - November 7, 2019

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Raychelle Maranan at Alliant Insurance Services at (916) 643-2712.

The Agenda packet will be posted on the NCCSIF website at www.nccsif.org. Documents and material relating to an open session agenda item that are provided to the NCCSIF Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 2180 Harvard Street, Suite 460, Sacramento, CA 95815.

Access to some buildings and offices may require routine provisions of identification to building security. However, NCCSIF does not require any member of the public to register his or her name or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.



Agenda Item D.

CONSENT CALENDAR

ACTION ITEM

ISSUE: The Executive Committee reviews items on the Consent Calendar, and if any item requires clarification or discussion a Member should ask that it be removed for separate action. The Committee should then consider action to approve the Consent Calendar excluding those items removed. Any items removed from the Consent Calendar will be placed later on the agenda in an order determined by the President.

RECOMMENDATION: Adoption of the Consent Calendar after review by the Committee.

FISCAL IMPACT: None.

BACKGROUND: Routine items that generally do not require discussion are regularly placed on the Consent Calendar for approval.

ATTACHMENT(S):

1. Executive Committee Meeting Minutes - May 20, 2019
2. Check Register from May 1, 2019 to August 31, 2019
3. Investment Reports
 - a. Chandler Asset Management Short/Long Term - May 2019 to August 2019
 - b. Chandler Asset Management GASB 40 Reports as of June 30, 2019
 - c. Chandler Asset Management GASB 72 Reports as of June 30, 2019
 - d. Local Agency Investment Fund (LAIF) Report as of June 30, 2019
 - e. Treasurer's Report as of June 30, 2019
4. Police Risk Management Grant Funds Utilization Report as of September 2019
5. PMIA Performance Report & LAIF Performance Report QE June 30, 2019



**MINUTES OF THE
NCCSIF EXECUTIVE COMMITTEE MEETING
VIA TELECONFERENCE
MAY 30, 2019**

COMMITTEE MEMBERS PRESENT

Liz Ehrenstrom, City of Oroville - President (**Chair**)
Kristine Haile, City of Folsom - Vice President
Tim Sailsbery, City of Willows - Treasurer
Cora Hall, City of Galt
Elisa Arteaga, City of Gridley
Veronica Rodriguez, City of Lincoln

COMMITTEE MEMBERS ABSENT

Gina Will, Town of Paradise - Secretary and CJPRMA Board Representative
Loree' McCay, City of Nevada City
Jen Lee, City of Rio Vista

CONSULTANTS & GUESTS

Marcus Beverly, Alliant Insurance Services	Dori Zumwalt, York Risk Services Group
Michael Simmons, Alliant Insurance Services	Jill Petrarca, York Risk Services Group
Raychelle Maranan, Alliant Insurance Services	

A. CALL TO ORDER

Chair Liz Ehrenstrom called the meeting to order at 11:32 a.m.

Roll call was made and the above mentioned members were present constituting a quorum.

B. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

Motion: Elisa Arteaga	Second: Cora Hall	Motion Carried
Ayes: Ehrenstrom, Haile, Sailsbery, Hall, Arteaga, Rodriguez		

C. PUBLIC COMMENTS

There were no public comments.

D. CONSENT CALENDAR

1. Executive Committee Meeting Minutes - March 14, 2019
2. Executive Committee Special Meeting Minutes - May 9, 2019
3. Check Register from March 1, 2019 to April 30, 2019
4. Investment Reports
 - a. Chandler Asset Management Short/Long Term - March 2019 to April 2019
 - b. Local Agency Investment Fund (LAIF) Report as of March 31, 2019
 - c. Treasurer's Report as of March 31, 2019

A motion was made to approve the Consent Calendar as presented.

Motion: Kristine Haile

Second: Cora Hall

Motion Carried

Ayes: Ehrenstrom, Haile, Sailsbery, Hall, Arteaga, Rodriguez

E. GENERAL RISK MANAGEMENT ISSUES

There were no issues brought forth for discussion.

F. ADMINISTRATION REPORTS

F.1. President's Report

Chair Ehrenstrom stated she has nothing new to report at this time.

F.2. Program Administrator's Report

Mr. Marcus Beverly briefly addressed the topic of Roundup/glyphosate containing herbicides. Mr. Beverly forewarned members to be prepared to address the risk and questions on the coverage renewal application about exposure to glyphosate.

G. JPA BUSINESS

G.1. Actuarial Services Agreement

The Committee discussed the terms of the actuarial services agreement with Bickmore Actuarial.

A motion was made to approve the Actuarial Services Engagement Letter with Bickmore Actuarial for Fiscal Years 19/20, 20/21 and 21/22 as presented and authorized Liz Ehrenstrom to sign the agreement.

Motion: Cora Hall

Second: Elisa Arteaga

Motion Carried

Ayes: Ehrenstrom, Haile, Sailsbery, Hall, Arteaga, Rodriguez

G.2. Police Risk Management Grant Funds and Usage

Mr. Beverly indicated that the NCCSIF members have funded grants totaling \$50,000 per year for their police departments to purchase and implement Body-Worn Cameras (BWCs) since FY 14/15. Two member cities have not implemented BWC, Anderson and Galt. The Risk Management Committee and the Board have decided to keep the criteria restrictive to BWC. The City of Lincoln does not have the resources or budget for cost associated with maintenance/video storage of BWCs. Ms. Veronica Rodriguez of City of Lincoln asked what the average cost to fully implement and up keep of BWC program. Chair Ehrenstrom indicated she will find out and share that information to Lincoln.

Mr. Beverly noted that member agencies can charge for the cost associated to responding to public records requests of BWC. Laura Cole of Cole Pro Media has begun a new venture, Critical Incident Videos, LLC, to assist agencies in responding to requests for critical incident or related videos subject to Public Records Act requests. Mr. Beverly indicated that he will follow up with Laura Cole for group pricing.

A motion was made to recommend funding of \$50,000 Police Risk Management Grant Funds for FY 19/20.

Motion: Veronica Rodriguez **Second:** Elisa Arteaga
Ayes: Ehrenstrom, Haile, Sailsbery, Hall, Arteaga, Rodriguez

Motion Carried

G.3. FY 19/20 NCCSIF Administration Budget

Mr. Beverly reviewed the FY 19/20 Administration Budget and noted a new format adding a Group Purchase column with revenues and expenses in one exhibit. The Claims Admin fee is now part of the flat fee contract with York.

Presented as information only.

G.4. Liability Claims Administration Services with York Risk Services Group, Inc.

Mr. Beverly indicated the Liability Claims Administration Services Agreement was sent to the Committee under separate cover. The terms of agreement were reviewed. York has agreed to the terms requested by the Board with cap of no more than \$360,000 for FY 19/20 and \$365,000 for FY 20/21. Mr. Beverly noted two changes: 1) take out “initial 12-month” to read “...beyond the contract term” and 2) change terminate services notice to 90 days instead of 60 days.

A motion was made to approve the Liability Claims Administration Services Agreement with York Risk Services Group, Inc. as amended.

Motion: Kristine Haile **Second:** Elisa Arteaga
Ayes: Ehrenstrom, Haile, Sailsbery, Hall, Arteaga, Rodriguez

Motion Carried

Mr. Beverly stated that the sewer backup case that happened over a decade ago wherein the City of Oroville was found liable for inverse condemnation is scheduled to be heard on the California Supreme Court on June 5, 2019.

H. INFORMATION ITEMS

1. NCCSIF Organizational Chart
2. NCCSIF 2019 Meeting Calendar

There was no discussion on these items.

ADJOURNMENT

This meeting was adjourned at 11:58 p.m.

NEXT MEETING DATE: September 26, 2019 in Rocklin, CA

Respectfully Submitted,

Gina Will, Secretary

Date

Company Name: NCCSIF
Report Name: NCCSIF Check Register Board Report
Created On: 5/23/2019

Check#	Date	Vendor	Account Title	Account	Memo	Amount
11575	5/3/2019	York	Claims Admin - WC Only	52300	Mar & Apr 2019 Claims Admin Fee	96,448.34
11576	5/3/2019	Raychelle Maranan	Risk Mgmt Comm Services	52201	Catering Reimb 5.2.19 PRMS Mtg	253.04
			Board Meetings	52503	Catering Reimb 4.25.19 BOD and RMC Mtgs	625.94
11577	5/3/2019	Alliant Insurance Svcs	Program Admin Fee	52401	May 19 Consulting Services	25,798.00
11578	5/3/2019	CAM, Inc.	Investment Income	44040	Apr-19	4,531.66
11579	5/3/2019	Bickmore Risk Svcs Inc.	On Site	52204	Safety and Risk Control Svcs - May 2019	14,726.67
11580	5/3/2019	James Marta & Co, LLP	Accounting Services	52403	Apr-19	8,500.00
11581	5/3/2019	City of Corning	Risk Mgmt Comm Services	52201	4.11.19 Heat Illness Training Food Reimb	126.07
11582	5/3/2019	City of Placerville	Board Meetings	52503	4.25.19 BOD Mtg	44.43
11583	5/3/2019	City of Rio Vista	Safety Grant Funds	54200	Concrete Planer	3,510.50
11584	5/3/2019	Dalacie Blankenship	Board Meetings	52503	4.25.19 BOD Mtg	59.16
11585	5/3/2019	Gina Will	Board Meetings	52503	4.25.19 BOD Mtg	92.80
11586	5/3/2019	Jim Ramsey	Risk Mgmt Comm Mtg Exp	52202	4.25.19 RMC Mtg	37.12
11587	5/3/2019	Liz Cottrell	Board Meetings	52503	4.25.19 BOD Mtg	195.46
11588	5/3/2019	Sandy Ryan	Board Meetings	52503	4.25.19 BOD Mtg	157.76
11589	5/3/2019	Town of Paradise	Safety Contingency	52209	4.24.19 Uniform Vests Reimb	1,895.50
11590	5/3/2019	Tom Watson	Risk Mgmt Comm Mtg Exp	52202	4.25.19 RMC Mtg	102.08
11591	5/3/2019	Loree McCay	Board Meetings	52503	4.25.19 BOD Mtg	40.02
11592	5/3/2019	Kristina Miller	Board Meetings	52503	4.25.19 BOD Mtg	98.60
11593	5/3/2019	Sheleen Loza	Risk Mgmt Comm Mtg Exp	52202	4.25.19 RMC Mtg	24.36
11594	5/3/2019	Jose Jasso	Board Meetings	52503	4.25.19 BOD Mtg	76.44
11595	5/3/2019	Kristine Haile	Board Meetings	52503	4.25.19 BOD Mtg	16.24
11596	5/20/2019	Quarry Park Adventures	BOD Long Range Planning	52509	Quarry Park 10.24.19 Deposit	629.85
11597	5/20/2019	CAJPA	Associations Memberships	52504	Jul 2019 - Dec 2020 Membership renewal	1,250.00
11598	5/20/2019	York	Claims Admin - WC Only	52300	May 2019 Monthly Claims Admin Fee	48,224.17
11599	5/20/2019	Gibbons and Conley	Legal Services	52103	April 2019 General Matters	52.50
11600	5/20/2019	Natalie Springer	Board Meetings	52503	4.25.19 BOD Mtg	54.52

Company Name: NCCSIF
Report Name: NCCSIF Check Register Board Report
Created On: 7/10/2019

Check#	Date	Vendor	Account Title	Account	Memo	Amount
11601	6/5/2019	AssetWorks LLC	Misc Consultants	52109	Property Appraisals	76,374.00
11602	6/5/2019	Alliant Insurance Svcs	Program Admin Fee	52401	June 19 Consulting Services	25,798.00
11603	6/5/2019	James Marta & Co	Accounting Services	52403	Mnthly Accounting - May 2019	8,500.00
11604	6/5/2019	York Risk Svcs Group	On Site	52204	Safety and Risk Control Svcs - Jun 19	14,726.66
11605	6/5/2019	City of Dixon	Risk Mgmt Comm Services	52201	5.28.19 Regional Training Food Reimb	214.15
11606	6/5/2019	Kim Stalie	Seminars and PARMA	52207	5.22.19 PARMA Sacramento Chapter Mtg	26.91
11607	6/5/2019	Veronica Rodriquez	Risk Mgmt Comm Services	52201	Food Reimb for 12.18.18 Asbestos Training	291.72
11608	6/5/2019	CAM, Inc.	Investment Income	44040	Jun-19	4,555.95
11609	6/5/2019	City of Oroville	Risk Mgmt Comm Services	52201	5.29.19 Training Food Reimb	190.45
11610	6/14/2019	City of Folsom	Shared Risk Refund	41060	2018-19 Refund Folsom	198,683.00
11611	6/14/2019	City of Marysville	Banking Layer Refund	41050	2018-19 Refund Marysville	3,934.00
			Shared Risk Refund	41060	2018-19 Refund Marysville	13,499.00
11612	6/14/2019	City of Placerville	Banking Layer Refund	41050	2018-19 Refund Placerville	9,714.00
			Shared Risk Refund	41060	2018-19 Refund Placerville	34,021.00
11613	6/14/2019	City of Willows	Banking Layer Refund	41050	2018-19 Refund Willows	40,000.00
11614	6/14/2019	City of Dixon	Banking Layer Refund	41050	2018-19 Refund Dixon	182,283.00
			Shared Risk Refund	41060	2018-19 Refund Dixon	26,000.00
11615	6/20/2019	York Risk Svcs Group	Claims Admin - Liability	51135	Apr & May 2019 Liab Service Fees	48,444.75
11616	6/20/2019	York	Claims Admin - WC	52300	June 2019 Monthly Claims Admin Fee	48,224.17
11617	6/20/2019	LEXIPOL LLC	Prepaid Expense	13500	07/01/19-06/30/20 Law Policy Manual	140,234.00
11618	6/20/2019	Bickmore Risk Svcs	Safety Grant Funds	54200	Risk Management for City of Folsom	9,000.00
11619	6/20/2019	City of Oroville	Seminars and PARMA	52207	11.17.19 CalPelra/LCW Registration	1,093.66
11620	6/20/2019	City of Placerville	Board Meetings	52503	6.13.19 BOD Mtg	44.43
11621	6/20/2019	City of Red Bluff	Seminars and PARMA	52207	Fire Dept Target Solutions	4,000.00
11622	6/20/2019	City of Rocklin	Seminars and PARMA	52207	2018 CalPelra and 2019 PARMA	4,000.00
11623	6/20/2019	Gina Will	Board Meetings	52503	6.13.19 BOD Mtg	92.80
11624	6/20/2019	Liz Ehrenstrom	Board Meetings	52503	6.13.19 BOD Mtg	69.60
11625	6/20/2019	Rachel Ancheta	Board Meetings	52503	4.25 BOD, 5.2 PRMS, 6.13 BOD Mtgs	163.56
11626	6/20/2019	Raychelle Maranan	Board Meetings	52503	Catering Reimb for 6.13.19 BOD Mtg	429.09
11627	6/20/2019	Yvonne Kimball	Board Meetings	52503	6.13.19 BOD Mtg	59.16
11628	6/20/2019	Jose Jasso	Board Meetings	52503	6.13.19 BOD Mtg	79.46
11629	6/20/2019	Kristine Haile	Board Meetings	52503	6.13.19 BOD Mtg	17.40
11630	6/20/2019	City of Dixon	Safety Grant Funds	54200	Ergo Reimbursement	4,534.77
11631	6/20/2019	Jon G Hanken	Seminars and PARMA	52207	9.11 CAJPA Conference Registration	700.00
Voided - 11622	6/25/2019	City of Rocklin	Seminars and PARMA	52207	2018 CalPelra and 2019 PARMA	(4,000.00)
Voided - 11629	6/25/2019	Kristine Haile	Board Meetings	52503	6.13.19 BOD Mtg	(17.40)

Company Name: NCCSIF
Report Name: NCCSIF Check Register Board Report
Created On: 7/17/2019

Check#	Date	Vendor	Account Title	Account	Memo	Amount
11632	7/3/2019	York Risk Svcs Group Inc.	On Site	52204	Safety and Risk Ctrl Svcs - July 2019	14,873.33
11633	7/3/2019	CAM, Inc.	Investment Income	44040	Jun-19	4,592.49
11634	7/3/2019	City of Colusa	Board Meetings	52503	4.25.19 BOD and 5.2.19 PRMC Mtg	68.44
11635	7/3/2019	City of Dixon	Risk Mgmt Comm Services	52201	6.27 Training Food Reimb	29.94
11636	7/3/2019	City of Elk Grove	Seminars and PARMA	52207	ADA Compliance Symposium	2,020.33
11637	7/3/2019	City of Galt	Seminars and PARMA	52207	LCW Consortium	2,178.45
11638	7/3/2019	City of Lincoln	Seminars and PARMA	52207	2019 CalPELRA & CAJPA Registrations	2,480.43
11639	7/3/2019	City of Nevada City	Seminars and PARMA	52207	IACP, FBI, New Mayor	4,000.00
11640	7/3/2019	City of Yuba City	Seminars and PARMA	52207	2019 CalPELRA Registration	1,383.35
11641	7/3/2019	Rachel Ancheta	Seminars and PARMA	52207	Labor and Law Conference	575.00
11642	7/3/2019	Alliant Insurance Services	Prepaid Expense	13500	APIP, ACIP, ID Fraud, Deadly weapon	2,121,238.57
			Program Admin Fee	52401	July 19 Program Admin Fee	28,248.83
11643	7/16/2019	City of Rocklin	Seminars and PARMA	52207	2018 CalPelra and 2019 PARMA	4,000.00
11644	7/16/2019	Kristine Haile	Board Meetings	52503	6.13.19 BOD Mtg	17.40
11645	7/16/2019	Bickmore Risk Services Inc.	Safety Grant Funds	54200	Risk Management for City of Folsom	4,500.00
11646	7/16/2019	James Marta & Co, LLP	Accounting Services	52403	Jun-19	8,500.00
11647	7/16/2019	York Risk Svcs Group, Inc.	Claims Admin - Liability	51135	June 2019 Liab Service Fees	22,985.43
11648	7/16/2019	CJPRMA	Prepaid Expense	13500	Gen Liab Premium & CSRMA	1,470,811.00
11649	7/16/2019	CSAC Excess Ins. Authority	Prepaid Expense	13500	19-20 Excess WC Program	1,668,420.00
11650	7/16/2019	City of Nevada City	Safety Contingency	52209	7.15Axon Body Cam Storage	1,515.00
11651	7/16/2019	City of Oroville	Risk Mgmt Comm Services	52201	6.26.19 Training	182.59

Company Name: NCCSIF
Report Name: NCCSIF Check Register Board Report
Created On: 9/12/2019

Check#	Date	Vendor	Account Title	Account Memo	Amount
11652	8/6/2019	CJPRMA	Prepaid Expense	13500 2019-2020 Drone Premium	4,440.00
11653	8/6/2019	York	Claims Admin - Mthly WC	52300 July 2019 Monthly Claims Admin Fee	50,699.33
11654	8/6/2019	LEXIPOL LLC	Prepaid Expense	13500 07/01/19-06/30/20 Fire Procedure Manual	30,091.00
11655	8/6/2019	Image Factory	Misc Consultants	52109 50% Deposit Logo Design	400.00
11656	8/6/2019	James Marta & Co LLP	Accounting Services	52403 Jul-19	9,550.00
11657	8/6/2019	Raychelle Maranan	Risk Mgmt Comm Services	52201 8.1.19 PRMC Mtg Catering Reimb	427.67
11658	8/6/2019	York Risk Svcs	On Site	52204 Safety and Risk Ctrl Services - Aug 2019	14,873.33
11659	8/6/2019	CAM, Inc.	Investment Income	44040 Jul-19	4,607.02
11660	8/15/2019	Alliant Insurance Svcs	Program Admin Fee	52401 August 19 Program Admin Fee	28,248.83
11661	8/15/2019	York	Claims Admin - Mthly WC	52300 August 2019 Monthly Claims Admin Fee	50,699.33



Northern CA Cities Self Ins. Fund Short Term - Account #170

MONTHLY ACCOUNT STATEMENT

MAY 1, 2019 THROUGH MAY 31, 2019

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon
Lauren Dehner
(904) 645-1918

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.



PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.33
Average Coupon	2.12%
Average Purchase YTM	2.19%
Average Market YTM	2.20%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.59 yrs
Average Life	2.44 yrs

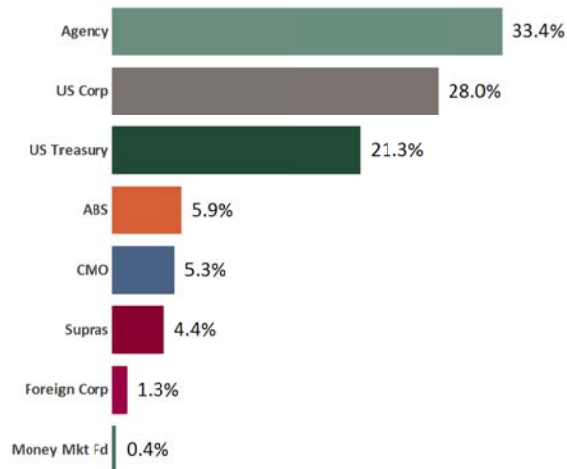
ACCOUNT SUMMARY

	Beg. Values as of 4/30/19	End Values as of 5/31/19
Market Value	26,256,896	26,476,440
Accrued Interest	123,878	133,051
Total Market Value	26,380,774	26,609,490
Income Earned	47,160	48,189
Cont/WD		0
Par	26,375,186	26,403,851
Book Value	26,326,698	26,365,484
Cost Value	26,296,792	26,334,197

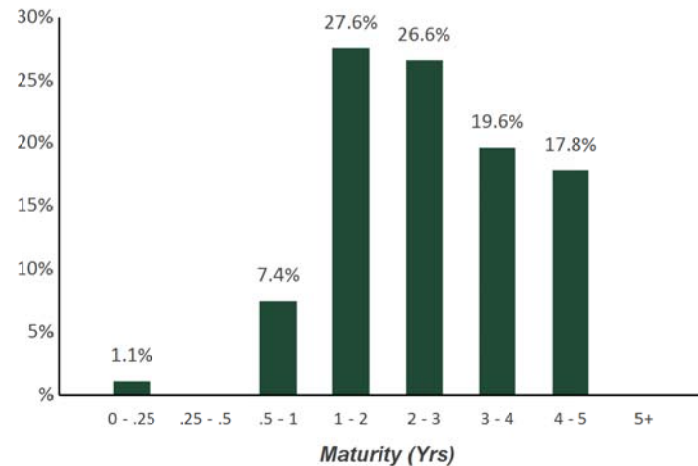
TOP ISSUERS

Government of United States	21.3%
Federal National Mortgage Assoc	17.2%
Federal Home Loan Bank	11.3%
Federal Home Loan Mortgage Corp	10.3%
Inter-American Dev Bank	3.7%
Honda ABS	1.8%
John Deere ABS	1.5%
Deere & Company	1.4%
Total	68.5%

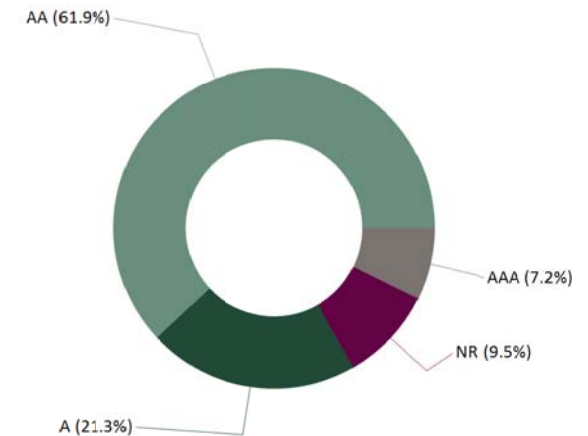
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	1M	3M	YTD	1YR	Annualized				
					2YRS	3YRS	5YRS	10YRS	12/31/1997
Northern CA Cities Self Ins. Fund Short Term	0.87%	1.85%	2.51%	4.23%	2.02%	1.64%	1.59%	1.91%	3.84%
ICE BAML 1-5 Yr US Treasury/Agency Index	0.99%	2.01%	2.38%	4.19%	1.83%	1.42%	1.39%	1.63%	3.53%
ICE BAML 1-5 Yr US Issuers Corp/Govt Rtd AAA-A Idx	0.96%	2.00%	2.49%	4.27%	1.91%	1.53%	1.49%	1.87%	3.64%

Statement of Compliance

As of May 31, 2019



Northern California Cities Self-Insurance Fund - Short Term

The portfolio complies with state law and with the Client's investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Agencies	No limitation	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or better by S&P or Moody's; 30% maximum; 5 years max maturity	Complies
Municipal Securities	5 years max maturity	Complies
Asset-backed/MBS/CMOs	20% maximum; AA by S&P or Moody's; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A1/P1 by S&P or Moody's ; 25% maximum; 270 days max maturity	Complies
Medium Term Notes	30% maximum; A rated by S&P or Moody's; 5 years max maturity	Complies
Money Market Acct	20% maximum; AAA by S&P and Moody's	Complies
Mutual Funds	20% maximum; AAA	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit	5 years max maturity	Complies
LAIF	\$50 million	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
CMOs with collateral not specifically GNMA, FHLMC, FNMA	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Futures and Options	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies
Max Per Issuer	5% per issuer (except US Treasury and US Agency issuers)	Complies
Maximum Maturity	10 years	Complies

Reconciliation Summary

As of May 31, 2019



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$26,326,698.35
<u>Acquisition</u>		
+ Security Purchases	\$328,416.00	
+ Money Market Fund Purchases	\$121,165.41	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$449,581.41
<u>Dispositions</u>		
- Security Sales	\$254,773.05	
- Money Market Fund Sales	\$75,554.82	
- MMF Withdrawals	\$0.00	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$81,945.25	
Total Dispositions		\$412,273.12
<u>Amortization/Accretion</u>		
+/- Net Accretion	\$1,708.65	
		\$1,708.65
<u>Gain/Loss on Dispositions</u>		
+/- Realized Gain/Loss	(\$231.02)	
		(\$231.02)
ENDING BOOK VALUE		\$26,365,484.27

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$49,444.98
<u>Acquisition</u>		
Contributions	\$0.00	
Security Sale Proceeds	\$254,773.05	
Accrued Interest Received	\$1,124.13	
Interest Received	\$39,073.14	
Dividend Received	\$147.02	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$81,945.25	
Total Acquisitions	\$377,062.59	
<u>Dispositions</u>		
Withdrawals	\$0.00	
Security Purchase	\$328,416.00	
Accrued Interest Paid	\$3,036.00	
Total Dispositions	\$331,452.00	
ENDING BOOK VALUE		\$95,055.57



Northern Cal. Cities Self Ins. Fund Long Term - Account #171

MONTHLY ACCOUNT STATEMENT

MAY 1, 2019 THROUGH MAY 31, 2019

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon
Lauren Dehner
(904) 645-1918

CHANDLER ASSET MANAGEMENT
chandlerasset.com

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PORTFOLIO CHARACTERISTICS

Average Modified Duration	3.37
Average Coupon	2.36%
Average Purchase YTM	2.36%
Average Market YTM	2.20%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	3.68 yrs
Average Life	3.62 yrs

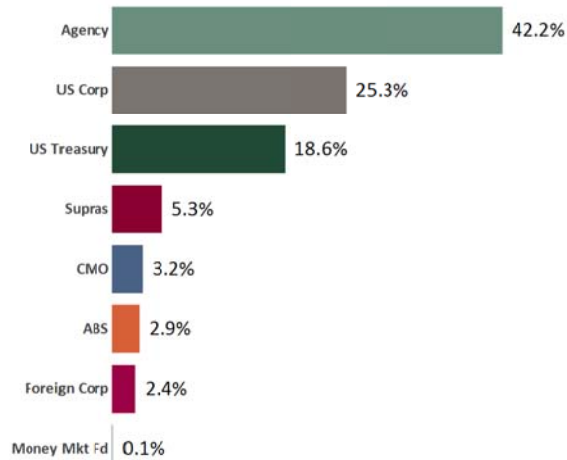
ACCOUNT SUMMARY

	Beg. Values as of 4/30/19	End Values as of 5/31/19
Market Value	27,262,722	27,603,378
Accrued Interest	152,373	149,947
Total Market Value	27,415,095	27,753,324
Income Earned	53,307	54,195
Cont/WD		0
Par	27,317,789	27,360,770
Book Value	27,271,902	27,332,523
Cost Value	27,296,334	27,372,080

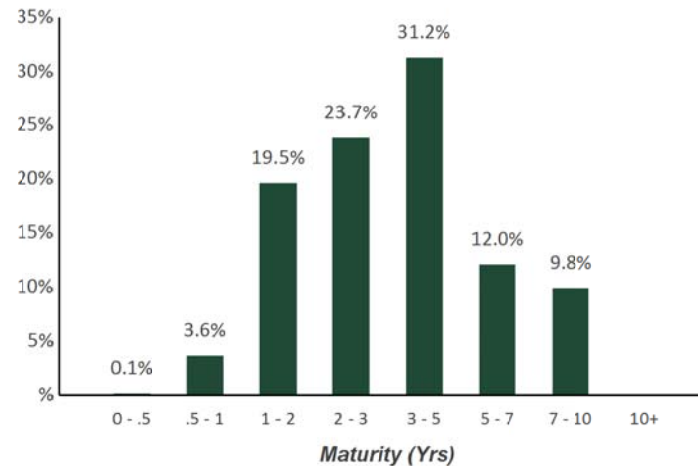
TOP ISSUERS

Federal Home Loan Bank	20.5%
Government of United States	18.6%
Federal National Mortgage Assoc	11.7%
Federal Home Loan Mortgage Corp	7.9%
Tennessee Valley Authority	5.4%
Inter-American Dev Bank	4.6%
John Deere ABS	1.5%
State Street Bank	1.5%
Total	71.6%

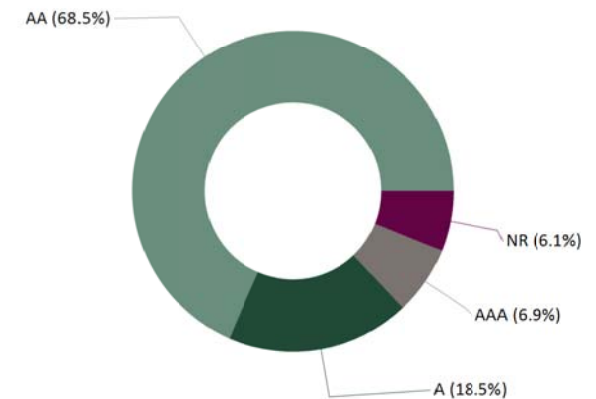
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	1M	3M	YTD	1YR	Annualized				
					2YRS	3YRS	5YRS	10YRS	5/31/2006
Northern Cal. Cities Self Ins. Fund Long Term	1.23%	2.54%	3.32%	5.21%	2.32%	1.85%	2.08%	2.74%	3.77%
ICE BAML 1-10 Yr US Treasury/Agency Index	1.43%	2.69%	3.06%	5.18%	2.09%	1.54%	1.77%	2.30%	3.40%
ICE BAML 1-10 Yr US Corporate/Govt Rated AAA-A Idx	1.34%	2.72%	3.42%	5.46%	2.31%	1.82%	2.01%	2.83%	3.56%

Statement of Compliance

As of May 31, 2019



Northern California Cities Self-Insurance Fund - Long Term

The portfolio complies with state law and with the Client's investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Agencies	No limitation	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or better by S&P or Moody; 30% maximum; 5 years max maturity	Complies
Municipal Securities	5 years max maturity	Complies
Asset-backed/MBS/CMOs	20% maximum; AA by S&P or Moody's; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A1/P1 by S&P or Moody's ; 25% maximum; 270 days max maturity	Complies
Medium Term Notes	30% maximum; A rated by S&P or Moody's; 5 years max maturity	Complies
Money Market Acct	20% maximum; AAA by S&P and Moody's	Complies
Mutual Funds	20% maximum; AAA	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit	5 years max maturity	Complies
LAIF	\$50 million	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
CMOs with collateral not specifically GNMA, FHLMC, FNMA	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Futures and Options	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies
Max Per Issuer	5% (except US Treasury and US Agency issuers)	Complies
Maximum Maturity	10 years	Complies

Reconciliation Summary

As of May 31, 2019



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$27,271,902.14
<u>Acquisition</u>		
+ Security Purchases	\$609,547.42	
+ Money Market Fund Purchases	\$149,619.17	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$759,166.59
<u>Dispositions</u>		
- Security Sales	\$431,380.66	
- Money Market Fund Sales	\$179,614.96	
- MMF Withdrawals	\$0.00	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$92,022.72	
Total Dispositions		\$703,018.34
<u>Amortization/Accretion</u>		
+/- Net Accretion	\$473.22	
		\$473.22
<u>Gain/Loss on Dispositions</u>		
+/- Realized Gain/Loss	\$3,999.79	
		\$3,999.79
ENDING BOOK VALUE		\$27,332,523.40

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$50,701.64
<u>Acquisition</u>		
Contributions	\$0.00	
Security Sale Proceeds	\$431,380.66	
Accrued Interest Received	\$310.29	
Interest Received	\$57,370.34	
Dividend Received	\$226.11	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$92,022.72	
Total Acquisitions	\$581,310.12	
<u>Dispositions</u>		
Withdrawals	\$0.00	
Security Purchase	\$609,547.42	
Accrued Interest Paid	\$1,758.49	
Total Dispositions	\$611,305.91	
ENDING BOOK VALUE		\$20,705.85



Northern CA Cities Self Ins. Fund Short Term - Account #170

MONTHLY ACCOUNT STATEMENT

JUNE 1, 2019 THROUGH JUNE 30, 2019

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon
Lauren Dehner
(904) 645-1918

CHANDLER ASSET MANAGEMENT
chandlerasset.com

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PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.36
Average Coupon	2.13%
Average Purchase YTM	2.18%
Average Market YTM	1.99%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.61 yrs
Average Life	2.46 yrs

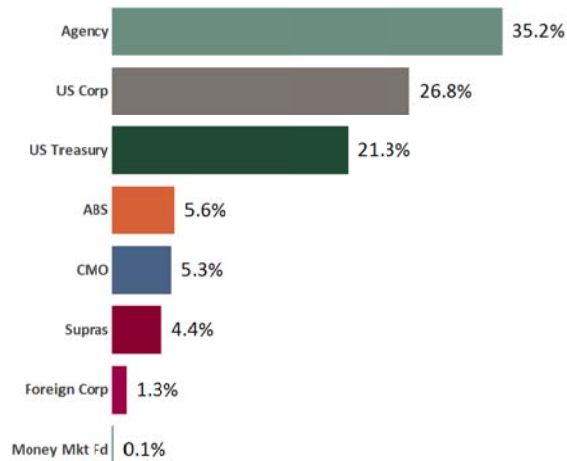
ACCOUNT SUMMARY

	Beg. Values as of 5/31/19	End Values as of 6/30/19
Market Value	26,476,440	26,649,946
Accrued Interest	133,051	133,249
Total Market Value	26,609,490	26,783,195
Income Earned	48,189	47,983
Cont/WD		0
Par	26,403,851	26,424,823
Book Value	26,365,484	26,417,276
Cost Value	26,334,197	26,389,669

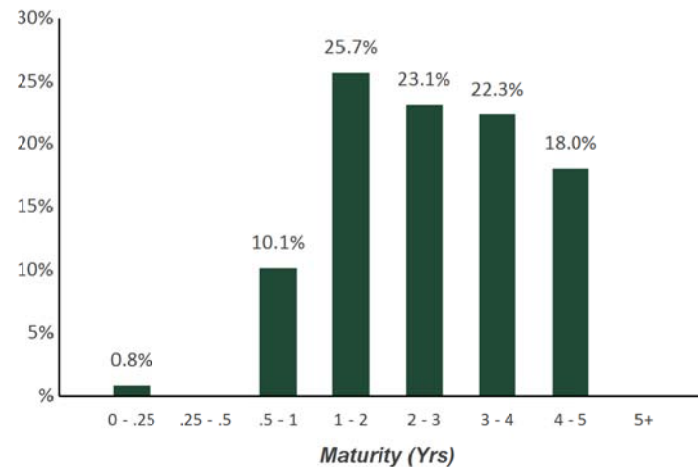
TOP ISSUERS

Government of United States	21.3%
Federal National Mortgage Assoc	17.1%
Federal Home Loan Bank	13.1%
Federal Home Loan Mortgage Corp	10.3%
Inter-American Dev Bank	3.7%
Honda ABS	1.7%
Deere & Company	1.5%
John Deere ABS	1.4%
Total	70.1%

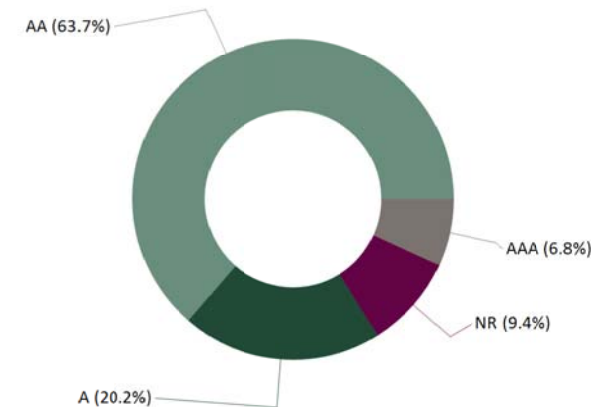
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	Annualized								
	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	12/31/1997
Northern CA Cities Self Ins. Fund Short Term	0.65%	1.72%	3.18%	4.92%	2.39%	1.59%	1.74%	1.99%	3.86%
ICE BAML 1-5 Yr US Treasury/Agency Index	0.65%	1.81%	3.04%	4.87%	2.24%	1.32%	1.54%	1.72%	3.54%
ICE BAML 1-5 Yr US Issuers Corp/Govt Rtd AAA-A Idx	0.69%	1.83%	3.20%	5.01%	2.33%	1.44%	1.65%	1.94%	3.65%

Statement of Compliance

As of June 30, 2019



Northern California Cities Self-Insurance Fund - Short Term

The portfolio complies with state law and with the Client's investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Agencies	No limitation	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or better by S&P or Moody's; 30% maximum; 5 years max maturity	Complies
Municipal Securities	5 years max maturity	Complies
Asset-backed/MBS/CMOs	20% maximum; AA by S&P or Moody's; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A1/P1 by S&P or Moody's ; 25% maximum; 270 days max maturity	Complies
Medium Term Notes	30% maximum; A rated by S&P or Moody's; 5 years max maturity	Complies
Money Market Acct	20% maximum; AAA by S&P and Moody's	Complies
Mutual Funds	20% maximum; AAA	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit	5 years max maturity	Complies
LAIF	\$50 million	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
CMOs with collateral not specifically GNMA, FHLMC, FNMA	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Futures and Options	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies
Max Per Issuer	5% per issuer (except US Treasury and US Agency issuers)	Complies
Maximum Maturity	10 years	Complies

Reconciliation Summary

As of June 30, 2019



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$26,365,484.27
<u>Acquisition</u>		
+ Security Purchases	\$793,302.75	
+ Money Market Fund Purchases	\$439,258.27	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$1,232,561.02
<u>Dispositions</u>		
- Security Sales	\$602,823.65	
- Money Market Fund Sales	\$506,129.77	
- MMF Withdrawals	\$0.00	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$77,156.90	
Total Dispositions		\$1,186,110.32
<u>Amortization/Accretion</u>		
+/- Net Accretion	\$1,333.69	
		\$1,333.69
<u>Gain/Loss on Dispositions</u>		
+/- Realized Gain/Loss	\$4,007.05	
		\$4,007.05
ENDING BOOK VALUE		\$26,417,275.71

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$95,055.57
<u>Acquisition</u>		
Contributions	\$0.00	
Security Sale Proceeds	\$602,823.65	
Accrued Interest Received	\$1,696.59	
Interest Received	\$45,606.51	
Dividend Received	\$267.17	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$77,156.90	
Total Acquisitions	\$727,550.82	
<u>Dispositions</u>		
Withdrawals	\$0.00	
Security Purchase	\$793,302.75	
Accrued Interest Paid	\$1,119.57	
Total Dispositions	\$794,422.32	
ENDING BOOK VALUE		\$28,184.07



Northern Cal. Cities Self Ins. Fund Long Term - Account #171

MONTHLY ACCOUNT STATEMENT

JUNE 1, 2019 THROUGH JUNE 30, 2019

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon
Lauren Dehner
(904) 645-1918

CHANDLER ASSET MANAGEMENT
chandlerasset.com

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PORTFOLIO CHARACTERISTICS

Average Modified Duration	3.46
Average Coupon	2.37%
Average Purchase YTM	2.36%
Average Market YTM	2.00%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	3.77 yrs
Average Life	3.71 yrs

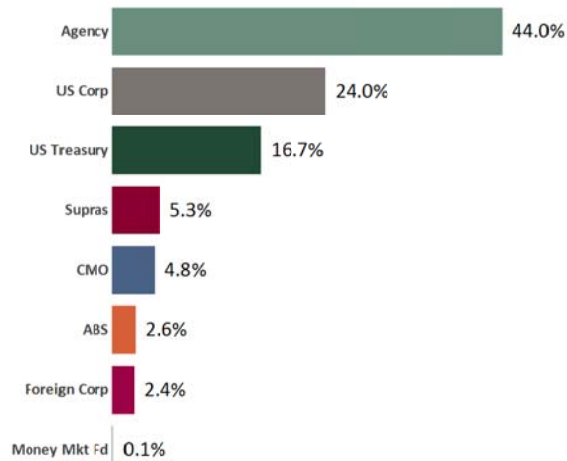
ACCOUNT SUMMARY

	Beg. Values as of 5/31/19	End Values as of 6/30/19
Market Value	27,603,378	27,821,601
Accrued Interest	149,947	165,337
Total Market Value	27,753,324	27,986,939
Income Earned	54,195	53,696
Cont/WD		0
Par	27,360,770	27,370,664
Book Value	27,332,523	27,374,242
Cost Value	27,372,080	27,396,486

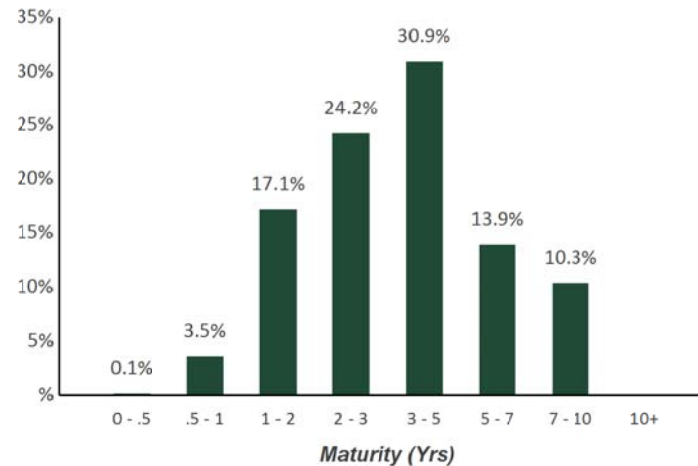
TOP ISSUERS

Federal Home Loan Bank	22.8%
Government of United States	16.7%
Federal National Mortgage Assoc	11.3%
Federal Home Loan Mortgage Corp	9.4%
Tennessee Valley Authority	5.3%
Inter-American Dev Bank	4.6%
State Street Bank	1.5%
Wells Fargo Corp	1.4%
Total	73.0%

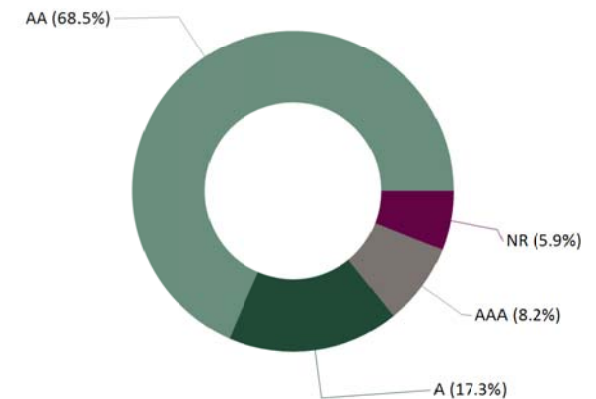
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	1M	3M	YTD	1YR	Annualized				
					2YRS	3YRS	5YRS	10YRS	5/31/2006
Northern Cal. Cities Self Ins. Fund Long Term	0.84%	2.20%	4.19%	6.16%	2.82%	1.73%	2.28%	2.83%	3.81%
ICE BAML 1-10 Yr US Treasury/Agency Index	0.81%	2.30%	3.89%	6.05%	2.64%	1.35%	1.96%	2.41%	3.44%
ICE BAML 1-10 Yr US Corporate/Govt Rated AAA-A Idx	0.95%	2.42%	4.40%	6.51%	2.91%	1.68%	2.22%	2.91%	3.61%

Statement of Compliance

As of June 30, 2019



Northern California Cities Self-Insurance Fund - Long Term

The portfolio complies with state law and with the Client's investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Agencies	No limitation	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or better by S&P or Moody; 30% maximum; 5 years max maturity	Complies
Municipal Securities	5 years max maturity	Complies
Asset-backed/MBS/CMOs	20% maximum; AA by S&P or Moody's; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A1/P1 by S&P or Moody's ; 25% maximum; 270 days max maturity	Complies
Medium Term Notes	30% maximum; A rated by S&P or Moody's; 5 years max maturity	Complies
Money Market Acct	20% maximum; AAA by S&P and Moody's	Complies
Mutual Funds	20% maximum; AAA	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit	5 years max maturity	Complies
LAIF	\$50 million	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
CMOs with collateral not specifically GNMA, FHLMC, FNMA	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Futures and Options	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies
Max Per Issuer	5% (except US Treasury and US Agency issuers)	Complies
Maximum Maturity	10 years	Complies

Reconciliation Summary

As of June 30, 2019



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$27,332,523.40
<u>Acquisition</u>		
+ Security Purchases	\$1,071,546.68	
+ Money Market Fund Purchases	\$608,351.01	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$1,679,897.69
<u>Dispositions</u>		
- Security Sales	\$963,151.83	
- Money Market Fund Sales	\$600,024.35	
- MMF Withdrawals	\$0.00	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$78,432.83	
Total Dispositions		\$1,641,609.01
<u>Amortization/Accretion</u>		
+/- Net Accretion	\$16.36	
		\$16.36
<u>Gain/Loss on Dispositions</u>		
+/- Realized Gain/Loss	\$3,413.10	
		\$3,413.10
ENDING BOOK VALUE		\$27,374,241.54

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$20,705.85
<u>Acquisition</u>		
Contributions	\$0.00	
Security Sale Proceeds	\$963,151.83	
Accrued Interest Received	\$4,060.72	
Interest Received	\$37,060.38	
Dividend Received	\$70.27	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$78,432.83	
Total Acquisitions	\$1,082,776.03	
<u>Dispositions</u>		
Withdrawals	\$0.00	
Security Purchase	\$1,071,546.68	
Accrued Interest Paid	\$2,902.69	
Total Dispositions	\$1,074,449.37	
ENDING BOOK VALUE		\$29,032.51



Northern CA Cities Self Ins. Fund Short Term - Account #170

MONTHLY ACCOUNT STATEMENT

JULY 1, 2019 THROUGH JULY 31, 2019

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon
Lauren Dehner
(904) 645-1918

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.

Portfolio Summary

As of July 31, 2019



PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.27
Average Coupon	2.13%
Average Purchase YTM	2.18%
Average Market YTM	2.08%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.53 yrs
Average Life	2.38 yrs

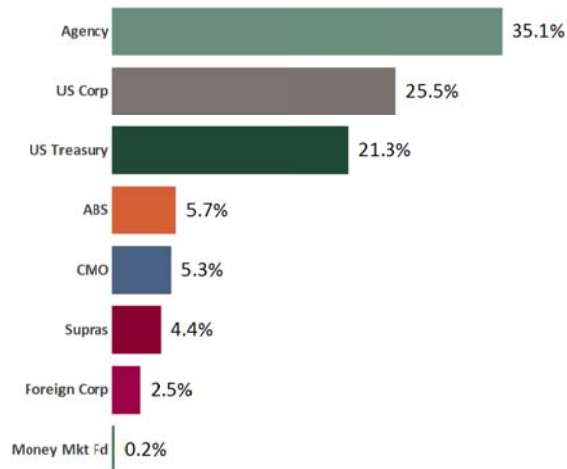
ACCOUNT SUMMARY

	Beg. Values as of 6/30/19	End Values as of 7/31/19
Market Value	26,649,946	26,650,904
Accrued Interest	133,249	119,573
Total Market Value	26,783,195	26,770,477
Income Earned	47,983	48,150
Cont/WD		-812
Par	26,424,823	26,484,941
Book Value	26,417,276	26,478,289
Cost Value	26,389,669	26,450,137

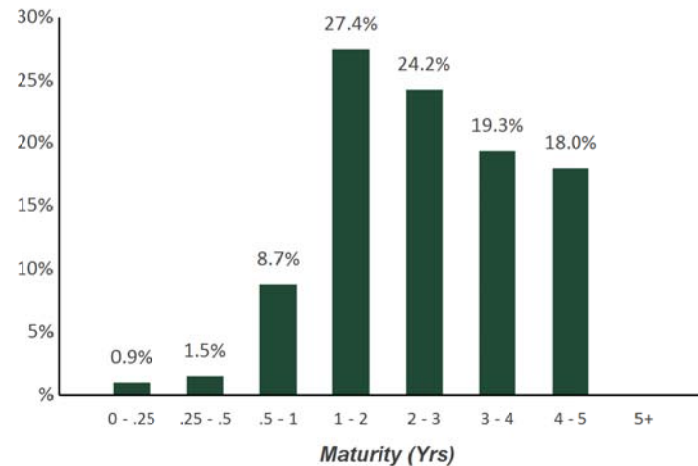
TOP ISSUERS

Government of United States	21.3%
Federal National Mortgage Assoc	17.1%
Federal Home Loan Bank	13.1%
Federal Home Loan Mortgage Corp	10.3%
Inter-American Dev Bank	3.7%
John Deere ABS	1.8%
Honda ABS	1.6%
Deere & Company	1.5%
Total	70.2%

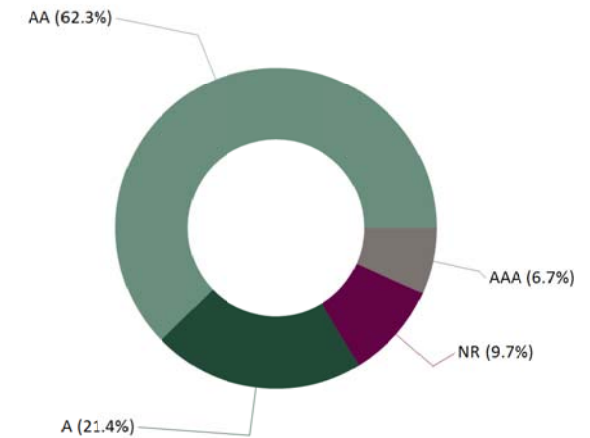
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	Annualized								
	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	12/31/1997
Northern CA Cities Self Ins. Fund Short Term	-0.04%	1.48%	3.13%	4.88%	2.21%	1.56%	1.76%	1.95%	3.84%
ICE BAML 1-5 Yr US Treasury/Agency Index	-0.18%	1.47%	2.86%	4.78%	2.00%	1.27%	1.55%	1.67%	3.52%
ICE BAML 1-5 Yr US Issuers Corp/Govt Rtd AAA-A Idx	-0.15%	1.51%	3.05%	4.90%	2.10%	1.39%	1.66%	1.87%	3.63%

Statement of Compliance

As of July 31, 2019



Northern California Cities Self-Insurance Fund - Short Term

The portfolio complies with state law and with the Client's investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Agencies	No limitation	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or better by S&P or Moody's; 30% maximum; 5 years max maturity	Complies
Municipal Securities	5 years max maturity	Complies
Asset-backed/MBS/CMOs	20% maximum; AA by S&P or Moody's; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A1/P1 by S&P or Moody's ; 25% maximum; 270 days max maturity	Complies
Medium Term Notes	30% maximum; A rated by S&P or Moody's; 5 years max maturity	Complies
Money Market Acct	20% maximum; AAA by S&P and Moody's	Complies
Mutual Funds	20% maximum; AAA	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit	5 years max maturity	Complies
LAIF	\$50 million	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
CMOs with collateral not specifically GNMA, FHLMC, FNMA	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Futures and Options	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies
Max Per Issuer	5% per issuer (except US Treasury and US Agency issuers)	Complies
Maximum Maturity	10 years	Complies

Reconciliation Summary

As of July 31, 2019



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$26,417,275.71
<u>Acquisition</u>		
+ Security Purchases	\$99,978.77	
+ Money Market Fund Purchases	\$130,088.64	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$230,067.41
<u>Dispositions</u>		
- Security Sales	\$0.00	
- Money Market Fund Sales	\$99,978.77	
- MMF Withdrawals	\$812.50	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$69,179.56	
Total Dispositions		\$169,970.83
<u>Amortization/Accretion</u>		
+/- Net Accretion	\$916.81	
		\$916.81
<u>Gain/Loss on Dispositions</u>		
+/- Realized Gain/Loss	\$0.00	
		\$0.00
ENDING BOOK VALUE		\$26,478,289.10

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$28,184.07
<u>Acquisition</u>		
Contributions	\$0.00	
Security Sale Proceeds	\$0.00	
Accrued Interest Received	\$0.00	
Interest Received	\$60,676.76	
Dividend Received	\$232.32	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$69,179.56	
Total Acquisitions	\$130,088.64	
<u>Dispositions</u>		
Withdrawals	\$812.50	
Security Purchase	\$99,978.77	
Accrued Interest Paid	\$0.00	
Total Dispositions	\$100,791.27	
ENDING BOOK VALUE		\$57,481.44



Northern Cal. Cities Self Ins. Fund Long Term - Account #171

MONTHLY ACCOUNT STATEMENT

JULY 1, 2019 THROUGH JULY 31, 2019

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon
Lauren Dehner
(904) 645-1918

CHANDLER ASSET MANAGEMENT
chandlerasset.com

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Portfolio Summary

As of July 31, 2019



PORTFOLIO CHARACTERISTICS

Average Modified Duration	3.51
Average Coupon	2.41%
Average Purchase YTM	2.37%
Average Market YTM	2.09%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	3.84 yrs
Average Life	3.78 yrs

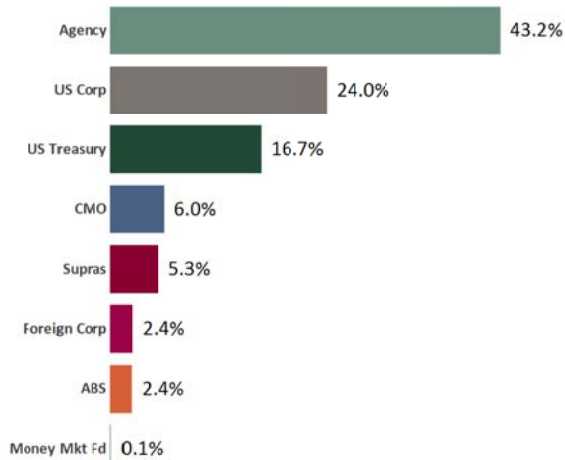
ACCOUNT SUMMARY

	Beg. Values as of 6/30/19	End Values as of 7/31/19
Market Value	27,821,601	27,814,469
Accrued Interest	165,337	165,538
Total Market Value	27,986,939	27,980,007
Income Earned	53,696	54,194
Cont/WD		0
Par	27,370,664	27,398,333
Book Value	27,374,242	27,422,283
Cost Value	27,396,486	27,447,369

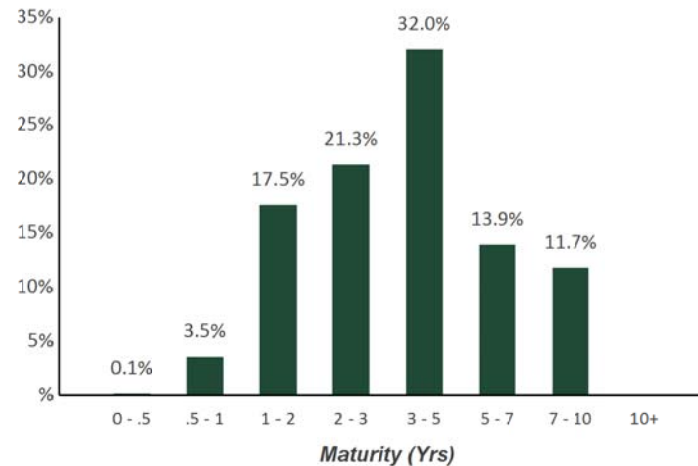
TOP ISSUERS

Federal Home Loan Bank	22.9%
Government of United States	16.7%
Federal National Mortgage Assoc	11.3%
Federal Home Loan Mortgage Corp	9.6%
Tennessee Valley Authority	5.3%
Inter-American Dev Bank	4.6%
State Street Bank	1.5%
Oracle Corp	1.4%
Total	73.3%

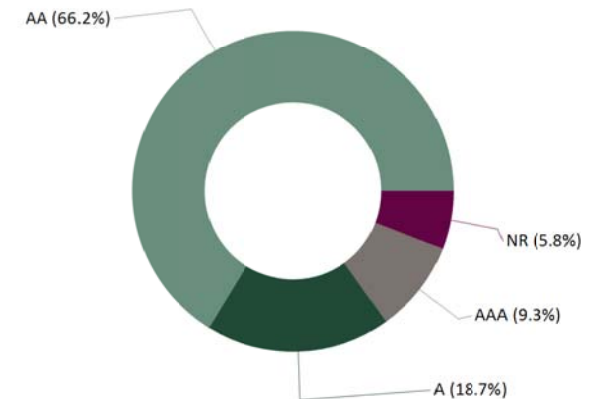
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	1M	3M	YTD	1YR	Annualized				
					2YRS	3YRS	5YRS	10YRS	5/31/2006
Northern Cal. Cities Self Ins. Fund Long Term	-0.02%	2.06%	4.16%	6.20%	2.61%	1.68%	2.32%	2.77%	3.78%
ICE BAML 1-10 Yr US Treasury/Agency Index	-0.18%	2.07%	3.71%	6.06%	2.38%	1.27%	1.98%	2.35%	3.41%
ICE BAML 1-10 Yr US Corporate/Govt Rated AAA-A Idx	-0.08%	2.22%	4.32%	6.49%	2.66%	1.60%	2.25%	2.80%	3.58%

Statement of Compliance

As of July 31, 2019



Northern California Cities Self-Insurance Fund - Long Term

The portfolio complies with state law and with the Client's investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Agencies	No limitation	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or better by S&P or Moody; 30% maximum; 5 years max maturity	Complies
Municipal Securities	5 years max maturity	Complies
Asset-backed/MBS/CMOs	20% maximum; AA by S&P or Moody's; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A1/P1 by S&P or Moody's ; 25% maximum; 270 days max maturity	Complies
Medium Term Notes	30% maximum; A rated by S&P or Moody's; 5 years max maturity	Complies
Money Market Acct	20% maximum; AAA by S&P and Moody's	Complies
Mutual Funds	20% maximum; AAA	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit	5 years max maturity	Complies
LAIF	\$50 million	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
CMOs with collateral not specifically GNMA, FHLMC, FNMA	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Futures and Options	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies
Max Per Issuer	5% (except US Treasury and US Agency issuers)	Complies
Maximum Maturity	10 years	Complies

Reconciliation Summary

As of July 31, 2019



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$27,374,241.54
<u>Acquisition</u>		
+ Security Purchases	\$724,563.05	
+ Money Market Fund Purchases	\$376,371.94	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$1,100,934.99
<u>Dispositions</u>		
- Security Sales	\$607,792.50	
- Money Market Fund Sales	\$378,572.13	
- MMF Withdrawals	\$0.00	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$60,130.44	
Total Dispositions		\$1,046,495.07
<u>Amortization/Accretion</u>		
+/- Net Accretion	(\$446.39)	
		(\$446.39)
<u>Gain/Loss on Dispositions</u>		
+/- Realized Gain/Loss	(\$5,951.87)	
		(\$5,951.87)
ENDING BOOK VALUE		\$27,422,283.20

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$29,032.51
<u>Acquisition</u>		
Contributions	\$0.00	
Security Sale Proceeds	\$607,792.50	
Accrued Interest Received	\$3,333.40	
Interest Received	\$53,756.50	
Dividend Received	\$144.94	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$60,130.44	
Total Acquisitions	\$725,157.78	
<u>Dispositions</u>		
Withdrawals	\$0.00	
Security Purchase	\$724,563.05	
Accrued Interest Paid	\$2,794.92	
Total Dispositions	\$727,357.97	
ENDING BOOK VALUE		\$26,832.32



Northern CA Cities Self Ins. Fund Short Term - Account #170

MONTHLY ACCOUNT STATEMENT

AUGUST 1, 2019 THROUGH AUGUST 31, 2019

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon
Lauren Dehner
(904) 645-1918

CHANDLER ASSET MANAGEMENT
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PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.34
Average Coupon	2.18%
Average Purchase YTM	2.19%
Average Market YTM	1.72%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.62 yrs
Average Life	2.46 yrs

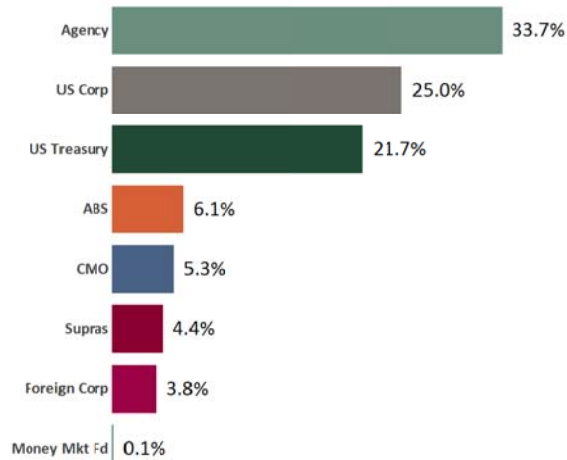
ACCOUNT SUMMARY

	Beg. Values as of 7/31/19	End Values as of 8/31/19
Market Value	26,650,904	26,921,645
Accrued Interest	119,573	122,389
Total Market Value	26,770,477	27,044,034
Income Earned	48,150	48,036
Cont/WD		0
Par	26,484,941	26,488,887
Book Value	26,478,289	26,521,571
Cost Value	26,450,137	26,491,491

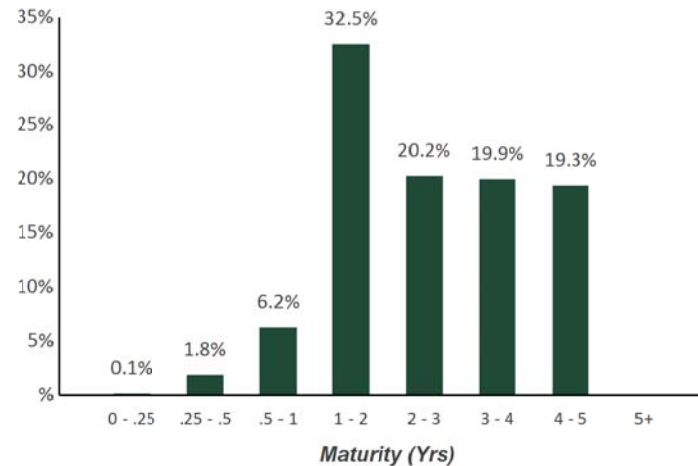
TOP ISSUERS

Government of United States	21.7%
Federal National Mortgage Assoc	15.6%
Federal Home Loan Bank	13.1%
Federal Home Loan Mortgage Corp	10.3%
Inter-American Dev Bank	3.7%
Honda ABS	2.3%
John Deere ABS	1.8%
Deere & Company	1.5%
Total	69.8%

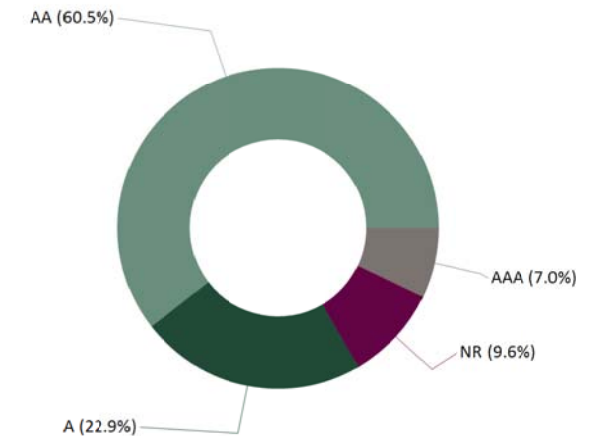
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	1M	3M	YTD	1YR	Annualized				
					2YRS	3YRS	5YRS	10YRS	12/31/1997
Northern CA Cities Self Ins. Fund Short Term	1.02%	1.64%	4.19%	5.47%	2.57%	1.98%	1.92%	1.99%	3.87%
ICE BAML 1-5 Yr US Treasury/Agency Index	1.17%	1.64%	4.06%	5.56%	2.43%	1.77%	1.72%	1.73%	3.56%
ICE BAML 1-5 Yr US Issuers Corp/Govt Rtd AAA-A Idx	1.16%	1.70%	4.24%	5.65%	2.51%	1.87%	1.82%	1.92%	3.67%

Statement of Compliance

As of August 31, 2019



Northern California Cities Self-Insurance Fund - Short Term

The portfolio complies with state law and with the Client's investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Agencies	No limitation	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or better by S&P or Moody's; 30% maximum; 5 years max maturity	Complies
Municipal Securities	5 years max maturity	Complies
Asset-backed/MBS/CMOs	20% maximum; AA by S&P or Moody's; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A1/P1 by S&P or Moody's ; 25% maximum; 270 days max maturity	Complies
Medium Term Notes	30% maximum; A rated by S&P or Moody's; 5 years max maturity	Complies
Money Market Acct	20% maximum; AAA by S&P and Moody's	Complies
Mutual Funds	20% maximum; AAA	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit	5 years max maturity	Complies
LAIF	\$50 million	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
CMOs with collateral not specifically GNMA, FHLMC, FNMA	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Futures and Options	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies
Max Per Issuer	5% per issuer (except US Treasury and US Agency issuers)	Complies
Maximum Maturity	10 years	Complies

Reconciliation Summary

As of August 31, 2019



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$26,478,289.10
<u>Acquisition</u>		
+ Security Purchases	\$1,128,476.15	
+ Money Market Fund Purchases	\$578,598.72	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$1,707,074.87
<u>Dispositions</u>		
- Security Sales	\$788,066.41	
- Money Market Fund Sales	\$609,945.47	
- MMF Withdrawals	\$0.00	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$190,000.00	
- Calls	\$0.00	
- Principal Paydowns	\$74,707.51	
Total Dispositions		\$1,662,719.39
<u>Amortization/Accretion</u>		
+/- Net Accretion	\$864.39	
		\$864.39
<u>Gain/Loss on Dispositions</u>		
+/- Realized Gain/Loss	(\$1,938.17)	
		(\$1,938.17)
ENDING BOOK VALUE		\$26,521,570.80

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$57,481.44
<u>Acquisition</u>		
Contributions	\$0.00	
Security Sale Proceeds	\$788,066.41	
Accrued Interest Received	\$2,864.84	
Interest Received	\$45,505.07	
Dividend Received	\$106.90	
Principal on Maturities	\$190,000.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$74,707.51	
Total Acquisitions	\$1,101,250.73	
<u>Dispositions</u>		
Withdrawals	\$0.00	
Security Purchase	\$1,128,476.15	
Accrued Interest Paid	\$4,121.33	
Total Dispositions	\$1,132,597.48	
ENDING BOOK VALUE		\$26,134.69



Northern Cal. Cities Self Ins. Fund Long Term - Account #171

MONTHLY ACCOUNT STATEMENT

AUGUST 1, 2019 THROUGH AUGUST 31, 2019

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon
Lauren Dehner
(904) 645-1918

CHANDLER ASSET MANAGEMENT
chandlerasset.com

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PORTFOLIO CHARACTERISTICS

Average Modified Duration	3.48
Average Coupon	2.40%
Average Purchase YTM	2.37%
Average Market YTM	1.69%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	3.81 yrs
Average Life	3.74 yrs

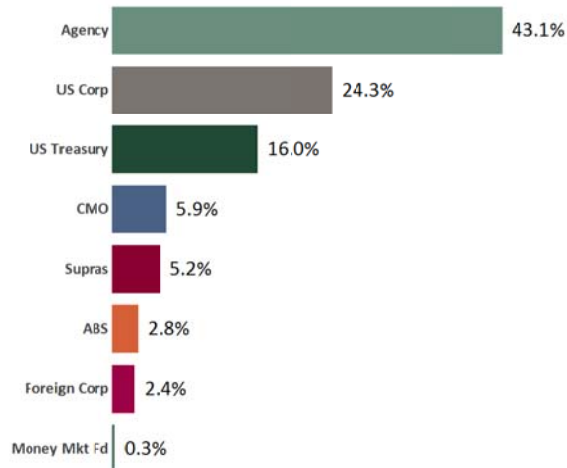
ACCOUNT SUMMARY

	Beg. Values as of 7/31/19	End Values as of 8/31/19
Market Value	27,814,469	28,292,036
Accrued Interest	165,538	161,279
Total Market Value	27,980,007	28,453,315
Income Earned	54,194	54,599
Cont/WD		0
Par	27,398,333	27,462,490
Book Value	27,422,283	27,482,220
Cost Value	27,447,369	27,493,183

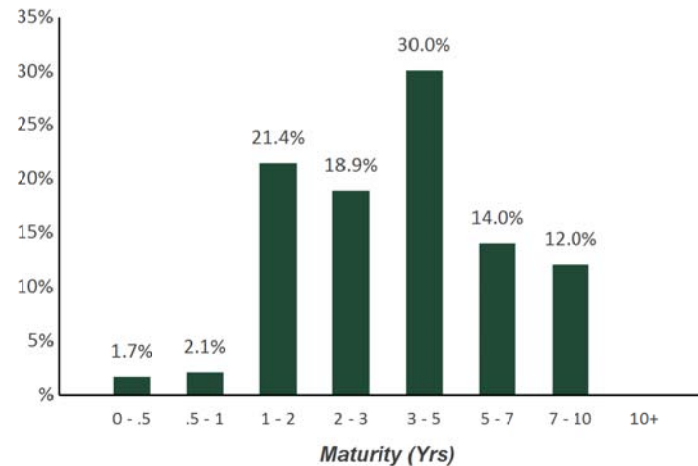
TOP ISSUERS

Federal Home Loan Bank	22.8%
Government of United States	16.0%
Federal National Mortgage Assoc	11.3%
Federal Home Loan Mortgage Corp	9.6%
Tennessee Valley Authority	5.3%
Inter-American Dev Bank	4.6%
State Street Bank	1.4%
Oracle Corp	1.4%
Total	72.4%

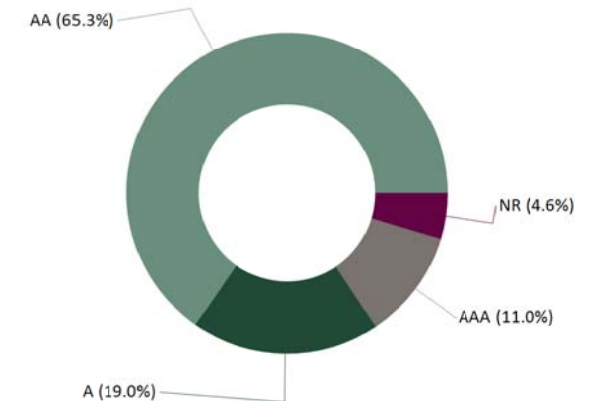
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	1M	3M	YTD	1YR	Annualized				
					2YRS	3YRS	5YRS	10YRS	5/31/2006
Northern Cal. Cities Self Ins. Fund Long Term	1.69%	2.52%	5.92%	7.36%	3.20%	2.36%	2.54%	2.88%	3.89%
ICE BAML 1-10 Yr US Treasury/Agency Index	1.76%	2.41%	5.54%	7.31%	2.98%	2.02%	2.21%	2.47%	3.52%
ICE BAML 1-10 Yr US Corporate/Govt Rated AAA-A Idx	1.74%	2.63%	6.14%	7.71%	3.25%	2.30%	2.47%	2.88%	3.69%

Statement of Compliance

As of August 31, 2019



Northern California Cities Self-Insurance Fund - Long Term

The portfolio complies with state law and with the Client's investment policy.

Category	Standard	Comment
Treasury Issues	No limitation	Complies
US Agencies	No limitation	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or better by S&P or Moody; 30% maximum; 5 years max maturity	Complies
Municipal Securities	5 years max maturity	Complies
Asset-backed/MBS/CMOs	20% maximum; AA by S&P or Moody's; 5 years max maturity	Complies
Banker's Acceptances	40% maximum; 180 days max maturity	Complies
Commercial Paper	A1/P1 by S&P or Moody's ; 25% maximum; 270 days max maturity	Complies
Medium Term Notes	30% maximum; A rated by S&P or Moody's; 5 years max maturity	Complies
Money Market Acct	20% maximum; AAA by S&P and Moody's	Complies
Mutual Funds	20% maximum; AAA	Complies
Negotiable CDs	30% maximum; 5 years max maturity	Complies
Time Certificates of Deposit	5 years max maturity	Complies
LAIF	\$50 million	Complies
Repurchase Agreements	1 year max maturity; Not used by Investment Adviser	Complies
CMOs with collateral not specifically GNMA, FHLMC, FNMA	Prohibited	Complies
Reverse Repos	Prohibited	Complies
Futures and Options	Prohibited	Complies
Inverse floaters	Prohibited	Complies
Range notes	Prohibited	Complies
Max Per Issuer	5% (except US Treasury and US Agency issuers)	Complies
Maximum Maturity	10 years	Complies

Reconciliation Summary

As of August 31, 2019



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$27,422,283.20
<u>Acquisition</u>		
+ Security Purchases	\$349,677.85	
+ Money Market Fund Purchases	\$395,595.70	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$745,273.55
<u>Dispositions</u>		
- Security Sales	\$269,350.98	
- Money Market Fund Sales	\$349,677.85	
- MMF Withdrawals	\$0.00	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$66,761.34	
Total Dispositions		\$685,790.17
<u>Amortization/Accretion</u>		
+/- Net Accretion	(\$625.55)	
		(\$625.55)
<u>Gain/Loss on Dispositions</u>		
+/- Realized Gain/Loss	\$1,078.51	
		\$1,078.51
ENDING BOOK VALUE		\$27,482,219.54

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$26,832.32
<u>Acquisition</u>		
Contributions	\$0.00	
Security Sale Proceeds	\$269,350.98	
Accrued Interest Received	\$2,143.29	
Interest Received	\$57,231.81	
Dividend Received	\$108.28	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$66,761.34	
Total Acquisitions	\$395,595.70	
<u>Dispositions</u>		
Withdrawals	\$0.00	
Security Purchase	\$349,677.85	
Accrued Interest Paid	\$0.00	
Total Dispositions	\$349,677.85	
ENDING BOOK VALUE		\$72,750.17



Portfolio Characteristics

Market Value	26,649,946
Avg Modified Duration	2.36
Avg Maturity	2.61

Interest Rate Shock Analysis

Fair value of portfolio after increase of:

100 bps	-627,795
200 bps	-1,255,589
300 bps	-1,883,384

Sector Characteristics

Segmented Time Distribution

Sector	Market Value	Avg Mod. Duration	Avg Maturity	% of Port	<1 YR	1-3 YRS	3-5 YRS	>5 YRS
Agency	9,381,905	2.57	2.69	35.20%	1,085,255	4,758,350	3,538,300	0
US Corporate	6,803,296	2.31	2.53	25.53%	1,198,201	2,708,785	2,896,310	0
US Treasury	5,681,609	2.27	2.35	21.32%	159,075	3,635,599	1,886,935	0
ABS	1,499,909	0.83	2.70	5.63%	0	694,386	805,523	0
CMO	1,418,702	3.47	3.90	5.32%	0	147,185	1,271,517	0
Supranational	1,173,516	1.70	1.76	4.40%	448,271	725,245	0	0
Foreign Corporate	662,825	2.92	3.15	2.49%	0	326,380	336,444	0
Money Market Fund FI	28,184	0.00	0.00	0.11%	28,184	0	0	0
TOTAL	26,649,946	2.36	2.61	100.00%	2,918,986	12,995,931	10,735,029	0

Concentration of Credit

Issuer Name	Cost	Market Value	Avg Mod. Duration	Avg Maturity	% of Port
Government of United States	5,652,644	5,681,609	2.27	2.35	21.32%
Federal National Mortgage Association	4,535,934	4,565,032	2.21	2.31	17.13%
Federal Home Loan Bank	3,449,210	3,488,537	3.07	3.24	13.09%
Federal Home Loan Mortgage Corp	2,708,553	2,747,039	2.99	3.26	10.31%
Inter-American Dev Bank	983,275	987,537	1.73	1.79	3.71%
Honda ABS	446,853	452,556	1.01	2.63	1.70%
Deere & Company	381,424	385,271	2.35	2.48	1.45%
John Deere ABS	380,498	384,248	1.20	3.14	1.44%



Concentration of Credit

Issuer Name	Cost	Market Value	Avg Mod. Duration	Avg Maturity	% of Port
Qualcomm Inc	379,560	379,876	0.87	0.89	1.43%
Honda Motor Corporation	344,626	362,138	3.87	4.21	1.36%
PNC Financial Services Group	354,968	358,666	2.85	3.08	1.35%
Toyota Motor Corp	343,769	353,662	2.41	2.54	1.33%
Oracle Corp	332,387	338,279	2.14	2.21	1.27%
Microsoft	339,642	338,079	1.79	1.84	1.27%
Toronto Dominion Holdings	329,115	336,444	4.31	4.70	1.26%
Chubb Corporation	336,578	335,143	1.23	1.35	1.26%
Bank of New York	328,416	333,691	3.78	4.12	1.25%
Bank of America Corp	322,236	332,774	3.41	4.68	1.25%
JP Morgan Chase & Co	321,131	329,717	2.95	3.55	1.24%
Royal Bank of Canada	326,232	326,380	1.50	1.56	1.22%
American Express ABS	320,299	324,335	0.61	3.21	1.22%
State Street Bank	326,620	324,153	1.84	1.89	1.22%
Exxon Mobil Corp	323,594	320,887	1.62	1.67	1.20%
Wells Fargo Corp	320,029	319,700	0.57	0.59	1.20%
IBM Corp	304,755	309,233	3.04	3.19	1.16%
General Dynamics Corp	292,932	299,777	1.80	1.87	1.12%
Paccar Financial	249,898	258,672	3.78	4.11	0.97%
Apple Inc	224,141	237,327	3.64	3.84	0.89%
Boeing Company	215,003	220,863	3.78	3.96	0.83%
Nissan ABS	204,029	204,554	0.51	2.13	0.77%
Berkshire Hathaway	189,924	189,776	0.12	0.13	0.71%
International Finance Corp	184,456	185,979	1.52	1.58	0.70%
Costco Wholesale Corporation	169,822	169,335	0.61	0.63	0.64%



Concentration of Credit

Issuer Name	Cost	Market Value	Avg Mod. Duration	Avg Maturity	% of Port
US Bancorp	164,716	166,764	2.37	2.57	0.63%
Home Depot	139,919	139,514	0.92	0.93	0.52%
Toyota ABS	134,299	134,215	0.17	1.24	0.50%
Dreyfus Institutional Reserves Money Market Fund	28,184	28,184	0.00	0.00	0.11%
TOTAL	26,389,669	26,649,946	2.36	2.61	100.00%

CUSIP Details

CUSIP	Issue Name	Issue	Cpn	Maturity Date	Is Callable	Next Call Date	Market Value	Duration	Market Term	Ratings Moody/SP/Fitch		
26200X845	Dreyfus Funds	Inst'l Reserve Treasury #6541	1.97	06/30/2019	N		28,184	0.00	0.00	Aaa	AAA	AAA
084664CK5	Berkshire Hathaway	Note	1.30	08/15/2019	N		189,776	0.12	0.13	Aa2	AA	A+
3135G0A78	FNMA	Note	1.63	01/21/2020	N		388,991	0.55	0.56	Aaa	AA+	AAA
94974BGF1	Wells Fargo Corp	Note	2.15	01/30/2020	N		319,700	0.57	0.59	A2	A-	A+
22160KAG0	Costco Wholesale Corp	Note	1.75	02/15/2020	N		169,335	0.61	0.63	Aa3	A+	NR
3137EADR7	FHLMC	Note	1.38	05/01/2020	N		268,458	0.82	0.84	Aaa	AA+	AAA
4581X0CX4	Inter-American Dev Bank	Note	1.63	05/12/2020	N		448,271	0.85	0.87	Aaa	AAA	AAA
747525AD5	Qualcomm Inc	Note	2.25	05/20/2020	N		379,876	0.87	0.89	A2	A-	NR
912828VF4	US Treasury	Note	1.38	05/31/2020	N		159,075	0.91	0.92	Aaa	AA+	AAA
437076BQ4	Home Depot	Note	1.80	06/05/2020	N		139,514	0.92	0.93	A2	A	A
3135G0D75	FNMA	Note	1.50	06/22/2020	N		427,806	0.96	0.98	Aaa	AA+	AAA
89237RAB4	Toyota Auto Receivable	2017-C A2A	1.58	07/15/2020	N		27,572	0.07	1.04	Aaa	AAA	NR
912828L32	US Treasury	Note	1.38	08/31/2020	N		467,099	1.15	1.17	Aaa	AA+	AAA
89238BAB8	Toyota Auto Receivables Owner	2018-A A2A	2.10	10/15/2020	N		106,643	0.19	1.30	Aaa	AAA	NR
912828L99	US Treasury	Note	1.38	10/31/2020	N		471,920	1.31	1.34	Aaa	AA+	AAA
00440EAT4	Chubb INA Holdings Inc	Callable Note Cont 10/3/2020	2.30	11/03/2020	Y	10/03/2020	335,143	1.23	1.35	A3	A	A
594918BG8	Microsoft	Callable Note Cont. 10/3/2020	2.00	11/03/2020	Y	10/03/2020	119,952	1.31	1.35	Aaa	AAA	AA+



CUSIP Details

CUSIP	Issue Name	Issue	Cpn	Maturity Date	Is Callable	Next Call Date	Market Value	Duration	Market Term	Ratings Moody/SP/Fitch		
3135G0F73	FNMA	Note	1.50	11/30/2020	N		223,896	1.39	1.42	Aaa	AA+	AAA
78012KKU0	Royal Bank of Canada	Note	2.50	01/19/2021	N		326,380	1.50	1.56	Aa2	AA-	AA
45950KCM0	International Finance Corp	Note	2.25	01/25/2021	N		185,979	1.52	1.58	Aaa	AAA	NR
912828N89	US Treasury	Note	1.38	01/31/2021	N		451,801	1.55	1.59	Aaa	AA+	AAA
3130A7CV5	FHLB	Note	1.38	02/18/2021	N		397,063	1.60	1.64	Aaa	AA+	AAA
3135G0J20	FNMA	Note	1.38	02/26/2021	N		476,309	1.62	1.66	Aaa	AA+	AAA
912828B90	US Treasury	Note	2.00	02/28/2021	N		591,775	1.62	1.67	Aaa	AA+	AAA
30231GAV4	Exxon Mobil Corp	Callable Note Cont 2/1/2021	2.22	03/01/2021	Y	02/01/2021	320,887	1.62	1.67	Aaa	AA+	NR
24422ESL4	John Deere Capital Corp	Note	2.80	03/04/2021	N		232,042	1.62	1.68	A2	A	A
912828Q37	US Treasury	Note	1.25	03/31/2021	N		544,844	1.72	1.75	Aaa	AA+	AAA
3135G0K69	FNMA	Note	1.25	05/06/2021	N		376,096	1.81	1.85	Aaa	AA+	AAA
369550BE7	General Dynamics Corp	Note	3.00	05/11/2021	N		299,777	1.80	1.87	A2	A+	NR
857477AV5	State Street Bank	Note	1.95	05/19/2021	N		324,153	1.84	1.89	A1	A	AA-
313379RB7	FHLB	Note	1.88	06/11/2021	N		415,110	1.90	1.95	Aaa	AA+	AAA
3137BDDC7	FHLMC	K716 A2	3.13	06/25/2021	N		147,185	1.74	1.99	Aaa	AA+	NR
3130A8QS5	FHLB	Note	1.13	07/14/2021	N		533,271	1.99	2.04	Aaa	AA+	AAA
594918BP8	Microsoft	Callable Note Cont 7/8/2021	1.55	08/08/2021	Y	07/08/2021	218,127	2.05	2.11	Aaa	AAA	AA+
3137EAEC9	FHLMC	Note	1.13	08/12/2021	N		542,181	2.07	2.12	Aaa	AA+	AAA
43811BAC8	Honda Auto Receivables	2017-2 A3	1.68	08/16/2021	N		229,805	0.60	2.13	Aaa	AAA	NR
654747AD6	Nissan Auto Receivables	2017-A A3	1.74	08/16/2021	N		204,554	0.51	2.13	Aaa	NR	AAA
3135G0N82	FNMA	Note	1.25	08/17/2021	N		533,870	2.08	2.13	Aaa	AA+	AAA
68389XBK0	Oracle Corp	Callable Note Cont 8/01/21	1.90	09/15/2021	Y	08/15/2021	338,279	2.14	2.21	A1	AA-	A
912828T34	US Treasury	Note	1.13	09/30/2021	N		537,804	2.20	2.25	Aaa	AA+	AAA
3135G0Q89	FNMA	Note	1.38	10/07/2021	N		297,015	2.22	2.27	Aaa	AA+	AAA
3130AF5B9	FHLB	Note	3.00	10/12/2021	N		410,654	2.19	2.29	Aaa	AA+	NR



CUSIP Details

CUSIP	Issue Name	Issue	Cpn	Maturity Date	Is Callable	Next Call Date	Market Value	Duration	Market Term	Ratings Moody/SP/Fitch		
47788BAD6	John Deere Owner Trust	2017-B A3	1.82	10/15/2021	N		40,422	0.58	2.30	Aaa	NR	AAA
3135G0S38	FNMA	Note	2.00	01/05/2022	N		552,885	2.42	2.52	Aaa	AA+	AAA
89236TDP7	Toyota Motor Credit Corp	Note	2.60	01/11/2022	N		353,662	2.41	2.54	Aa3	AA-	A+
4581X0CW6	Inter-American Dev Bank	Note	2.13	01/18/2022	N		539,266	2.45	2.56	Aaa	NR	AAA
91159HHP8	US Bancorp	Callable Cont 12/23/2021	2.63	01/24/2022	Y	12/23/2021	166,764	2.37	2.57	A1	A+	AA-
912828J43	US Treasury	Note	1.75	02/28/2022	N		570,356	2.58	2.67	Aaa	AA+	AAA
47788CAC6	John Deere Owner Trust	2016-B A4	2.66	04/18/2022	N		85,389	0.97	2.80	Aaa	NR	AAA
912828XG0	US Treasury	Note	2.13	06/30/2022	N		531,193	2.90	3.00	Aaa	AA+	AAA
69353RFE3	PNC Bank	Callable Note Cont 6/28/2022	2.45	07/28/2022	Y	06/28/2022	358,666	2.85	3.08	A2	A	A+
43815HAC1	Honda Auto Receivables Owner	2018-3 A3	2.95	08/22/2022	N		222,751	1.44	3.15	Aaa	NR	AAA
3137BM6P6	FHLMC	K721 A2	3.09	08/25/2022	N		410,470	2.79	3.16	Aaa	NR	NR
44932HAC7	IBM Credit Corp	Note	2.20	09/08/2022	N		309,233	3.04	3.19	A1	A	A
02587AAJ3	American Express Credit	2017-1	1.93	09/15/2022	N		324,335	0.61	3.21	Aaa	NR	AAA
912828L57	US Treasury	Note	1.75	09/30/2022	N		525,369	3.13	3.25	Aaa	AA+	AAA
3135G0T78	FNMA	Note	2.00	10/05/2022	N		201,400	3.13	3.27	Aaa	AA+	AAA
47788EAC2	John Deere Owner Trust	2018-B A3	3.08	11/15/2022	N		258,437	1.38	3.38	Aaa	NR	AAA
3130A3KM5	FHLB	Note	2.50	12/09/2022	N		256,060	3.29	3.45	Aaa	AA+	NR
912828N30	US Treasury	Note	2.13	12/31/2022	N		532,157	3.36	3.51	Aaa	AA+	AAA
48128BAB7	JP Morgan Chase & Co	Callable Note 1X 1/15/2022	2.97	01/15/2023	Y	01/15/2022	329,717	2.95	3.55	A2	A-	AA-
3135G0T94	FNMA	Note	2.38	01/19/2023	N		560,810	3.36	3.56	Aaa	AA+	AAA
24422ETG4	John Deere Capital Corp	Note	2.80	03/06/2023	N		153,229	3.46	3.68	A2	A	A
037833AK6	Apple Inc	Note	2.40	05/03/2023	N		237,327	3.64	3.84	Aa1	AA+	NR
097023BC7	Boeing Co	Callable Note Cont 4/15/2023	1.88	06/15/2023	Y	04/15/2023	220,863	3.78	3.96	A2	A	A
3137EAEN5	FHLMC	Note	2.75	06/19/2023	N		517,698	3.75	3.97	Aaa	AA+	AAA
02665WCJ8	American Honda Finance	Note	3.45	07/14/2023	N		104,297	3.71	4.04	A2	A	NR



CUSIP Details

CUSIP	Issue Name	Issue	Cpn	Maturity Date	Is Callable	Next Call Date	Market Value	Duration	Market Term	Ratings Moody/SP/Fitch		
69371RP59	Paccar Financial Corp	Note	3.40	08/09/2023	N		258,672	3.78	4.11	A1	A+	NR
06406RAJ6	Bank of NY Mellon Corp	Note	3.45	08/11/2023	N		333,691	3.78	4.12	A1	A	AA-
3135G0U43	FNMA	Note	2.88	09/12/2023	N		525,954	3.92	4.21	Aaa	AA+	AAA
02665WCQ2	American Honda Finance	Note	3.63	10/10/2023	N		257,841	3.93	4.28	A2	A	NR
3137B7M29	FHLMC	K036 A2	3.53	10/25/2023	N		421,975	3.86	4.32	Aaa	NR	AAA
3130A0F70	FHLB	Note	3.38	12/08/2023	N		468,103	4.12	4.44	Aaa	AA+	AAA
06051GHF9	Bank of America Corp	Callable Note 1X 3/5/2023	3.55	03/05/2024	Y	03/05/2023	332,774	3.41	4.68	A2	A-	A+
3130AB3H7	FHLB	Note	2.38	03/08/2024	N		510,887	4.39	4.69	Aaa	AA+	NR
89114QCB2	Toronto Dominion Bank	Note	3.25	03/11/2024	N		336,444	4.31	4.70	Aa3	A	AA-
3137BYPC7	FHLMC	K726 A2	2.91	04/25/2024	N		439,072	4.30	4.82	NR	AAA	NR
912828X70	US Treasury	Note	2.00	04/30/2024	N		298,215	4.58	4.84	Aaa	AA+	AAA
3130A1XJ2	FHLB	Note	2.88	06/14/2024	N		497,388	4.61	4.96	Aaa	AA+	NR
TOTAL							26,649,946					



Portfolio Characteristics

Market Value	27,821,601
Avg Modified Duration	3.46
Avg Maturity	3.77

Interest Rate Shock Analysis

Fair value of portfolio after increase of:

100 bps	-961,491
200 bps	-1,922,983
300 bps	-2,884,474

Sector Characteristics

Segmented Time Distribution

Sector	Market Value	Avg Mod. Duration	Avg Maturity	% of Port	<1 YR	1-3 YRS	3-5 YRS	>5 YRS
Agency	12,248,801	4.16	4.54	44.03%	0	5,186,984	1,685,189	5,376,629
US Corporate	6,676,557	2.40	2.56	24.00%	978,898	2,872,518	2,825,140	0
US Treasury	4,659,440	3.82	4.04	16.75%	0	1,528,942	1,774,875	1,355,623
Supranational	1,476,041	2.14	2.22	5.31%	0	1,176,485	299,557	0
CMO	1,327,105	4.02	4.51	4.77%	0	0	1,327,105	0
ABS	725,541	0.56	2.11	2.61%	2,282	723,259	0	0
Foreign Corporate	679,083	3.67	3.98	2.44%	0	0	679,083	0
Money Market Fund FI	29,033	0.00	0.00	0.10%	29,033	0	0	0
TOTAL	27,821,601	3.46	3.77	100.00%	1,010,212	11,488,187	8,590,949	6,732,253

Concentration of Credit

Issuer Name	Cost	Market Value	Avg Mod. Duration	Avg Maturity	% of Port
Federal Home Loan Bank	6,209,784	6,332,233	4.79	5.31	22.76%
Government of United States	4,597,728	4,659,440	3.82	4.04	16.75%
Federal National Mortgage Association	3,108,397	3,151,973	3.97	4.24	11.33%
Federal Home Loan Mortgage Corp	2,556,714	2,612,118	3.31	3.62	9.39%
Tennessee Valley Authority	1,467,418	1,479,583	3.26	3.49	5.32%
Inter-American Dev Bank	1,287,453	1,285,036	2.23	2.31	4.62%
State Street Bank	409,422	408,932	1.84	1.89	1.47%
Wells Fargo Corp	400,808	399,624	0.57	0.59	1.44%



Concentration of Credit

Issuer Name	Cost	Market Value	Avg Mod. Duration	Avg Maturity	% of Port
Oracle Corp	399,404	397,975	2.14	2.21	1.43%
Microsoft	399,280	396,594	2.05	2.11	1.43%
Honda Motor Corporation	369,697	389,393	3.93	4.28	1.40%
John Deere ABS	381,503	383,478	0.64	2.34	1.38%
Bank of New York	366,808	375,446	3.56	3.83	1.35%
Toyota Motor Corp	349,450	359,879	2.39	2.54	1.29%
Deere & Company	339,994	356,020	3.35	3.58	1.28%
Charles Schwab Corp/The	340,904	354,354	3.28	3.58	1.27%
Chubb Corporation	346,625	345,148	1.23	1.35	1.24%
Toronto Dominion Holdings	324,058	340,963	3.72	4.05	1.23%
Qualcomm Inc	340,075	339,889	0.87	0.89	1.22%
HSBC Holdings PLC	319,573	338,120	3.62	3.90	1.22%
PNC Financial Services Group	328,819	327,780	2.43	2.64	1.18%
Exxon Mobil Corp	330,697	325,901	1.62	1.67	1.17%
IBM Corp	309,670	314,221	3.04	3.19	1.13%
Bank of America Corp	298,173	309,233	3.28	3.54	1.11%
Berkshire Hathaway	293,820	304,847	3.34	3.71	1.10%
Apple Inc	298,179	300,759	2.98	3.21	1.08%
Pepsico Inc	239,863	239,384	0.82	0.84	0.86%
Honda ABS	226,883	229,805	0.60	2.13	0.83%
International Finance Corp	189,441	191,005	1.52	1.58	0.69%
US Bancorp	169,708	171,817	2.37	2.57	0.62%
Paccar Financial	139,812	138,492	2.05	2.12	0.50%
Wal-Mart Stores	114,969	120,868	3.66	3.99	0.43%
Toyota ABS	112,326	112,258	0.19	1.29	0.40%



Concentration of Credit

Issuer Name	Cost	Market Value	Avg Mod. Duration	Avg Maturity	% of Port
Dreyfus Institutional Reserves Money Market Fund	29,033	29,033	0.00	0.00	0.10%
TOTAL	27,396,486	27,821,601	3.46	3.77	100.00%

CUSIP Details

CUSIP	Issue Name	Issue	Cpn	Maturity Date	Is Callable	Next Call Date	Market Value	Duration	Market Term	Ratings Moody/SP/Fitch		
26200X845	Dreyfus Funds	Inst'l Reserve Treasury #6541	1.97	06/30/2019	N		29,033	0.00	0.00	Aaa	AAA	AAA
94974BGF1	Wells Fargo Corp	Note	2.15	01/30/2020	N		399,624	0.57	0.59	A2	A-	A+
89231UAD9	Toyota Auto Receivables	2016-B	1.30	04/15/2020	N		2,282	0.03	0.79	Aaa	AAA	NR
713448CS5	PepsiCo Inc	Callable Note Cont 3/30/2020	1.85	04/30/2020	Y	03/30/2020	239,384	0.82	0.84	A1	A+	A
747525AD5	Qualcomm Inc	Note	2.25	05/20/2020	N		339,889	0.87	0.89	A2	A-	NR
89238BAB8	Toyota Auto Receivables Owner	2018-A A2A	2.10	10/15/2020	N		109,976	0.19	1.30	Aaa	AAA	NR
00440EAT4	Chubb INA Holdings Inc	Callable Note Cont 10/3/2020	2.30	11/03/2020	Y	10/03/2020	345,148	1.23	1.35	A3	A	A
4581X0CD8	Inter-American Dev Bank	Note	2.13	11/09/2020	N		426,054	1.33	1.36	Aaa	AAA	AAA
3135G0H55	FNMA	Note	1.88	12/28/2020	N		329,949	1.47	1.50	Aaa	AA+	AAA
45950KCM0	International Finance Corp	Note	2.25	01/25/2021	N		191,005	1.52	1.58	Aaa	AAA	NR
880591EL2	Tennessee Valley Authority	Note	3.88	02/15/2021	N		438,491	1.56	1.63	Aaa	AA+	AAA
3130A7CV5	FHLB	Note	1.38	02/18/2021	N		540,999	1.60	1.64	Aaa	AA+	AAA
3135G0J20	FNMA	Note	1.38	02/26/2021	N		496,155	1.62	1.66	Aaa	AA+	AAA
30231GAV4	Exxon Mobil Corp	Callable Note Cont 2/1/2021	2.22	03/01/2021	Y	02/01/2021	325,901	1.62	1.67	Aaa	AA+	NR
3133732Y7	FHLB	Note	3.63	03/12/2021	N		447,639	1.63	1.70	Aaa	AA+	AAA
47787XAC1	John Deere Owner Trust	2017-A A3	1.78	04/15/2021	N		51,514	0.36	1.79	Aaa	NR	AAA
3135G0K69	FNMA	Note	1.25	05/06/2021	N		470,120	1.81	1.85	Aaa	AA+	AAA
912828QN3	US Treasury	Note	3.13	05/15/2021	N		184,430	1.81	1.88	Aaa	AA+	AAA
857477AV5	State Street Bank	Note	1.95	05/19/2021	N		408,932	1.84	1.89	A1	A	AA-
3130A8QS5	FHLB	Note	1.13	07/14/2021	N		493,769	1.99	2.04	Aaa	AA+	AAA



CUSIP Details

CUSIP	Issue Name	Issue	Cpn	Maturity Date	Is Callable	Next Call Date	Market Value	Duration	Market Term	Ratings Moody/SP/Fitch		
594918BP8	Microsoft	Callable Note Cont 7/8/2021	1.55	08/08/2021	Y	07/08/2021	396,594	2.05	2.11	Aaa	AAA	AA+
69371RN44	Paccar Financial Corp	Note	1.65	08/11/2021	N		138,492	2.05	2.12	A1	A+	NR
3137EAEC9	FHLMC	Note	1.13	08/12/2021	N		492,892	2.07	2.12	Aaa	AA+	AAA
912828RC6	US Treasury	Note	2.13	08/15/2021	N		488,694	2.06	2.13	Aaa	AA+	AAA
43811BAC8	Honda Auto Receivables	2017-2 A3	1.68	08/16/2021	N		229,805	0.60	2.13	Aaa	AAA	NR
68389XBK0	Oracle Corp	Callable Note Cont 8/01/21	1.90	09/15/2021	Y	08/15/2021	397,975	2.14	2.21	A1	AA-	A
47788BAD6	John Deere Owner Trust	2017-B A3	1.82	10/15/2021	N		246,574	0.58	2.30	Aaa	NR	AAA
912828RR3	US Treasury	Note	2.00	11/15/2021	N		352,283	2.31	2.38	Aaa	AA+	AAA
3133827M9	FHLB	Note	1.93	12/01/2021	N		446,347	2.35	2.42	Aaa	AA+	AAA
89233P5T9	Toyota Motor Credit Corp	Note	3.30	01/12/2022	N		359,879	2.39	2.54	Aa3	AA-	A+
3137EADB2	FHLMC	Note	2.38	01/13/2022	N		507,387	2.43	2.54	Aaa	AA+	AAA
4581X0CW6	Inter-American Dev Bank	Note	2.13	01/18/2022	N		559,426	2.45	2.56	Aaa	NR	AAA
91159HHP8	US Bancorp	Callable Cont 12/23/2021	2.63	01/24/2022	Y	12/23/2021	171,817	2.37	2.57	A1	A+	AA-
912828SF8	US Treasury	Note	2.00	02/15/2022	N		503,535	2.53	2.63	Aaa	AA+	AAA
69353RFB9	PNC Bank	Callable Note Cont 1/18/2022	2.63	02/17/2022	Y	01/18/2022	327,780	2.43	2.64	A2	A	A+
47788CAC6	John Deere Owner Trust	2016-B A4	2.66	04/18/2022	N		85,389	0.97	2.80	Aaa	NR	AAA
3130A5P45	FHLB	Note	2.38	06/10/2022	N		523,236	2.83	2.95	Aaa	AA+	AAA
880591EN8	Tennessee Valley Authority	Note	1.88	08/15/2022	N		470,313	3.00	3.13	Aaa	AA+	AAA
912828TJ9	US Treasury	Note	1.63	08/15/2022	N		398,781	3.02	3.13	Aaa	AA+	AAA
44932HAC7	IBM Credit Corp	Note	2.20	09/08/2022	N		314,221	3.04	3.19	A1	A	A
037833DC1	Apple Inc	Callable Note Cont 08/12/2022	2.10	09/12/2022	Y	08/12/2022	300,759	2.98	3.21	Aa1	AA+	NR
4581X0CZ9	Inter-American Dev Bank	Note	1.75	09/14/2022	N		299,557	3.09	3.21	NR	NR	AAA
3135G0T78	FNMA	Note	2.00	10/05/2022	N		292,029	3.13	3.27	Aaa	AA+	AAA
912828TY6	US Treasury	Note	1.63	11/15/2022	N		438,539	3.26	3.38	Aaa	AA+	AAA
06051GEU9	Bank of America Corp	Note	3.30	01/11/2023	N		309,233	3.28	3.54	A2	A-	A+



CUSIP Details

CUSIP	Issue Name	Issue	Cpn	Maturity Date	Is Callable	Next Call Date	Market Value	Duration	Market Term	Ratings Moody/SP/Fitch		
808513AT2	Charles Schwab Corp	Callable Note Cont 12/25/2022	2.65	01/25/2023	Y	12/25/2022	354,354	3.28	3.58	A2	A	A
24422ERT8	John Deere Capital Corp	Note	2.80	01/27/2023	N		356,020	3.35	3.58	A2	A	A
084670BR8	Berkshire Hathaway	Callable Note Cont 1/15/2023	2.75	03/15/2023	Y	01/15/2023	304,847	3.34	3.71	Aa2	AA	A+
06406RAG2	Bank of NY Mellon Corp	Note	3.50	04/28/2023	N		375,446	3.56	3.83	A1	A	AA-
912828VB3	US Treasury	Note	1.75	05/15/2023	N		410,224	3.72	3.88	Aaa	AA+	AAA
404280BA6	HSBC Holdings PLC	Note	3.60	05/25/2023	N		338,120	3.62	3.90	A2	A	AA-
3137EAEN5	FHLMC	Note	2.75	06/19/2023	N		284,734	3.75	3.97	Aaa	AA+	AAA
931142EK5	Wal-Mart Stores	Callable Note Cont 5/26/2023	3.40	06/26/2023	Y	05/26/2023	120,868	3.66	3.99	Aa2	AA	AA
89114QC48	Toronto Dominion Bank	Note	3.50	07/19/2023	N		340,963	3.72	4.05	Aa1	AA-	AA-
3137B4WB8	FHLMC	K033 A2	3.06	07/25/2023	N		414,278	3.68	4.07	Aaa	NR	NR
313383YJ4	FHLB	Note	3.38	09/08/2023	N		638,112	3.88	4.19	Aaa	AA+	NR
02665WCQ2	American Honda Finance	Note	3.63	10/10/2023	N		389,393	3.93	4.28	A2	A	NR
3137B7YY9	FHLMC	K037 A2	3.49	01/25/2024	N		422,100	4.03	4.58	NR	AAA	NR
912828B66	US Treasury	Note	2.75	02/15/2024	N		527,331	4.30	4.63	Aaa	AA+	AAA
3137BYPC7	FHLMC	K726 A2	2.91	04/25/2024	N		490,728	4.30	4.82	NR	AAA	NR
3135G0ZR7	FNMA	Note	2.63	09/06/2024	N		425,466	4.80	5.19	Aaa	AA+	AAA
880591ER9	Tennessee Valley Authority	Note	2.88	09/15/2024	N		570,778	4.79	5.22	Aaa	AA+	AAA
912828J27	US Treasury	Note	2.00	02/15/2025	N		505,078	5.26	5.64	Aaa	AA+	AAA
3130AEBV1	FHLB	Note	3.13	06/13/2025	N		426,445	5.44	5.96	Aaa	AA+	AAA
912828M56	US Treasury	Note	2.25	11/15/2025	N		358,436	5.91	6.38	Aaa	AA+	AAA
3135G0K36	FNMA	Note	2.13	04/24/2026	N		569,114	6.30	6.82	Aaa	AA+	AAA
912828R36	US Treasury	Note	1.63	05/15/2026	N		492,110	6.46	6.88	Aaa	AA+	AAA
3130AGFP5	FHLB	Note	2.50	06/12/2026	N		512,592	6.34	6.96	Aaa	AA+	NR
3130A2VE3	FHLB	Note	3.00	09/11/2026	N		608,391	6.43	7.21	Aaa	AA+	NR
3135G0Q22	FNMA	Note	1.88	09/24/2026	N		569,140	6.69	7.24	Aaa	AA+	AAA



CUSIP Details											
CUSIP	Issue Name	Issue	Cpn	Maturity Date	Is Callable	Next Call Date	Market Value	Duration	Market Term	Ratings Moody/SP/Fitch	
3130ACKB9	FHLB	Note	2.63	09/10/2027	N		617,951	7.30	8.20	Aaa	AA+ NR
3130AEB25	FHLB	Note	3.25	06/09/2028	N		540,132	7.78	8.95	Aaa	AA+ NR
3130AG3X1	FHLB	Note	2.88	03/09/2029	N		396,919	8.39	9.70	Aaa	AA+ NR
3130AGDY8	FHLB	Note	2.75	06/08/2029	N		139,702	8.65	9.95	Aaa	AA+ NR
TOTAL							27,821,601				



Asset	Fair Value	Investments That Are Not Measured at Fair Value	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
ABS	\$1,499,909.19	\$0.00	\$0.00	\$1,499,909.19	\$0.00
Agency	\$9,381,905.49	\$0.00	\$0.00	\$9,381,905.49	\$0.00
CMO	\$1,418,701.86	\$0.00	\$0.00	\$1,418,701.86	\$0.00
Foreign Corporate	\$662,824.51	\$0.00	\$0.00	\$662,824.51	\$0.00
Money Market Fund FI	\$28,184.07	\$28,184.07	\$0.00	\$0.00	\$0.00
Supranational	\$1,173,515.84	\$0.00	\$0.00	\$1,173,515.84	\$0.00
US Corporate	\$6,803,296.38	\$0.00	\$0.00	\$6,803,296.38	\$0.00
US Treasury	\$5,681,609.02	\$0.00	\$0.00	\$5,681,609.02	\$0.00
TOTAL PORTFOLIO	\$26,649,946.36	\$28,184.07	\$0.00	\$26,621,762.29	\$0.00



Asset	Fair Value	Investments That Are Not Measured at Fair Value	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
ABS	\$725,540.95	\$0.00	\$0.00	\$725,540.95	\$0.00
Agency	\$12,248,801.48	\$0.00	\$0.00	\$12,248,801.48	\$0.00
CMO	\$1,327,105.30	\$0.00	\$0.00	\$1,327,105.30	\$0.00
Foreign Corporate	\$679,082.95	\$0.00	\$0.00	\$679,082.95	\$0.00
Money Market Fund FI	\$29,032.51	\$29,032.51	\$0.00	\$0.00	\$0.00
Supranational	\$1,476,041.27	\$0.00	\$0.00	\$1,476,041.27	\$0.00
US Corporate	\$6,676,556.51	\$0.00	\$0.00	\$6,676,556.51	\$0.00
US Treasury	\$4,659,440.40	\$0.00	\$0.00	\$4,659,440.40	\$0.00
TOTAL PORTFOLIO	\$27,821,601.37	\$29,032.51	\$0.00	\$27,792,568.86	\$0.00



BETTY T. YEE

California State Controller

LOCAL AGENCY INVESTMENT FUND
REMITTANCE ADVICE

Agency Name

NO CAL CITIES SELF INSUR FUND

Account Number

35-11-001

As of 07/15/2019, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 06/30/2019.

Earnings Ratio		.00007028813234525
Interest Rate		2.57%
Dollar Day Total	\$	776,974,190.97
Quarter End Principal Balance	\$	6,820,019.71
Quarterly Interest Earned	\$	54,612.06



Northern California Cities Self Insurance Fund

c/o Alliant Insurance Services, Inc.

Corporate Insurance License No. 0C36861

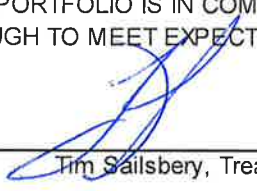
Main Location: 2180 Harvard Street, Suite 460, Sacramento, CA 95815 * (916) 643-2700 * Facsimile: (916) 643-2750
Accounting Location: Mr. James Marta, James Marta & Company, 701 Howe Avenue, Suite E3, Sacramento, CA 95825 * (916) 993-9494

NCCSIF INVESTMENT REPORT FOR THE QUARTER ENDING June 30, 2019

		MARKET VALUE
CASH:		
(1)	Tri Counties Checking	\$ 182,522.40
(2)	Local Agency Inv Fund (LAIF)	6,820,019.71
Total Cash		7,002,542.11
INVESTMENTS (Unrestricted):		
(3)	Chandler Investments	
	Account no. 170	26,649,946.00
	Account no. 171	27,821,601.00
Total Unrestricted Investments		54,471,547.00
TOTAL CASH AND INVESTMENTS		\$61,474,089.11

- (1) This consists of one checking account and two pass-thru accounts (liability and workers comp claims).
- (2) The LAIF rate of return as of quarter ended June 30, 2019 2.42%
- (3) See attached Investment Activity Reports.

THIS PORTFOLIO IS IN COMPLIANCE WITH NCCSIF'S INVESTMENT POLICY AND IS LIQUID ENOUGH TO MEET EXPECTED CASH FLOW NEEDS OVER THE NEXT SIX MONTHS.


Tim Sallsbery, Treasurer

9/11/19
Date

A Joint Powers Authority

Members: Cities of Anderson, Auburn, Colusa, Corning, Dixon, Elk Grove, Folsom, Galt, Gridley, Ione, Jackson, Lincoln, Marysville, Nevada City, Oroville, Town of Paradise, Placerville, Red Bluff, Rio Vista, Rocklin, Willows and Yuba City.

NCCSIF POLICE RISK MANAGEMENT GRANT FUNDS HISTORIC USAGE REPORT

	FY 14/15 \$50,000 Grant Camera Allocation	FY 15/16 \$50,000 Grant Fund Allocation	FY 16/17 \$50,000 Grant Fund Allocation	FY 17/18 \$50,000 Grant Fund Allocation	FY 18/19 \$50,000 Grant Fund Allocation	FY 19/20 \$50,000 Grant Fund Allocation	TOTAL GRANTS	YTD Reimbursements Made	REMAINING FUNDS as of 7/25/19	Reimbursement Notes/Usage
1 Anderson	2	\$1,515.00	\$1,515.00	\$1,515.00	\$1,515.00	\$1,515.00	\$7,575.00		\$7,575.00	
2 Auburn	4	\$3,030.00	\$3,030.00	\$3,030.00	\$3,030.00	\$3,030.00	\$15,150.00	\$12,120.00	\$3,030.00	4/25/17 \$6,280.56 (12 VieVu LE4 mini body worn cameras) 9/8/17 \$3,029.18 (4 VieVu LE4mini & 1 multi-dock LE4) 2/5/19 \$2,810.26 portion of invoice (16 VieVu LE5 body worn cameras)
3 Colusa	2	\$1,515.00	\$1,515.00	\$1,515.00	\$1,515.00	\$1,515.00	\$7,575.00	\$3,030.00	\$4,545.00	7/27/17 \$3,030 (concealable vests with load bearing carriers)
4 Corning	2	\$1,515.00	\$1,515.00	\$1,515.00	\$1,515.00	\$1,515.00	\$7,575.00	\$5,592.38	\$1,982.62	9/6/16 \$3,291.26 (4 VieVu LE4 body cameras) 2/15/19 \$2,301.12 firewall
5 Dixon	4	\$3,030.00	\$3,030.00	\$3,030.00	\$3,030.00	\$3,030.00	\$15,150.00	\$8,994.38	\$6,155.62	4/20/17 \$6,060 (30 Wolfcom Vision 1080p body camera with rotatable camera head and 32GB memory) 6/1/18 \$2,934.38 (3 Wolfcom Vision 1080p body camera + training cost for force options simulator)
6 Elk Grove*	4	\$3,030.00	\$3,030.00	\$3,030.00	\$3,030.00	\$3,030.00	\$15,150.00	\$12,120.00	\$3,030.00	1/11/18 \$9,090 (WatchGuard Vista HD body cameras) 3/20/19 \$3,030 (portion of Cordico Wellness Program)
7 Folsom	5	\$3,787.50	\$3,787.50	\$3,787.50	\$3,787.50	\$3,787.50	\$18,937.50	\$7,575.00	\$11,362.50	10/5/16 \$7,576 (8 VieVu LE4 body camera and 1 multi-dock network station)
8 Galt	4	\$3,030.00	\$3,030.00	\$3,030.00	\$3,030.00	\$3,030.00	\$15,150.00		\$15,150.00	1/25/18 Plan to use fund /BWC program under consideration
9 Gridley	2	\$1,515.00	\$1,515.00	\$1,515.00	\$1,515.00	\$1,515.00	\$7,575.00	\$4,543.26	\$3,031.74	9/6/16 \$3,291.26 (4 VieVu LE4 body camerass) 3/28/18 \$1,252 (one VieVu LE5 camera and seven Public Safety Vests)
10 Ione	2	\$1,515.00	\$1,515.00	\$1,515.00	\$1,515.00	\$1,515.00	\$7,575.00	\$4,625.61	\$2,949.39	11/2/16 \$1,655.23 (2 VieVu LE4 body camera) 9/8/17 \$1,736.24 balance (2 VieVu LE4 body cameras and 2 LE4 Cradle) 5/21/18 \$1,234.14 (2 VieVu LE5 body camera and license for Veripatrol Software)
11 Jackson	2	\$1,515.00	\$1,515.00	\$1,515.00	\$1,515.00	\$1,515.00	\$7,575.00		\$7,575.00	
12 Lincoln	4	\$3,030.00	\$3,030.00	\$3,030.00	\$3,030.00	\$3,030.00	\$15,150.00	\$6,548.50	\$8,601.50	10/5/16 \$6,060 (8 VieVu LE4 body cameras)
13 Marysville	3	\$2,272.50	\$2,272.50	\$2,272.50	\$2,272.50	\$2,272.50	\$11,362.50	\$4,919.87	\$6,442.63	8/18/17 \$4,919.87 (6 VieVu LE4 body cameras)
14 Nevada City	2	\$1,515.00	\$1,515.00	\$1,515.00	\$1,515.00	\$1,515.00	\$7,575.00	\$6,060.00	\$1,515.00	2/6/18 \$4,545 (Body Camera Storage and Equipment cost for 2015-2017) 7/15/19 \$1,515 (Axon Body Camera Storage)
15 Oroville	4	\$3,030.00	\$3,030.00	\$3,030.00	\$3,030.00	\$3,030.00	\$15,150.00	\$12,120.00	\$3,030.00	9/23/16 \$3,010 (Video Storage Buffalo Terastation) 10/5/16 \$3,050 (5 VieVu LE4 body cameras) 11/20/17 \$1,174.00 (1 Tactical Armor-Ballistic Vest) 9/4/18 \$4,886 (20 VieVu LE5s body cameras)
16 Paradise	3	\$2,272.50	\$2,272.50	\$2,272.50	\$2,272.50	\$2,272.50	\$11,362.50	\$6,440.50	\$4,922.00	11/15/16 \$762.14 (5 flashlights) + \$1,477.28 (1 VieVu LE4 multi-dock station) 3/14/17 \$2,305.58 (Ballistic Vests) 5/3/19 \$1,895.50 (five load bearing vests)
17 Placerville*	2	\$1,515.00	\$1,515.00	\$1,515.00	\$1,515.00	\$1,515.00	\$7,575.00	\$3,970.32	\$3,604.68	12/28/17 \$3,970.32 (4 Tactical Armor-Ballistic Vests)
18 Red Bluff	3	\$2,272.50	\$2,272.50	\$2,272.50	\$2,272.50	\$2,272.50	\$11,362.50	\$4,545.00	\$6,817.50	2/17/17 \$1,473.74 (Apex Body cam storage remediation) 10/18/17 \$3,071.26 (5 VieVu LE4 body cameras) 1/25/18 Plan to use to purchase more BWC & future funds to replace old cameras
19 Rio Vista	2	\$1,515.00	\$1,515.00	\$1,515.00	\$1,515.00	\$1,515.00	\$7,575.00	\$4,241.15	\$3,333.85	11/16/17 \$4,241.15 (9 VieVu LE5 body cameras)
20 Rocklin	4	\$3,030.00	\$3,030.00	\$3,030.00	\$3,030.00	\$3,030.00	\$15,150.00	\$12,120.00	\$3,030.00	10/5/16 \$6,516.24 (4 VieVu LE4 body cameras, 1 LE4 multi-dock, 1 LE3 multi-dock) 1/3/19 \$5,603.76 (58 Lenslock bwc cameras and 25 in car dash cameras)
21 Willows	2	\$1,515.00	\$1,515.00	\$1,515.00	\$1,515.00	\$1,515.00	\$7,575.00	\$2,130.00	\$5,445.00	6/18/18 \$2,130 for 18/19 Lexipol-Fire Policy Service annual fee
22 Yuba City	4	\$3,030.00	\$3,030.00	\$3,030.00	\$3,030.00	\$3,030.00	\$15,150.00	\$6,060.00	\$9,090.00	5/5/17 \$6,060 (Data911 body-worn cameras)
TOTAL	58	\$49,995.00	\$49,995.00	\$49,995.00	\$49,995.00	\$49,995.00	\$249,975.00	\$127,755.97	\$122,219.03	

*Opted for Cash Allocation to purchase other than VieVu Camera
Fund Allocation is based on cost of camera at \$757.50 each



CALIFORNIA STATE TREASURER FIONA MA, CPA



PMIA Performance Report

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
07/15/19	2.38	2.39	176
07/16/19	2.38	2.39	178
07/17/19	2.38	2.39	179
07/18/19	2.37	2.39	180
07/19/19	2.37	2.39	179
07/20/19	2.37	2.39	179
07/21/19	2.37	2.39	179
07/22/19	2.37	2.38	179
07/23/19	2.37	2.38	177
07/24/19	2.37	2.38	178
07/25/19	2.37	2.38	175
07/26/19	2.37	2.38	176
07/27/19	2.37	2.38	176
07/28/19	2.37	2.38	176
07/29/19	2.37	2.38	179
07/30/19	2.37	2.38	178
07/31/19	2.37	2.38	182
08/01/19	2.36	2.38	188
08/02/19	2.36	2.38	188
08/03/19	2.36	2.38	188
08/04/19	2.36	2.38	188
08/05/19	2.36	2.38	186
08/06/19	2.36	2.38	183
08/07/19	2.36	2.38	182
08/08/19	2.35	2.37	183
08/09/19	2.35	2.37	183
08/10/19	2.35	2.37	183
08/11/19	2.35	2.37	183
08/12/19	2.35	2.37	180
08/13/19	2.35	2.37	180
08/14/19	2.35	2.37	179

*Daily yield does not reflect capital gains or losses

[View Prior Month Daily Rates](#)

LAIF Performance Report

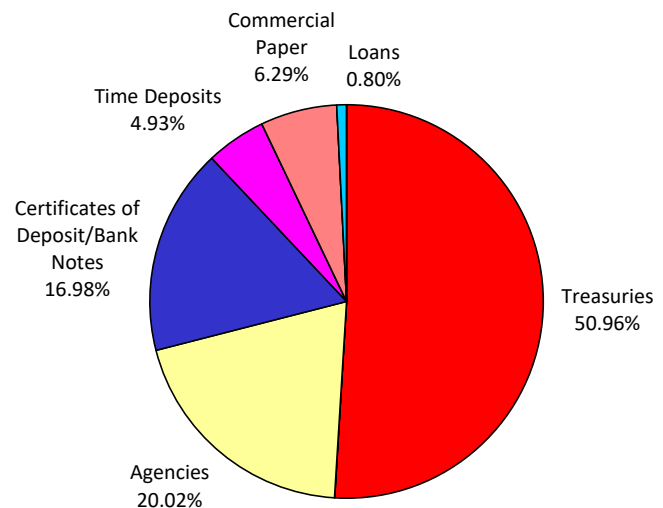
Quarter Ending 06/30/19

Apportionment Rate: 2.57
 Earnings Ratio: .00007028813234525
 Fair Value Factor: 1.001711790
 Daily: 2.39%
 Quarter to Date: 2.44%
 Average Life: 173

PMIA Average Monthly Effective Yields

July 2019 2.379
 June 2019 2.428
 May 2019 2.449

Pooled Money Investment Account Portfolio Composition 07/31/19 \$97.6 billion



Percentages may not total 100% due to rounding

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1)

Based on data available as of 08/14/2019



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
Executive Committee Meeting
September 26, 2019**

Agenda Item E.

**GENERAL RISK MANAGEMENT ISSUES
INFORMATION ITEM**

ISSUE: The floor will be open to the Committee for discussion.

RECOMMENDATION: None.

FISCAL IMPACT: None.

BACKGROUND: This is an opportunity for Committee members to ask questions or raise issues on risk exposures common to the members.

ATTACHMENT(S): None.



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
Executive Committee Meeting
September 26, 2019**

Agenda Item G.1.

**QUARTERLY FINANCIAL REPORT
FOR PERIOD ENDING JUNE 30, 2019**

ACTION ITEM

ISSUE: James Marta & Company will present the Quarterly Financial Report for the Quarter and year ending June 30, 2019.

RECOMMENDATION: Receive and file the Quarterly Financials as presented.

FISCAL IMPACT: None

BACKGROUND: The Executive Committee regularly reviews the quarterly financials, refers questions or issues for follow-up, and/or receives and files the report as presented.

ATTACHMENT(S): Quarterly Financial Report for Period Ending June 30, 2019

FINANCIAL REPORT

JUNE 30, 2019

AND FOR THE

TWELVE MONTHS THEN ENDED

Northern California Cities Self Insurance Fund

Northern California Cities Self Insurance Fund
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June 30, 2019

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James Marta & Company LLP

Certified Public Accountants

Accounting, Auditing, Tax, and Consulting

ACCOUNTANT'S COMPILATION REPORT

Board of Directors
Northern California Cities Self Insurance Fund
701 Howe Avenue, Suite E3
Sacramento, CA 95825

Management is responsible for the accompanying statement of financial position of Northern California Cities Self Insurance Fund as of June 30, 2019, and the related statement of revenues, expenses and changes in net position and statement of cash flows for the fiscal twelve months then ended and the related notes to the financial statements in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or the completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has omitted substantially all of the disclosures that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the company's financial position, results of operations, comprehensive income and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

The supplementary information on pages 5 through 32 is presented for purposes of additional analysis and is not a required part of the basic financial statements. The information is the representation of management. The information was subject to our compilation engagement; however, we have not audited or reviewed the information and, accordingly, do not express an opinion, a conclusion, nor provide any assurance on such information.

Management has elected to present designations of net position on the Statement of Net Position as of June 30, 2019 contrary to accounting principles generally accepted in the United States of America which bar the presentation of designations of net position on the Statement of Net Position.

We are not independent with respect to Northern California Cities Self Insurance Fund.

James Marta & Company LLP

James Marta & Company LLP
Certified Public Accountants
Sacramento, California
September 5, 2019

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Statement of Net Position
June 30, 2019

Assets

Current Assets		
Cash and Cash Equivalents	\$	7,002,549
Accounts Receivable		212,406
Interest Receivable		353,199
Excess Accounts Receivable		1,081,392
Prepaid Expense		140,234
Total Current Assets		<u>8,789,780</u>
Non-Current Assets		
Investments*		<u>54,471,549</u>
Total Assets	\$	<u><u>63,261,329</u></u>

Liabilities & Net Position

Current Liabilities		
Accounts Payable	\$	70,484
Unearned Revenue		771,477
Total Current Liabilities		<u>841,961</u>
Non-Current Liabilities		
Outstanding Liabilities*		38,778,872
ULAE*		1,808,354
Total Non-Current Liabilities		<u>40,587,226</u>
Total Liabilities	\$	<u>41,429,187</u>
Net Position		
Designated for Contingency		200,000
Designated for Risk Management		342,820
Undesignated		21,289,322
Total Net Position		<u>21,832,142</u>
Liability & Net Position	\$	<u><u>63,261,329</u></u>

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Statement of Revenues, Expenses and Changes in Net Position
For the Twelve Months Ended June 30, 2019

Operating Income	
Administration Deposit	\$ 1,298,036
Banking Layer Deposit	8,566,996
Shared Risk Layer	5,498,999
Excess Deposit/Premium	2,739,119
Property/Crime Insurance Income	1,198,347
Banking Layer Assessment	347,647
Shared Risk Refund	(889,000)
Banking Layer Refund	(655,747)
Other Income	266,496
Total Operating Income	<u>18,370,893</u>
Operating Expenses	
Claims Paid	9,451,154
O/S Liability adj.	(141,586)
ULAE	34,040
Consultants	223,321
Administration-Other	13,359
Safety Service	488,220
Claims Administration	843,447
Program Administration	412,570
Board Expenses	11,502
Excess Insurance	2,744,309
Property/Crime Insurance Expense	1,219,856
Total Operating Expenses	<u>15,300,192</u>
Operating Income (Loss)	3,070,701
Non-Operating Income	
Change in Fair Market Value	1,866,445
Investment Income	1,276,006
Total Non-Operating Income	<u>3,142,451</u>
Change in Net Position	6,213,152
Beginning Net Position	<u>15,618,990</u>
Ending Net Position	<u><u>\$ 21,832,142</u></u>

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Statement of Cash Flows
For the Twelve Months Ended June 30, 2019

Cash flows from operating activities:

Cash received from members	\$ 18,834,006
Cash paid for claims	(9,594,117)
Cash paid for insurance	(3,912,716)
Cash paid to vendors	(2,006,582)
Cash (paid) received for dividends	(751,997)

Net cash provided by (used in) operating activities	2,568,594
---	-----------

Cash flows from investing activities:

Investment income received	1,094,268
Purchases of investments	(20,583,157)
Proceeds from sale or maturity of investments	19,588,963

Net cash provided by (used in) investing activities	100,074
---	---------

Net increase (decrease) in cash and cash equivalents	2,668,668
--	-----------

Cash and cash equivalents, beginning of year	4,333,881
--	-----------

Cash and cash equivalents, end of year	\$ 7,002,549
--	--------------

Reconciliation of operating income (loss) to net cash
provided by (used in) operating activities:

Operating income (loss)	\$ 3,070,701
-------------------------	--------------

Adjustments to reconcile operating income (loss) to net
cash provided by (used in) operating activities:

(Increase) decrease in:

Member receivable	(139,893)
Excess receivable	(142,963)
Prepaid expense	47,932

(Decrease) increase in:

Accounts payable	(10,670)
Unearned revenue	(148,981)
Unpaid claims and claim adjustment expenses	(107,532)

Net cash provided by (used in) operating activities	\$ 2,568,594
---	--------------

Supplemental information:

Noncash non-operating and investing activities	
Net change in fair value of investments	\$ 1,866,445

SUPPLEMENTARY INFORMATION

Selected Information
Substantially All Disclosures Required by Generally Accepted
Accounting Principles Are Not Included

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Net Position - Liability
June 30, 2019

	Total All Layers	Admin Layer	Shared Layer	Total Banking Layer
Current Assets				
Cash and Cash Equivalents	\$ 2,227,130	\$ 2,559	\$ 2,150,993	\$ 73,578
Accounts Receivable	55,629	-	-	55,629
Interest Receivable	82,636	1,874	45,511	35,251
Excess Accounts Receivable	599,684	-	599,684	-
Prepaid Expense	-	-	-	-
Total Current Assets	2,965,079	4,433	2,796,188	164,458
Non-Current Assets				
Investments*	11,529,652	302,617	5,432,140	5,794,895
Total Assets	\$ 14,494,731	\$ 307,050	\$ 8,228,328	\$ 5,959,353
Current Liabilities				
Accounts Payable	\$ 33,699	\$ 5,087	\$ 150	\$ 28,462
Unearned Revenue	89,960	-	-	89,960
Total Current Liabilities	123,659	5,087	150	118,422
Non-Current Liabilities				
Outstanding Liabilities*	8,027,727	-	5,587,856	2,439,871
Total Non-Current Liabilities	8,027,727	-	5,587,856	2,439,871
Total Liabilities	\$ 8,151,386	\$ 5,087	\$ 5,588,006	\$ 2,558,293
Net Position				
Designated for Contingency	100,000	100,000	-	-
Undesignated	6,243,345	201,963	2,640,322	3,401,060
Total Net Position	6,343,345	301,963	2,640,322	3,401,060
Liability & Net Position	\$ 14,494,731	\$ 307,050	\$ 8,228,328	\$ 5,959,353

See Accompanying Accountant's Report

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Net Position - Liability
June 30, 2019

	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Folsom	City of Galt	City of Gridley	City of Ione
Current Assets									
Cash and Cash Equivalents	\$ 256	\$ 4,643	\$ 2,686	\$ 991	\$ 3,345	\$ 1,440	\$ 3,603	\$ 409	\$ 317
Accounts Receivable	-	10,000	30,788	10,000	-	-	-	-	4,841
Interest Receivable	822	1,063	(81)	467	1,021	10,881	2,007	1,076	154
Excess Accounts Receivable	-	-	-	-	-	-	-	-	-
Prepaid Expense	-	-	-	-	-	-	-	-	-
Total Current Assets	1,078	15,706	33,393	11,458	4,366	12,321	5,610	1,485	5,312
Non-Current Assets									
Investments*	142,684	163,299	(59,250)	78,904	165,178	1,810,736	315,009	187,737	23,634
Total Assets	\$ 143,762	\$ 179,005	\$ (25,857)	\$ 90,362	\$ 169,544	\$ 1,823,057	\$ 320,619	\$ 189,222	\$ 28,946
Current Liabilities									
Accounts Payable	\$ 991	\$ 783	\$ 722	\$ 864	\$ 984	\$ 5,319	\$ 3,030	\$ 2,264	\$ 5
Unearned Revenue	5,480	5,037	-	-	-	-	16,168	-	-
Total Current Liabilities	6,471	5,820	722	864	984	5,319	19,198	2,264	5
Non-Current Liabilities									
Outstanding Liabilities*	54,328	120,934	136,799	16,808	31,546	521,164	126,545	59,083	4,687
Total Non-Current Liabilities	54,328	120,934	136,799	16,808	31,546	521,164	126,545	59,083	4,687
Total Liabilities	\$ 60,799	\$ 126,754	\$ 137,521	\$ 17,672	\$ 32,530	\$ 526,483	\$ 145,743	\$ 61,347	\$ 4,692
Net Position									
Designated for Contingency	-	-	-	-	-	-	-	-	-
Undesignated	82,963	52,251	(163,378)	72,690	137,014	1,296,574	174,876	127,875	24,254
Total Net Position	82,963	52,251	(163,378)	72,690	137,014	1,296,574	174,876	127,875	24,254
Liability & Net Position	\$ 143,762	\$ 179,005	\$ (25,857)	\$ 90,362	\$ 169,544	\$ 1,823,057	\$ 320,619	\$ 189,222	\$ 28,946

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Net Position - Liability
June 30, 2019

	City of Jackson	City of Lincoln	City of Marysville	City of Oroville	City of Paradise	City of Red Bluff	City of Rio Vista	City of Rocklin	City of Willows	City of Yuba City
Current Assets										
Cash and Cash Equivalents	\$ 683	\$ 2,318	\$ 1,897	\$ 1,937	\$ 351	\$ 2,230	\$ 25,917	\$ 143	\$ 18,477	\$ 1,935
Accounts Receivable	-	-	-	-	-	-	-	-	-	-
Interest Receivable	853	2,259	1,748	1,293	1,915	1,854	39	3,358	377	4,145
Excess Accounts Receivable	-	-	-	-	-	-	-	-	-	-
Prepaid Expense	-	-	-	-	-	-	-	-	-	-
Total Current Assets	1,536	4,577	3,645	3,230	2,266	4,084	25,956	3,501	18,854	6,080
Non-Current Assets										
Investments*	129,096	389,495	264,185	229,676	334,770	268,780	11,902	567,128	64,290	707,642
Total Assets	\$ 130,632	\$ 394,072	\$ 267,830	\$ 232,906	\$ 337,036	\$ 272,864	\$ 37,858	\$ 570,629	\$ 83,144	\$ 713,722
Current Liabilities										
Accounts Payable	\$ 13	\$ 3,499	\$ 2,724	\$ 485	\$ 282	\$ 475	\$ 966	\$ 2,766	\$ 1,117	\$ 1,173
Unearned Revenue	-	-	-	-	-	621	-	-	8,424	54,230
Total Current Liabilities	13	3,499	2,724	485	282	1,096	966	2,766	9,541	55,403
Non-Current Liabilities										
Outstanding Liabilities*	21,740	209,237	137,036	132,218	55,120	136,535	186,334	187,343	64,442	237,972
Total Non-Current Liabilities	21,740	209,237	137,036	132,218	55,120	136,535	186,334	187,343	64,442	237,972
Total Liabilities	\$ 21,753	\$ 212,736	\$ 139,760	\$ 132,703	\$ 55,402	\$ 137,631	\$ 187,300	\$ 190,109	\$ 73,983	\$ 293,375
Net Position										
Designated for Contingency	-	-	-	-	-	-	-	-	-	-
Undesignated	108,879	181,336	128,070	100,203	281,634	135,233	(149,442)	380,520	9,161	420,347
Total Net Position	108,879	181,336	128,070	100,203	281,634	135,233	(149,442)	380,520	9,161	420,347
Liability & Net Position	\$ 130,632	\$ 394,072	\$ 267,830	\$ 232,906	\$ 337,036	\$ 272,864	\$ 37,858	\$ 570,629	\$ 83,144	\$ 713,722

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Revenues, Expenses and Changes in Net Position - Liability
For the Twelve Months Ended June 30, 2019

	Total			
	All Layers	Admin Layer	Shared Layer	Total Banking Layer
Operating Income				
Administration Deposit	\$ 457,894	\$ 457,894	\$ -	\$ -
Banking Layer Deposit	2,133,997	-	-	2,133,997
Shared Risk Layer	2,096,001	-	2,096,001	-
Excess Deposit/Premium	1,209,120	-	1,209,120	-
Property/Crime Insurance Income	1,198,347	-	1,198,347	-
Banking Layer Assessment	101,785	-	-	101,785
Banking Layer Refund	(162,726)	-	-	(162,726)
Total Operating Income	7,185,257	608,733	4,503,468	2,073,056
Operating Expenses				
Claims Paid	3,429,361	-	2,139,985	1,289,376
O/S Liability adj.	(720,437)	-	(730,876)	10,439
Consultants	193,249	27,275	-	165,974
Administration-Other	-	-	-	-
Safety Service	261,581	250,914	-	10,667
Claims Administration	20,900	20,900	-	-
Program Administration	220,357	220,357	-	-
Board Expenses	5,751	5,751	-	-
Excess Insurance	1,174,800	-	1,174,800	-
Property/Crime Insurance Expense	1,219,856	-	1,217,837	2,019
Total Operating Expense	5,805,418	525,197	3,801,746	1,478,475
Operating Income (Loss)	1,379,839	83,536	701,722	594,581
Non-Operating Income				
Change in Fair Market Value	462,138	12,483	254,877	194,778
Investment Income	315,736	8,295	173,848	133,593
Total Non-Operating Income	777,874	20,778	428,725	328,371
Change in Net Position	2,157,713	104,314	1,130,447	922,952
Beginning Net Position	4,185,632	197,649	1,509,875	2,478,108
Ending Net Position	\$ 6,343,345	\$ 301,963	\$ 2,640,322	\$ 3,401,060

See Accompanying Accountant's Report

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Revenues, Expenses and Changes in Net Position - Liability
For the Twelve Months Ended June 30, 2019

	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Folsom	City of Galt	City of Gridley	City of Ione
Operating Income									
Administration Deposit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Banking Layer Deposit	40,014	155,981	46,261	41,010	36,993	622,856	104,371	50,159	18,572
Shared Risk Layer	-	-	-	-	-	-	-	-	-
Excess Deposit/Premium	-	-	-	-	-	-	-	-	-
Property/Crime Insurance Income	-	-	-	-	-	-	-	-	-
Banking Layer Assessment	-	10,000	30,788	10,000	-	-	-	-	4,841
Banking Layer Refund	(5,480)	-	-	-	(12,781)	-	(16,168)	-	-
Total Operating Income	34,534	165,981	77,049	51,010	24,212	622,856	88,203	50,159	23,413
Operating Expenses									
Claims Paid	5,100	108,790	107,536	15,242	3,668	422,139	64,025	22,145	4,832
O/S Liability adj.	7,826	(21,086)	49,119	(25,826)	(16,204)	(345,918)	(4,619)	13,270	(8,139)
Consultants	7,706	4,996	6,790	-	11,999	22,012	13,329	5,515	4,498
Administration-Other	-	-	-	-	-	-	-	-	-
Safety Service	-	-	-	805	1,717	259	1,339	-	302
Claims Administration	-	-	-	-	-	-	-	-	-
Program Administration	-	-	-	-	-	-	-	-	-
Board Expenses	-	-	-	-	-	-	-	-	-
Excess Insurance	-	-	-	-	-	-	-	-	-
Property/Crime Insurance Expense	-	-	-	-	-	1,689	-	-	-
Total Operating Expense	20,632	92,700	163,445	(9,779)	1,180	100,181	74,074	40,930	1,493
Operating Income (Loss)	13,902	73,281	(86,396)	60,789	23,032	522,675	14,129	9,229	21,920
Non-Operating Income									
Change in Fair Market Value	4,427	6,521	331	2,665	5,650	59,378	10,967	5,714	867
Investment Income	3,019	4,488	186	1,767	3,776	40,726	7,431	3,960	596
Total Non-Operating Income	7,446	11,009	517	4,432	9,426	100,104	18,398	9,674	1,463
Change in Net Position	21,348	84,290	(85,879)	65,221	32,458	622,779	32,527	18,903	23,383
Beginning Net Position	61,615	(32,039)	(77,499)	7,469	104,556	673,795	142,349	108,972	871
Ending Net Position	\$ 82,963	\$ 52,251	\$ (163,378)	\$ 72,690	\$ 137,014	\$ 1,296,574	\$ 174,876	\$ 127,875	\$ 24,254

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Revenues, Expenses and Changes in Net Position - Liability
For the Twelve Months Ended June 30, 2019

	City of Jackson	City of Lincoln	City of Marysville	City of Oroville	City of Paradise	City of Red Bluff	City of Rio Vista	City of Rocklin	City of Willows	City of Yuba City
Operating Income										
Administration Deposit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Banking Layer Deposit	79,678	135,251	98,481	68,601	79,577	57,673	35,231	240,169	23,934	199,185
Shared Risk Layer	-	-	-	-	-	-	-	-	-	-
Excess Deposit/Premium	-	-	-	-	-	-	-	-	-	-
Property/Crime Insurance Income	-	-	-	-	-	-	-	-	-	-
Banking Layer Assessment	-	15,869	-	10,243	-	-	9,446	-	10,598	-
Banking Layer Refund	(20,131)	-	(3,934)	-	-	(50,002)	-	-	-	(54,230)
Total Operating Income	59,547	151,120	94,547	78,844	79,577	7,671	44,677	240,169	34,532	144,955
Operating Expenses										
Claims Paid	29,568	149,500	111,811	29,715	18,661	25,627	40,435	37,790	7,976	84,816
O/S Liability adj.	(22,350)	(10,569)	(42,701)	50,174	(8,614)	103,458	132,386	52,776	52,649	54,807
Consultants	-	12,954	8,915	9,275	2,851	12,624	6,624	22,672	-	13,214
Administration-Other	-	-	-	-	-	-	-	-	-	-
Safety Service	-	1,071	-	1,123	-	1,727	-	1,727	-	597
Claims Administration	-	-	-	-	-	-	-	-	-	-
Program Administration	-	-	-	-	-	-	-	-	-	-
Board Expenses	-	-	-	-	-	-	-	-	-	-
Excess Insurance	-	-	-	-	-	-	-	-	-	-
Property/Crime Insurance Expense	-	330	-	-	-	-	-	-	-	-
Total Operating Expense	7,218	153,286	78,025	90,287	12,898	143,436	179,445	114,965	60,625	153,434
Operating Income (Loss)	52,329	(2,166)	16,522	(11,443)	66,679	(135,765)	(134,768)	125,204	(26,093)	(8,479)
Non-Operating Income										
Change in Fair Market Value	4,711	12,758	9,886	7,091	10,145	10,111	674	18,194	2,072	22,616
Investment Income	3,303	9,028	6,780	4,835	6,969	6,935	521	12,369	1,394	15,510
Total Non-Operating Income	8,014	21,786	16,666	11,926	17,114	17,046	1,195	30,563	3,466	38,126
Change in Net Position	60,343	19,620	33,188	483	83,793	(118,719)	(133,573)	155,767	(22,627)	29,647
Beginning Net Position	48,536	161,716	94,882	99,720	197,841	253,952	(15,869)	224,753	31,788	390,700
Ending Net Position	\$ 108,879	\$ 181,336	\$ 128,070	\$ 100,203	\$ 281,634	\$ 135,233	\$ (149,442)	\$ 380,520	\$ 9,161	\$ 420,347

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Cash Flows - Liability
For the Twelve Months Ended June 30, 2019

	Total All Layers	Admin Layer	Shared Layer	Total Banking Layer
Cash flows from operating activities:				
Cash received from members	\$ 6,927,679	\$ 608,733	\$ 4,503,468	\$ 1,815,478
Cash paid for claims	(3,447,199)	-	(2,157,823)	(1,289,376)
Cash paid for insurance	(2,343,207)	-	(2,341,188)	(2,019)
Cash paid to vendors	(604,231)	(419,379)	16	(184,868)
Cash (paid) received for dividends	61,692	-	-	61,692
Net cash provided by (used in) operating activities	594,734	189,354	4,473	400,907
Cash flows from investing activities:				
Investment income received	271,964	7,026	150,284	114,654
Net investment (purchases) sales	(9,660)	(204,412)	1,205,364	(1,010,612)
Net cash provided by (used in) investing activities	262,304	(197,386)	1,355,648	(895,958)
Net increase (decrease) in cash and cash equivalents	857,038	(8,032)	1,360,121	(495,051)
Cash and cash equivalents, beginning of year	1,370,092	10,591	790,872	568,629
Cash and cash equivalents, end of year	\$ 2,227,130	\$ 2,559	2,150,993	73,578
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:				
Operating income (loss)	\$ 1,379,839	\$ 83,536	701,722	594,581
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:				
(Increase) decrease in:				
Member receivable	(55,629)	-	-	(55,629)
Excess receivable	(17,838)	-	(17,838)	-
Prepaid expense	167,176	115,727	51,449	-
(Decrease) increase in:				
Accounts payable	(18,120)	(9,909)	16	(8,227)
Unearned revenue	(140,257)	-	-	(140,257)
Unpaid claims and claim adjustment expenses	(720,437)	-	(730,876)	10,439
Net cash provided by (used in) operating activities	\$ 594,734	\$ 189,354	\$ 4,473	\$ 400,907
Supplemental information:				
Noncash non-operating and investing activities				
Net change in fair value of investments	\$ 462,138	\$ 12,483	\$ 254,877	\$ 194,778

See Accompanying Accountant's Report

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Cash Flows - Liability
For the Twelve Months Ended June 30, 2019

	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Folsom	City of Galt	City of Gridley	City of Ione
Cash flows from operating activities:									
Cash received from members	\$ 45,494	\$ 161,018	\$ 46,261	\$ 41,010	\$ 36,993	\$ 622,856	\$ 52,020	\$ 50,159	\$ 18,572
Cash paid for claims	(5,100)	(108,790)	(107,536)	(15,242)	(3,668)	(422,139)	(64,025)	(22,145)	(4,832)
Cash paid for insurance	-	-	-	-	-	(1,689.00)	-	-	-
Cash paid to vendors	(6,775)	(7,353)	(7,350)	(1,724)	(13,307)	(28,321)	(12,464)	(3,439)	(4,992)
Cash paid for dividends	(5,480)	-	-	(8,309)	(12,781)	-	52,351	-	-
Net cash provided by (used in) operating activities	28,139	44,875	(68,625)	15,735	7,237	170,707	27,882	24,575	8,748
Cash flows from investing activities:									
Investment income received	2,525	3,779	298	1,488	3,259	34,929	6,365	3,359	480
Net investment (purchases) sales	(42,298)	(56,443)	69,753	(22,847)	(23,947)	(374,737)	(60,776)	(44,559)	(10,439)
Net cash provided by (used in) investing activities	(39,773)	(52,664)	70,051	(21,359)	(20,688)	(339,808)	(54,411)	(41,200)	(9,959)
Net increase (decrease) in cash and cash equivalents	(11,634)	(7,789)	1,426	(5,624)	(13,451)	(169,101)	(26,529)	(16,625)	(1,211)
Cash and cash equivalents, beginning of year	11,890	12,432	1,260	6,615	16,796	170,541	30,132	17,034	1,528
Cash and cash equivalents, end of year	\$ 256	\$ 4,643	\$ 2,686	\$ 991	\$ 3,345	\$ 1,440	\$ 3,603	\$ 409	\$ 317
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:									
Operating income (loss)	\$ 13,902	\$ 73,281	\$ (86,396)	\$ 60,789	\$ 23,032	\$ 522,675	\$ 14,129	\$ 9,229	\$ 21,920
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:									
(Increase) decrease in:									
Member receivable	-	(10,000)	(30,788)	(10,000)	-	-	-	-	(4,841)
Excess receivable	-	-	-	-	-	-	-	-	-
Prepaid expense	-	-	-	-	-	-	-	-	-
(Decrease) increase in:									
Accounts payable	931	(2,357)	(560)	(919)	409	(6,050)	2,204	2,076	(192)
Unearned revenue	5,480	5,037	-	(8,309)	-	-	16,168	-	-
Unpaid claims and claim adjustment expenses	7,826	(21,086)	49,119	(25,826)	(16,204)	(345,918)	(4,619)	13,270	(8,139)
Net cash provided by (used in) operating activities	\$ 28,139	\$ 44,875	\$ (68,625)	\$ 15,735	\$ 7,237	\$ 170,707	\$ 27,882	\$ 24,575	\$ 8,748
Supplemental information:									
Noncash non-operating and investing activities									
Net change in fair value of investments	\$ 4,427	\$ 6,521	\$ 331	\$ 2,665	\$ 5,650	\$ 59,378	\$ 10,967	\$ 5,714	\$ 867

See Accompanying Accountant's Report

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Cash Flows - Liability
For the Twelve Months Ended June 30, 2019

	City of Jackson	City of Lincoln	City of Marysville	City of Oroville	City of Paradise	City of Red Bluff	City of Rio Vista	City of Rocklin	City of Willows	City of Yuba City
Cash flows from operating activities:										
Cash received from members	\$ 46,725	\$ 44,338	\$ 98,481	\$ 48,856	\$ 63,692	\$ (27,383)	\$ 44,677	\$ 240,169	\$ 42,956	\$ 138,584
Cash paid for claims	(29,568)	(149,500)	(111,811)	(29,715)	(18,661)	(25,627)	(40,435)	(37,790)	(7,976)	(84,816)
Cash paid for insurance	-	(330)	-	-	-	-	-	-	-	-
Cash paid to vendors	(453)	(12,465)	(8,858)	(10,059)	(6,098)	(14,445)	(7,818)	(24,980)	1,100	(15,067)
Cash paid for dividends	(20,131)	28,776	(3,934)	29,988	-	1,212	-	-	-	-
Net cash provided by (used in) operating activities	(3,427)	(89,181)	(26,122)	39,070	38,933	(66,243)	(3,576)	177,399	36,080	38,701
Cash flows from investing activities:										
Investment income received	2,775	8,110	5,962	4,140	5,917	6,082	625	10,126	1,134	13,301
Net investment (purchases) sales	(12,531)	32,655	(8,403)	(61,258)	(75,382)	26,996	24,450	(227,243)	(23,532)	(120,071)
Net cash provided by (used in) investing activities	(9,756)	40,765	(2,441)	(57,118)	(69,465)	33,078	25,075	(217,117)	(22,398)	(106,770)
Net increase (decrease) in cash and cash equivalents	(13,183)	(48,416)	(28,563)	(18,048)	(30,532)	(33,165)	21,499	(39,718)	13,682	(68,069)
Cash and cash equivalents, beginning of year	13,866	50,734	30,460	19,985	30,883	35,395	4,418	39,861	4,795	70,004
Cash and cash equivalents, end of year	\$ 683	\$ 2,318	\$ 1,897	\$ 1,937	\$ 351	\$ 2,230	\$ 25,917	\$ 143	\$ 18,477	\$ 1,935
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:										
Operating income (loss)	\$ 52,329	\$ (2,166)	\$ 16,522	\$ (11,443)	\$ 66,679	\$ (135,765)	\$ (134,768)	\$ 125,204	\$ (26,093)	\$ (8,479)
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:										
(Increase) decrease in:										
Member receivable	-	-	-	-	-	-	-	-	-	-
Excess receivable	-	-	-	-	-	-	-	-	-	-
Prepaid expense	-	-	-	-	-	-	-	-	-	-
(Decrease) increase in:										
Accounts payable	(453)	1,560	57	339	(3,247)	(94)	(1,194)	(581)	1,100	(1,256)
Unearned revenue	(32,953)	(78,006)	-	-	(15,885)	(33,842)	-	-	8,424	(6,371)
Unpaid claims and claim adjustment expenses	(22,350)	(10,569)	(42,701)	50,174	(8,614)	103,458	132,386	52,776	52,649	54,807
Net cash provided by (used in) operating activities	\$ (3,427)	\$ (89,181)	\$ (26,122)	\$ 39,070	\$ 38,933	\$ (66,243)	\$ (3,576)	\$ 177,399	\$ 36,080	\$ 38,701
Supplemental information:										
Noncash non-operating and investing activities										
Net change in fair value of investments	\$ 4,711	\$ 12,758	\$ 9,886	\$ 7,091	\$ 10,145	\$ 10,111	\$ 674	\$ 18,194	\$ 2,072	\$ 22,616

See Accompanying Accountant's Report

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Net Position – Workers’ Compensation
June 30, 2019

	<div>Total</div>			
	All Layers	Admin Layer	Shared Layer	Total Banking Layer
Current Assets				
Cash and Cash Equivalents	\$ 4,775,419	\$ 133,882	\$ 3,102,898	\$ 1,538,639
Accounts Receivable	156,777	-	-	156,777
Interest Receivable	270,563	3,368	126,373	140,822
Excess Accounts Receivable	481,708	-	481,708	-
Prepaid Expense	140,234	140,234	-	-
Total Current Assets	5,824,701	277,484	3,710,979	1,836,238
Non-Current Assets				
Investments*	42,941,897	496,603	19,973,744	22,471,550
Total Assets	\$ 48,766,598	\$ 774,087	\$ 23,684,723	\$ 24,307,788
Current Liabilities				
Accounts Payable	\$ 36,785	\$ 9,613	\$ 16,031	\$ 11,141
Unearned Revenue	681,517	-	311,001	370,516
Total Current Liabilities	718,302	9,613	327,032	381,657
Non-Current Liabilities				
Outstanding Liabilities*	30,751,145	-	17,171,251	13,579,894
ULAE*	1,808,354	-	1,009,773	798,581
Total Non-Current Liabilities	32,559,499	-	18,181,024	14,378,475
Total Liabilities	\$ 33,277,801	\$ 9,613	\$ 18,508,056	\$ 14,760,132
Net Position				
Designated for Contingency	100,000	100,000	-	-
Designated for Risk	342,820	342,820	-	-
Undesignated	15,045,977	321,654	5,176,667	9,547,656
Total Net Position	15,488,797	764,474	5,176,667	9,547,656
Liability & Net Position	\$ 48,766,598	\$ 774,087	\$ 23,684,723	\$ 24,307,788

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

See Accompanying Accountant’s Report

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Net Position – Workers' Compensation
June 30, 2019

	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Elk Grove	City of Folsom	City of Galt	City of Gridley	City of Ione	City of Jackson
Current Assets											
Cash and Cash Equivalents	\$ 29,643	\$ 55,876	\$ 3,642	\$ 130	\$ 1,251	\$ 208,037	\$ 966	\$ 31,530	\$ 26,178	\$ 10,433	\$ 70,402
Accounts Receivable	-	-	10,000	-	-	-	-	-	-	13,044	-
Interest Receivable	2,839	5,886	866	1,673	6,477	14,321	32,568	6,335	3,376	282	1,348
Excess Accounts Receivable	-	-	-	-	-	-	-	-	-	-	-
Prepaid Expense	-	-	-	-	-	-	-	-	-	-	-
Total Current Assets	32,482	61,762	14,508	1,803	7,728	222,358	33,534	37,865	29,554	23,759	71,750
Non-Current Assets											
Investments*	459,138	973,475	147,490	285,369	1,009,307	2,191,917	5,452,535	1,041,400	554,672	38,712	181,789
Total Assets	\$ 491,620	\$ 1,035,237	\$ 161,998	\$ 287,172	\$ 1,017,035	\$ 2,414,275	\$ 5,486,069	\$ 1,079,265	\$ 584,226	\$ 62,471	\$ 253,539
Current Liabilities											
Accounts Payable	\$ 30	\$ 58	\$ 12	\$ 23	\$ 408	\$ 1,192	\$ 483	\$ 1,330	\$ 41	\$ 8	\$ 22
Unearned Revenue	15,455	-	-	19,479	-	66,817	-	-	-	-	20,172
Total Current Liabilities	15,485	58	12	19,502	408	68,009	483	1,330	41	8	20,194
Non-Current Liabilities											
Outstanding Liabilities*	216,725	794,454	94,699	123,804	484,309	1,576,650	2,888,024	784,289	115,347	61,058	114,677
ULAE*	12,745	46,719	5,569	7,280	28,480	92,717	169,833	46,121	6,783	3,591	6,744
Total Non-Current Liabilities	229,470	841,173	100,268	131,084	512,789	1,669,367	3,057,857	830,410	122,130	64,649	121,421
Total Liabilities	\$ 244,955	\$ 841,231	\$ 100,280	\$ 150,586	\$ 513,197	\$ 1,737,376	\$ 3,058,340	\$ 831,740	\$ 122,171	\$ 64,657	\$ 141,615
Net Position											
Designated for Contingency	-	-	-	-	-	-	-	-	-	-	-
Designated for Safety Grants	-	-	-	-	-	-	-	-	-	-	-
Undesignated	246,665	194,006	61,718	136,586	503,838	676,899	2,427,729	247,525	462,055	(2,186)	111,924
Total Net Position	246,665	194,006	61,718	136,586	503,838	676,899	2,427,729	247,525	462,055	(2,186)	111,924
Liability & Net Position	\$ 491,620	\$ 1,035,237	\$ 161,998	\$ 287,172	\$ 1,017,035	\$ 2,414,275	\$ 5,486,069	\$ 1,079,265	\$ 584,226	\$ 62,471	\$ 253,539

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Net Position – Workers’ Compensation
June 30, 2019

	City of Lincoln	City of Marysville	City of Nevada City	City of Oroville	City of Paradise	City of Placerville	City of Red Bluff	City of Rio Vista	City of Rocklin	City of Willows	City of Yuba City
Current Assets											
Cash and Cash Equivalents	\$ 2,295	\$ 18,207	\$ 23,246	\$ 179,730	\$ 67,674	\$ 1,643	\$ 232,949	\$ 24,130	\$ 219,340	\$ 477	\$ 330,860
Accounts Receivable	-	-	45,123	0	-	-	88,610	-	-	-	-
Interest Receivable	6,815	3,624	1,248	4,478	4,757	3,976	8,214	1,930	13,442	1,635	14,732
Excess Accounts Receivable	-	-	-	-	-	-	-	-	-	-	-
Prepaid Expense	-	-	-	-	-	-	-	-	-	-	-
Total Current Assets	9,110	21,831	69,617	184,208	72,431	5,619	329,773	26,060	232,782	2,112	345,592
Non-Current Assets											
Investments*	1,143,539	604,760	188,907	541,436	728,201	658,678	1,289,288	282,249	2,179,478	255,809	2,263,401
Total Assets	\$ 1,152,649	\$ 626,591	\$ 258,524	\$ 725,644	\$ 800,632	\$ 664,297	\$ 1,619,061	\$ 308,309	\$ 2,412,260	\$ 257,921	\$ 2,608,993
Current Liabilities											
Accounts Payable	\$ 1,303	\$ 74	\$ 2,292	\$ 54	\$ 74	\$ 42	\$ 74	\$ 18	\$ 2,438	\$ 29	\$ 1,136
Unearned Revenue	70,925	-	11,200	-	-	-	88,610	464	-	14,131	63,263
Total Current Liabilities	72,228	74	13,492	54	74	42	88,684	482	2,438	14,160	64,399
Non-Current Liabilities											
Outstanding Liabilities*	389,256	474,028	230,197	330,609	451,773	420,628	1,170,863	165,403	1,117,595	94,979	1,480,527
ULAE*	22,891	27,876	13,537	19,442	26,567	24,735	68,854	9,727	65,721	5,585	87,064
Total Non-Current Liabilities	412,147	501,904	243,734	350,051	478,340	445,363	1,239,717	175,130	1,183,316	100,564	1,567,591
Total Liabilities	\$ 484,375	\$ 501,978	\$ 257,226	\$ 350,105	\$ 478,414	\$ 445,405	\$ 1,328,401	\$ 175,612	\$ 1,185,754	\$ 114,724	\$ 1,631,990
Net Position											
Designated for Contingency	-	-	-	-	-	-	-	-	-	-	-
Designated for Safety Grants	-	-	-	-	-	-	-	-	-	-	-
Undesignated	668,274	124,613	1,298	375,539	322,218	218,892	290,660	132,697	1,226,506	143,197	977,003
Total Net Position	668,274	124,613	1,298	375,539	322,218	218,892	290,660	132,697	1,226,506	143,197	977,003
Liability & Net Position	\$ 1,152,649	\$ 626,591	\$ 258,524	\$ 725,644	\$ 800,632	\$ 664,297	\$ 1,619,061	\$ 308,309	\$ 2,412,260	\$ 257,921	\$ 2,608,993

*For internal reporting purposes, investments and claim liabilities are classified as non-current.

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Revenues, Expenses and Changes in Net Position – Workers’ Compensation
For the Twelve Months Ended June 30, 2019

	Total All Layers	Admin Layer	Shared Layer	Total Banking Layer
Operating Income				
Administration Deposit	\$ 840,142	\$ 840,142	\$ -	\$ -
Banking Layer Deposit	6,432,999	-	-	6,432,999
Shared Risk Layer	3,402,998	-	3,402,998	-
Excess Deposit/Premium	1,529,999	-	1,529,999	-
Banking Layer Assessment	245,862	-	-	245,862
Shared Risk Refund	(889,000)	-	(889,000)	-
Banking Layer Refund	(493,021)	-	-	(493,021)
Risk Management Grants	-	-	-	-
Other Income	115,657	-	-	115,657
Total Operating Income	11,185,636	840,142	4,043,997	6,301,497
Operating Expenses				
Claims Paid	6,021,793	-	1,939,294	4,082,499
O/S Liability adj.	578,851	-	133,827	445,024
ULAE	34,040	-	7,870	26,170
Consultants	30,072	30,072	-	-
Administration-Other	13,359	13,359	-	-
Safety Service	226,639	204,646	-	21,993
Claims Administration	822,547	243,859	-	578,688
Program Administration	192,213	192,213	-	-
Board Expenses	5,751	5,751	-	-
Excess Insurance	1,569,509	-	1,569,509	-
Contingency Reserves	-	-	-	-
Total Operating Expenses	9,494,774	689,900	3,650,500	5,154,374
Operating Income (Loss)	1,690,862	150,242	393,497	1,147,123
Non-Operating Income				
Change in Fair Market Value	1,404,307	17,283	657,626	729,398
Investment Income	960,270	12,159	448,489	499,622
Total Non-Operating Income	2,364,577	29,442	1,106,115	1,229,020
Change in Net Position	4,055,439	179,684	1,499,612	2,376,143
Beginning Net Position	11,433,358	584,790	3,677,055	7,171,513
Ending Net Position	\$ 15,488,797	\$ 764,474	\$ 5,176,667	\$ 9,547,656

See Accompanying Accountant’s Report

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Revenues, Expenses and Changes in Net Position – Workers’ Compensation
For the Twelve Months Ended June 30, 2019

	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Elk Grove	City of Folsom	City of Galt	City of Gridley	City of Ione	City of Jackson
Operating Income											
Administration Deposit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Banking Layer Deposit	172,603	174,265	62,698	29,426	298,353	747,093	1,120,579	338,961	65,564	19,600	93,982
Shared Risk Layer	-	-	-	-	-	-	-	-	-	-	-
Excess Deposit/Premium	-	-	-	-	-	-	-	-	-	-	-
Banking Layer Assessment	-	25,582	10,000	-	-	-	-	22,318	-	13,044	-
Shared Risk Refund	-	-	-	-	-	-	-	-	-	-	-
Banking Layer Refund	(15,455)	-	-	(19,479)	(169,502)	(66,817)	-	-	-	-	(41)
Risk Management Grants	-	-	-	-	-	-	-	-	-	-	-
Other Income	-	-	-	-	-	-	-	-	20,810	-	-
Total Operating Income	157,148	199,847	72,698	9,947	128,851	680,276	1,120,579	361,279	86,374	32,644	93,941
Operating Expenses											
Claims Paid	129,094	123,858	73,381	30,462	87,517	433,800	994,591	222,178	63,100	18,857	24,489
O/S Liability adj.	(129,829)	184,549	(72,729)	2,578	182,775	421,175	203,037	6,003	(17,132)	31,750	82,035
ULAE	(7,635)	10,853	(4,277)	152	10,748	24,768	11,940	353	(1,007)	1,867	4,824
Consultants	-	-	-	-	-	-	-	-	-	-	-
Administration-Other	-	-	-	-	-	-	-	-	-	-	-
Safety Service	-	-	-	1,059	6,795	1,148	341	1,761	-	398	-
Claims Administration	14,360	22,258	7,769	8,322	16,641	51,811	127,008	29,699	6,566	1,203	5,266
Program Administration	-	-	-	-	-	-	-	-	-	-	-
Board Expenses	-	-	-	-	-	-	-	-	-	-	-
Excess Insurance	-	-	-	-	-	-	-	-	-	-	-
Contingency Reserves	-	-	-	-	-	-	-	-	-	-	-
Total Operating Expenses	5,990	341,518	4,144	42,573	304,476	932,702	1,336,917	259,994	51,527	54,075	116,614
Operating Income (Loss)	151,158	(141,671)	68,554	(32,626)	(175,625)	(252,426)	(216,338)	101,285	34,847	(21,431)	(22,673)
Non-Operating Income											
Change in Fair Market Value	14,669	30,547	5,368	9,190	34,684	72,454	169,987	33,108	17,456	1,455	6,643
Investment Income	10,088	20,900	3,959	6,432	23,566	49,708	116,020	22,767	12,037	1,014	4,463
Total Non-Operating Income	24,757	51,447	9,327	15,622	58,250	122,162	286,007	55,875	29,493	2,469	11,106
Change in Net Position	175,915	(90,224)	77,881	(17,004)	(117,375)	(130,264)	69,669	157,160	64,340	(18,962)	(11,567)
Beginning Net Position	70,750	284,230	(16,163)	153,590	621,213	807,163	2,358,060	90,365	397,715	16,776	123,491
Ending Net Position	\$ 246,665	\$ 194,006	\$ 61,718	\$ 136,586	\$ 503,838	\$ 676,899	\$ 2,427,729	\$ 247,525	\$ 462,055	\$ (2,186)	\$ 111,924

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Revenues, Expenses and Changes in Net Position – Workers’ Compensation
For the Twelve Months Ended June 30, 2019

	City of Lincoln	City of Marysville	City of Nevada City	City of Oroville	City of Paradise	City of Placerville	City of Red Bluff	City of Rio Vista	City of Rocklin	City of Willows	City of Yuba City
Operating Income											
Administration Deposit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Banking Layer Deposit	265,860	162,638	122,001	285,559	256,507	138,885	407,049	98,663	637,514	46,159	889,040
Shared Risk Layer	-	-	-	-	-	-	-	-	-	-	-
Excess Deposit/Premium	-	-	-	-	-	-	-	-	-	-	-
Banking Layer Assessment	-	10,000	45,123	18,940	12,245	-	88,610	-	-	-	-
Shared Risk Refund	-	-	-	-	-	-	-	-	-	-	-
Banking Layer Refund	(86,794)	-	-	-	-	(9,714)	-	(464)	-	(61,492)	(63,263)
Risk Management Grants	-	-	-	-	-	-	-	-	-	-	-
Other Income	-	-	-	-	-	-	-	-	94,847	-	-
Total Operating Income	179,066	172,638	167,124	304,499	268,752	129,171	495,659	98,199	732,361	(15,333)	825,777
Operating Expenses											
Claims Paid	155,987	127,248	91,379	63,852	148,940	175,728	191,016	50,220	450,145	36,984	389,673
O/S Liability adj.	(136,389)	89,053	50,905	(136,643)	(132,975)	(57,012)	51,363	23,169	(133,197)	37,314	(104,776)
ULAE	(8,021)	5,237	2,994	(8,035)	(7,820)	(3,353)	3,020	1,362	(7,833)	2,194	(6,161)
Consultants	-	-	-	-	-	-	-	-	-	-	-
Administration-Other	-	-	-	-	-	-	-	-	-	-	-
Safety Service	1,409	-	2,273	1,477	-	-	2,273	-	2,273	-	786
Claims Administration	22,840	27,357	10,533	17,040	23,411	20,180	43,085	12,039	46,354	3,802	61,144
Program Administration	-	-	-	-	-	-	-	-	-	-	-
Board Expenses	-	-	-	-	-	-	-	-	-	-	-
Excess Insurance	-	-	-	-	-	-	-	-	-	-	-
Contingency Reserves	-	-	-	-	-	-	-	-	-	-	-
Total Operating Expenses	35,826	248,895	158,084	(62,309)	31,556	135,543	290,757	86,790	357,742	80,294	340,666
Operating Income (Loss)	143,240	(76,257)	9,040	366,808	237,196	(6,372)	204,902	11,409	374,619	(95,627)	485,111
Non-Operating Income											
Change in Fair Market Value	36,123	18,962	6,470	21,620	24,207	21,782	42,018	9,685	69,476	8,908	74,586
Investment Income	24,970	12,981	4,339	14,542	16,558	14,879	28,903	6,599	47,811	6,255	50,831
Total Non-Operating Income	61,093	31,943	10,809	36,162	40,765	36,661	70,921	16,284	117,287	15,163	125,417
Change in Net Position	204,333	(44,314)	19,849	402,970	277,961	30,289	275,823	27,693	491,906	(80,464)	610,528
Beginning Net Position	463,941	168,927	(18,551)	(27,431)	44,257	188,603	14,837	105,004	734,600	223,661	366,475
Ending Net Position	\$ 668,274	\$ 124,613	\$ 1,298	\$ 375,539	\$ 322,218	\$ 218,892	\$ 290,660	\$ 132,697	\$ 1,226,506	\$ 143,197	\$ 977,003

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Cash Flows – Workers’ Compensation
For the Twelve Months Ended June 30, 2019

	Total			Total Banking	
	All Layers	Admin Layer	Shared Layer	Layer	
Cash flows from operating activities:					
Cash received from members	\$ 11,906,327	\$ 840,142	\$ 4,659,869	\$ 6,406,316	
Cash paid for claims	(6,146,918)	-	(2,064,419)	(4,082,499)	
Cash paid for insurance	(1,569,509)	-	(1,569,509)	-	
Cash paid to vendors	(1,402,351)	(811,291)	124	(591,184)	
Cash (paid) received for dividends	(813,689)	-	(477,678)	(336,011)	
Net cash provided by (used in) operating activities	1,973,860	28,851	548,387	1,396,622	
Cash flows from investing activities:					
Investment income received	822,304	10,465	387,249	424,590	
Net investment (purchases) sales	(984,533)	55,475	704,069	(1,744,077)	
Net cash provided by (used in) investing activities	(162,229)	65,940	1,091,318	(1,319,487)	
Net increase (decrease) in cash and cash equivalents	1,811,631	94,791	1,639,705	77,135	
Cash and cash equivalents, beginning of year	2,963,788	39,091	1,463,193	1,461,504	
Cash and cash equivalents, end of year	\$ 4,775,419	\$ 133,882	\$ 3,102,898	\$ 1,538,639	
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:					
Operating income (loss)	\$ 1,690,862	\$ 150,242	\$ 393,497	1,147,123	
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:					
(Increase) decrease in:					
Member receivable	(84,264)	-	-	(84,264)	
Excess receivable	(125,125)	-	(125,125)	-	
Prepaid expense	(119,244)	(119,244)	-	-	
(Decrease) increase in:					
Accounts payable	7,450	(2,147)	125	9,472	
Unearned revenue	(8,724)	-	138,194	(146,918)	
Unpaid claims and claim adjustment expenses	612,905	-	141,696	471,209	
Net cash provided by (used in) operating activities	\$ 1,973,860	\$ 28,851	\$ 548,387	\$ 1,396,622	
Supplemental information:					
Noncash non-operating and investing activities					
Net change in fair value of investments	\$ 1,404,307	\$ 17,283	\$ 657,626	\$ 729,398	

See Accompanying Accountant’s Report

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Cash Flows – Workers’ Compensation
For the Twelve Months Ended June 30, 2019

	City of Anderson	City of Auburn	City of Colusa	City of Corning	City of Dixon	City of Elk Grove	City of Folsom	City of Galt	City of Gridley	City of Ione	City of Jackson
Cash flows from operating activities:											
Cash received from members	\$ 188,058	\$ 191,641	\$ 42,115	\$ (23,307)	\$ 220,348	\$ 813,910	\$ 1,120,579	\$ 277,002	\$ 86,374	\$ 5,904	\$ 81,533
Cash paid for claims	(129,094)	(123,858)	(73,381)	(30,462)	(87,517)	(433,800)	(994,591)	(222,178)	(63,100)	(18,857)	(24,489)
Cash paid for insurance	-	-	-	-	-	-	-	-	-	-	-
Cash paid to vendors	(14,360)	(22,256)	(7,769)	(9,380)	(23,106)	(51,807)	(127,338)	(30,221)	(6,565)	(1,600)	(5,266)
Cash paid for dividends	(15,455)	-	-	-	(169,502)	(66,817)	-	7,879	-	11,511	32,580
Net cash provided by (used in) operating activities	29,149	45,527	(39,035)	(63,149)	(59,777)	261,486	(1,350)	32,482	16,709	(3,042)	84,358
Cash flows from investing activities:											
Investment income received	8,592	17,947	3,666	5,750	20,311	41,373	100,013	19,348	10,233	901	3,632
Net investment (purchases) sales	(37,816)	(71,293)	26,676	34,799	(28,424)	(232,729)	(450,754)	(87,597)	(37,305)	9,182	(28,316)
Net cash provided by (used in) investing activities	(29,224)	(53,346)	30,342	40,549	(8,113)	(191,356)	(350,741)	(68,249)	(27,072)	10,083	(24,684)
Net increase (decrease) in cash and cash equivalents	(75)	(7,819)	(8,693)	(22,600)	(67,890)	70,130	(352,091)	(35,767)	(10,363)	7,041	59,674
Cash and cash equivalents, beginning of year	29,718	63,695	12,335	22,730	69,141	137,907	353,057	67,297	36,541	3,392	10,728
Cash and cash equivalents, end of year	\$ 29,643	\$ 55,876	\$ 3,642	\$ 130	\$ 1,251	\$ 208,037	\$ 966	\$ 31,530	\$ 26,178	\$ 10,433	\$ 70,402
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:											
Operating income (loss)	\$ 151,158	\$ (141,671)	\$ 68,554	\$ (32,626)	\$ (175,625)	\$ (252,426)	\$ (216,338)	\$ 101,285	\$ 34,847	\$ (21,431)	\$ (22,673)
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:											
(Increase) decrease in:											
Member receivable	-	-	(10,000)	-	-	-	-	-	-	(13,044)	-
Excess receivable	-	-	-	-	-	-	-	-	-	-	-
Prepaid expense	-	-	-	-	-	-	-	-	-	-	-
(Decrease) increase in:											
Accounts payable	-	-	-	-	329	1,151	8	1,238	-	-	-
Unearned revenue	15,455	(8,203)	(20,583)	(33,252)	(78,004)	66,817	-	(76,398)	-	(2,184)	20,172
Unpaid claims and claim adjustment expenses	(137,464)	195,401	(77,006)	2,729	193,523	445,944	214,980	6,357	(18,138)	33,617	86,859
Net cash provided by (used in) operating activities	\$ 29,149	\$ 45,527	\$ (39,035)	\$ (63,149)	\$ (59,777)	\$ 261,486	\$ (1,350)	\$ 32,482	\$ 16,709	\$ (3,042)	\$ 84,358
Supplemental information:											
Noncash non-operating and investing activities											
Net change in fair value of investments	\$ 14,669	\$ 30,547	\$ 5,368	\$ 9,190	\$ 34,684	\$ 72,454	\$ 169,987	\$ 33,108	\$ 17,456	\$ 1,455	\$ 6,643

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Combining Statement of Cash Flows – Workers’ Compensation
For the Twelve Months Ended June 30, 2019

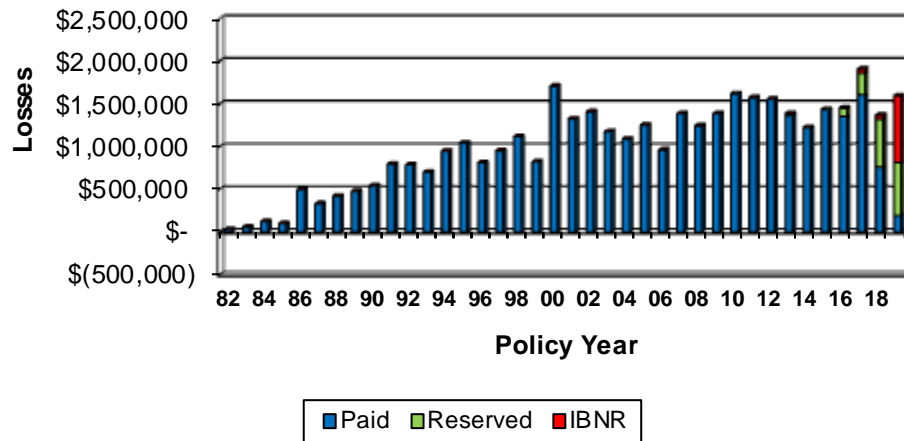
	City of Lincoln	City of Marysville	City of Nevada City	City of Oroville	City of Paradise	City of Placerville	City of Red Bluff	City of Rio Vista	City of Rocklin	City of Willows	City of Yuba City
Cash flows from operating activities:											
Cash received from members	\$ 88,642	\$ 172,638	\$ 133,201	\$ 315,136	\$ 268,752	\$ 138,885	\$ 495,659	\$ 98,546	\$ 732,361	\$ 6,036	\$ 952,303
Cash paid for claims	(155,987)	(127,248)	(91,379)	(63,852)	(148,940)	(175,728)	(191,016)	(50,220)	(450,145)	(36,984)	(389,673)
Cash paid for insurance	-	-	-	-	-	-	-	-	-	-	-
Cash paid to vendors	(22,838)	(27,356)	(10,533)	(18,516)	(23,410)	(20,179)	(45,355)	(12,038)	(46,350)	(3,802)	(61,139)
Cash paid for dividends	(15,869)	-	-	-	-	(9,714)	-	-	-	(47,361)	(63,263)
Net cash provided by (used in) operating activities	(106,052)	18,034	31,289	232,768	96,402	(66,736)	259,288	36,288	235,866	(82,111)	438,228
Cash flows from investing activities:											
Investment income received	21,764	11,143	3,698	11,382	13,745	13,084	24,148	5,428	40,450	5,590	42,392
Net investment (purchases) sales	5,261	(50,117)	(23,359)	(95,441)	(87,533)	8,159	(132,012)	(34,953)	(196,816)	54,937	(288,626)
Net cash provided by (used in) investing activities	27,025	(38,974)	(19,661)	(84,059)	(73,788)	21,243	(107,864)	(29,525)	(156,366)	60,527	(246,234)
Net increase (decrease) in cash and cash equivalents	(79,027)	(20,940)	11,628	148,709	22,614	(45,493)	151,424	6,763	79,500	(21,584)	191,994
Cash and cash equivalents, beginning of year	81,322	39,147	11,618	31,021	45,060	47,136	81,525	17,367	139,840	22,061	138,866
Cash and cash equivalents, end of year	\$ 2,295	\$ 18,207	\$ 23,246	\$ 179,730	\$ 67,674	\$ 1,643	\$ 232,949	\$ 24,130	\$ 219,340	\$ 477	\$ 330,860
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:											
Operating income (loss)	\$ 143,240	\$ (76,257)	\$ 9,040	\$ 366,808	\$ 237,196	\$ (6,372)	\$ 204,902	\$ 11,409	\$ 374,619	\$ (95,627)	\$ 485,111
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:											
(Increase) decrease in:											
Member receivable	-	-	(45,123)	72,513	-	-	(88,610)	-	-	-	-
Excess receivable	-	-	-	-	-	-	-	-	-	-	-
Prepaid expense	-	-	-	-	-	-	-	-	-	-	-
(Decrease) increase in:											
Accounts payable	1,411	-	2,273	-	-	-	-	-	2,276	-	791
Unearned revenue	(106,293)	-	11,200	(61,874)	-	-	88,613	345	-	(25,992)	63,263
Unpaid claims and claim adjustment expenses	(144,410)	94,291	53,899	(144,679)	(140,794)	(60,364)	54,383	24,534	(141,029)	39,508	(110,937)
Net cash provided by (used in) operating activities	\$ (106,052)	\$ 18,034	\$ 31,289	\$ 232,768	\$ 96,402	\$ (66,736)	\$ 259,288	\$ 36,288	\$ 235,866	\$ (82,111)	\$ 438,228
Supplemental information:											
Noncash non-operating and investing activities											
Net change in fair value of investments	\$ 36,123	\$ 18,962	\$ 6,470	\$ 21,620	\$ 24,207	\$ 21,782	\$ 42,018	\$ 9,685	\$ 69,476	\$ 8,908	\$ 74,586

Northern California Cities Self Insurance Fund
(Governmental Enterprise Fund)
Reconciliation of Claims Liability by Program
As of June 30, 2019 and June 30, 2018

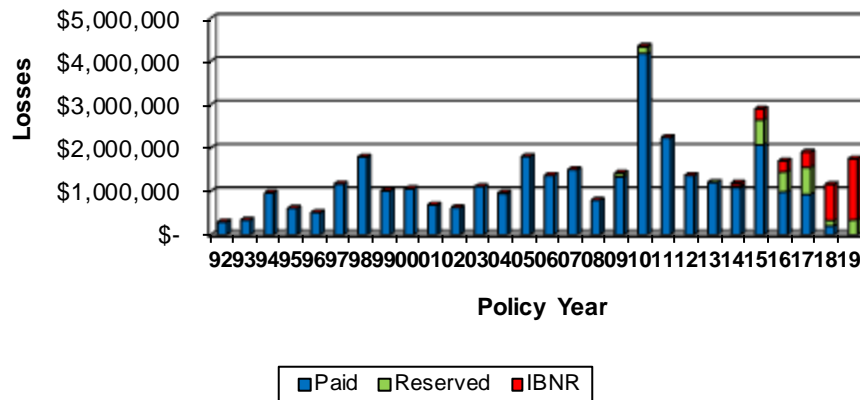
	Liability Banking 2019	Liability Shared Risk 2019	Total Liability Program 2019	Total Liability Program 2018	WC Banking 2019	WC Shared Risk 2019	Total WC Program 2019	Total WC Program 2018	Totals 2019	Totals 2018
Unpaid claims and claim adjustment expenses at beginning of the fiscal year	\$ 2,429,432	\$ 6,318,732	\$ 8,748,164	\$ 7,383,303	\$ 13,907,281	\$ 18,039,328	\$ 31,946,609	\$ 30,625,946	\$ 40,694,773	\$ 38,009,249
Incurred claims and claim adjustment expenses:										
Provision for insured events of the current fiscal year	1,597,173	1,751,952	3,349,125	3,079,430	4,740,934	2,531,168	7,272,102	7,312,108	10,621,227	10,391,538
Increases (Decreases) in provision for insured events of prior fiscal years	(297,359)	(362,137)	(659,496)	450,293	(213,416)	(446,655)	(660,071)	149,917	(1,319,567)	600,210
Change in provision for ULAE in current year	-	-	-	-	26,170	7,870	34,040	87,681	34,040	87,681
Total incurred claims and claim adjustment expenses	1,299,814	1,389,815	2,689,629	3,529,723	4,553,688	2,092,383	6,646,071	7,549,706	9,335,700	11,079,429
Payments:										
Claims and claim adjustment expenses attributable to insured events of the current fiscal year	195,960	-	195,960	529,712	826,219	-	826,219	996,339	1,022,179	1,526,051
Claims and claim adjustment expenses attributable to insured events of prior fiscal years	1,093,416	2,120,691	3,214,107	1,635,149	3,256,280	1,950,687	5,206,967	5,232,706	8,421,074	6,867,855
Total Payments	1,289,376	2,120,691	3,410,067	2,164,862	4,082,499	1,950,687	6,033,186	6,229,045	9,443,253	8,393,907
Total unpaid claims and claim adjustment expenses at end of the fiscal year	\$ 2,439,870	\$ 5,587,856	\$ 8,027,726	\$ 8,748,164	\$ 14,378,470	\$ 18,181,024	\$ 32,559,494	\$ 31,946,607	\$ 40,587,220	\$ 40,694,771
Claims Liability	\$ 2,439,870	\$ 5,587,856	\$ 8,027,726	\$ 8,748,164	\$ 13,579,891	\$ 17,171,251	\$ 30,751,142	\$ 30,172,294	\$ 38,778,868	\$ 38,920,458
Claims ULAE	-	-	-	-	798,579	1,009,773	1,808,352	1,774,313	1,808,352	1,774,313
Total Claim Liabilities	\$ 2,439,870	\$ 5,587,856	\$ 8,027,726	\$ 8,748,164	\$ 14,378,470	\$ 18,181,024	\$ 32,559,494	\$ 31,946,607	\$ 40,587,220	\$ 40,694,771

Northern California Cities Self Insurance Fund
Graphical Summary of Claims
As of June 30, 2019

Liability - Banking

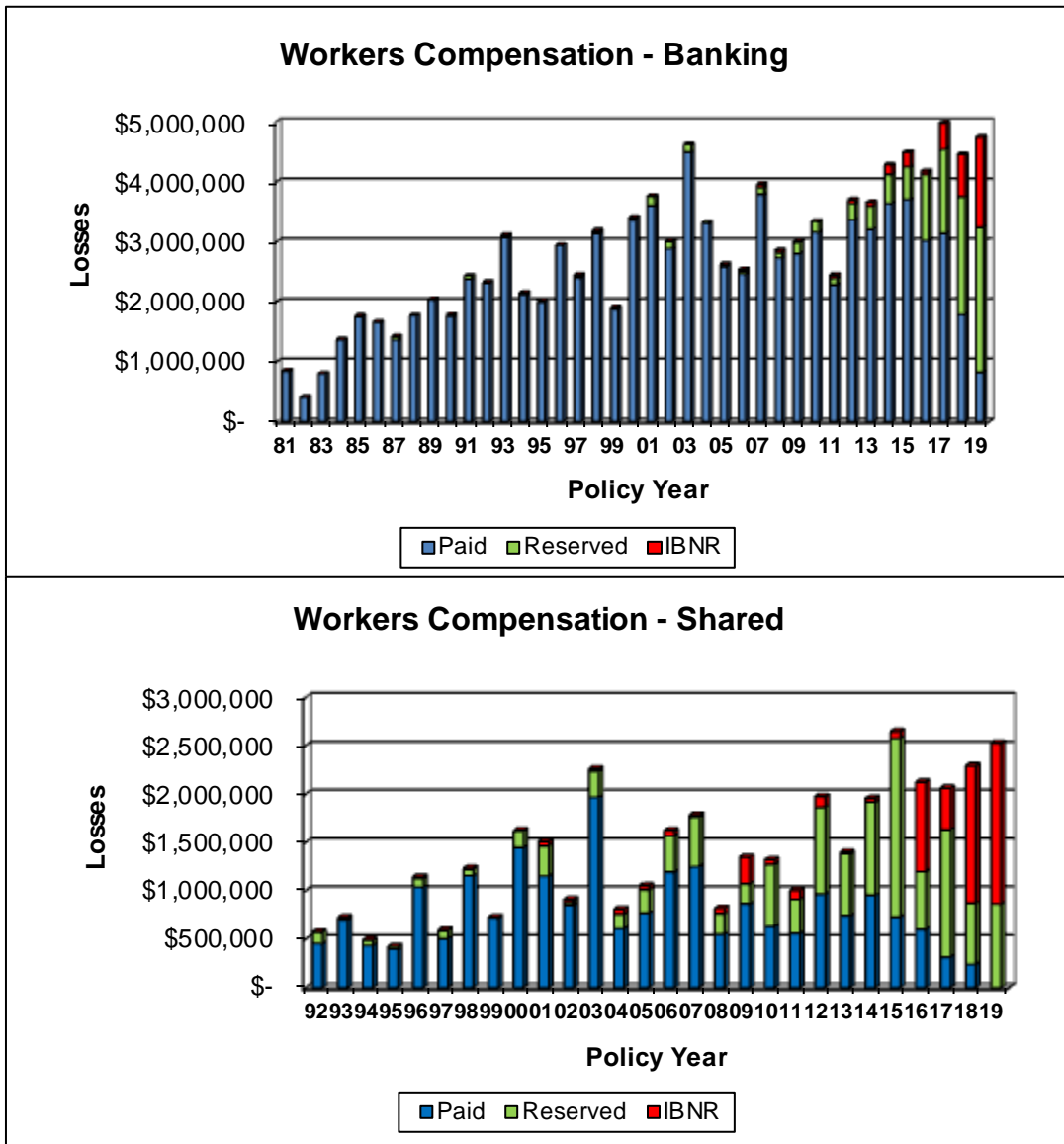


Liability - Shared



See Accompanying Accountant's Report

Northern California Cities Self Insurance Fund
Graphical Summary of Claims
As of June 30, 2019



Northern California Cities Self Insurance Fund
Budget to Actual
As of June 30, 2019

	Budget 2018-2019			YTD Expended 2018-2019			Remaining 2018-2019			
	Total	WC	Liab	Total	WC	Liab	Total \$	Total %	WC	Liab
ADMIN BUDGET										
Administrative Revenue										
41010 Administrative Deposit - See Note 1	\$ 1,298,031	\$ 840,139	\$ 457,892	\$ 1,298,036	\$ 840,142	\$ 457,894	\$ (5)	0%	\$ (3)	\$ (2)
44030 Change in Fair Value - See Note 2	-	-	-	29,766	17,283	12,483	(29,766)		(17,283)	(12,483)
44040 Interest Income - See Note 2	-	-	-	20,452	12,159	8,293	(20,452)		(12,159)	(8,293)
Total Admin Revenue	\$ 1,298,031	\$ 840,139	\$ 457,892	\$ 1,348,254	\$ 869,584	\$ 478,670	\$ (50,223)	-4%	\$ (29,445)	\$ (20,778)
Administrative Expenses										
52100 Consultants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
52101 Claims Audit	11,000	11,000	-	11,200	11,200	-	(200)	-2%	(200)	-
52102 Financial Audit	27,154	13,577	13,577	27,154	13,577	13,577	-	0%	-	-
52103 Legal Services	17,000	2,000	15,000	8,912	1,048	7,864	8,088	48%	952	7,136
52104 Actuarial Services	12,700	5,350	7,350	10,080	4,246	5,834	2,620	21%	1,104	1,516
52107 Employee Dishonesty Bonds	-	-	-	13,359	13,359	-	(13,359)		(13,359)	-
52109 Misc Consulting / Contingency	5,000	2,500	2,500	-	-	-	5,000	100%	2,500	2,500
Total Admin Expenses	\$ 72,854	\$ 34,427	\$ 38,427	\$ 70,705	\$ 43,430	\$ 27,275	\$ 2,149	3%	\$ (9,003)	\$ 11,152
Safety Services										
52201 Outside Training	\$ 30,000	\$ 15,000	\$ 15,000	\$ 9,110	\$ 4,555	\$ 4,555	\$ 20,890	70%	\$ 10,445	\$ 10,445
52202 Risk Mgmt Comm Mtg Expense	1,500	750	750	943	472	471	557	37%	278	279
52203 Police Risk Mgmt Comm Training	12,400	6,200	6,200	1	1	-	12,399	100%	6,199	6,200
52204 Bickmore Risk Management Services	164,320	82,160	82,160	176,720	88,360	88,360	(12,400)	-8%	(6,200)	(6,200)
52207 Member Training and Risk Management	88,000	50,000	38,000	47,173	26,803	20,370	40,827	46%	23,197	17,630
52208 Lexipol Police Manual Updates & DTBs	136,267	136,267	-	136,267	-	136,267	-	0%	136,267	(136,267)
52209 Police Risk Management Funds	50,000	25,000	25,000	24,172	12,086	12,086	25,828	52%	12,914	12,914
54200 Safety Grant Fund - See Note 3	-	-	-	73,599	73,599	-	(73,599)		(73,599)	-
Total Safety Services Expenses	\$ 482,487	\$ 315,377	\$ 167,110	\$ 467,985	\$ 205,876	\$ 262,109	\$ 14,502	3%	\$ 109,501	\$ (94,999)

Northern California Cities Self Insurance Fund
Budget to Actual
As of June 30, 2019

	Budget 2018-2019			YTD Expended 2018-2019			Remaining 2018-2019			
	Total	WC	Liab	Total	WC	Liab	Total	Total %	WC	Liab
ADMIN BUDGET CONTINUED										
Claims Administration										
52302 Claims Administration Fee	\$ 50,600	\$ 29,700	\$ 20,900	\$ 50,600	\$ 29,700	\$ 20,900	\$ -	0%	\$ -	\$ -
52304 State Funding/Fraud Assessment	245,524	245,524	-	214,159	214,159	-	31,365	13%	31,365	-
Total Claims Admin Expenses	\$ 296,124	\$ 275,224	\$ 20,900	\$ 264,759	\$ 243,859	\$ 20,900	\$ 31,365	11%	\$ 31,365	\$ -
Program Administration										
52401 Program Administration and Brokerage Fee	\$ 309,576	\$ 140,716	\$ 168,860	\$ 309,576	\$ 140,716	\$ 168,860	\$ -	0%	\$ -	\$ -
52403 Accounting Services	102,690	51,345	51,345	102,994	51,497	51,497	(304)	0%	(152)	(152)
Total Program Admin Expenses	\$ 412,266	\$ 192,061	\$ 220,205	\$ 412,570	\$ 192,213	\$ 220,357	\$ (304)	0%	\$ (152)	\$ (152)
Board Expenses										
52500 Board of Directors Long Range Planning Session	\$ 4,000	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -	\$ 4,000	100%	\$ 2,000	\$ 2,000
52501 Executive Committee	2,500	1,250	1,250	678	339	339	1,822	73%	911	911
52502 Executive Committee Member Travel	4,000	2,000	2,000	202	101	101	3,798	95%	1,899	1,899
52503 Board of Directors Meetings (includes Travel)	8,000	4,000	4,000	5,952	3,295	2,657	2,048	26%	705	1,343
52504 Association Memberships	4,000	2,000	2,000	4,030	2,015	2,015	(30)	-1%	(15)	(15)
Total Board Expenses	\$ 22,500	\$ 11,250	\$ 11,250	\$ 10,862	\$ 5,750	\$ 5,112	\$ 11,638	52%	\$ 5,500	\$ 6,138
Other Administration Expenses - Not identified with above budget line items										
52900 Member Identity Theft Protection	11,800	11,800	-	-	-	-	11,800	100%	11,800	-
Total Other Admin	\$ 11,800	\$ 11,800	\$ -	\$ -	\$ -	\$ -	\$ 11,800	100%	\$ 11,800	\$ -
Total Admin Expenses	\$ 1,298,031	\$ 840,139	\$ 457,892	\$ 1,226,881	\$ 691,128	\$ 535,753	\$ 71,150	5%	\$ 149,011	\$ (77,861)
TOTAL ADMIN REVENUE OVER EXPENSES	\$ -	\$ -	\$ -	\$ 121,373	\$ 178,456	\$ (57,083)	\$ (121,373)		\$ (178,456)	\$ 57,083

Northern California Cities Self Insurance Fund
Budget to Actual
As of June 30, 2019

	Budget 2018-2019			YTD Expended 2018-2019			Remaining 2018-2019			
Banking Layer Revenue										
41020 Banking Layer Deposit - See Note 1	\$ 8,567,000	\$ 6,433,000	\$ 2,134,000	\$ 8,566,996	\$ 6,432,999	\$ 2,133,997	\$ 4	0%	\$ 1	\$ 3
44030 Change in Fair Value - See Note 2	-	-	-	924,176	729,399	194,777	(924,176)		(729,399)	(194,777)
44040 Interest Income - See Note 2	-	-	-	633,206	499,616	133,590	(633,206)		(499,616)	(133,590)
Total Banking Layer Revenue	<u>\$ 8,567,000</u>	<u>\$ 6,433,000</u>	<u>\$ 2,134,000</u>	<u>\$ 10,085,383</u>	<u>\$ 7,530,512</u>	<u>\$ 2,554,871</u>	<u>\$ (1,518,383)</u>	<u>-18%</u>	<u>\$ (1,097,512)</u>	<u>\$ (420,871)</u>
Banking Layer Expenses										
51100 Claims Expense - See Note 4	\$ 6,734,020	\$ 5,108,020	\$ 1,626,000	\$ 5,072,143	\$ 4,082,497	\$ 989,646	\$ 1,661,877	25%	\$ 1,025,523	\$ 636,354
51135 Claims Admin - Liability - See Note 4	-	-	-	299,730	-	299,730	(299,730)		-	(299,730)
51400 OS Liability Adjustment - See Note 4	-	-	-	455,459	445,021	10,438	(455,459)		(445,021)	(10,438)
51800 ULAE Adjustment - See Note 4	-	-	-	26,170	26,170	-	(26,170)		(26,170)	-
52300 Claims Admin - Monthly WC Only - See Note 4	706,000	706,000	-	578,690	578,690	-	127,310	18%	127,310	-
Total Banking Layer Expenses	<u>\$ 7,440,020</u>	<u>\$ 5,814,020</u>	<u>\$ 1,626,000</u>	<u>\$ 6,432,192</u>	<u>\$ 5,132,378</u>	<u>\$ 1,299,814</u>	<u>\$ 1,007,828</u>	<u>14%</u>	<u>\$ 681,642</u>	<u>\$ 326,186</u>
TOTAL BANKING REVENUE OVER EXPENSES	\$ 1,126,980	\$ 618,980	\$ 508,000	\$ 3,653,191	\$ 2,398,134	\$ 1,255,057	\$ (2,526,211)		\$ (1,779,154)	\$ (747,057)

Northern California Cities Self Insurance Fund
Budget to Actual
As of June 30, 2019

	Budget 2018-2019			YTD Expended 2018-2019			Remaining 2018-2019			
Shared Layer Revenue										
41030 Shared Risk Layer Deposit - See Note 1	\$ 5,499,000	\$ 3,403,000	\$ 2,096,000	\$ 5,498,999	\$ 3,402,998	\$ 2,096,001	\$ 1	0%	\$ 2	\$ (1)
41040 Excess Deposit/Premium - See Note 1	2,739,119	1,530,000	1,209,119	2,739,119	1,529,999	1,209,120	-	0%	1	(1)
44030 Change in Fair Value	-	-	-	912,503	657,626	254,877	(912,503)		(657,626)	(254,877)
44040 Interest Income	-	-	-	622,336	448,488	173,848	(622,336)		(448,488)	(173,848)
44060 Property Premium - See Note 1	778,381	-	778,381	1,146,900	-	1,146,900	(368,519)	-47%	-	(368,519)
44070 Crime Premium - See Note 1	51,448	-	51,448	51,447	-	51,447	1	0%	-	1
Total Shared Layer Revenue	\$ 9,067,948	\$ 4,933,000	\$ 4,134,948	\$ 10,082,304	\$ 5,150,111	\$ 4,932,193	\$ (1,014,356)	-11%	\$ (217,111)	\$ (797,245)
Shared Layer Expenses										
51100 Claims Expense	\$ 4,374,000	\$ 2,749,000	\$ 1,377,000	\$ 3,490,100	\$ 2,080,991	\$ 1,409,109	\$ 883,900	20%	\$ 668,009	\$ (32,109)
54100 Excess Deposit/Premium Exp - See Note 5	2,739,119	1,530,000	1,209,119	2,744,309	1,569,509	1,174,800	(5,190)	0%	(39,509)	34,319
54150 Member Property Coverage - See Note 5	1,146,899	-	1,146,899	1,168,409	-	1,168,409	(21,510)	-2%	-	(21,510)
54150 Member Crime Coverage - See Note 5	51,448	-	51,448	51,447	-	51,447	1	0%	-	1
Total Shared Layer Expenses	\$ 8,311,466	\$ 4,279,000	\$ 3,784,466	\$ 7,454,265	\$ 3,650,500	\$ 3,803,765	\$ 857,201	10%	\$ 628,500	\$ (19,299)
TOTAL SHARED REVENUE OVER EXPENSES	\$ 756,482	\$ 654,000	\$ 350,482	\$ 2,628,039	\$ 1,499,611	\$ 1,128,428	\$ (1,871,557)		\$ (845,611)	\$ (777,946)
OTHER INCOME/(EXPENSE)										
52505 Board Expenses - Other	-	-	-	\$ (638)	-	(638)	638		-	638
52109 Assetworks/Lexipol Pass Through Billing	-	-	-	\$ (188,812)	(20,765)	(168,047)	188,812		20,765	168,047
Rounding	-	-	-	1	3	(2)	(1)		(3)	2
Total Other Income/(Expense)	\$ -	\$ -	\$ -	\$ (189,449)	\$ (20,762)	\$ (168,687)	\$ 189,449		\$ 20,762	\$ 168,687
TOTAL INCOME/(EXPENSE)	\$ 1,883,462	\$ 1,272,980	\$ 858,482	\$ 6,213,154	\$ 4,055,439	\$ 2,157,715	\$ (4,329,692)		\$ (2,782,459)	\$ (1,299,233)

Northern California Cities Self Insurance Fund
Notes to Budget to Actual
As of June 30, 2019

1. Revenue Recognition

The budget presents revenue to be earned during the entire fiscal year. In accordance with the accrual basis of accounting, the YTD Expended columns show only the amount earned by the organization, year-to-date.

2. Investment Income

No budget is developed for the Change in Fair Value and Interest Income amounts, as it is difficult to predict the yield on the organization's portfolio.

3. CJPRMA Refund

For budgeting purposes, the CJPRMA refund is recorded in the year following its approval. In accordance with the accrual basis of accounting, the refund to the organization is recorded on the books in the period it was declared.

4. Claims Expenses

Claims related expenses are budgeted based on the estimated claims expense for the year. Claims related expenses are recorded on the books in several additional categories. Review of the budget to actual performance of claims related items should take this into consideration.

5. Insurance Expense Recognition

The budget presents excess and other insurance expense based on the policy fee paid for entire fiscal year. In accordance with the accrual basis of accounting, the YTD Expended columns show only the portion of the policy used by the organization, year-to-date. The remainder of the policy fee paid, but not used to date is recorded in Prepaid Expenses on the Statement of Net Position, as applicable.

**Northern California Cities Self Insurance Fund
Risk Management Reserves Historic Usage Report
As of June 30, 2019**

<div> <div>ADA Grants Declared in FY 2009 Board Meeting 4/24/2009</div> <div>Risk Management Reserve Fund elected to be retained in WC admin by members from their WC shared refund</div> </div>										Total funds available FY 2009 - FY 2018 for Risk Management	Total Disbursements Paid through Last Update	Risk Management Reserve Funds Available
Member		FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2017	FY 2018			
Anderson	\$ 6,496.00	\$ 8,039.00	\$ 7,650.00	\$ 7,540.00	\$ 7,451.00	\$ 3,860.00	\$ -	\$ -	\$ -	\$ 41,036.00	\$ 31,355.00	\$ 9,681.00
Auburn	6,397.00	-	-	8,098.00	-	-	-	16,672.00	-	\$ 31,167.00	6,397.00	24,770.00
Colusa	6,258.00	-	-	5,817.00	5,662.00	-	-	-	-	\$ 17,737.00	17,737.00	-
Corning	6,157.00	6,149.00	5,788.00	5,678.00	-	-	-	-	-	\$ 23,772.00	23,772.00	-
Dixon	6,592.00	-	-	-	10,379.00	-	10,602.00	-	-	\$ 27,573.00	20,207.24	7,365.76
Elk Grove	-	-	-	-	-	-	-	-	-	\$ -	-	-
Folsom	16,732.00	62,977.00	-	61,737.00	61,566.00	32,328.00	57,693.00	117,055.00	-	\$ 410,088.00	410,797.37	(709.37)
Galt	7,613.00	14,375.00	14,135.00	14,171.00	14,153.00	11,310.00	16,586.00	-	-	\$ 92,343.00	84,412.00	7,931.00
Gridley	6,144.00	6,391.00	-	6,507.00	6,476.00	5,152.00	6,614.00	-	-	\$ 37,284.00	6,144.00	31,140.00
Ione	-	-	-	-	-	514.00	-	-	-	\$ 514.00	-	514.00
Jackson	5,627.00	3,510.00	3,487.00	-	-	-	4,285.00	-	-	\$ 16,909.00	5,500.00	11,409.00
Lincoln	6,303.00	8,638.00	10,028.00	-	10,854.00	-	10,078.00	-	-	\$ 45,901.00	37,112.69	8,788.31
Marysville	6,758.00	-	-	-	-	-	-	13,095.00	-	\$ 19,853.00	731.00	19,122.00
Nevada City	5,665.00	-	-	-	3,618.00	1,896.00	4,275.00	-	-	\$ 15,454.00	13,001.00	2,453.00
Oroville	7,633.00	-	-	-	-	-	12,309.00	-	-	\$ 19,942.00	17,412.50	2,529.50
Placerville	6,883.00	-	-	-	-	9,048.00	-	-	-	\$ 15,931.00	6,883.00	9,048.00
Paradise	7,182.00	-	-	-	-	-	-	-	-	\$ 7,182.00	7,182.00	-
Red Bluff	7,339.00	12,860.00	12,493.00	12,290.00	-	-	-	-	-	\$ 44,982.00	44,982.00	-
Rio Vista	5,818.00	-	4,770.00	4,766.00	-	3,759.00	-	-	-	\$ 19,113.00	19,113.00	-
Rocklin	9,178.00	24,019.00	25,254.00	25,419.00	25,476.00	20,260.00	22,851.00	51,560.00	-	\$ 204,017.00	118,471.80	85,545.20
Willows	5,856.00	4,618.00	4,412.00	-	-	3,405.00	7,156.00	2,000.00	-	\$ 27,447.00	25,448.00	1,999.00
Yuba City	8,607.00	-	-	22,184.00	-	-	-	-	-	\$ 30,791.00	30,791.00	-
	\$ 145,238.00	\$ 151,576.00	\$ 88,017.00	\$ 174,207.00	\$ 145,635.00	\$ 91,532.00	\$ 152,449.00	\$ 200,382.00		\$ 1,149,036.00	\$ 927,449.60	\$ 221,586.40

**Northern California Cities Self Insurance Fund
Police Risk Management Grants Historic Usage Report
As of June 30, 2019**

Police Risk Management Grant Funds					Total funds granted FY 2015 - FY 2018 for Police Risk Management	Total Disbursements Paid through Last Update	Police Risk Management Grant Funds Available
Member	FY 2015	FY 2016	FY 2017	FY 2018			
Anderson	\$1,515.00	\$1,515.00	\$ 1,515.00	\$ 1,515.00	\$6,060.00	\$ -	\$ 6,060.00
Auburn	3,030.00	3,030.00	3,030.00	3,030.00	\$12,120.00	12,120.00	-
Colusa	1,515.00	1,515.00	1,515.00	1,515.00	\$6,060.00	3,030.00	3,030.00
Corning	1,515.00	1,515.00	1,515.00	1,515.00	\$6,060.00	5,592.38	467.62
Dixon	3,030.00	3,030.00	3,030.00	3,030.00	\$12,120.00	8,994.38	3,125.62
Elk Grove	3,030.00	3,030.00	3,030.00	3,030.00	\$12,120.00	12,120.00	-
Folsom	3,787.50	3,787.50	3,788.00	3,787.50	\$15,150.50	7,576.00	7,574.50
Galt	3,030.00	3,030.00	3,030.00	3,030.00	\$12,120.00	-	12,120.00
Gridley	1,515.00	1,515.00	1,515.00	1,515.00	\$6,060.00	4,543.26	1,516.74
Ione	1,515.00	1,515.00	1,515.00	1,515.00	\$6,060.00	4,626.01	1,433.99
Jackson	1,515.00	1,515.00	1,515.00	1,515.00	\$6,060.00	-	6,060.00
Lincoln	3,030.00	3,030.00	3,030.00	3,030.00	\$12,120.00	6,548.50	5,571.50
Marysville	2,272.50	2,272.50	2,273.00	2,272.50	\$9,090.50	4,919.87	4,170.63
Nevada City	1,515.00	1,515.00	1,515.00	1,515.00	\$6,060.00	6,060.00	-
Oroville	3,030.00	3,030.00	3,030.00	3,030.00	\$12,120.00	12,120.00	-
Placerville	1,515.00	1,515.00	1,515.00	1,515.00	\$6,060.00	3,970.32	2,089.68
Paradise	2,272.50	2,272.50	2,273.00	2,272.50	\$9,090.50	6,440.50	2,650.00
Red Bluff	2,272.50	2,272.50	2,273.00	2,272.50	\$9,090.50	4,545.00	4,545.50
Rio Vista	1,515.00	1,515.00	1,515.00	1,515.00	\$6,060.00	4,241.15	1,818.85
Rocklin	3,030.00	3,030.00	3,030.00	3,030.00	\$12,120.00	12,120.00	-
Willows	1,515.00	1,515.00	1,515.00	1,515.00	\$6,060.00	2,130.00	3,930.00
Yuba City	3,030.00	3,030.00	3,030.00	3,030.00	\$12,120.00	6,060.00	6,060.00
	\$ 49,995.00	\$ 49,995.00	\$ 49,997.00	\$ 49,995.00	\$ 199,982.00	\$ 127,757.37	\$ 72,224.63

**Northern California Cities Self Insurance Fund
Police Risk Management Grants Historic Usage Report
As of June 30, 2019**

Schedule includes payments made through June 30, 2019

Designated for Risk Management	
Risk Management Reserves	\$ 221,586
Police Risk Management Grants	<u>72,225</u>
Total	<u><u>\$ 293,811</u></u>



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
Executive Committee Meeting
September 26, 2019**

Agenda Item G.2.

BUDGET-TO-ACTUAL AS OF JUNE 30, 2019

INFORMATION ITEM

ISSUE: The Budget to Actual exhibit from the Quarterly Financial Report is placed on the agenda as a separate item, per member request, for review and discussion as needed. The Program Managers will discuss any items that are not on track with the budget.

Administrative expenses were \$1,226,881 or \$71,150 (5%) below the budgeted amount of \$1,298,031.

The significant categories below budget were member training grants of up to \$4,000 each (-\$40,827), the annual Workers' Compensation state assessment (-\$31,365), and regional training (-\$20,890).

RECOMMENDATION: None.

FISCAL IMPACT: None.

BACKGROUND: The Executive Committee has asked that the budget-to-actual exhibit from the quarterly financials listed separately in the agenda packet to highlight any issues that may develop over the course of the fiscal year. James Marta and Company also agreed to add a Usage Report to the Quarterly Financials to track the budget for Police Risk Management Grants.

ATTACHMENT(S): (Please refer to pages 26-30 of the Quarterly Financial Report) for Period Ending June 30, 2019 - Budget to Actual as of June 30, 2019



Agenda Item G.3.

FY 18/19 FINANCIAL AUDIT UPDATE

INFORMATION ITEM

ISSUE: The annual NCCSIF Financial Audit has just concluded. A representative from James Marta & Company will be present to provide an update on the audit process and findings. The audit report will be presented at the October 24, 2019 Board meeting by Crowe LLP. Note that previous engagement manager Arthur Ngo recently left Crowe and is now a Senior Manager with Moss Adams in Rancho Cordova.

The Program Managers are preparing to issue a Request for Proposals for a financial auditor for FY 19/20 and beyond, based on previous discussion and direction from the Committee. A copy of the draft RFP is attached for reference and any additional feedback.

RECOMMENDATION: None. Information only.

FISCAL IMPACT: None.

BACKGROUND: The annual financial audit has been conducted by Crowe Horwath since FY 10/11.

ATTACHMENT(S): Request for Proposal for Independent Financial Audit Services *Draft*

REQUEST FOR PROPOSAL

FOR

INDEPENDENT FINANCIAL AUDIT SERVICES

FOR

Northern California Cities Self Insurance Fund

(NCCSIF)

RETURN PROPOSALS TO:

Marcus Beverly

marcus.beverly@alliant.com

NCCSIF Program Manager

**DEADLINE FOR FILING:
January 31, 2020**

REQUEST FOR PROPOSALS FOR
INDEPENDENT FINANCIAL AUDIT SERVICES FOR
Northern California Cities Self Insurance Fund (NCCSIF)

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PURPOSE

NCCSIF is soliciting proposals from qualified auditors to provide financial audit services for the JPA fiscal years ended June 30, 2020, 2021, 2022, 2023 and 2024.

DESCRIPTION OF THE JOINT POWERS AUTHORITY

The Northern California Cities Workers' Compensation Fund, a Joint Powers Authority, was first formed in early 1979. It is one of the oldest pooled municipal insurance programs in the State. The JPA's original purpose was to provide medium-sized northern California cities a mechanism to self-fund a layer of workers' compensation insurance, as well as to obtain the advantages of group purchase excess insurance. In 1981, a number of the member cities desired to apply the same concepts of pooling to General Liability coverage, Automobile Liability, Errors and Omissions, and Employment Practices Liability. Since that time the group has grown to twenty-two cities that pool coverage to a limit of \$500,000 for Workers' Compensation and \$500,000 for General and Automobile Liability, Errors and Omissions and Employment Practices Liability. Each program has two funds, a banking layer for funding the members retained limits and a shared risk layer. A separate accounting fund is maintained for each of the banking layer funds in each program and for the combined shared risk layer funds.

Where originally the JPA relied upon excess coverage from the Commercial Insurance Marketplace, now the excess coverages for both Workers' Compensation and Liability are provided by excess Joint Powers Authorities, which are groups of Joint Powers Authorities and larger individual entities grouped together to pool coverages together and reduce the need for commercial coverage. NCCSIF also offers group purchase of Property, Crime and EAP programs.

NCCSIF is governed by a Board of Directors with each member having a seat and vote on the Board. The Board has delegated oversight to an Executive Committee. There are four officers; a President, Vice President, Secretary and Treasurer. The Executive Committee has four regular meetings a year, normally in March, May, September and November. The Board of Directors also meets quarterly with the meeting at the end of October being the usual date for the acceptance and approval of the Financial Audit for the prior fiscal year.

NCCSIF is administered by Alliant Insurance Services. York Risk Services serves as the claims administrator for both the liability and worker's compensation programs and provides risk management consulting services. Mr. Mike Harrington, FCAS, MAAA, of Bickmore Actuarial Services, provides an independent actuarial review of NCCSIF's liability and workers' compensation programs. His annual studies recommend funding level rates for the upcoming year as well as estimates of outstanding claims liabilities and projected ultimate losses. Outstanding liabilities are determined for each member's banking fund for each program.

While there is one enterprise fund for reporting purposes, NCCSIF tracks the funds for each Member in each Banking Program separately and additionally maintains separate records for Administrative costs and the Shared Risk Layers for each program. This is a total of 42 separate records being tracked. NCCSIF maintains three accounts with Tri Counties Bank as follows: General, Workers Compensation Claims Clearing, Liability Claims Clearing

Excess cash of approximately \$49 million managed by NCCSIF's Financial Manager and reviewed quarterly by the Treasurer through a brokerage arrangement with Chandler Asset Management. Those assets needed for current operations are maintained in the Local Agency Investment Fund (LAIF) in Sacramento, which is administered by the State Treasurer's office. This balance varies during the year, but is currently around \$8,000,000. The remaining funds are in two portfolios: short term and long term with the following top issuers:

- Government of the US
- Federal Home Loan Bank
- Federal Farm Credit Bank
- Fannie Mae
- Federal Home Loan Mortgage Corp.
- Bank of America
- Wells Fargo

Transactions for the investment portfolio are through the Bank of New York at their Los Angeles office.

NCCSIF invoices its members annually for the liability program contributions and quarterly for the workers' compensation annual contributions. Members' costs are allocated based on the payroll and loss experience of each member.

Auditors are requested to submit a proposal to provide NCCSIF with audit services for an initial one year engagement. If NCCSIF is satisfied with the services received it is the intention of NCCSIF to then extend the services for an additional two years, with an option to extend another two years for a total period of five years beginning with the fiscal year ending June 30, 2020.

SCOPE OF SERVICES

- A. The audit shall be made in accordance with *Auditing Standards generally accepted in the United States of America* and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. *These standards include generally accepted auditing standards as adopted by membership of the American Institute of Certified Public Accountants (AICPA)*, and the State Controller's *Minimum Audit Requirements and Reporting Guidelines for California Special Districts*. The audit shall be made in accordance with generally accepted governmental auditing procedures prescribed by the AICPA and the Industry Audit Guide-Audit of State and Local Governmental Units and the appropriate sections of the Governmental Accounting Standards Board's Statements.

Auditors are expected to be knowledgeable of this program and have the experience to assist the JPA in achieving this reporting standard. Apply appropriate audit procedures to all required and other supplemental information including the combining financial statements, all individual fund financial statements, reconciliations of unpaid claim liabilities and loss development schedules and present an opinion regarding the fair presentation of all supplemental information "in relation to" the financial statements taken as a whole. Conduct an assessment of the JPA's internal controls. Obtain an understanding of the JPA's systems for internal controls sufficient to plan the audit by performing procedures to understand the design of controls relevant to an audit of financial statements, and whether they have been placed in operation. Prepare a written report with any recommendations regarding the auditor's assessment of the internal control structure and control risk including the control environment, risk assessments, control activities, information and communication, and monitoring. Perform tests of compliance with appropriate laws and regulation. Prepare a written report regarding any material findings resulting from the auditor's test of compliance with applicable laws and regulations. Present discussion drafts of the auditor's reports at an exit conference with appropriate JPA personnel. The purpose of this conference is to sustain effective auditor-client communication and provide a check against misunderstandings. Final draft of the Auditor's Opinion letter, Report on Internal Controls, Letter to Management, and any other required communications should be presented to the Audit Committee during the month of (Date).

Working Papers - the auditor shall retain working papers for a period of three (3) years, unless otherwise specified by the JPA. Such working papers shall be available for review and audit by the JPA, representatives of Federal, State and/or County Governments and other individuals designated by the JPA.

- B. The audit shall include a Report on Compliance and on Internal Controls over Financial Reporting in accordance with *Government Auditing Standards*.
- C. Additionally, NCCSIF requires:
- As summarized under GASB 40
 - An evaluation of the credit risk;
 - An evaluation of investments;
 - Statement of unpaid claims and claims adjustment expenses;
 - Evaluation of liabilities separately for the liability program and the WC program;

- Ten year claims development triangle for the liability program and the WC program with premiums, investments, claims and expenses compared to net paid and incurred claims at year end for the past ten years;
 - Combining statement of net assets for liability and workers' compensation;
 - Statement of Net Assets by Member, Shared Risk Layer and Administration separately for liability and workers' compensation;
 - Statement of Revenues, Expenditures, and changes in net assets by Member, Shared Risk Layer and Administration separately for liability and workers' compensation;
- D. The auditor shall prepare a management letter, if necessary, with statements, observations, opinions, comments, or recommendations with regards to the financial statements of NCCSIF and its system of internal controls.
- E. The first annual auditor's report must be completed and delivered to NCCSIF in DRAFT form no later than September 10th and in the FINAL format not later than October 7th following the end of the year being audited. Dates for subsequent year's audits will be determined annually. The auditors shall provide five (5) bound copies and an electronic (PDF) version of the audit report.
- F. The auditor may be requested to present the DRAFT findings to the Finance or Executive Committee during the third week of September and will be requested to present the audit report to the Board of Directors annually at its autumn meeting, which is usually scheduled during the third week of October.

SCOPE OF PROPOSAL

Proposers shall submit proposals to provide the information requested in this section. Additional information may be provided.

- A. **Organization:** A brief description of your firm. Please include the name of the individual to contact for further information, size of your firm, as well as a summary of similar work or audits performed by your firm in the immediate past two years. Please also include at least three references.
- B. **Personnel:** A description of the qualification of all professional personnel who will be assigned to conduct the audit for NCCSIF. Please include a brief resume of each professional and a summary of similar work of audits performed.
- C. **Methodology:** A description of your overall approach to the audit, including the work plan, specific techniques that will be used, specific administrative and operational management expertise, and auditing principles/standards that will be employed. Please provide a statement of assurance that the timeliness of the audit reports can be achieved.
- D. **Conflict of Interest:** Disclosure of any past or current business or other relationship with NCCSIF or any of its members that may have an impact upon the outcome of the audit. Include a listing of any current clients that may have a financial interest in the outcome of the audit.
- E. **Cost:** Disclose the total contract bid price or cost your firm is proposing to NCCSIF.

The total cost must be an exact amount. The cost must be detailed as to classes of personnel to be used in the audit and include the estimated number of hours and cost for each class. Other costs including travel and out-of-pocket costs may also be included. The bid price must be submitted in the following format:

Auditor Classification/Name	Hours	Rate	Total Cost
Travel and other out-of-pocket costs			
Total First Year Fee			

We agree to perform the audit specified at a total cost not to exceed:

\$ _____ For the fiscal year ending June 30, 2020

\$ _____ For the fiscal year ending June 30, 2021

\$ _____ For the fiscal year ending June 30, 2022

\$ _____ For the fiscal year ending June 30, 2023

\$ _____ For the fiscal year ending June 30, 2024

INSURANCE REQUIREMENTS

Proposers shall procure and maintain, during the entire term of the agreement, insurance pertaining to the activities associated with the agreement. Proposers will be required to obtain, at their own cost and expense, all insurance required in Attachment A. Proposers shall provide evidence of such insurance and endorsements to NCCSIF prior to commencing work.

EVALUATION CRITERIA

1. Qualifications
2. Staffing and Project Organization
3. Fee

SELECTION PROCESS

Upon receipt of the proposal, NCCSIF staff will review each firm's response. Proposals will be reviewed and considered by the NCCSIF Finance and/or Executive Committee. The Committee may elect to conduct interviews to further assist in the review process.

NCCSIF reserves the right to award the contract to the auditor at its discretion depending upon multiple areas of criteria. Once selected, NCCSIF will enter into contract negotiations with the selected firm, as determined by NCCSIF at its sole discretion.

Failure to properly address all the items set forth above may disqualify the prospective auditor's proposal. NCCSIF reserves the right to reject any and all proposals, to waive any informality, defect or irregularity in a proposal, to conduct contract negotiations with any firm (whether or not it has submitted a proposal), to alter the selection process in any way, to postpone the selection process for its own convenience at any time, to accept or reject any individual sub-consultant that a candidate firm proposes to use, and/or to decide whether or not to contract with any firm at its sole discretion. Nothing in this Request for Proposal shall be construed to obligate NCCSIF to negotiate or enter into a contract with any particular firm. This Request for Proposal shall not be deemed to be an offer to contract or to enter into a binding contract or agreement of any kind.

SUBMISSION DEADLINE

All proposals must be received by email to marcus.beverly@alliant.com, with c.c. to raychelle.maranan@alliant.com by 5:00 p.m. on January 31, 2020. Late proposals will be rejected.

Questions concerning this Request for Proposal should be addressed to:

Marcus Beverly
(916) 643-2704
marcus.beverly@alliant.com

SELECTION TIME TABLE

January 31, 2020	Proposals due by 5:00 p.m.
September 25, 2019	Review proposals.
February, 2020	Interview of firms, if necessary and recommendation made by Finance or Executive Committee.
March, 2020	Selection of firm.

NCCSIF reserves the right to cancel and/or modify the above dates at any time or to make a dual appointment.

ATTACHMENTS

1. Auditor Distribution List
2. NCCSIF Member List
3. NCCSIF most recent Audit Report

DRAFT

LISTING OF PROPOSERS FOR FINANCIAL AUDIT

Ms. Katy Sampson
Sampson, Sampson & Patterson, LLP
3148 Willow Avenue, Suite 102
Clovis, CA 93612
(559) 291-0277

Mr. Kevin Wong
Gilbert Accountancy Corporation
2880 Gateway Oaks Drive, Suite 100
Sacramento, CA 95833
(916) 646-6464

Mr. Peter R. Medina
Maze & Associates
3478 Buskirk Avenue, Suite 215
Pleasant Hill, CA 94523
(925) 930-0902

Mr. Arthur Ngo
Moss Adams
2882 Prospect Park Dr., Suite 300
Rancho Cordova, CA 95670
(916) 503-8104

Mr. Matthew Nethaway
Crowe LLP
400 Capitol Mall, Suite 1200
Sacramento, CA 95833
(916) 441-1000

NCCSIF Members

City of Anderson
City of Auburn
City of Colusa
City of Corning
City of Dixon
City of Elk Grove
City of Folsom
City of Galt
City of Gridley
City of Ione
City of Jackson
City of Lincoln
City of Marysville
City of Nevada City
City of Oroville
Town of Paradise
City of Placerville
City of Red Bluff
City of Rio Vista
City of Rocklin
City of Willows
City of Yuba City

Attachment A

Insurance Requirements for Professional Services

Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an “occurrence” basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
2. **Automobile Liability:** Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Consultant has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers’ Compensation** insurance as required by the State of California, with Statutory Limits, and Employer’s Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease.

(Not required if consultant provides written verification it has no employees)

1. **Professional Liability** (Errors and Omissions) Insurance appropriate to the Consultant’s profession, with limit no less than **\$2,000,000** per occurrence or claim, \$2,000,000 aggregate.

If the Consultant maintains broader coverage and/or higher limits than the minimums shown above, the Entity requires and shall be entitled to the broader coverage and/or the higher limits maintained by the contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the Entity.

Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status

The Entity, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Consultant’s insurance (at least as broad as ISO Form CG 20 10 11 85 or **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 forms if later revisions used).

Primary Coverage

For any claims related to this contract, the **Consultant's insurance coverage shall be primary** insurance primary coverage at least as broad as ISO CG 20 01 04 13 as respects the Entity, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the Entity, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

Notice of Cancellation

Each insurance policy required above shall state that **coverage shall not be canceled, except with notice to the Entity.**

Waiver of Subrogation

Consultant hereby grants to Entity a waiver of any right to subrogation which any insurer of said Consultant may acquire against the Entity by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the Entity has received a waiver of subrogation endorsement from the insurer.

Self-Insured Retentions

Self-insured retentions must be declared to and approved by the Entity. The Entity may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or Entity.

Acceptability of Insurers

Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the Entity.

Claims Made Policies

If any of the required policies provide coverage on a claims-made basis:

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided ***for at least five (5) years after completion of the contract of work.***
3. If coverage is canceled or non-renewed, and not ***replaced with another claims-made policy form with a Retroactive Date*** prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of ***five (5) years*** after completion of contract work.

Verification of Coverage

Consultant shall furnish the Entity with original Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to Entity before work begins. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The Entity reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Subcontractors

Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that Entity is an additional insured on insurance required from subcontractors.

Special Risks or Circumstances

Entity reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

DRAFT



Agenda Item G.4.

CORRIDOR DEDUCTIBLE – CJPRMA

ACTION ITEM

ISSUE: NCCSIF is estimated to owe an additional \$88,896 for losses that occurred during Fiscal Years 13/14, 14/15 and 15/16, per the terms of an agreement with CJPRMA that implemented a corridor deductible of \$116,000 for each of those years.

The Program Managers have tracked the corridor deductible for each year and as of the first of September the claims for those years have developed enough to calculate the additional amount owed to CJPRMA, \$88,895.60. There is only one remaining open claim, in FY 13/14, that could potentially exceed NCCSIF's retention and trigger an additional deductible, but that is not likely.

The agreement called for settling up the amount by the end of FY 19/20, and a current loss run will be used to calculate the final payment to ensure credit for any unreimbursed excess payments within the corridor deductible. As explained in the Background below, this arrangement was to NCCSIF's benefit.

RECOMMENDATION: Approve reimbursement to CJPRMA per the terms of the corridor deductible agreement.

FISCAL IMPACT: Estimated at \$88,895.60, to be confirmed with updated loss data.

BACKGROUND: When NCCSIF decided to lower their retention from \$1M back to \$500,000 beginning in FY 13/14, the additional premium was such that the Program Managers worked out a corridor deductible (additional annual aggregate deductible) with CJPRMA to lessen the financial impact. This has allowed NCCSIF to save on the annual funding for CJPRMA and spread out the cost of the corridor deductible over time. The results were favorable for NCCSIF, avoiding payment of any additional deductible in the first year of the agreement and avoiding having an additional \$116,000 per year applied to NCCSIF's premium and therefore pro-rata share of the loss funding.

ATTACHMENT(S):

1. Corridor Deductible Calculation
2. Minutes of CJPRMA Board Meeting approving the Corridor Deductible Plan

Claim Search Report: GL Loss Run

Selected: Valuation date is 06/30/2019 and Client# is 3571-NCCSIF Liability and Date of loss between 07/01/2013 and 06/30/2016 and Transferred is No

												Initial Deposit	\$116,000
Fiscal Year	Claim	Loss Date	Status	Coverage Description	Loss Reserve	LAE Reserve	Loss Paid	LAE Paid	Total Paid	Total Reserves	Incurred	Recoveries	Paid > \$500K
2013-2014	NCGA07766A2	4/28/2014	CS	POLICE LIABILITY	\$0.00	\$0.00	\$400,000.00	\$121,968.31	\$521,968.31	\$0.00	\$521,968.31	\$0.00	\$21,968.31
2013-2014	NCGA07874A1	5/23/2014	CS	POLICE LIABILITY	\$0.00	\$0.00	\$94,000.00	\$138,403.23	\$232,403.23	\$0.00	\$232,403.23	\$0.00	
2013-2014	NCGA07928A1	4/15/2014	CS	EMPLOYMENT PRACTIC	\$0.00	\$0.00	\$105,000.00	\$65,526.91	\$170,526.91	\$0.00	\$170,526.91	\$0.00	
2013-2014	NCGA07657A1	10/18/2013	CS	EMPLOYMENT PRACTIC	\$0.00	\$0.00	\$50,000.00	\$112,161.92	\$162,161.92	\$0.00	\$162,161.92	\$0.00	
2013-2014	NCGA07702A1	1/24/2014	CS	POLICE LIABILITY	\$0.00	\$0.00	\$0.00	\$157,032.84	\$157,032.84	\$0.00	\$157,032.84	\$0.00	
2013-2014	NCGA07759A1	12/12/2013	OS	POLICE LIABILITY	\$5,000.00	\$27,819.92	\$0.00	\$97,180.08	\$97,180.08	\$32,819.92	\$130,000.00	\$0.00	
2013-2014	NCGA07698A1	11/6/2013	CS	EMPLOYMENT PRACTIC	\$0.00	\$0.00	\$60,000.00	\$42,196.99	\$102,196.99	\$0.00	\$102,196.99	\$0.00	
													\$137,968.31
2014-2015	NCGA08034A2	6/7/2015	OS	PUBLIC OFFICIALS	\$499,000.00	\$62,795.78	\$0.00	\$187,204.22	\$187,204.22	\$561,795.78	\$749,000.00	\$0.00	9/4/19 Current Net
2014-2015	NCGA07857A1	10/28/2014	OS	BODILY INJURY - GL	\$190,000.00	\$725.92	\$410,000.00	\$124,274.08	\$516,220.17	\$190,725.92	\$706,946.09	(\$18,053.91)	\$136,134.57
2014-2015	NCGA07828A1	8/30/2014	CS	BODILY INJURY - GL	\$0.00	\$0.00	\$550,000.00	\$43,514.08	\$500,094.05	\$0.00	\$500,094.05	(\$93,420.03)	\$42,808.59
2014-2015	NCGA08074A1	1/15/2015	OS	BODILY INJURY - GL	\$150,000.00	\$42,799.15	\$0.00	\$142,200.85	\$142,200.85	\$192,799.15	\$335,000.00	\$0.00	Hit Cap
2014-2015	NCGA07818A1	1/29/2015	CS	BODILY INJURY - GL	\$0.00	\$0.00	\$100,000.00	\$167,477.98	\$267,477.98	\$0.00	\$267,477.98	\$0.00	
2014-2015	NCGA07951A1	9/25/2014	CS	POLICE LIABILITY	\$0.00	\$0.00	\$70,000.00	\$100,857.12	\$170,857.12	\$0.00	\$170,857.12	\$0.00	
2014-2015	NCGA07975A2	1/30/2015	OS	EMPLOYMENT PRACTIC	\$50,000.00	\$36,617.11	\$0.00	\$68,382.89	\$68,382.89	\$86,617.11	\$155,000.00	\$0.00	
2014-2015	NCGA07986A1	6/8/2015	CS	BODILY INJURY - GL	\$0.00	\$0.00	\$125,000.00	\$28,206.02	\$153,206.02	\$0.00	\$153,206.02	\$0.00	
2014-2015	NCGA07880A2	12/3/2014	C	PROPERTY DAMAGE - G	\$0.00	\$0.00	\$134,456.74	\$3,871.16	\$138,327.90	\$0.00	\$138,327.90	\$0.00	
2014-2015	NCGA07880A2	12/3/2014	C	PROPERTY DAMAGE - G	\$0.00	\$0.00	\$103,765.40	\$25,717.12	\$129,482.52	\$0.00	\$129,482.52	\$0.00	
2014-2015	NCGA07900A1	7/10/2014	CS	POLICE LIABILITY	\$0.00	\$0.00	\$65,000.00	\$59,226.26	\$124,226.26	\$0.00	\$124,226.26	\$0.00	
2014-2015	NCGA07931A2	2/8/2015	C	PROPERTY DAMAGE - G	\$0.00	\$0.00	\$92,881.44	\$4,477.17	\$97,358.61	\$0.00	\$97,358.61	\$0.00	
													\$42,808.59
2015-2016	NCGA08207A1	6/2/2016	OS	BODILY INJURY - GL	\$400,000.00	\$58,195.52	\$0.00	\$164,104.48	\$164,104.48	\$458,195.52	\$622,300.00	\$0.00	
2015-2016	NCGA08079A1	11/25/2015	C	POLICE LIABILITY	\$0.00	\$0.00	\$3,229,185.75	\$106,898.22	\$496,083.97	\$0.00	\$496,083.97	(\$2,840,000.00)	(\$119,916.03)
2015-2016	NCGA08040A1	9/4/2015	CS	BODILY INJURY - GL	\$0.00	\$0.00	\$195,000.00	\$92,637.65	\$287,637.65	\$0.00	\$287,637.65	\$0.00	Hit Cap
2015-2016	NCGA08193A1	1/5/2016	CS	BODILY INJURY - GL	\$0.00	\$0.00	\$70,000.00	\$142,648.31	\$212,648.31	\$0.00	\$212,648.31	\$0.00	
2015-2016	NCGA08002A1	7/4/2015	OS	POLICE LIABILITY	\$5,000.00	\$97,141.60	\$0.00	\$27,858.40	\$27,858.40	\$102,141.60	\$130,000.00	\$0.00	
2015-2016	NCGA08139A1	9/28/2015	OS	POLICE LIABILITY	\$10,000.00	\$30,811.45	\$0.00	\$44,188.55	\$44,188.55	\$40,811.45	\$85,000.00	\$0.00	
								2015-16		Current Balance Due		(\$77,107.44)	
										Remaining possible balance for 2014/15		(\$11,788.16)	
										Total		(\$88,895.60)	

One pending claim for 13/14 not expected to exceed SIR



BOARD OF DIRECTORS MEETING

May 14 - 16, 2013 – 1:30 P.M.

The Inn at the Tides
800 Coast Highway One
Bodega Bay, CA 94923

(707) 875-3930

Minutes

I. CALL TO ORDER:

President Giles called the meeting to order at 1:30 p.m. on Tuesday May 14th, 2013.

II. ROLL CALL

PRESENT

- | | |
|-------------------------------------|---------------------------------------|
| 1) Lucretia Akil, <i>Alameda</i> | 10) Kim Greer, <i>Richmond</i> |
| 2) Jessica Henry, <i>Chico</i> | 11) Lisa Achen, <i>Roseville</i> |
| 3) Steve Schwarz, <i>Fremont</i> | 12) Anil Comelo, <i>San Rafael</i> |
| 4) Bill Henderson, <i>Livermore</i> | 13) Lynn Margolies, <i>Santa Rosa</i> |
| 5) Janet Hamilton, <i>Lodi</i> | 14) Roger Carroll, <i>SCORE</i> |
| 6) Paula Islas, <i>NCCSIF</i> | 15) Greg Borboa, <i>Stockton</i> |
| 7) Ron Blanquie, <i>Petaluma</i> | 16) Tony Giles, <i>Sunnyvale</i> |
| 8) Chris Carmona, <i>Redding</i> | 17) Celeste Garrett, <i>Vacaville</i> |
| 9) Mark Ferguson, <i>REMIF</i> | |

ABSENT

Fairfield, San Leandro, YCPARMIA, Vallejo

OTHERS PRESENT

- | | |
|---|---|
| 18) Craig Bowlus, <i>Aon</i> | 30) Peter Urhansen, <i>Gibbons & Conley</i> |
| 19) Dr. William Deeb, <i>Aon</i> | 31) Glenn Sansbury, <i>Hartford Steam & Boiler</i> |
| 20) Robert Lowe, <i>Aon</i> | 32) Dominique Kurihara, <i>Petaluma</i> |
| 21) Susan Adams, <i>Alliant</i> | 33) Dave Eiser, <i>Munich Re America</i> |
| 22) Greg Fox, <i>Bertrand, Fox & Elliot</i> | 34) Gary Jackson, <i>Munich Re America</i> |
| 23) Marty Cassell, <i>Chandler Asset Management</i> | 35) Janice Magdich, <i>Lodi</i> |
| 24) David Clovis, <i>CJPRMA</i> | 36) Lynette Frediani, <i>Redding</i> |
| 25) Lola Deem, <i>CJPRMA</i> | 37) Bob Marshburn, <i>R.J. Marshburn & Associates</i> |
| 26) Donna Gardner, <i>CJPRMA</i> | 38) Charlie Craig, <i>Stockton</i> |
| 27) Saima Kumar, <i>CJPRMA</i> | 39) Christopher Jeffery, <i>Santa Rosa</i> |
| 28) Craig Schweikhard, <i>CJPRMA</i> | 40) Satwant Takhar, <i>SCORE</i> |
| 29) Byrne Conley, <i>Gibbons & Conley</i> | 41) Rebecca Moon, <i>Sunnyvale</i> |

III. PRESENTATIONS

- None

IV. THIS TIME IS RESERVED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD OF DIRECTORS ON MATTERS OF BOARD BUSINESS

V. COMMUNICATIONS

- A. Board Members
- B. General Manager/Secretary
- C. Next Scheduled Meetings: Board of Directors (6/20/2013) CJPRMA Office
Executive Committee (07/18/2013) REMIF-Sonoma

VI. APPROVAL OF MINUTES

A motion by Director Greer, seconded by Director Comelo, to approve the minutes of the Board of Directors meeting held on March 15, 2013, passed unanimously.

VII. CONSENT CALENDAR

1. Additional Covered Party Certificates Approved by the General Manager
2. Status Update on General Manager's Goals and Objectives 2012-2013

A motion by Director Borboa, seconded by Director Henderson, to approve the consent calendar, passed unanimously.

VIII. INFORMATION CALENDAR

3. New Board Members/Alternates
4. Business Calendar for 2013

IX. ACTION CALENDAR

5. **Change in S.I.R for NCCSIF**

The general manager informed the Board that at the December 2012 board meeting; the Board of Directors approved a request by NCCSIF to change their SIR from \$1 million to \$500,000 with the recommendation of an additional contribution of \$116,000 for fiscal years 2013-2014 thru 2015-2016. This was based on a review of NCCSIF loss history.

NCCSIF has accepted the additional annual \$116,000 contribution but has requested an alternative method of funding it. NCCSIF provided staff with new loss information evidencing improvement in their expected losses and has proposed that the additional \$116,000 remain as a deposit to be eroded only in the event of losses sustained by NCCSIF.

He stated that staff met with Susan Adams and Michael Simmons of Alliant Insurance Services, the administrator for NCCSIF, and came up with the following proposal to be considered by the Board.

1. The additional contribution (\$116,000) will be created as a corridor deductible and will be made for PY 2013-2014.
2. Any NCCSIF loss penetrating Pool B layer will be paid first by the corridor deductible until eroded.
3. In PY 2014-2015 funds will be deposited by NCCSIF to replenish any losses paid from the corridor deductible during the previous year. The same contribution will be required for PY 2015-2016.
4. Should no losses occur in Pool Layer B for NCCSIF for the three program years, the \$116,000 corridor deductible will be returned to NCCSIF following the close of program year 2019-2020.

He also brought up NCCSIF's concerns of additional exposure to their contributions for other member losses. If the \$116,000 were included in their total premium paid, their proportional share of losses would be greater than the rest of members in Pool B. As a result staff recommends that NCCSIF proportional share of losses be based upon the standard adopted contribution for Pool B and not include the additional \$116,000. Only in the event that NCCSIF accrues an amount greater than \$250,000 of incurred losses in Pool Layer B, will their percentage of contribution reflect the inclusion of the required corridor deductible.

A motion by Director Carmona, seconded by Director Henderson to approve a corridor deductible of \$116,000 for program years 2013-2014 thru 2015-2016 for NCCSIF, passed unanimously.

6. Approval of Internal Procedures and Control Statement

Financial Analyst, Lola Deem presented to the Board a draft copy of the Internal Procedures and Control Statement for approval. She explained that this process is designed to help an organization accomplish specific goals or objectives.

She stated this is a means by which an organization's resources are directed, monitored, and measured and it plays an important role in preventing and detecting fraud and protecting an organization's resources.

The investment policy certification program with The Association of Public Treasurers of the United States & Canada (APT US & C) requires that an organization have internal procedures and controls established in written form. She said that until now, CJPRMA has not had a written policy on internal procedures and controls for its investment program. With the assistance of Ned Connelly of Chandler Asset Management, and the Authority's Treasurer, Roger Carroll we have created a policy for CJPRMA.

The investment policy establishes the requirements for this statement as follows:

"The controls shall be reasonably designed to protect the Authority from losses of public funds arising from fraud, error, misrepresentation of third parties, unanticipated changes in financial markets, or imprudent actions by employees/officers of the Authority. The most important controls are: control of collusion, separation of duties, separation of transaction authority from accounting and bookkeeping, custodial safekeeping, delegation of authority, limitations regarding securities losses and remedial action, written



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
Executive Committee Meeting
September 26, 2019**

Agenda Item H.1.

FY 19/20 LIABILITY CLAIMS AUDIT PROPOSAL

ACTION ITEM

ISSUE: This year NCCSIF is scheduled to conduct a liability claims audit. The Program Managers have requested a proposal from Risk Management Services.

RECOMMENDATION: Approve Ken Maiolini from Risk Management Services as the 2019 Liability Claims Auditor.

FISCAL IMPACT: None, budgeted \$8,500 and proposal is for \$6,625.00.

BACKGROUND: Every odd year NCCSIF has a Liability Claims Audit completed. The prior Liability Claims Audits were conducted by Risk Management Services in November of 2009, January 2012, November 2013 and November 2015. Risky Business Pros conducted the 2017 Claims Audit which was completed in May 2018.

ATTACHMENT(S): Proposal from Risk Management Services

**NORTHERN CALIFORNIA CITIES
SELF INSURANCE FUND
(NCCSIF)**

**REQUEST FOR PROPOSAL LIABILITY AND
PROPERTY PROGRAM CLAIMS AUDIT**

Submitted by:
Kenneth R. Maiolini, ARM-P
Risk Management Services
8000 Old Redwood Highway
Cotati, CA 94931
Email: claims@rmscotati.com
(707) 792-4980 ph
(707) 792-4988 fax
August 20, 2019

CLAIMS AUDITING PHILOSOPHY

RMS takes a diverse approach to claims audits because of its background and experience, and its belief that such an approach provides the most meaningful results for its clients.

In addition to reviewing files according to Generally Accepted Claims Handling Standards (GACHS) for addressing file management, timely investigation, adequacy of reserves, liability and damage analysis, litigation management, compliance to excess requirements and timely settlement negotiations, RMS attempts to also focus on other areas that are both helpful to the client and, if applicable, the insuring entity. RMS additionally addresses CAJPA credentialing criteria.

Because of its “hands on” claims activities, risk and loss consulting efforts, and role as a primary/excess TPA, RMS brings some unique perspectives to a claims audit. We are sensitive to the client’s need to get more out of an audit than having someone upset their files for a few days. With that in mind, we examine, in the course of the audit, areas that can improve the client’s claims handling system, trends that raise risk management issues, areas of risk transfer as it pertains to contractors, effectiveness of the insured’s TPA or in-house claims unit, comparisons of how client’s settlements compare to similar entities, suggestions on experts that may provide benefit to the defense, and assistance with politically sensitive situations.

In addition to the hard copy audit, RMS tries to do more than the traditional exit interview with the client. As logistics will allow, we attempt to speak with the client prior to the audit to check on any unusual situations or problems, and to generally discover what the client would like to accomplish in the audit.

In determining the claims sample to be audited, RMS pays close attention to the obvious indicators such as claim type, high reserves, high defense costs, etc. However, to get a feel for how claims are analyzed and handled, we also focus on recently filed claims, selected claims with no reserve, claims settling for low resolution value and claims with similar allegations having valid values. This allows us to determine trends in the claims handling that may be a positive or adverse factor to our client.

Overall, we approach audits with a constructive and friendly attitude and provide an individualized report on each entity; we do not utilize boilerplate reporting formats. Lastly, we feel a client should finish the process with a positive feeling, having obtained new knowledge that will assist in effective handling of their claims.

PERSONNEL INFORMATION

Kenneth R. Maiolini, ARM-P

Mr. Maiolini has over 30 years experience in handling of claims for both public and private clients. The last 25 years have been devoted to working with public entities in the area of claims administration, auditing and loss consulting. Mr. Maiolini has served as principle auditor in over 200 public entity claims audits.

Janette Brook, MBA, ARM

Ms. Brook has over 30 years of experience handling claims for both public and private clients. The last 15 years has been devoted to exclusively working with public entities. She has adjusting, auditing and management experience. Ms. Brook will assist as the direct auditor of files.

Jerry Bowen, AIC

Mr. Bowen has over 15 years of experience in handling the administration and setup of audits. Mr. Bowen is very experienced in working with claims databases and reviewing of loss information in preparation of the audit.

SCOPE OF WORK

- Review of a maximum of 60 open claims (this would include all open claims with a total incurred of \$50K or greater) and 20 closed claims files. The review will evaluate areas of investigation, reserving, litigation management, attorney handling, liability and damage evaluation, file management and negotiation practices.
- Review of the overall claims process to include, but not limited to, internal controls, electronic data systems, payment and approval procedures and Member reporting.

RMS will require a current open and closed loss run of claims. Unless otherwise instructed by NCCSIF, claims to be reviewed would be selected from those loss runs.

Files for review will be selected by a cross-section of case type, severity, reserves/payments and department.

The selected files will be reviewed and documented on RMS's Profile Audit Review Form (**EXHIBIT A**).

REFERENCES

Giovanna Pratt
Keenan and Associates
(310) 212 – 0363 ext. 3755
(6 years – Auditing)

Martin Brady
Executive Director
Schools Insurance Authority
(916) 364-1281 ext. 224
(12 years – Auditing, Claims Consulting)

Heather Fregeau
Claims Manager
CSAC-Excess Insurance Authority
(916) 850-7329
(24 years – Claims Administrator, Auditing and Risk Management)

Lari Camara
Risk Manager
County of Riverside
(951) 955-3511
(18 years – Claims Administrator, Auditing)

INSURANCE INFORMATION

Professional Liability E&O \$2M limit/\$5K deductible	U.S. Risk Underwriters, Inc.
General Liability \$1M limit	Farmers Insurance Co.
Non-Owned and Hired Auto \$1M limit	Farmers Insurance Co.
Workers' Compensation Complies with statutory requirements	Farmers Insurance Co.

Evidence of Coverage will be provided upon request.

TIME SCHEDULE AND COST OF SERVICES

The audit of the NCCSIF claim files would be set for two and a half (2 1/2) days and conducted remotely. The timeline set in the Request for Proposal will be met, with completion of a draft audit report on or before December 31, 2019.

Additionally, a pre-audit interview with NCCSIF and a telephonic presentation, if requested, to the appropriate NCCSIF Committee or Board would be included.

COSTS – The cost of services is all inclusive of the audit, presentation and expenses. The fee to perform the audit is proposed at \$6,625.00.

EXHIBIT A

**RMS**

RISK MANAGEMENT SERVICES

**PROFILE AUDIT
REVIEW FORM**

ENTITY REVIEWED

REVIEW DATE

REVIEWED BY

FILE NAME

FILE NUMBER

FILE STATUS

DATE OF LOSS

CLAIM DATE

REJECTION DATE

LAWSUIT DATE

CLOSED DATE

TYPE OF LOSS

LIMITS(X1000)/POLICY YEAR

CASE DESCRIPTION**LIABILITY**

Liability review attempts to determine, through file information, degree of liability. If no information in file, the undetermined box is checked indicating a deficiency in this area.

☐ CLEAR ☐ PROBABLE ☐ QUESTIONABLE ☐ DOUBTFUL ☐ UNDETERMINED ☐ N/A

Audit reviews the current reserves and paid amounts - if adjustments are needed, they are indicated in the recommended reserves section. Additional comments would be noted in the "Reserving" section below.

CURRENT RESERVES**PAID TO DATE****RECOMMENDED RESERVES**

LOSS

LOSS

LOSS

EXPENSE

EXPENSE

EXPENSE

RATING GUIDE 1 = BELOW STANDARDS 2 = MEETS STANDARDS 3 = EXCEEDS STANDARDS

RATING

INVESTIGATION

Review examines the investigation process - request for information, interviews, photos, obtaining and preserving evidence, timeliness, pro-active approach, and thoroughness of the investigation are evaluated.

RATING

RESERVING

Review examines the timeliness and basis for file reserves. The areas of indemnity and expense are examined as to past and future costs. Litigation expenses are evaluated in respect to other factors (liability, damages, etc.).

RATING

LITIGATION MANAGEMENT/ATTORNEY HANDLING

Review examines the management of defense counsel and individual attorney performance. Areas such as timely assignment, reporting, case handling, and litigation strategy are reviewed.

RATING

LIABILITY/DAMAGE EVALUATION

Review examines basis for determining if liability exists and to what degree. Also file information on damages is reviewed, as well as, the analysis of the damage components.

RATING

FILE MANAGEMENT

This area includes physical file management, statutory management, risk transfer, diary, excess reporting, and overall file coordination/handling.

RATING

TIMELY NEGOTIATIONS

Review examines settlement practices and file resolution through the use of negotiations. Proactive use of informal negotiations and voluntary mediations are examined.

COMMENTS**N/A = NOT APPLICABLE WHEN INDICATED**



Agenda Item H.2.

**APPROVAL OF NCCSIF DEFENSE ATTORNEY LIST
FOR LIABILITY**

ACTION ITEM

ISSUE: The City of Lincoln is recommending the addition of Melissa D. Culp, Ruben Escobedo, Courtney L. Hylton, and Norman J. Watkins from Lynberg & Watkins to the Liability Counsel Approved List. Lincoln's City Attorney has worked with them in the past, and we anticipate any referrals would be made to Melissa Culp and billed from their Sacramento office, opening by the end of the year.

Hourly rates for the firm: Partner \$205, Associate \$185, and Paralegals \$105. These are in line with other firms on the approved list.

RECOMMENDATION: Approve as requested.

FISCAL IMPACT: None.

BACKGROUND: The Claims Committee regularly reviews and recommends changes to the Approved List of attorneys based on feedback from members and the claims administrator.

ATTACHMENT(S):

1. City of Lincoln Recommendation
2. Lynberg & Watkins
3. Melissa D. Culp Bio
4. Ruben Escobedo Bio
5. Courtney L. Hylton Bio
6. Norman J. Watkins Bio
7. Policy and Procedure A-9: Attachment A Defense Attorney List for Liability (red-line version)

From: Kristine Mollenkopf [<mailto:kristine.mollenkopf@lincolnca.gov>]
Sent: Wednesday, September 4, 2019 10:01 AM
To: Marcus Beverly <Marcus.Beverly@alliant.com>
Cc: Veronica Rodriguez <veronica.rodriguez@lincolnca.gov>
Subject: Adding new panel counsel

This message has originated outside the organization.

Marcus attached is the firm resume I'd like to see added. They're working on opening a Sacramento-area office. I've worked with them extensively in Southern California and they do great work.

Kristine L. Mollenkopf, City Attorney

City of Lincoln

600 6th Street

Lincoln, CA 95648

Direct Line: (916) 434-2428

Facsimile: (916) 654-8903



Our Mission: To provide the highest level of service responsive to our community's expectations and to enhance the quality of life and economic vitality.

Lynberg & Watkins, an AV rated firm, has offices in Downtown Los Angeles, Orange County, San Diego and the Central Coast. Over the past 45 years, Lynberg & Watkins has grown to represent clients on a local, regional and national basis in diverse areas of the law, including employer liability, premises liability, public entity and police civil liability defense, professional liability, construction law, insurance coverage, as well as the defense of general tort-based claims. The firm presently employs 35 attorneys. Further details concerning the firm, its practice areas and legal personnel can be found at its website www.lynberg.com.

ATTORNEY EXCELLENCE

Lynberg & Watkins has earned a long-standing reputation of excellence and prominence with clients and the legal community alike. The firm's core practice is in civil litigation and insurance coverage. The firm represents public entities, insurance companies and their insureds, private corporations, and individuals on a national, regional, and local level.

SKILLED ADVOCACY IN LITIGATION

Our litigation team serves our clients' interests through creative legal and factual analysis and strategy coupled with skilled courtroom advocacy. We approach every lawsuit with the expectation that the case will be tried. By developing case themes early, focusing our discovery efforts on the key issues, and demonstrating the ability and drive to take the case to the courtroom, we put our clients in the best position to win – whether at trial, on summary judgment, or through a negotiated resolution.

EXTENSIVE INSURANCE COVERAGE EXPERIENCE

Our insurance coverage team routinely advises insurance companies on domestic and foreign policies involving primary, umbrella, and excess coverage, having considerable experience with claims involving environmental, construction, healthcare, general liability, mass torts, product liability, and worker's compensation. The coverage team works with underwriters to craft policy language and when the need arises, the team represents insurers in actions for declaratory relief and bad faith, often in cases presenting novel or unique coverage issues.

LYNBERG & WATKINS



MELISSA D. CULP

MCULP@LYNBERG.COM

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PARTNER | ORANGE COUNTY

**1100 Town & Country Road
Suite #1450**

BIOGRAPHY

Ms. Melissa Culp first started at the firm as a Summer Associate in 2008. After graduating *cum laude* and Order of the Coif from Loyola Law School in 2009, where she served as the Chief Research Editor of the Entertainment Law Review, Ms. Culp joined the firm as a Litigation Associate. She was promoted to partner in 2018.

Ms. Culp's practice encompasses all stages of civil litigation representing public entities, individuals and corporate defendants in state and federal courts. Her practice areas include general torts, civil rights, police liability, premises liability, personal injury, disability discrimination, fraud and professional negligence matters.

Ms. Culp is responsible for managing all phases of active litigation files, including pre-litigation claim handling, discovery and investigation, pre-trial motions, dispositive motions, motions *in limine*, post-trial motions and appellate briefing. Ms. Culp has extensive pre-trial law and motion experience. By way of illustration, she successfully advocated and obtained dismissals of the following actions in favor of the public entity defendant in Cerrillo v. County of Orange, Case No. 30-2018-00965593; Sunset Pier v. City of Downey, Case No. VC06683; Masi v. City of Palm Springs, Case No. INC1301987; Villalta v. City of Palm Springs, Case No. PSC1401112; Acosta v. City of Downey, Case No. VC058649; Munden, et. al. v. City of Downey, et al., Case No. CV12-3785 GHK (RZx); Salazar v. County of Orange, et al., Case No. CV11-1125 AG (MLGx); Peshkepia-Cadena, et al. v. SunTrust Bank, et al., Case No. CV12-7322 RGK (RZx); Howell v. City of Fontana, Case No. CIVDS1402830; and Ortiz v. City of Huntington Park, Case No. BS160756. Ms. Culp successfully obtained summary judgment in favor of the City of Downey against claims of premises liability in Covarrubias v. City of Downey, Case No. BC554859 and was also successful in disposing of all the federal Constitutional claims by summary adjudication in a wrongful death case as published in Estate of Velasco v. City of Fontana, 2012 WL 13065650 (C.D. Cal. 2012); and Estate of Jose Velasco, et al. v. City of Fontana, et al., 2012 WL 13065671 (C.D. Cal. 2012).

Ms. Culp was part of the trial team that defended the Orange County District Attorney's Office in a class action involving novel issues of procedural due process in Vasquez, et al. v. Rackauckas, et al., Case No. SACV 09-1090-VBF(RNBx). She has worked on numerous appeals in both state and federal courts and obtained a published opinion favorable to the County of Orange in Powell v. County of Orange, 197 Cal. App. 4th 1573 (2011).

EDUCATION

- Loyola Law School, Los Angeles, JD
 - 2009, *Cum Laude*, *Order of the Coif*
- University of California, Los Angeles, BA
 - 2004

PRACTICE AREAS

- Appellate
- Civil Rights
- Labor and Employment
- General Torts
- Insurance Coverage
- Mold Liability Defense
- Police Liability Defense
- Premises Liability
- Public Entity Defense

ADMISSIONS

- State Bar of California, 2009
- U.S. Court of Appeal for the Ninth Circuit, 2009
- U.S. District Court for the Central District California, 2009
- U.S. District Court for the Southern District of California, 2009
- U.S. District Court for the Eastern District of California, 2009
- U.S. District Court for the Northern District of California, 2009

PROFESSIONAL AFFILIATIONS

- Association of Southern California Defense Counsel

REPORTED CASES

- Powell v. County of Orange, 197 Cal. App. 4th 1573 (2011).
- Estate of Velasco v. City of Fontana, 2012 WL 13065671(C.D. Cal. 2012).
- Estate of Velasco v. City of Fontana, 2012 WL 13065650 (C.D. Cal. 2012).
- Salazar v. Cty. of Orange, 564 F. App'x 322 (9th Cir. 2014).
- Peshkepia-Cadena v. SunTrust Bank, 644 F. App'x 715 (9th Cir. 2016).

LYNBERG & WATKINS



RUBEN ESCOBEDO

RESCOBEDO@LYNBERG.COM
805•232•3884

PARTNER | CENTRAL COAST
8930 Morro Road
Atascadero, CA 93422

BIOGRAPHY

Mr. Ruben Escobedo is a California native focusing in defending public and private entities in civil suits ranging from garden variety personal injury cases to complex constitutional claims. He started his legal career at the Los Angeles City Attorney's Office, where he gained early trial experience as a law student and an interest in representing municipalities and the public servants that drive them. After passing the bar, Mr. Escobedo spent his first two years as a lawyer working with a solo practitioner in Santa Ana, where he gained additional trial experience and sharpened his legal writing skills in various civil litigation matters.

In 2013, Mr. Escobedo joined Lynberg & Watkins and is based in the firm's Central Coast Office. Mr. Escobedo became a partner of the firm in 2019. Mr. Escobedo represents municipalities, public schools, and private employers and in state and federal courts along the California coast from San Luis Obispo to San Diego. Mr. Escobedo lives in Paso Robles, CA, with his wife and their two children. In his free time, Mr. Escobedo enjoys golf and karaoke.

EDUCATION

- Chapman University School of Law (Fowler), JD
 - 2011, *Cum Laude*
- California State University, Long Beach, BA
 - 2008

PRACTICE AREAS

- Appellate Practice
- Labor & Employment
- Class Action
- Police Liability Defense
- Premises Liability Defense
- Public Entity Defense

ADMISSIONS

- State Bar of California
- Supreme Court of the State of California
- U.S. Court of Appeals for the Ninth Circuit
- U.S. District Court, Central District of California
- U.S. District Court, Southern District of California
- U.S. District Court, Northern District of California

PROFESSIONAL AFFILIATIONS

- American Society of Legal Writers
- National Order of Scribes
- Northern Santa Barbara County Bar Association
- San Luis Obispo County Bar Association

PUBLICATIONS

- Employment Law Updates (2017-2019): Claims for 59 Seconds of Work Approved, Autopayment of Meal Premiums, Calculation of Time "Off the Clock," Payment of Meal Period Premiums, Individual Liability for Wage and Hour Violations, "Regarded As" Disabled Discrimination, On-Site Meal Periods, Abusive Clients and Customers, Disability Accommodations, Independent Contractors, Overtime and Shift Differentials, Workplace Dating, Criminal Background Checks, Wage Statement Compliance, Harassment Investigations, Employee Dress Policies and Practices, and more
- Premises Liability Updates (2017-2018)
- Achieving the Goals of Sentencing Tax Evaders After United States v. Booker, Vol. 2 Chapman Journal of Criminal Justice 275 (2011)

PRESENTATIONS/SEMINARS

- Labor Law Update, Pan American Insurance Seminar (2019)
- Mindfulness and Identifying Impairments to Attorney Competence (2018)
- Law and Motion: Dos and Don'ts for Paralegals (2018)
- California Payroll Best Practices (2017)
- Anti-SLAPP Motions for Government Lawyers CLE Seminar (2016)

REPRESENTATIVE CASES

- Ali v FusionStorm, Inc., 2019 WL 495823
- Butts v. Cal. State University, Daily Journal (Mar. 24, 2017), *aff'd* 2019 WL 1147611
- Lane v. Cal. State University, 2017 WL 5623520
- Amaya v. Orange Unified School District, 2016 WL 2989569
- Alan v. Buena Park Sch. Dist., 2015 WL 10856334

LYNBERG & WATKINS



COURTNEY L. HYLTON

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SHAREHOLDER | ORANGE COUNTY
1100 W. Town & Country Rd.
Suite 1450

BIOGRAPHY

Ms. Courtney Hylton has been with the firm since 2002 and has been a partner of the firm since 2009. Ms. Hylton specializes in the representation of public entities and in particular the defense of school districts, community college districts, and universities in tort and employment matters. Ms. Hylton also represents and counsels private employers in labor and employment matters.

Ms. Hylton represents governmental and private employers in matters involving wrongful termination, violations of the Fair Employment and Housing Act (FEHA) and the Americans with Disability Act (ADA), discrimination, harassment, wage and hour, and other forms of labor and employment litigation.

Ms. Hylton is an experienced litigator who handles all phases of litigation from inception through trial. She has taken hundreds of depositions of party-plaintiffs, percipient witnesses, treating physicians and psychologists, and other health care providers, as well as many other categories of expert witnesses, both medical and liability-related. Ms. Hylton provides primary representation for clients at arbitrations, mediations, and trial. Ms. Hylton also represents employers before the California Labor Board and the Public Employment Relations Board.

Ms. Hylton provides various seminars to her clients regarding proper administration of leaves of absence, sexual harassment training, wage and hour compliance, and the importance of documentation in employment matters.

EDUCATION

- University of San Francisco, JD
 - 2001
- University of California, Santa Barbara, B.A.
 - 1997

PRACTICE AREAS

- Labor and Employment
 - Wage & Hour
 - Harassment, Discrimination, Wrongful Termination
- Public Entity Defense
- General Torts
- Premises Liability
- Appellate Practice

ADMISSIONS

- State Bar of California, 2001
- Supreme Court of the State of California, 2001
- U.S. District Court, Central District of California
- 9th Circuit Court of Appeal

NOMINATIONS/AWARDS

- Superlawyer, Rising Star 2012-2015

PROFESSIONAL AFFILIATIONS

- American Bar Association
- Orange County Bar Association
- Orange County Women Lawyers' Association

PRESENTATION/SEMINARS

- Child Abuse Prevention and Reporting for Mandatory Reporters
- Avoiding Employment Liability Claims
- California Payroll Best Practices
- How to Properly Administer Leaves of Absence (FMLA, CFRA, PDL)
- Sexual Harassment in the Workplace (AB 1825)

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Suite #1450

BIOGRAPHY

Mr. Norman Watkins has tried over 130 cases to jury verdict in California, Pennsylvania, Michigan, Texas and Arizona. These trials have involved a wide variety of claims, including general torts, civil rights, police liability, trucking, insurance bad faith, and a variety of employment harassment and discrimination suits.

Mr. Watkins' trial experience includes many high-profile matters such as, *Cohen v. Masry*; *Foley v. City of Coronado*; *Anderson, et al. v. County of Orange*; and has taken several cases to the U.S. Supreme Court. In addition, Mr. Watkins successfully defended the Orange County District Attorney in a series of high-profile whistleblower cases. See, *Jacobs v County of Orange*, Los Angeles County Superior Court, Case No. 02CC01476; *Jacobs v. County of Orange*, United States District Court, Case No. SACV 01-677 GLT; *OCAA v. County of Orange*, Los Angeles County Superior Court, Case No. 02CC05089; and, *Smith v. County of Orange*. Most recently, Mr. Watkins successfully obtained a defense verdict for the Sheriff of Orange County following a lengthy bench trial in the matter of *Anderson v. County of Orange*, Orange County Superior Court Case No. 30-2010-00376368. The Anderson matter involved claims by top officials in the Sheriff's Department that they were wrongfully terminated under the Public Safety Officers Bill of Rights (POBRA).

Mr. Watkins has argued over 50 appeals in state and federal courts on behalf of public entities. He has obtained many published opinions concerning important principles of law, including five appearances before the United States Supreme Court. See, *Pennhurst State School and Hospital v. Halderman*, 451 U.S. 1 (1981); *O'Bannon v. Town Court Nursing Center*, 447 U.S. 773 (1980); *Secretary of Public Welfare*, 442 U.S. 640 (1979); *Beal v. Doe*, 432 U.S. 439 (1977); *Kremens v. Bartley*, 431 U.S. 119 (1977).

EDUCATION

- University of Pittsburgh, JD
 - 1979
- Texas Christian University and Lycoming College, BA
 - 1976

PRACTICE AREAS

- Appellate Practice
- Civil Rights
- Labor and Employment
- General Torts
- Police Liability Defense
- Premises Liability Defense
- Product Liability Defense
- Public Entity Defense
- Toxic Substance Exposure Defense
- Transportation and Trucking

ADMISSIONS

- State Bar of Pennsylvania (Served as Deputy Attorney General)
- State Bar of California
- The U.S. Supreme Court
- U.S. Court of Appeals, Ninth Circuit
- U.S. Court of Appeals, Third Circuit
- U.S. District Court, Northern District of California
- U.S. District Court, Eastern District of California
- U.S. District Court, Central District of California
- U.S. District Court, Southern District of California
- U.S. District Court, Eastern District of Pennsylvania
- U.S. District Court, Western District of Pennsylvania

PROFESSIONAL AFFILIATIONS

- Individually AV Preeminent-rated by Martindale-Hubbell
- Super Lawyer, 2011

PROFESSIONAL ACTIVITIES

- NITA Trial Academy – Judge
- ABOTA Trial Academy – Judge

PRESENTATIONS/SEMINARS

- Children's Institutions/Community Care, Woodrow Wilson School of Public and International Affairs, Princeton University (Princeton, N.J. 1978).
- Atlantic States Conference National Association of State Mental Health Directors (Washington, D.C. 1978).
- Public Television: "Bad Faith And The Insurance/Litigation Crisis."

REPORTED CASES

- Kremens v. Bartley, 97 S.Ct. 1709 (1977).
- Beal v. Doe, 97 S.Ct. 2366 (1977).
- Secretary of Public Welfare v. Institutionalized Juveniles, 99 S.Ct. 2523 (1979).
- O'Bannon v. Town Court, 100 S.Ct. 2467 (1980) [Retained as Special Deputy Attorney General of Pennsylvania for Argument and Briefing].
- Pennhurst State School and Hospital v. Haldermann, 101 S.Ct. 1531 (1981) [Retained as Special Deputy Attorney General of Pennsylvania for Briefing].
- O'Burn v. Shapp, 521 F.2d 142 (3rd Cir. 1975).
- Commonwealth of Pennsylvania v. Kleppe, 533 F.2d 668 (D.C. Cir. 1975).
- Erie Human Relations v. Tullio, 493 F.2d 371 (3rd. Cir. 1974).
- Tulco v. Ciba-Geigy, 191 Cal.App.3d 116 (1987).
- Pocono Pines Corp. v. Pennsylvania, 464 Pa. 17 (1975).
- Freach v. Pennsylvania, 354 A.2d 492 (1976).

PUBLICATIONS

- "Kremens v. Bartley, The Case for the State", 27 Hospital and Community Psychiatry 706.
- "Defending Multi-Plaintiff Toxic Tort Cases", 26 For the Defense 12.
- "Voire Dire: The Defense Perspective", Advocate (Consumer Attorneys Association of Los Angeles publication).
- "An approach to Cross-Examination of an Expert", For the Defense (Defense Research Institute publication).
- "Negotiation the Complex Case", For the Defense (Defense Research Institute publication).

NCCSIF ADMINISTRATIVE POLICY & PROCEDURE #A-9

ATTACHMENT A - LIABILITY
Approved List of Counsel

Name of Law Firm	Attorneys	Areas of Expertise
Angelo, Kilday & Kilduff 601 University Avenue, Suite 150 Sacramento, CA 95825 (916) 564-6100	Bruce A. Kilday Carolee Kilduff Serena Sanders Carrie McFadden Kevin Dehoff Amie McTavish	Police Liability, General Liability, Auto, Personnel, Heavy Trial Experience
Ayres & Associates 930 Executive Way, Suite 200 Redding, CA 96002 (530) 229-1340	William Ayres	Dangerous Condition, Auto, General Liability, Environmental Liability
Bertrand, Fox, Elliott et al 2749 Hyde Street San Francisco, CA 94109 (415) 353-0999	Eugene Elliott	
Caulfield Law Firm 1101 Investment Blvd., Suite 120 El Dorado Hills, CA 95762 (916) 933-3200	Rich Caulfield Andrew Caulfield	Same as above, with Construction Defect, Heavy to Medium Trial Experience
Donahue Davies LLP 1 Natoma Street Folsom, CA 95630 (916) 817-2900	Robert E Davies Brian Haydon	
Gregory P. Einhorn 48 Hanover Lane, Suite 2 Chico, CA 95973 (530) 898-0228	Gregory P. Einhorn <i>Use for Willows as needed</i>	Employment Law, General Liability, Municipal
Kronick, Moskovitz Tiedemann & Girard 400 Capitol Mall, 27 th Floor Sacramento, CA 95814	Christopher Onstott Bruce A. Scheidt * Maggie Stern David W. Tyra	Civil Rights, California Fair Employment and Housing, Tort Claims, California Public Records Employment Practices

NCCSIF ADMINISTRATIVE POLICY & PROCEDURE #A-9

ATTACHMENT A - LIABILITY
Approved List of Counsel

Name of Law Firm	Attorneys	Areas of Expertise
Peters, Habib, McKenna Juhl-Rhodes & Cardoza, LLP P.O. Box 3509 Chico, CA 95927 (530) 342-3593	Dave Rush Mark Habib Jim McKenna Lia Juhl	Dangerous Condition, Police Liability, General Liability, Auto, Good Trial Experience
Porter Scott P.O. Box 255428 Sacramento, CA 95865 (916) 929-1481 Fax: (916) 927-3706	Nancy Sheehan John Whitefleet Kevin Kreutz Terry Cassidy Carl L. Fessenden Steve Horan Russell Porter	Police, Civil Rights, Dangerous Condition, Inverse Condemnation, Auto, General Liability, Heavy to Light Trial Experience
Matheny Sears Linkert & Jaime, LLP 3638 American River Drive Sacramento, CA 95864 (916) 978-3434 Fax: (916) 978-3430	Matthew Jaime Douglas Sears Richard Linkert Michael Bishop	
The Law Office of Justin N. Tierney 2000 U Street Sacramento, CA 95814 (916) 451-3426	Justin N. Tierney	Dangerous Condition, Auto, Medium Trial Experience
The Law Office of James A. Wyatt 2130 Eureka Way Redding, CA 96001 (530) 244-6060 P.O. Box 992338 Redding, CA 96099-2338	James A. Wyatt	Dangerous Condition, Civil Rights, Police, Wrongful Termination, Auto Liability, Labor Law, Heavy Trial Experience
Murphy, Campbell, Alliston & Quinn, PLC. 8801 Folsom Boulevard, Suite 230 Sacramento, CA 95826 (916) 400-2300	Stephanie L. Quinn	Auto, Wrongful Deaths, Slip and falls, Fire and Trespassing Experience

NCCSIF ADMINISTRATIVE POLICY & PROCEDURE #A-9

ATTACHMENT A - LIABILITY Approved List of Counsel

Name of Law Firm	Attorneys	Areas of Expertise
Cota Cole LLP 2261 Lava Ridge Court Roseville, CA 95661 (916) 780-9009	Dennis Cota Derek Cole Daniel King	Land Use, civil rights, environmental issues.
Allen, Glaessner, Hazelwood, Werth 180 Montgomery Street, Ste. 1200 San Francisco, CA 94104 (415) 697-2000	Dale Allen Mark Hazelwood Steve Werth	Police liability, ADA, sidewalk, employment practices, general municipal liability
Arthofer and Tonkin, Attorneys At Law 1267 Willis Street Redding, CA 96001 (530) 722-9002	Kenneth Arthofer Griffith Tonkin	Public entity, injury, real estate
Randall Harr 44282 Highway 299 East McArthur, CA 96056 (530) 336-5656 rlh@randallharrlaw.com	Randall Harr	
Lenahan, Lee, Slater, Pearse & Majernik LLP 2542 River Plaza Drive Sacramento, CA 95833 (916) 443-1030	Charleton S. Pearse Benjamin D. Oram, Esq. Adam Ambrozy	Dangerous Condition and Vicarious Liability cases
Lynberg & Watkins 1100 Town & Country Rd., Ste. 1450 Orange, CA 92868 (714) 937-1010	Melissa D. Culp Ruben Escobedo Courtney L. Hylton Norman J. Watkins	

* *Bruce A. Scheidt will be used only as respects the Eaton vs. Rocklin litigation.*

Revision Date: September 26⁷, 2019⁸



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
Executive Committee Meeting
September 26, 2019**

Agenda Item I.1.a. & b.

DRAFT BOARD MEETING AGENDAS

ACTION ITEM

ISSUE: The Executive Committee is presented with Draft Agendas for October 24, 2019 Board meeting and the Long Range Planning and meeting scheduled for January 16, 2020 at the Rocklin Event Center **beginning at 9:30 a.m.** A draft agenda for both meetings are attached for review and discussion

RECOMMENDATION: Discuss and provide direction on agenda topics.

FISCAL IMPACT: The cost of the meeting is included in the current NCCSIF budget for meetings.

BACKGROUND: Historically the Board meeting in December alternates between a Training Day and a Long Range Planning session. The planning session must be done at least every three years to meet CAJPA accreditation standards. The last planning session was in December 2017, and training session was in December 2018.

ATTACHMENT(S):

1. Draft Agenda for the October 24, 2019 BOD meeting
2. Draft Agenda for the January 16, 2020 LRP and BOD meeting



President
Ms. Elizabeth Ehrenstrom
City of Oroville

Vice President
Ms. Kristine Haile
City of Folsom

Treasurer
Mr. Tim Sailsbery
City of Willows

Secretary
Ms. Gina Will
Town of Paradise

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND BOARD OF DIRECTORS MEETING AGENDA

Date: Thursday, October 24, 2019

Time: 10:30 a.m.
Lunch available at 12:00 noon

Location: Rocklin Police Department
Emergency Operations Center
4080 Rocklin Road
Rocklin, CA 95677

A - Action
I - Information

1 - Attached
2 - Hand Out
3 - Separate Cover
4 - Verbal

MISSION STATEMENT

The Northern California Cities Self Insurance Fund, or NCCSIF, is an association of municipalities joined to protect member resources by stabilizing risk costs in a reliable, economical and beneficial manner while providing members with broad coverage and quality services in risk management and claims management.

A. CALL TO ORDER

B. INTRODUCTIONS

C. APPROVAL OF AGENDA AS POSTED

A 1

D. PUBLIC COMMENTS

This time is reserved for members of the public to address the Board of Directors on matters pertaining to NCCSIF that are of interest to them.

pg. E. CONSENT CALENDAR

A 1

All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or the Board of Directors may request any item to be considered separately.

pg. 1. Board of Directors Meeting Minutes - June 13, 2019

pg. 2. Check Register from May 1, 2019 to August 31, 2019

3. Investment Reports

pg. a. Chandler Asset Management Short/Long Term - May 2019 to August 2019

pg. b. Chandler Asset Management GASB 40 Reports as of June 30, 2019

pg. c. Chandler Asset Management GASB 72 Reports as of June 30, 2019



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Vice President
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City of Folsom

Treasurer
Mr. Tim Sailsbery
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Secretary
Ms. Gina Will
Town of Paradise

- pg. d. Local Agency Investment Fund (LAIF) Report as of June 30, 2019
- pg. e. Treasurer's Report as of June 30, 2019
- pg. 4. NCCSIF Quarterly Financial Report for Period Ending June 30, 2019
- pg. 5. FY 19/20 Liability Program Claims Audit Agreement with Risk Management Services.
- pg. 6. York Risk Services Workers' Compensation Quarterly Claims Report
- pg. 7. Alliant Commission Disclosure Letter and Fact Sheet Retail vs. Wholesale Commissions

pg. **F. GENERAL RISK MANAGEMENT ISSUES** **I 4**
This is an opportunity for a member to discuss a topic of interest or seek guidance and input from the group about a current issue, risk management topic or exposure the member is facing.

pg. **G. SUMMARY OF THE SEPTEMBER 26, 2019 EXECUTIVE COMMITTEE MEETING** **I 1**

H. ADMINISTRATION REPORTS **I 4**

1. **President's Report**
Elizabeth Ehrenstrom will address the Board on items pertaining to NCCSIF.
2. **CJPRMA Update**
Elizabeth Ehrenstrom will update the Committee on CJPRMA matters pertinent to NCCSIF. Minutes of the last meeting can be found at <http://www.cjprma.org>.
3. **Program Administrator's Report**
Alliant will address the Board on items pertaining to NCCIF.

pg. **I. 2020 OFFICERS AND EXECUTIVE COMMITTEE** **A 1**
The Board will be asked to review the Executive Committee Rotation Schedule and elect Officers.

1. Appointment of Treasurer
2. Approve Executive Committee Rotation Schedule

J. JPA BUSINESS

pg. 1. **January 2020 Long Range Planning and Board Meeting Agenda** **I 1**
The Board to review the draft meeting agenda and may recommend additional topics for the Long Range Planning on January 16, 2020.

- | | | | | |
|-----|----|---|----------|----------|
| pg. | 2. | 2020 Meeting Calendar
<i>The Board will be asked to review and approve the preliminary meeting calendar.</i> | A | 1 |
| pg. | 3. | 2020 Service Calendar
<i>The Board is presented a service calendar to keep abreast with business items and the required completion dates.</i> | I | 1 |

12 noon to
1:00 p.m.

FORTIETH ANNIVERSARY LUNCHEON

K. FINANCIAL REPORTS

- | | | | | |
|----------------------------------|----|---|----------|----------|
| pg. | 1. | Financial Status at June 30, 2019
<i>James Marta from James Marta & Company will present a financial status of NCCSIF.</i> | I | 1 |
| Time Certain
1:30 p.m.
pg. | 2. | FY 18/19 Financial Audit
<i>Matthew Nethaway from Crowe LLP will present the Financial Audit for Year Ending June 30, 2019 to the Board for review and to Receive and File.</i> | A | 1 |
| pg. | 3. | Investment Policy
<i>The Board will review and approve the investment policy revisions as recommended by Chandler Asset Management.</i> | A | 1 |
| Time Certain
1:40 p.m.
pg. | 4. | NCCSIF Investment Portfolio Review
<i>Carlos Oblites from Chandler Asset Management will present a current economic overview and NCCSIF's Investment Portfolio.</i> | I | 1 |
| pg. | 5. | Resolution 20-01 Authorizing the Treasurer to Invest and Re-invest Funds
<i>Review and approve Resolution 20-01 Authorizing the Treasurer to invest and re-invest funds.</i> | A | 1 |

L. INFORMATION ITEMS

- | | | | | |
|-----|----|---|----------|----------|
| pg. | 1. | CalPELRA 2019 Conference (November 18-22, 2019) in Monterey, CA | I | 1 |
| pg. | 2. | PARMA 2020 Conference (February 25-28, 2020) in Monterey, CA | | |
| pg. | 3. | Glossary of Terms | | |
| pg. | 4. | NCCSIF Organizational Chart | | |
| pg. | 5. | NCCSIF 2019 Meeting Calendar | | |
| pg. | 6. | NCCSIF Resource Contact Guide | | |
| pg. | 7. | York Who's Who in Claims - WC and Liability Contacts | | |
| pg. | 8. | NCCSIF Travel Mileage Reimbursement Form | | |



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City of Folsom

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Mr. Tim Sailsbery
City of Willows

Secretary
Ms. Gina Will
Town of Paradise

M. ADJOURNMENT

UPCOMING MEETINGS

Police Risk Management Committee Meeting - November 7, 2019

Long Range Planning and Board and Meeting - January 16, 2020

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Raychelle Maranan at Alliant Insurance Services at (916) 643-2712.

The Agenda packet will be posted on the NCCSIF website at www.nccsif.org. Documents and material relating to an open session agenda item that are provided to the NCCSIF Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at 2180 Harvard Street, Suite 460, Sacramento, CA 95815.

Access to some buildings and offices may require routine provisions of identification to building security. However, NCCSIF does not require any member of the public to register his or her name or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.



Celebrating
40
YEARS
1979 - 2019

TIMELINE OF OCTOBER 24, 2019

**Risk Management Committee and Board of Directors Meetings,
and 40th Anniversary Celebration**

8:30 a.m. – 9:00 a.m.	Full Breakfast Buffet
9:00 a.m. – 10:30 a.m.	Risk Management Committee Meeting
10:30 a.m. – 12 noon	Board of Directors Meeting (morning session)
12 noon – 1:00 p.m.	40 th Anniversary Luncheon
<i>starts at 1:00 p.m.</i>	Quarry Adventure Park
1:00 p.m. – 2:30 p.m.	Board of Directors Meeting (afternoon session)
<i>ends at 5:00 p.m.</i>	Quarry Adventure Park



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Town of Paradise

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND 2020 PLANNING SESSION AND BOARD OF DIRECTORS MEETING AGENDA

Date: Thursday, January 16, 2019

Time: 9:30 a.m. to 3:00 p.m.
BREAKFAST available at 8:30 a.m.
PRE-MEETING ORIENTATION at 9:00 a.m. (Optional)

Location: Rocklin Event Center - Garden Room
2650 Sunset Blvd.
Rocklin, CA 95677

A - Action
I - Information

1 - Attached
2 - Hand Out
3 - Separate Cover
4 - Verbal

MISSION STATEMENT

The Northern California Cities Self Insurance Fund, or NCCSIF, is an association of municipalities joined to protect member resources by stabilizing risk costs in a reliable, economical and beneficial manner while providing members with broad coverage and quality services in risk management and claims management.

8:30 a.m. **BREAKFAST AVAILABLE**

9:00 a.m. - **NCCSIF Orientation and Refresher Training (Optional)** **I 2**
9:30 a.m. *Alliant will provide an orientation for new members with a review of*
pg. *NCCSIF programs, policies and services. This session is also open to*
established Board members who are interested in a refresher course.

9:30 a.m. **A. CALL TO ORDER**

B. INTRODUCTIONS

C. APPROVAL OF AGENDA AS POSTED **A 1**

D. PUBLIC COMMENTS

This time is reserved for members of the public to address the Board of Directors on matters pertaining to NCCSIF that are of interest to them.

E. 2019 LONG RANGE PLANNING TOPICS
Moderator - Michael Simmons

I

- | | | |
|-----------------------------------|---|----------|
| 9:40 a.m. -
10:20 a.m.
pg. | 1. State of the Insurance Market/Emerging Risks
<i>Conor Boughey will present an overview of the current insurance market and emerging risks.</i> | 4 |
| 10:20 a.m. -
11:00 a.m.
pg. | 2. NCCSIF Funding Policy Financial Performance
<i>Marcus Beverly will provide an overview of NCCSIF's Financial Benchmarks and position as of June 30, 2019.</i> | 4 |
| 11:00 a.m. -
12:00 noon
pg. | 3. Stress Test Measurements
<i>James Marta will present an overview of NCCSIF's financial strength when evaluated through a number of "stress test" measures.</i> | 4 |

LUNCHTIME PRESENTATION - Having a Communication Strategy During a Crisis

I 2

12:15 p.m. -
1:15 p.m.
pg.
Laura Cole, Owner of Cole Pro Media, will provide best practices for an effective communication strategy when dealing with a crisis.

F. CONSENT CALENDAR

A 1

- 1:15 p.m.
pg.
pg.
pg.
pg.
pg.
- All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or the Board of Directors may request any item to be considered separately.*
1. Board of Directors Meeting Minutes - October 24, 2019
 2. Check Register from September 1, 2019 to November 30, 2019
 3. Investment Reports
 - a. Chandler Asset Management Short/Long Term - September 2019 to November 2019
 - b. Local Agency Investment Fund (LAIF) Report as of September 30, 2019
 - c. Treasurer's Report as of September 30, 2019

G. GENERAL RISK MANAGEMENT ISSUES

I 4

pg.
This is an opportunity for a member to discuss a topic of interest or seek guidance and input from the group about a current issue, risk management topic or exposure the member is facing.

H. ADMINISTRATION REPORTS

I

1. President's Report

4

Elizabeth Ehrenstrom will address the Board on items pertaining to NCCSIF.

2. **CJPRMA Update** **4**
Elizabeth Ehrenstrom will update the Board on CJPRMA matters pertinent to NCCSIF. Minutes of the last meeting can be found at <http://www.cjprma.org>
3. **Program Administrator's Report - NCCSIF Annual Report** **2**
Alliant will present NCCSIF Annual Report.

I. FINANCIAL REPORTS

- pg. 1. **Quarterly Financial Report for Period Ending September 30, 2019** **A 1**
James Marta will present the quarterly financial report ending September 30, 2019 for the Board to Receive and File.
- pg. 2. **Budget-to-Actual as of September 30, 2019** **I 1**
The Board will receive the Budget to Actual results as of September 30, 2019.

J. JPA BUSINESS

- pg. 1. **Policy and Procedure Revisions** **A 1**
The Board will review and may approve or provide direction on the following Policies:
- pg. a. A-4 Quarterly Financial Statements
- pg. b. A-16 Segregation of Accounting Duties
- pg. c. A-18 Finance Committee Composition and Duties

- pg. **K. INFORMATION ITEMS** **I 1**
- pg. 1. PARMA 2020 Conference (February 25-28, 2020) in Monterey, CA
- pg. 2. Glossary of Terms
- pg. 3. NCCSIF Organizational Chart
- pg. 4. NCCSIF 2020 Meeting Calendar
- pg. 5. NCCSIF Resource Contact Guide
- pg. 6. York Who's Who in Claims - WC and Liability Contacts
- pg. 7. NCCSIF Travel Mileage Reimbursement Form

L. ADJOURNMENT

UPCOMING MEETINGS

Police Risk Management Committee Meeting - February, 2020
Executive Committee Meeting - March, 2020
Claims Committee Meeting - March, 2020
Risk Management Committee Meeting - April, 2020
Board of Directors Meeting - April, 2020



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40TH ANNIVERSARY REBRANDING

ACTION ITEM

ISSUE: In celebration of NCCSIF's 40th Anniversary the Program Managers reached out to a local graphic artist who provided the logo below, as well as a version with the date the pool was established that be used on a go-forward basis. The anniversary represents a good time to assess the branding of the pool and an opportunity to update its image with a new logo and use of "NorCal Cities" as a more modern reference point, in addition to keeping the traditional NCCSIF initials.



RECOMMENDATION: Approve use of new logos or provide direction on any changes.

FISCAL IMPACT: \$950 graphic designer fee

BACKGROUND: NCCSIF changed from the Northern California Cities Workers' Compensation Fund in 1987, a few years after adding a liability program. A number of pools have changed names or completely re-branded themselves over the years, including the Contra Costa County Cities group (now Municipal Pooling Authority) and the Washington Government Entity Pool, now branded as Enduris.

ATTACHMENT(S): None



POLICY AND PROCEDURE REVISIONS

ACTION ITEM

ISSUE: The Program Managers are undertaking a review of NCCSIF Policies and Procedures and making recommendations as appropriate. Two of the Administrative Policies relating to the Treasurer's duties are particularly outdated, in that they refer to the Treasurer's past preparation of the financial statements. Please see attached Policy A-4: Quarterly Financial Statements, and A-16: Segregation of Accounting Duties. Also attached is Policy A-18: Finance Committee Composition and Duties that discusses the Treasurer's role and may need some updating. No suggested changes to Policy A-13: Review and Control of Investment Activities.

The Committee is asked to provide direction on whether these policies are still needed and make recommendations for any needed revisions to the Board.

Other policies related to risk management or claims procedures will be brought to the respective committees for review and recommendations throughout the rest of the fiscal year. This will likely result in a final reorganizing of the major policy categories at a future Board meeting.

RECOMMENDATION: Review and approve removal and/or provide feedback on revisions to the attached policies.

FISCAL IMPACT: None

BACKGROUND: NCCSIF has four sets of Policies and Procedures: Administration, Risk Management, Liability and Workers' Compensation. The Risk Management policies were expanded in 2016. Other policies for Work Comp and Liability have been updated within the last 4-5 years. The Administration policies have been expanded in the last few years to add an Underwriting Policy, with others relating to funding and claims procedures updated in the last 2-3 years. However, there are other policies, mostly administrative, that have not been reviewed in the last five years and will be brought to the appropriate committees for review.

ATTACHMENT(S): Policies and Procedures:

- a. A-4: Quarterly Financial Statements
- b. A-16: Segregation of Accounting Duties
- c. A-18: Finance Committee Composition and Duties
- d. A-13: Review and Control of Investment Activities

ADMINISTRATIVE POLICY AND PROCEDURE #A-4

SUBJECT: QUARTERLY FINANCIAL STATEMENTS

Policy Statement:

It shall be the policy for the ~~Treasurer~~ Financial Consultant to prepare Quarterly Financial Statements for both the Liability and Workers' Compensation Funds.

Procedure:

To accomplish the issuance of the financial statements in a timely manner the following steps shall be followed:

1. The Claims Administrator shall send a check register to the Treasurer no later than ~~15~~ days following month end.

2. Quarterly, the Claims Administrator shall send a check register, a quarterly check register summary, broken down by city; and the loss run no later than ~~15~~ days following the end of the quarter.

3. The claims administrator shall also each quarter provide

a. The claims paid, reserved by total reports in Excel format by line of coverage, risk layer and by member.

b. The payment balancing report that balances payments, voids, collections, refunds.

3. If the information to be provided by the Claims Administrator is not received by the Treasurer by the ~~21~~10th day following the end of the quarter, the ~~Treasurer~~ Financial Consultant shall call the Claims Administrator to follow-up. The Program Administrator shall be notified of the call and the results of the conversation.

4. The ~~Treasurer~~ Financial Consultant shall provide the quarterly reporting to the Program Administrator who shall distribute to each Member City ~~and the Program Administrator~~ a copy of the Quarterly Financial Statement no later than 90 days following the end of the quarter or at the next Board of Directors meeting, whichever comes first.

Effective Date: March 23, 1990

First Revision Date: December 17, 1999

Second Revision: [xxxx xxx, 2019](#)

ADMINISTRATIVE POLICY AND PROCEDURE #A-16

SUBJECT: SEGREGATION OF ACCOUNTING DUTIES

Policy Statement:

It shall be the policy of the Northern California Cities Self Insurance Fund to promote best practices in ensure the segregation of duties in certain accounting procedures in consideration of the cost versus benefit of such controls., ~~in light of the fact that the Treasurer has sole responsibility for all such procedures.~~ The Treasurer shall be charged with the oversight of the Financial Consultant.

Procedures:

1. The Treasurer shall be familiar with the basic control processes of the Financial Consultant and recommend changes or review changes that the Financial Consultant shall implement.
2. ~~On a quarterly basis, at~~ At either the Executive Committee meeting or the Board of Directors meeting, the ~~Treasurer~~ Financial Consultant shall bring various items for review by the ~~Chairman of the Finance Committee.~~ Those items will be the ~~Deposit Detail,~~ the Check Register, treasurer report, and the quarterly report with schedules that may be specified by the Treasurer, Executive Committee or Program Administrator. ~~the billing of the Treasurer, Bank Statements, and Bank Reconciliations from the previous two or three months. The Chairman shall initial and date each of these items.~~
3. General account check payments of \$5,000 or less may be signed or approved by one authorized signor. Check amounts for greater than \$5,000 shall be signed or approved by two authorized signors.
- 2.4. If any discrepancies are noted by the Chairman committee, the items shall be reviewed and acted upon by the ~~entire Finance Committee~~ Treasurer.

Effective Date: ~~March 23, 2001~~ xxxx, 2019

ADMINISTRATIVE POLICY AND PROCEDURE #A-18

SUBJECT: FINANCE COMMITTEE COMPOSITION AND DUTIES

Policy Statement:

It shall be the policy of the Northern California Cities Self Insurance Fund Executive Committee to appoint members to the Finance Committee, as stipulated under Section 6 of the Bylaws, and to define their role and responsibilities.

The Executive Committee as a whole may fulfill the duties listed below or upon determination of special projects ask that a Finance Committee be convened^[JM1].

Procedure:

A. Composition

The Finance Committee shall be composed of the treasurer and other Board members, or Alternates, as appointed by the Executive Committee. It is desired that one member of the committee shall be a finance or assistant finance director of an Authority member. The Treasurer shall act as the chairperson.

B. Duties

1. In accordance with the Investment Policy, discuss strategies with the Investment Advisors and direct overall investment strategy.
2. On an annual basis the Finance Committee shall review cash management requirements and give direction to the accountant to make adjustments.
3. Review the independent auditors' proposed audit scope and approach.
4. Review the performance of the independent auditor(s).
5. Recommend the appointment to the Executive Committee of the independent auditor(s) and review audit fees.
6. At the direction of the Board or the Executive Committee, review with counsel any legal matters that could have significant impact on the financial statements.
7. Review and make recommendations to the Board or the Executive Committee to maintain or change the Investment Policy in accordance with California Government Code.
8. Advise the Board and the Executive Committee on other financial matters.

Effective Date: ~~October 27, 2006~~²⁰¹⁹

ADMINISTRATIVE POLICY AND PROCEDURE # A-13

SUBJECT: REVIEW AND CONTROL OF INVESTMENT ACTIVITIES

Policy Statement:

It shall be the policy of the Northern California Cities Self Insurance Fund to assign the duty and responsibility to monitor and review all investment activities for the Authority to the Finance Committee of the Board.

1. The Finance Committee has authorized the Treasurer to invest a portion of the Authority's funds not needed for current operations in the Local Agency Investment Fund (LAIF) operated by the State of California's Controller's Office. LAIF is a permitted investment under the Authority's investment policy with no percentage restrictions.
2. The Finance Committee, with the approval of the Board of Directors, has entered into a contract with Chandler Asset Management Inc. to actively manage a portion of the Authority's funds. Under the terms of this contract, Chandler has the power to buy and sell securities in the name of the Authority within the framework of the Authority's Investment Policy and the Government Code of the State of California.
 - A. All investment transactions shall be made in the name of the Authority, and all securities shall be held by a third-party custodian. Bank of New York has been designated as the third-party custodian.
 - B. Chandler shall provide a monthly report showing the month-end inventory of investments under their control and a summary of activity for the month.
 - C. Bank of New York shall provide a monthly report showing the month-end inventory of investments that they are holding and a summary of activity for the month.
 - D. The reports generated by Chandler and Bank of New York shall be forwarded directly to the Financial Consultant, (or a designated Committee member) and the Treasurer each month. The reports shall be reconciled on a monthly basis and any differences shall be immediately investigated.
 - E. The reports from the investment manager and the custodian shall be reconciled quarterly to the appropriate item on the Treasurer's Report. Any differences shall be immediately investigated.
 - F. The Finance Committee shall monitor the investment portfolio as maintained by the investment manager to ascertain that the content of the portfolio is within the overall investment policy parameters.

Effective Date: March 24, 2000

Amended Date: June 26, 2009 [\(Reviewed 2019 with no changes\)](#)



Agenda Item I.4.

LEGAL SERVICES AGREEMENT WITH GIBBONS & CONLEY

ACTION ITEM

ISSUE: NCCSIF legal counsel Gibbons and Conley have requested an increase in their fees from \$175 per hour to \$215 per hour in FY 19/20 as part of a new agreement, attached, that will increase the fee by \$5 per hour in FY 20/21 and again in FY 21/22.

The request is reasonable based on current rates paid to other attorneys and given the excellent work the firm has provided in coverage-issue claims and complex litigation. This includes establishing “landmark” inverse precedent in successfully defending a sewer claim against Oroville and uncovering decades-old coverage for an Auburn claim that reduced both the city’s and the pool’s exposures.

RECOMMENDATION: Approve new contract terms or provide direction.

FISCAL IMPACT: Estimated at no more than \$2,000 per year, based on an average of 40-50 hours of work per year. Current budget is \$15,000 but actual spend in FY 18/19 was \$7,864.

BACKGROUND: The firm has been charging \$175 per hour since their last contract renewal in 2012. Most of the firms NCCSIF uses for legal defense work are now charging in the \$210 to \$225 per hour range for partners. NCCSIF has benefited from a below-market rate for a few years since there was no fee increase built in to the old contract.

ATTACHMENT(S): Gibbons & Conley Legal Services Agreement

A. Byrne Conley
Peter A. Urhausen
Sean C. Conley

Austin R. Gibbons (Retired)

GIBBONS & CONLEY
ATTORNEYS AT LAW

Hookston Square
3480 Buskirk Ave. Suite 200
Pleasant Hill, California 94523
Telephone: (925) 932-3600
Fax: (925) 932-1623

www.gibbons-conley.com

June 7, 2019

Via Email

Marcus Beverly
NCCSIF Program Administrator
Alliant Insurance Services, Inc.
Marcus.Beverly@alliant.com

Re: Gibbons & Conley Rate Increase for Legal Services to NCCSIF

Dear Marcus:

Following up on our discussion today, attached is a new contract for the provision of legal services by our firm to NCCSIF. We discussed a rate of \$225 per hour, but when I checked the PERMA rate it was only \$215 per hour, so I set the rate in the contract for services at \$215 per hour for attorneys and \$100 per hour for paralegals. I do not recall ever using paralegals on any NCCSIF matter. I think this is probably still quite below market rate. I am charging new public entity clients for coverage litigation at \$275 per hour. I have also included a modest \$5 per hour increase for the next three years.

If this is acceptable, please execute the agreement and email back to us. Thank you very much. If you have any questions or comments please call me.

Best regards,

GIBBONS & CONLEY

PETER URHAUSEN

PAU/bf

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND AGREEMENT FOR LEGAL SERVICES

By this agreement, Northern California Cities Self Insurance Fund ("NCCSIF") and the Law Firm of Gibbons & Conley ("Firm") mutually agree:

1. Purpose:

NCCSIF is a public entity risk-sharing pool in need of legal services, including legal advice, counsel and representation as needed.

2. Firm's Obligations

Firm shall perform legal services and legal representation on behalf of NCCSIF on as needed basis and as requested by NCCSIF. Firm shall assign to such matters members of its staff who are qualified and competent to provide professional legal service and legal representation. No major decisions concerning the handling of a matter, commitments for substantial expenditures concerning retention of expert witnesses, medical testimony or settlement offers are to be made without prior approval of NCCSIF.

3. NCCSIF'S Obligations

In consideration for Firm's legal services, including all of the time devoted to an assignment commencing with the first time received by Firm, NCCSIF shall pay Firm upon receipt of detailed invoices at the following rates, per year, as stated herewith:

July 1, 2019 – June 30, 2020: attorney rate \$215 per hour; paralegal rate \$100 per hour
July 1, 2020 – June 30, 2021: attorney rate \$220 per hour; paralegal rate \$105 per hour
July 1, 2021 – June 30, 2022: attorney rate \$225 per hour; paralegal rate \$110 per hour

Routine copy charges, auto mileage and telephone shall be included as a 2.5% overhead charge. In addition, Firm shall be paid for actual out-of-pocket expenses, such as filing fees, costs of depositions and court reporter fees, expert witness fees, accident analysis, medical examination, jury fees, travel, and other items as may be necessary in representation. Invoices for aforesaid fees and costs will be forwarded to NCCSIF for direct payment.

NCCSIF and its members shall cooperate fully with Firm by providing at no expense to Firm such reports, investigations, records, maps and other documents as may be reasonably necessary for legal representation.

4. Term

The term of this agreement shall commence on July 1, 2019 through June 30, 2022.

5. Independent Contractor Status

In performing the legal services herein agreed upon, Firm shall have the status of an independent contractor and shall not be deemed to be an officer, employee or agent of NCCSIF or its member entities.

6. Subcontract and Assignment

Firm shall not subcontract any of the work or assign any of its rights or obligations without the prior written consent of NCCSIF.

7. Records

Firm shall at all times keep complete and thorough records of the time expended in performing services on behalf of NCCSIF as herein agreed upon and Firm shall also make available to NCCSIF for audit records so maintained.

8. Insurance

During the entire term of this contract and any extension or modification thereof, the Firm shall keep in effect insurance policies providing coverage for commercial general liability, professional liability, workers' compensation and employers' liability exposure at limits described below, or as acceptable by NCCSIF, and shall provide certificates of insurance evidencing the above-required insurance coverage annually.

Minimum Limits of Insurance:

General Liability: \$1,000,000 per occurrence combined for bodily injury, property damage and personal injury.

Employer's Liability: \$1,000,000 each accident, \$1,000,000 policy limit bodily injury by disease, \$1,000,000 each employee bodily injury by disease.

Errors and Omissions: \$1,000,000 per occurrence/aggregate, on a claims made basis.

9. Conflicts of Interest

Firm promises and agrees that it and members of its staff shall avoid any actual or potential conflicts of interest. Firm agrees to immediately notify NCCSIF's Program Administrator or his or her designee of any matter involving an actual or potential conflict of interest.

10. Termination

This contract may be terminated by either party at its sole discretion, upon thirty-day written notice. Firm shall be paid for all fees and costs that have accrued up to the time of termination.

11. Signatures

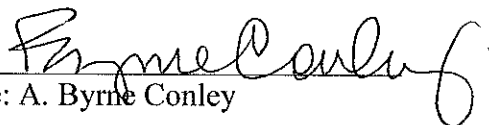
THESE SIGNATURES ATTEST THE PARTIES AGREEMENT HERETO:

NCCSIF

By _____
Name: MARCUS BEVERLY
Title: Program Administrator

Dated: _____

Firm

By 
Name: A. Byrne Conley

Dated: 6/7/2019

PAU/ds
NCCSIF/2019 contract



Agenda Item I.5.

APPOINTMENT OF CJPRMA BOARD REPRESENTATIVE

ACTION ITEM

ISSUE: The Executive Committee is asked to appoint a new Board Representative to the California Joint Powers Risk Management Authority (CJPRMA).

RECOMMENDATION: Solicit interest from the Committee and make a recommendation to the Board or solicit interest from the general membership for consideration by the Board in October.

FISCAL IMPACT: None.

BACKGROUND: The CJPRMA Board Representative serves at the pleasure of the Board without a term limit. Elizabeth Ehrenstrom is currently the Board Alternate and available to fill in as needed. Gina Will in Paradise was ready to begin representing NCCSIF as the Board Member until the Camp Fire occurred and has monopolized her time.

The CJPRMA Board Representative attends meetings and votes on behalf of NCCSIF on all liability program issues (NCCSIF does not participate in their property or auto programs). The Board meets three times a year in Livermore, with an additional Annual Membership Meeting in May that lasts two days and is usually held in another Northern California location. NCCSIF is an important member of the group, representing 10% of their total payroll exposure base.

ATTACHMENT(S): CJPRMA 2019 and 2020 Meeting Schedule



CALIFORNIA JOINT POWERS RISK MANAGEMENT AUTHORITY

2019 MEETING SCHEDULE

Executive Committee Thursday, January 17, 2019

Board of Directors Thursday, March 21, 2019

Executive Committee Thursday, April 18, 2019

Board of Directors Wednesday, Thursday & Friday
(Annual Membership Meeting) May 22, 23 & 24, 2019

Executive Committee Thursday, June 20, 2019

Board of Directors Thursday, August 15, 2019

Executive Committee Thursday, September 19, 2019

Board of Directors Thursday, November 21, 2019

No meetings are scheduled for February, July, October, and December.



CALIFORNIA JOINT POWERS RISK MANAGEMENT AUTHORITY

2020 MEETING SCHEDULE

Executive Committee..... Thursday, January 16, 2020

Board of Directors Thursday, March 19, 2020

Executive Committee..... Thursday, April 16, 2020

Board of Directors Wednesday, Thursday & Friday
(Annual Membership Meeting) May 20, 21 & 22, 2020

Executive Committee..... Thursday, June 18, 2020

Board of Directors Thursday, August 20, 2020

Executive Committee..... Thursday, September 17, 2020

Board of Directors Thursday, November 19, 2020

No meetings are scheduled for February, July, October, and December.



Agenda Item I.6.

NOMINATION OF OFFICERS - 2020**ACTION ITEM**

ISSUE: Membership on the NCCSIF Executive Committee (EC) rotates annually, and each Member serves for a two-year term. NCCSIF Officers are selected from the EC as needed. The January 1, 2020 to December 31, 2020 term for the Executive Committee will include the following Members:

2020 NCCSIF Executive Committee

<u>Member</u>	<u>Representative</u>	Term of Office	
		<u>New</u>	<u>Second Year Term</u>
City of Folsom	Kristine Haile	January 1, 2019 to December 31, 2020	
City of Galt	Joanne Narloch	January 1, 2019 to December 31, 2020	
City of Jackson	Yvonne Kimball	January 1, 2020 to December 31, 2021	
City of Lincoln	Veronica Rodriguez	January 1, 2019 to December 31, 2020	
City of Marysville	Jennifer Styczynski	January 1, 2020 to December 31, 2021	
City of Nevada City	Loree McCay	January 1, 2019 to December 31, 2020	
City of Placerville	Dave Warren	January 1, 2020 to December 31, 2021	
City of Rio Vista	Jen Lee	January 1, 2019 to December 31, 2020	

The **current** Officers are as follows:

President	Elizabeth Ehrenstrom	January 1, 2019 to December 31, 2020
Vice President	Kristine Haile	January 1, 2019 to December 31, 2020
Secretary	Gina Will	January 1, 2019 to December 31, 2020
Treasurer (non-voting)	Tim Sailsbery	Appointed annually
CJPRMA Rep (non-voting)	Gina Will	Appointed as-needed

The Treasurer is appointed annually by the Board and the CJPRMA Representative is appointed on an as-needed basis.

DISCUSSION: The rotation of the Executive Committee is on a calendar-year basis based on a provision in the Bylaws. The Program Managers would like the members to consider moving to a rotation based on the pool's fiscal year beginning July 1, 2020. The calendar year rotation has also been



**Northern California Cities Self Insurance Fund
Executive Committee Meeting
September 26, 2019**

Agenda Item I.6. *continued*

used in establishing the Service Calendar and at times is out of step in scheduling meetings for the upcoming year, especially when we need to coordinate with other groups scheduling their meetings on a July 1 fiscal year basis. The change would also make the committee assignments and other appointments listed in the annual report consistent, without the need to split the information for calendar year changes.

If the Committee would like to consider this change the Program Managers recommend putting it on the agenda for the Board's planning meeting in January, 2020.

RECOMMENDATION: Recommend a nominee for the Treasurer position. Provide direction regarding changing the rotation of the Committees from calendar to fiscal year.

FISCAL IMPACT: None.

BACKGROUND: The Executive Committee is a standing committee of the Board of Directors and is comprised of seven to eleven voting members, and two non-voting members. The President of the Board of Directors serves as the Chair of the Executive Committee. The President, Vice-President, Secretary, and seven to eight other Directors act as the voting members, so at times their number has varied from seven to nine. The two non-voting members are the Treasurer and the Representative to the CJPRMA Board of Directors.

Historically, the newly-elected officers (President, Vice President, Secretary and Treasurer) are nominated by the Executive Committee (acting as the Nominating Committee). The officers are chosen from the Executive Committee and are elected by the Board for a two-year term. The President is usually selected from the second-year Members (often the current Vice President) and the Vice President is generally selected from the first year members.

The Secretary is elected by the Board and serves a two-year term. The Treasurer is appointed annually by the Board and the CJPRMA Representative is appointed on an as-needed basis.

Rotating *Off* EC 12/31/2019

Gridley - Elisa Arteaga
Oroville - Liz Ehrenstrom
Paradise - Gina Will

Rotating *On* EC 1/1/2020

Jackson - Yvonne Kimball
Marysville - Jennifer Styczynski
Placerville - Dave Warren

Remaining EC for another year

Folsom - Kristine Haile
Galt - Joanne Narloch
Lincoln - Veronica Rodriguez
Nevada City - Loree McCay
Rio Vista - Jen Lee

Section 5 of the NCCSIF Bylaws describes the duties and responsibilities of the Officers of the Authority.

ATTACHMENT(S):

1. Section 4 and Section 5 of the NCCSIF Bylaws
2. Executive Committee Rotation Schedule 2019 - 2025

E. All meetings of the Board shall be called, noticed, held and conducted in accordance with the provisions of Ralph M. Brown Act (Government Code Section 54950 et seq.).

SECTION 4

Executive Committee

A. - Membership. The Executive Committee shall be composed of seven to eleven (7 to 11) *voting* and two (2) *non-voting* members of the Board of Directors or their alternates. The President, Vice President and Secretary shall serve as *voting* members on the Executive Committee. The remaining *voting* members shall be elected by the Board of Directors on a member rotation basis, as established by the Board of Directors. The two (2) non-voting members shall be comprised of the Treasurer and the CJPRMA Board Representative. The President shall act as Chairman.

B. - Term. The terms of all members of the Executive Board shall be two (2) years, except for those of the President, Vice President, and Secretary, who shall all serve for two (2) years irrespective of the member rotation. A member may be reappointed to serve on the Executive Committee, except for the immediate Past President.

C. - Powers, Duties and Responsibilities.

1. The Executive Committee shall conduct, direct and supervise the day-to-day business of the Authority and in doing so shall exercise the powers expressly granted to it by the Agreement, these Bylaws and as otherwise delegated by the Board of Directors.

2. The following duties and responsibilities shall be assumed and carried out by the Executive Committee, which shall have all powers necessary for those purposes:

- a. Provide general supervision and direction to the Program Director;
- b. Authorize payment of claims against the Authority; provided, however, that with respect to claims arising under coverage programs operated by the Authority, claim settlement authority shall be in accordance with the policies and procedures governing the particular program;
- c. Enter into contracts, within budget limits;
- d. Make payments pursuant to previously authorized contracts, within budget limits; this Authority includes the power to authorize and reimburse expenses incurred for budgeted activities, within budget limits;
- e. Review and recommend a budget to the Board no later than seventy-two (72) hours prior to the spring meeting of the Board;
- f. Act as Program Director in the absence of the Program Director;

g. Recommend policies and procedures to the Board for implementation of the Agreement, the Bylaws and the operation of specific coverage programs; and

h. Appoint a nominating committee for each election of officers and members of the Executive Committee.

i. Amend annual budget in an amount not to exceed the contingency account.

3. Subject only to such limitations as are expressly stated in the Agreement, these Bylaws or a resolution of the Board of Directors, the Executive Committee shall have and be entitled to exercise all powers which may be reasonably implied from powers expressly granted and which are reasonably necessary to conduct, direct and supervise the business of the Authority.

D. - Meetings

1. Regular Meetings. Regular meetings shall be held at times, as the Executive Committee deems appropriate.

2. Special Meetings. Special meetings of the Executive Committee may be called by the Chairman or a majority of Executive Committee members, in accordance with the provisions of California Government Code Section 54956.

3. Public Meetings. All meetings of the Executive Committee shall be open to the public, except as provided by law.

4. Quorum. A majority of the members of the Executive Committee shall constitute a quorum for the transaction of business. Except as otherwise provided, no action may be taken by the Executive Committee except by affirmative vote of not less than a majority of those Executive Committee members present. A smaller number may adjourn a meeting.

5. Removal From Executive Committee. A member may be removed from the Executive Committee in the following ways:

a. Death of a Committee member;

b. Voluntary resignation;

c. Absence from three (3) consecutive meetings without a valid reason, in which case the Chair may recommend to the Executive Committee that member be terminated from Executive Committee membership. If the Executive Committee recommends to the Board of Directors that an Executive Committee member be terminated, the Board of Directors shall vote on the matter at its next regularly scheduled meeting.

d. When a vacancy occurs under the above provisions, a replacement shall be made from among the Board of Directors.

SECTION 5

Officers of the Authority

A. The officers of the Authority shall be a President, Vice President, Secretary, and Treasurer. Officers so appointed shall serve at the pleasure of the Board of Directors. The president shall chair meetings to the Board of Directors and Executive Committee; the vice president shall act in the place of the president in the president's absence. The secretary shall keep and maintain minutes of the Board meetings and Executive Committee meetings, or to direct the keeping and maintaining of such minutes, and to promptly report minutes of meetings to all members as soon as practicable after the meeting has concluded. The treasurer's duties are as described in Sections 11 and 12 of the Bylaws. Other responsibilities may be set forth by the Board of Directors.

B. The President, Vice President and Secretary shall be elected by the Board of Directors and shall serve two (2) year terms. No officer shall serve for more than two (2) complete consecutive terms in his or her respective office. The terms of each office will ordinarily commence on January 1st of each calendar year, except that if an election has not been conducted by that date, the terms shall commence as soon as the election has been held. The terms of each office shall end on December 31st of the calendar year, except that if the election of the officers to serve the next succeeding term has not been conducted, the incumbent officers shall continue to hold their offices until the election has been conducted.

C. The Treasurer shall be appointed annually by the Board of Directors and, unless the Board of Directors determines otherwise, the Treasurer shall serve at the Board of Directors' pleasure. The Treasurer shall be an officer or employee of a Member Entity or a Certified Public Accountant.

D. The Board of Directors may create such other offices and appoint such other officers as it deems necessary and advisable.

SECTION 6

Committees

Committees may be formed as necessary by either the Board of Directors or the Executive Committee for the purposes of overseeing any functions that the Board or Executive Committee has authority to control, such as, but not limited to, administration and policy direction, claims administration, investments, safety/loss control, etc.

SECTION 7

Program Director and Other Staff

A. The Board of Directors shall appoint a Program Director who shall be responsible for the general administration of the business and activities of the Authority as directed by the Executive Committee.

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
2019 - 2025 Executive Committee Rotation Schedule by Size

BOD Approved: 12/14/2017

Member	Size	Geography	2019	2020	2021	2022	2023	2024	2025
Elk Grove, City of	Large	South			x	x			
Folsom, City of	Large	East	x	x			x	x	
Lincoln, City of	Large	East	x	x					x
Rocklin, City of	Large	East				x	x		
Yuba City, City of	Large	North			x	x			
Anderson, City of	Medium	West				x	x		
Auburn, City of	Medium	East				x	x		
Corning, City of	Medium	West			x	x			
Dixon, City of	Medium	South				x	x		
Galt, City of	Medium	South	x	x					x
Gridley, City of	Medium	North	x					x	x
Marysville, City of	Medium	North		x	x				
Oroville, City of	Medium	North	x					x	x
Paradise, Town of	Medium	North	x					x	x
Placerville, City of	Medium	East		x	x				
Red Bluff, City of	Medium	West			x	x			x
Rio Vista, City of	Medium	South	x	x			x	x	
Colusa, City of	Small	West						x	x
Ione, City of	Small	South			x	x			
Jackson, City of	Small	South		x	x			x	x
Nevada City, City of	Small	North	x	x			x	x	
Willows, City of	Small	West					x	x	
			8	8	8	9	8	9	8



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
Executive Committee Meeting
September 26, 2019**

Agenda Item I.7.

PRELIMINARY 2020 MEETING CALENDAR

ACTION ITEM

ISSUE: The proposed NCCSIF 2020 Meeting Calendar is presented for review to determine if any dates should be modified due to conflicts.

RECOMMENDATION: Review the proposed dates and recommend a Meeting Calendar to the Board of Directors for approval.

FISCAL IMPACT: None.

BACKGROUND: Annually, the Executive Committee reviews and recommends the meeting calendar for NCCSIF Board, Executive, Risk Management, Claims, Police Risk Management and Finance Committees.

ATTACHMENT(S): Preliminary 2020 Meeting Calendar



2020 MEETING CALENDAR

Thursday, January 16, 2020 Long-Range Planning and **Board of Directors** at 10:00 a.m.

Thursday, February 6, 2020 **Police Risk Management Committee** at 10:00 a.m.

Thursday, March 26, 2020 *Executive Committee* at 10:00 a.m.
Claims Committee at 12 noon

Thursday, April 23, 2020 **Risk Management Committee** at 10:00 a.m.
Board of Directors at 12 noon

Thursday, May 7, 2020..... **Police Risk Management Committee** at 10:00 a.m.

Thursday, May 28, 2020..... **Claims Committee** at 10:00 a.m.
Executive Committee at 11:30 a.m.

Thursday, June 25, 2020..... **Board of Directors** at 10:00 a.m.

Thursday, August 6, 2020 **Police Risk Management Committee** at 10:00 a.m.

Thursday, September 24, 2020..... **Claims Committee** at 10:00 a.m.
Executive Committee at 11:30 a.m.

Thursday, October 29, 2020 **Risk Management Committee** at 10:00 a.m.
Board of Directors at 12 noon

Thursday, November 5, 2020 **Police Risk Management Committee** at 10:00 a.m.

Thursday, December 10, 2020 **Board of Directors** at 10:00 a.m.

Meeting Location: TBD

Note: Additional Claims Committee Meetings may be scheduled as needed for Claims Authority approval which will be held via teleconference.



BACK TO AGENDA

**Northern California Cities Self Insurance Fund
Executive Committee Meeting
September 26, 2019**

Agenda Item J.

INFORMATION ITEMS

ISSUE: The following items are being presented as information for NCCSIF members.

RECOMMENDATION: None. This item is offered as information only.

FISCAL IMPACT: None.

BACKGROUND: None

ATTACHMENT(S):

1. NCCSIF Organizational Chart
2. NCCSIF 2019 Meeting Calendar
3. NCCSIF Travel Mileage Reimbursement Form

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND

2019 Organizational Chart

Updated as of 9/18/2019

MEMBER ENTITY	BOARD OF DIRECTORS	BOARD ALTERNATES	RISK MANAGEMENT COMMITTEE	POLICE RISK MANAGEMENT COMMITTEE
City of ANDERSON	Liz Cottrell	Jeff Kiser	Liz Cottrell	Chief Michael Johnson
City of AUBURN	Cristina Shafer	<i>Vacant</i>	Shari Harris	Chief Ryan L. Kinnan
City of COLUSA	Toni Benson	<i>Vacant</i>	Toni Benson	Chief Josh Fitch
City of CORNING	Kristina Miller	Tom Watson	Tom Watson	Chief Jeremiah Fears
City of DIXON	Rachel Ancheta	Kim Stalie	Rachel Ancheta	Chief Robert Thompson
City of ELK GROVE	Brad Koehn	Kara Reddig	Jim Ramsey Julie Rucker - Alternate Rep.	Lieutenant Jeff Scott
City of FOLSOM	<i>*VP / *EC / *CC</i> Jim Francis	<i>*Kristine Haile (Vice-Chair)</i>	Kristine Haile	<i>Vacant</i>
City of GALT	<i>EC / CC</i> Joanne Narloch	Tom Haglund	Joanne Narloch	Chief Tod Sockman (Vice-Chair)
City of GRIDLEY	<i>*EC</i> <i>Vacant</i>	<i>*Elisa Arteaga</i>	Elisa Arteaga	Chief Allen Byers
City of IONE	Jon Hanken	Lori McGraw	Jon Hanken	Chief Tracy Busby
City of JACKSON	Yvonne Kimball	Dalacie Blankenship	Yvonne Kimball	Interim Chief Chris Mynderup
City of LINCOLN	<i>EC</i> Veronica Rodriguez	Ruthann Codina	Veronica Rodriguez	Chief Doug Lee
City of MARYSVILLE	Jennifer Styczynski	Kristy Herbert	Jennifer Styczynski	Chief Chris Sachs
City of NEVADA CITY	<i>EC</i> Loree' McCay	Catrina Olson	Loree' McCay	Chief Chad Ellis
City of OROVILLE	<i>P / EC / CC</i> Liz Ehrenstrom (Chair)	<i>Vacant</i>	Liz Ehrenstrom (Chair)	Chief Joe Deal
Town of PARADISE	<i>S / EC / CC</i> CJPRMA Rep Gina Will	Crystal Peters	Crystal Peters	Chief Eric Reinbold
City of PLACERVILLE	Dave Warren	Cleve Morris	Dave Warren	Chief James Ortega
City of RED BLUFF	Sandy Ryan	Anita Rice	Sandy Ryan	Chief Kyle Sanders (Chair)
City of RIO VISTA	<i>*EC</i> Jose Jasso	<i>*Jen Lee, CPA</i>	Jose Jasso	<i>Vacant</i>
City of ROCKLIN	Kimberly Sarkovich	Andrew Schiltz, CPA	Kimberly Sarkovich	Chief Chad Butler
City of WILLOWS	<i>T / EC / CC</i> Tim Sailsbery, CPA	<i>Vacant</i>	Wayne Peabody	N/A
City of YUBA CITY	Natalie Springer	Robin Bertagna, CPA	Sheleen Loza	Chief Robert Landon

OFFICERS		
		Term of Office
President (P)	Liz Ehrenstrom	1/1/2019 - 12/31/2020
Vice President (VP)	Kristine Haile	1/1/2019 - 12/31/2020
Treasurer (T)	Tim Sailsbery	1/1/2019 - 12/31/2019
Secretary (S)	Gina Will	9/27/2018 - 12/31/2020
CJPRMA Board Representative		

Executive Committee (EC) - membership on the EC rotates annually based on a rotation schedule and each member serves for a two-year term, with the President serving as Chair of the Committee.

Claims Committee (CC) - members of the CC are annually selected by the EC. CC is traditionally made up of at least five members of the EC, with the Vice President serving as Chair of the Committee.

PROGRAM ADMINISTRATORS (Alliant Insurance Services)	CLAIMS ADMINISTRATORS (York Risk Services Group)	RISK CONTROL CONSULTANTS (York Risk Control)	ADVISORS
Marcus Beverly	Dorienne Zumwalt	Enriqueta "Henri" Castro	Byrne Conley (Board Counsel)
Michael Simmons	Steven Scott (Workers' Comp)	Dave Beal	James Marta, CPA (Accounting)
Raychelle Maranan	Jill Petrarca (Liability)	Tom Kline	Nicole Rushing (Accounting)



2019 MEETING CALENDAR

Thursday, February 21, 2019 **Police Risk Management Committee** at 10:00 a.m.

Thursday, March 14, 2019 *Executive Committee* at 10:00 a.m.
Claims Committee at 11:30 a.m.

Thursday, April 25, 2019 **Risk Management Committee** at 10:00 a.m.
Board of Directors at 12 noon

Thursday, May 2, 2019..... **Police Risk Management Committee** at 10:00 a.m.

Thursday, May 30, 2019..... **Claims Committee** at 10:30 a.m.
Executive Committee at 11:30 a.m.

Thursday, June 13, 2019..... **Board of Directors** at 10:00 a.m.

Thursday, August 1, 2019 **Police Risk Management Committee** at 10:00 a.m.

Thursday, September 26, 2019..... **Claims Committee** at 10:00 a.m.
Executive Committee at 11:30 a.m.

Thursday, October 24, 2019** **Risk Management Committee** at 9:30 a.m.
40th Anniversary Luncheon at 11:00 a.m.
Board of Directors at 1:30 p.m.

Thursday, November 7, 2019 **Police Risk Management Committee** at 10:00 a.m.

Thursday, January 16, 2020 Long-Range Planning and **Board of Directors** at 10:00 a.m.

Meeting Location: Rocklin Event Center - Garden Room

2650 Sunset Boulevard, Rocklin, CA 95677
(**Ballroom** for February, March and June meetings)

**Rocklin Police Department Emergency Operations Center
4080 Rocklin Road, Rocklin, CA 95677

Note: Additional Claims Committee Meetings may be scheduled as needed for Claims Authority approval which will be held via teleconference.

Northern California Cities Self Insurance Fund

Travel Reimbursement Expense Form

Member Representative: _____
Entity: _____
Payee Address: _____

Meeting or Committee: _____
Date of Meeting: _____
Location of Meeting: _____
Total Mileage: _____

Payment Made to:

Signature _____ Date _____